

# **State of Alaska FY2009 Governor's Operating Budget**

## **Department of Transportation/Public Facilities Marine Shore Operations Component Budget Summary**

## Component: Marine Shore Operations

### Contribution to Department's Mission

Provide support for Alaska Marine Highway System (AMHS) passengers, vessels and operations in Southeast, Southcentral and Southwest Alaska by providing safe, clean terminal facilities, performing reservations and ticketing duties to achieve the overall mission of the Alaska Marine Highway System.

### Core Services

- Marine Shore Operations provides the shore support (terminal staff) required for 11 vessels and 32 ports of call over a route system of 3,500 nautical miles. This service includes: Enhance public relations via telephone, e-mail and in person; Quoting schedules and tariffs; Making and changing reservations; Issuing tickets; and Collecting revenues.
- Provide long shoring duties; vehicle staging; janitorial and minor maintenance responsibilities.
- Provide safe and secure transportation to the traveling public by enforcing security mandates.
- Enforcement of due diligence to provide information to authorities if suspicious activity is noted.
- Develop and implement terminal security plans and continue to develop required terminal security infrastructure in accordance with United States Coast Guard (USCG) regulations.
- Maintain and operate the terminal buildings, grounds, and reservation services in a professional, responsible, and caring manner, including providing and/or obtaining snow removal contracts at terminals where needed.

### FY2009 Resources Allocated to Achieve Results

|   |                   |           |
|---|-------------------|-----------|
| <b>FY2009 Component Budget: \$6,550,900</b> | <b>Personnel:</b> |           |
|   | Full time         | 39        |
|   | Part time         | 36        |
|   | <b>Total</b>      | <b>75</b> |

### Key Component Challenges

Due to continuing international terrorism activities and increased USCG regulations, facility security plans are continuing to be developed and implemented in accordance with federal regulations. Security infrastructure changes are ongoing. The regulations are evolving and AMHS is evolving with them. The ever increasing Maritime Transportation Security Act (MTSA) federal security regulations mandate mock tabletop exercise drills, which require employee time and expense to the system. As the AMHS is now into the operational and long term maintenance of our systems terminal security plans, those plans require yearly audits, which are challenging and place a demand on both the employees' time and are costly to the system. The system is also required to comply with OSHA requirements for terminal inspections and safety audits. TWIC (Transportation Worker Identification Credentials) are to be implemented to all transportation employees during FY2009. AMHS will incur an extra per person cost with implementation. (\$136.00 per person at terminals)

### Significant Changes in Results to be Delivered in FY2009

No significant changes are expected.

## Major Component Accomplishments in 2007

- Continued to implement and improve the On-Line Automated Reservations System and continued working towards electronic ticketing which will improve the efficiency of terminal operations.
- Security plans have been developed, approved, and implemented in accordance with USCG and homeland security regulations and the system is now into the operational phase of those plans. Facility security plans (FSP's) are continually being upgraded and modified as necessary to adapt to unforeseen changes in the system.
- New terminal and mooring upgrade plans and construction continues in accordance with Statewide Transportation Improvement Program (STIP).

## Statutory and Regulatory Authority

AS 19

AS 44

### Contact Information

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### Marine Shore Operations Component Financial Summary

