State of Alaska FY2012 Governor's Operating Budget

Department of Commerce, Community, and Economic
Development
Commissioner's Office
Component Budget Summary

Component: Commissioner's Office

Contribution to Department's Mission

Establish department policy and manage the department for the benefit of Alaska's communities and businesses.

Major Activities to Advance Strategies

- Direct policy implementation
- Liaison with the Governor's Office
- Participate in Boards and Commissions

Key Component Challenges

See department level.

Significant Changes in Results to be Delivered in FY2012

See department level.

Major Component Accomplishments in 2010

See department level.

Statutory and Regulatory Authority

AS 44.33.010-020 Department of Community and Economic Development

Contact Information

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Co	Commissioner's Office	r v	
	•		dollars shown in thousands
	FY2010 Actuals	FY2011	FY2012 Governor
	Ma	nagement Plan	
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	822.1	931.2	1,078.2
72000 Travel	101.7	57.5	67.5
73000 Services	62.9	1,448.8	958.8
74000 Commodities	23.4	7.2	7.2
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,010.1	2,444.7	2,111.7
Funding Sources:			
1004 General Fund Receipts	98.9	1,602.3	1,105.0
1007 Inter-Agency Receipts	911.2	842.4	1,006.7
Funding Totals	1,010.1	2,444.7	2,111.7

		Estimated F	Revenue Coll	ections		
Description	Master Revenue Account	FY2010 Actuals	FY2011 Conference Committee (Final)	FY2011 Authorized	FY2011 Authorized	FY2012 Governor
Unrestricted						
Revenues						
Unrestricted Fund	68515	98.9	0.0	0.0	1,602.3	1,105.0
Unrestricted Total		98.9	0.0	0.0	1,602.3	1,105.0
Restricted Revenues						
Interagency Receipts	51015	911.2	0.0	0.0	842.4	1,006.7
Restricted Total		911.2	0.0	0.0	842.4	1,006.7
Total Estimated		1,010.1	0.0	0.0	2,444.7	2,111.7
Revenues		-			-	•

Summary of Component Budget Changes From FY2011 Management Plan to FY2012 Governor All dollars shown in thousands Unrestricted Designated Other Funds **Federal Total Funds** Gen (UGF) Gen (DGF) Funds 1,602.3 **FY2011 Management Plan** 842.4 0.0 2,444.7 Adjustments which will continue current level of -FY 2012 Personal Services 24.3 0.0 27.0 2.7 0.0 -Reverse Addressing the -1,500.0 0.0 0.0 0.0 -1,500.0 Effects of Climate & Environmental Change on the State Sec 56(e) CH 43 SLA 10 Pg 176 L 12-20 -Increase Interagency 0.0 0.0 140.0 0.0 140.0

0.0

0.0

0.0

1,006.7

1,000.0

1,105.0

1,000.0

2,111.7

0.0

0.0

service:

increases

Proposed budget increases:

PCN 08-X020, Communications Coordinator

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FY2012 Governor

Authority for transfer of

-Carryforward Effects of

Climate & Environmental Change on the State Sec 56(e) CH 43 SLA 10 Pg

	Commissioner's Office Personal Services Information											
	Authorized Positions		Personal Services C	osts								
	FY2011											
	Management Management	FY2012										
	Plan	Governor	Annual Salaries	644,367								
Full-time	7	7	COLA	13,495								
Part-time	0	0	Premium Pay	0								
Nonpermanent	0	0	Annual Benefits	321,011								
·			Less 2.11% Vacancy Factor	(20,673)								
			Lump Sum Premium Pay	Ú								
Totals	7	7	Total Personal Services	958,200								

Position Classification Summary											
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total						
Commissioner	0	0	1	0	1						
Communications Coordinator	1	0	0	0	1						
Dep Commissioner	1	0	0	0	1						
Exec Secretary III	0	0	1	0	1						
Outreach Administrator	1	0	0	0	1						
Spec Asst To The Comm II	1	0	1	0	2						
Totals	4	0	3	0	7						

<u>Component Detail All Funds</u> Department of Commerce, Community, and Economic Development

