

State of Alaska FY2010 Governor's Operating Budget

Department of Administration Office of Administrative Hearings Component Budget Summary

Component: Office of Administrative Hearings

Contribution to Department's Mission

The mission of the Office of Administrative Hearings is to provide for the delivery of high-quality adjudication services that ensure fair hearings conducted in a timely, efficient and cost-effective manner.

Core Services

- Conduct hearing and alternative dispute resolution processes to resolve administrative cases (appeals and original actions) and provide training for administrative adjudicators.

FY2010 Resources Allocated to Achieve Results

FY2010 Component Budget: \$1,547,400

Personnel:

Full time	12
Part time	0
Total	12

Key Component Challenges

Provide adjudication services in a broad range of administrative appeals and other proceedings efficiently and cost effectively while ensuring that parties receive full and fair consideration of their cases, despite growing caseload and time commitments required by other statutory duties.

Significant Changes in Results to be Delivered in FY2010

Continue expanding administrative adjudication services to encompass additional case categories, provide additional training to administrative adjudicators, and expand monitoring and publication functions.

Major Component Accomplishments in 2008

Conducted hearings for or performed other adjudication-related work on more than 900 cases, expanded categories of cases handled, launched webpage electronic decisions database, conducted quarterly surveys of past hearing participants as part of the monitoring project, and provided training to administrative adjudicators.

Statutory and Regulatory Authority

AS 44.64.010-095	Office of Administrative Hearings creation, powers, jurisdiction and procedures.
2 AAC 64.010-990	Code of Hearing Officer Conduct and hearing-process regulations.

Contact Information
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Office of Administrative Hearings Component Financial Summary

All dollars shown in thousands

	FY2008 Actuals	FY2009 Management Plan	FY2010 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,305.7	1,325.0	1,373.0
72000 Travel	15.8	14.6	14.6
73000 Services	150.6	146.6	146.6
74000 Commodities	10.1	11.2	11.2
75000 Capital Outlay	0.0	2.0	2.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,482.2	1,499.4	1,547.4
Funding Sources:			
1004 General Fund Receipts	376.4	402.6	450.6
1007 Inter-Agency Receipts	1,105.8	1,096.8	1,096.8
Funding Totals	1,482.2	1,499.4	1,547.4

Estimated Revenue Collections

Description	Master Revenue Account	FY2008 Actuals	FY2009 Management Plan	FY2010 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	29.9	0.0	0.0
Unrestricted Total		29.9	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	1,138.2	1,096.8	1,096.8
Restricted Total		1,138.2	1,096.8	1,096.8
Total Estimated Revenues		1,168.1	1,096.8	1,096.8

**Summary of Component Budget Changes
From FY2009 Management Plan to FY2010 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2009 Management Plan	402.6	0.0	1,096.8	1,499.4
Adjustments which will continue current level of service:				
-Correct Unrealizable Fund Sources in the Salary Adjustment for the Existing Bargaining Unit Agreements	35.7	0.0	-35.7	0.0
-FY2010 Wage and Health Insurance Increases for Bargaining Units with Existing Agreements	12.3	0.0	35.7	48.0
FY2010 Governor	450.6	0.0	1,096.8	1,547.4

**Office of Administrative Hearings
Personal Services Information**

Authorized Positions			Personal Services Costs	
	<u>FY2009</u> <u>Management</u> <u>Plan</u>	<u>FY2010</u> <u>Governor</u>		
Full-time	12	12	Annual Salaries	949,602
Part-time	0	0	COLA	37,690
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	453,966
			<i>Less 4.74% Vacancy Factor</i>	(68,258)
			Lump Sum Premium Pay	0
Totals	12	12	Total Personal Services	1,373,000

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Law Judge I	2	0	2	0	4
Administrative Law Judge II	1	0	1	0	2
Chief Administrative Law Judge	0	0	1	0	1
Dep Chief Admin Law Judge	1	0	0	0	1
Law Office Assistant I	1	0	1	0	2
Paralegal I	1	0	1	0	2
Totals	6	0	6	0	12