

State of Alaska FY2009 Governor's Operating Budget

Department of Transportation/Public Facilities Contracting and Appeals Component Budget Summary

Component: Contracting and Appeals

Contribution to Department's Mission

To effectively carry out the Department of Transportation & Public Facilities (DOT&PF) Commissioner's statutory responsibility to procure the planning, design, and construction of public works (including state buildings).

Core Services

- Oversee departmental and customer agency compliance with federal and state laws, regulations, and policies governing procurements and contract administration.
- Develop, implement, and maintain policies, procedures, and operational standards that assure all transportation modes, regions, engineering services, highway construction and maintenance groups, and those state agencies with a DOT&PF delegation of construction authority, receive responsive and consistent guidance in the administration of procurements and contracts.
- Administer the statewide Construction Contracting Warrant System. This system trains and certifies individuals on construction procurement requirements.
- Assist in the resolution of contract and procurement claims and disputes before they are elevated to the Commissioner's Office as appeals.
- Administer the construction contracts protest and claim appeal adjudication process.

FY2009 Resources Allocated to Achieve Results

FY2009 Component Budget: \$305,200

Personnel:

Full time	2
Part time	0
Total	2

Key Component Challenges

- In addition to providing direct and immediate support to the regions and customer agencies on procurement/contract matters, we will continue to further assist staff by developing regulations for dispute resolutions and design/build procurements. Also, we will continue activities that ensure departmental compliance with requirements for local pre-bid or post-bid award conferences for public projects in rural Alaska, in accordance with Administrative Order 199. These actions will serve to ensure uniform and consistent procurement and contract administration.
- We will continue to actively listen and work with contractors and construction industry representatives on changes to claims adjudication statutes and regulations with objectives of creating alternatives to contractual dispute resolution. The eventual goal to be achieved by this activity is the reduction in frequency, duration, and cost of resolving contractual disputes.
- We will continue to resolve barriers that prevent the department from establishing multiple award term contracts. Once established, these term contracts will improve project delivery by reducing the delays in acquiring professional services contractors.

Significant Changes in Results to be Delivered in FY2009

No significant change anticipated.

Major Component Accomplishments in 2007

- Conducted on-line and in-house training for the Construction Warrant Program and Design Build Procurement in Juneau, Anchorage, Fairbanks and Ketchikan.
- Continued Development of department-wide policies, procedures and Contracting Officer Bulletins.
- Continued ongoing liaison between the Associated General Contractors of Alaska and DOT&PF to resolve issues and conflicts.
- Processed procurement waivers and claims/protest appeals for the commissioner.

Statutory and Regulatory Authority

U.S.C. Title 23
AS Title 02, Aeronautics
AS Title 19, Highways and Ferries
AS Title 35, Public Buildings, Works and Improvements
AS Title 36, (Procurement Code)
AS Title 44, (Applicable Portions)
2 AAC 12, Procurement Regulations
AAM (Alaska Administrative Manual)
Delegation from the Department of Administration to the DOT&PF Commissioner

Contact Information

Contact: Mark O'Brien, Chief Contracts Officer
Phone: (907) 465-6990
Fax: (907) 586-8365
E-mail: Mark.O'Brien@alaska.gov

Contracting and Appeals Component Financial Summary

All dollars shown in thousands

	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,007.1	251.8	260.2
72000 Travel	16.1	8.0	8.0
73000 Services	220.9	33.0	33.0
74000 Commodities	52.1	4.0	4.0
75000 Capital Outlay	16.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,312.2	296.8	305.2
Funding Sources:			
1004 General Fund Receipts	337.0	0.0	7.8
1007 Inter-Agency Receipts	30.7	36.1	36.7
1026 Highways/Equipment Working Capital Fund	53.6	0.0	0.0
1027 International Airport Revenue Fund	45.1	0.0	0.0
1061 Capital Improvement Project Receipts	214.9	260.7	260.7
1076 Marine Highway System Fund	630.9	0.0	0.0
Funding Totals	1,312.2	296.8	305.2

Estimated Revenue Collections

Description	Master Revenue Account	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	4.5	0.0	0.0
Unrestricted Total		4.5	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	30.7	36.1	36.7
Capital Improvement Project Receipts	51200	214.9	260.7	260.7
Restricted Total		245.6	296.8	297.4
Total Estimated Revenues		250.1	296.8	297.4

**Summary of Component Budget Changes
From FY2008 Management Plan to FY2009 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2008 Management Plan	0.0	0.0	296.8	296.8
Adjustments which will continue current level of service:				
-FY 09 Bargaining Unit Contract Terms: General Government Unit	0.0	0.0	8.4	8.4
-Correct Unrealizable Fund Sources for Salary Adjustments: GGU	7.8	0.0	-7.8	0.0
FY2009 Governor	7.8	0.0	297.4	305.2

**Contracting and Appeals
Personal Services Information**

Authorized Positions			Personal Services Costs	
	<u>FY2008</u> <u>Management</u> <u>Plan</u>	<u>FY2009</u> <u>Governor</u>		
Full-time	2	2	Annual Salaries	172,055
Part-time	0	0	COLA	7,955
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	85,243
			<i>Less 1.90% Vacancy Factor</i>	(5,053)
			Lump Sum Premium Pay	0
Totals	2	2	Total Personal Services	260,200

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Chief Contracts Officer	0	0	1	0	1
Tech Eng II / Architect II	0	0	1	0	1
Totals	0	0	2	0	2