	FY2010 Actuals	FY2011 Conference Committee (Final)	FY2011 Authorized	FY2011 Management Plan	FY2012 Governor	FY2011 Manageme	ent Plan vs 2 Governor
71000 Personal Services	822.1	843.4	854.9	931.2	1,078.2	147.0	15.8%
72000 Travel	101.7	57.5	57.5	57.5	67.5	10.0	17.4%
73000 Services	62.9	25.1	1,525.1	1,448.8	958.8	-490.0	-33.8%
74000 Commodities	23.4	7.2	7.2	7.2	7.2	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,010.1	933.2	2,444.7	2,444.7	2,111.7	-333.0	-13.6%
Fund Sources:							
1004 Gen Fund	98.9	100.9	1,602.3	1,602.3	1,105.0	-497.3	-31.0%
1007 I/A Rcpts	911.2	832.3	842.4	842.4	1,006.7	164.3	19.5%
Unrestricted General (UGF)	98.9	100.9	1,602.3	1,602.3	1,105.0	-497.3	-31.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	911.2	832.3	842.4	842.4	1,006.7	164.3	19.5%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	6	6	6	7	7	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

<u>Change Record Detail - Multiple Scenarios With Descriptions</u> **Department of Commerce, Community, and Economic Development**

Component: Commissioner's Office (1027)

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RDU: Executive Administration and Development (119)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay Gra	nts, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
****	******	*****	Changes From	FY2011 Confe	rence Commi	ttee (Final) To F	FY2011 Authorized	******	******	*****		
FY2011 Conference 1004 Gen Fund 1007 I/A Rcpts	ConfCom	933.2 0.9 2.3	843.4	57.5	25.1	7.2	0.0	0.0	0.0	6	0	0
ADN 810015 FY11 N 1004 Gen Fund 1007 I/A Rcpts	FisNot	ry Increase Yr 1 C 11.5 1.4 0.1	CH 56 SLA 10 (HB4 11.5	21) (CH 41 SLA 1 0.0	0 Pg 49 L 33 & 0.0	Pg 50 L 3-5) (HB 3 0.0	300) 0.0	0.0	0.0	0	0	0
: \$11.5 ADN 800289 Addres 1004 Gen Fund	sing the Effects of CarryFwd 1,50	1,500.0	ronmental Change 0.0	on the State Sec 0.0	56(e) CH 43 SI 1,500.0	_A 10 Pg 176 L 12 0.0	2-20 0.0	0.0	0.0	0	0	0
Appropriation mad 2010 and June 30,		oner's Office for ac	ddressing the effect	s of climate and e	nvironmental cha	ange on the state t	for the fiscal years end	ing June 30,	0.0	6	0	0
		~,¬¬¬.;			•	۲۰ ۰ FY2011 Manag			********		Ū	Ū
ADN 810154 Line Ite			Onlanges		-76.3	0.0	0.0	0.0	0.0	0	0	0
			Commissioner's Office to efficiencies in the		nis transfer provi	des full funding for	r this component with r	ninimum				
ADN 800093 Reflect	Transfer of PCN Trin	08-X020 from AID 0.0	DEA to Commissio	ner's Office Appr 0.0	roved Prior to F 0.0	Y11 Management 0.0	t Plan 0.0	0.0	0.0	1	0	0
							ministrator, Range 20, itions Coordinator, Ran					
ADN 810091 Transf	er Duty Station for PosLoc	or PCN 08-1001, C 0.0	Commissioner, from	m Anchorage to . 0.0	Juneau 0.0	0.0	0.0	0.0	0.0	0	0	0
Upon appointment	of Commissioner	for the Departmen	t on 7/12/2010, the	duty station chang	ge from Anchora	ge to Juneau is re	quired.					

