

State of Alaska FY2009 Governor's Operating Budget

Department of Administration Office of Administrative Hearings Component Budget Summary

Component: Office of Administrative Hearings

Contribution to Department's Mission

The mission of the Office of Administrative Hearings is to provide for the delivery of high-quality adjudication services that ensure fair hearings conducted in a timely, efficient and cost-effective manner.

Core Services

Conduct hearing and alternative dispute resolution processes to resolve administrative cases (appeals and original actions) and provide training for administrative adjudicators.

FY2009 Resources Allocated to Achieve Results

FY2009 Component Budget: \$1,375,600

Personnel:

Full time	12
Part time	0
Total	12

Key Component Challenges

Provide adjudication services in a broad range of administrative appeals and other proceedings efficiently and cost effectively while ensuring that parties receive full and fair consideration of their cases, despite growing caseload and time commitments required by other statutory duties.

Significant Changes in Results to be Delivered in FY2009

Continue expanding administrative adjudication services to encompass additional case categories, provide additional training to administrative adjudicators, and fully implement monitoring and publication functions.

Major Component Accomplishments in 2007

Conducted hearings for or performed other adjudication-related work on more than 1,000 cases, expanded categories of cases handled, conducted quarterly surveys of past hearing participants as part of the monitoring project, and provided training to administrative adjudicators.

Statutory and Regulatory Authority

AS 44.64.010-095	Office of Administrative Hearings creation, powers, jurisdiction and procedures.
2 AAC 64.010-990	Code of Hearing Officer Conduct and hearing-process regulations.

Contact Information

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**Office of Administrative Hearings
Component Financial Summary**

All dollars shown in thousands

	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,121.7	1,236.2	1,253.6
72000 Travel	14.6	12.6	12.6
73000 Services	145.2	99.2	99.2
74000 Commodities	19.7	10.2	10.2
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,301.2	1,358.2	1,375.6
Funding Sources:			
1004 General Fund Receipts	317.9	317.9	335.3
1007 Inter-Agency Receipts	983.3	1,040.3	1,040.3
Funding Totals	1,301.2	1,358.2	1,375.6

Estimated Revenue Collections

Description	Master Revenue Account	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	97.9	0.0	0.0
Unrestricted Total		97.9	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	983.3	1,040.3	1,040.3
Restricted Total		983.3	1,040.3	1,040.3
Total Estimated Revenues		1,081.2	1,040.3	1,040.3

**Summary of Component Budget Changes
From FY2008 Management Plan to FY2009 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2008 Management Plan	317.9	0.0	1,040.3	1,358.2
Adjustments which will continue current level of service:				
-Correct Unrealizable Fund Sources for Salary Adjustments: GGU	11.3	0.0	-11.3	0.0
-Correct Unrealizable Fund Sources for Salary Adjustments: Exempt	1.2	0.0	-1.2	0.0
-FY 09 Health Insurance Increases for Exempt Employees	0.4	0.0	1.2	1.6
-FY 09 Bargaining Unit Contract Terms: General Government Unit	4.5	0.0	11.3	15.8
FY2009 Governor	335.3	0.0	1,040.3	1,375.6

**Office of Administrative Hearings
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2008</u> <u>Management</u> <u>Plan</u>	<u>FY2009</u> <u>Governor</u>		
Full-time	12	12	Annual Salaries	851,623
Part-time	0	0	COLA	14,534
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	411,223
			<i>Less 1.86% Vacancy Factor</i>	(23,780)
			Lump Sum Premium Pay	0
Totals	12	12	Total Personal Services	1,253,600

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Law Judge I	2	0	2	0	4
Administrative Law Judge II	1	0	1	0	2
Chief Administrative Law Judge	0	0	1	0	1
Dep Chief Admin Law Judge	1	0	0	0	1
Law Office Assistant I	1	0	1	0	2
Paralegal I	1	0	1	0	2
Totals	6	0	6	0	12