*All dollars shown in thousands*

|                                 | FY2007 Actuals | FY2008<br>Management Plan | FY2009 Governor |
|---------------------------------|----------------|---------------------------|-----------------|
| <b>Non-Formula Program:</b>     |                |                           |                 |
| <b>Component Expenditures:</b>  |                |                           |                 |
| 71000 Personal Services         | 3,733.9        | 4,539.7                   | 4,767.5         |
| 72000 Travel                    | 32.9           | 19.3                      | 19.3            |
| 73000 Services                  | 1,945.2        | 1,710.7                   | 1,710.7         |
| 74000 Commodities               | 106.4          | 53.4                      | 53.4            |
| 75000 Capital Outlay            | 0.0            | 0.0                       | 0.0             |
| 77000 Grants, Benefits          | 0.0            | 0.0                       | 0.0             |
| 78000 Miscellaneous             | 0.0            | 0.0                       | 0.0             |
| <b>Expenditure Totals</b>       | <b>5,818.4</b> | <b>6,323.1</b>            | <b>6,550.9</b>  |
| <b>Funding Sources:</b>         |                |                           |                 |
| 1004 General Fund Receipts      | 0.0            | 0.0                       | 0.0             |
| 1076 Marine Highway System Fund | 5,818.4        | 6,323.1                   | 6,550.9         |
| <b>Funding Totals</b>           | <b>5,818.4</b> | <b>6,323.1</b>            | <b>6,550.9</b>  |

**Summary of Component Budget Changes  
From FY2008 Management Plan to FY2009 Governor**

*All dollars shown in thousands*

|  | <u>General Funds</u> | <u>Federal Funds</u> | <u>Other Funds</u> | <u>Total Funds</u> |
|--|----------------------|----------------------|--------------------|--------------------|
| <b>FY2008 Management Plan</b>  | <b>0.0</b>           | <b>0.0</b>           | <b>6,323.1</b>     | <b>6,323.1</b>     |
| <b>Adjustments which will continue<br/>current level of service:</b> |                      |                      |                    |                    |
| -FY 09 Bargaining Unit Contract<br>Terms: General Government Unit    | 0.0                  | 0.0                  | 227.8              | 227.8              |
| -Correct Unrealizable Fund Sources<br>for Salary Adjustments: GGU    | 227.8                | 0.0                  | -227.8             | 0.0                |
| -Consolidate General Funds for<br>Marine Vessel Operations           | 0.0                  | 0.0                  | 227.8              | 227.8              |
| -Consolidate General Funds for<br>Marine Vessel Operations           | -227.8               | 0.0                  | 0.0                | -227.8             |
| <b>FY2009 Governor</b>   | <b>0.0</b>           | <b>0.0</b>           | <b>6,550.9</b>     | <b>6,550.9</b>     |

**Marine Shore Operations  
Personal Services Information**

| Authorized Positions |   |                                  | Personal Services Costs        |                  |
|----------------------|---|----------------------------------|--------------------------------|------------------|
|                      | <u>FY2008</u><br><u>Management</u><br><u>Plan</u> | <u>FY2009</u><br><u>Governor</u> |                                |                  |
| Full-time            | 39  | 39                               | Annual Salaries                | 2,644,343        |
| Part-time            | 36  | 36                               | COLA                           | 213,888          |
| Nonpermanent         | 0   | 0                                | Premium Pay                    | 325,489          |
|                      |   |                                  | Annual Benefits                | 1,754,944        |
|                      |   |                                  | Less 3.47% Vacancy Factor      | (171,164)        |
|                      |   |                                  | Lump Sum Premium Pay           | 0                |
| <b>Totals</b>        | <b>75</b>   | <b>75</b>                        | <b>Total Personal Services</b> | <b>4,767,500</b> |

**Position Classification Summary**

| Job Class Title               | Anchorage | Fairbanks | Juneau    | Others    | Total     |
|-------------------------------|-----------|-----------|-----------|-----------|-----------|
| Administrative Clerk II       | 0         | 0         | 0         | 1         | 1         |
| Ferry Terminal Assistant I    | 0         | 0         | 9         | 47        | 56        |
| Ferry Terminal Assistant II   | 0         | 0         | 1         | 3         | 4         |
| Ferry Terminal Manager I      | 0         | 0         | 0         | 9         | 9         |
| Ferry Terminal Manager II     | 0         | 0         | 1         | 3         | 4         |
| Ferry Terminal Operations Mgr | 0         | 0         | 0         | 1         | 1         |
| <b>Totals</b>                 | <b>0</b>  | <b>0</b>  | <b>11</b> | <b>64</b> | <b>75</b> |