FY2012 Governor

Department of Commerce, Community, and Economic Development

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Change Record Detail - Multiple Scenarios With Descriptions Department of Commerce, Community, and Economic Development

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay Gran	ts, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
	Subtotal	2,444.7	931.2	57.5	1,448.8	7.2	0.0	0.0	0.0	7	0	0
	********	******	********* Change	s From FY2011	Managemen	Plan To FY201	2 Governor *******	*****	*****			
FY 2012 Personal Se	rvices increases SalAdi	3 27.0	27.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund 1007 I/A Rcpts	,	2.7 2.7 4.3	27.0	0.0	0.0	0.0	0.0	0.0	0.0	U	O	O
This change record	includes the follo	wing personal se	ervices increases : \$	27.0								
Non-Covered Empl	oyees FY2012 H	ealth Insurance	Increased Costs : \$1	3.5								
Non-Covered Empl	oyees FY 12 CO	LA increases : \$	13.5									
Increase Interagency	Authority for tra	ansfer of PCN 0	8-X020, Communic	ations Coordinate	or							
1007 I/A Rcpts	Inc 14	140.0 0.0	120.0	10.0	10.0	0.0	0.0	0.0	0.0	0	0	0
			Coordinator (PCN 08 . This request will al				ioner's Office from the A	Maska				
Reverse Addressing												
1004 Gen Fund	OTI -1,50	-1,500.0 0.0	0.0	0.0	-1,500.0	0.0	0.0	0.0	0.0	0	0	0
Appropriation made 2010 and June 30,		oner's Office for	addressing the effec	ts of climate and e	environmental ch	ange on the state	for the fiscal years endin	g June 30,				
Carryforward Effects												
1004 Gen Fund	IncM 1,00	1,000.0 0.0	0.0	0.0	1,000.0	0.0	0.0	0.0	0.0	0	0	0
Appropriation made 2010, June 30, 201			addressing the effec	ts of climate and e	environmental ch	ange on the state	for the fiscal years endin	g June 30,				
	Totals	2,111.7	1.078.2	67.5	958.8	7.2	0.0	0.0	0.0	7	0	0

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Personal Services Expenditure Detail

Department of Commerce, Community, and Economic Development

Scenario: FY2012 Governor (8665)
Component: Commissioner's Office (1027)

RDU: Executive Administration and Development (119)

PCN	Job Class Title		Time	Retire	Barg	Location	Salary	Range /	Comp	Split /	Annual	COLA	Premium	Annual	Total Costs	GF Amount
			Status	Code	Unit		Sched	Step	Months	Count	Salaries		Pay	Benefits		
01-302X	Outreach Administ	trator	FT	Α	XE	Anchorage	AA	20L	12.0		83,556	2,238	0	43,351	129,145	15,497
08-0171	Spec Asst To The	Comm II	FT	Α	ΧE	Juneau	AA	23C	12.0		82,500	2,210	0	42,992	127,702	15,324
08-1001	Commissioner		FT	Α	XE	Juneau	AA	30	12.0		135,000	0	0	59,077	194,077	23,289
08-1003	Exec Secretary III		FT	Α	XE	Juneau	AA	16A / B	12.0		49,748	1,333	0	31,880	82,961	9,955
08-1031	Dep Commissione	r	FT	Α	XE	Anchorage	AA	28J	12.0		121,380	3,102	0	55,290	179,772	21,573
08-X020	Communications		FT	Α	ΧE	Anchorage	AA	23E / F	12.0		89,683	2,402	0	45,429	137,514	0
	Coordinator															
21-1003	Spec Asst To The	Comm II	FT	Α	XE	Anchorage	AA	23C	12.0		82,500	2,210	0	42,992	127,702	28,094
		Total											Total S	alary Costs:	644,367	
		Positions	N	ew	Dele	ted							•	Total COLA:	13,495	
Fu	II Time Positions:	7		0	0	1							Total Pre	emium Pay::	0	
Pa	rt Time Positions:	0		0	0	1							To	tal Benefits:	321,011	
Non Perr	nanent Positions:	0		0	0	1										
Positio	ns in Component:	7		0	0								Total P	re-Vacancy:	978,873	
												Minus Vacai	ncy Adjustme	nt of 2.11%:	(20,673)	
											-		Total Po	st-Vacancy:	958,200	
Total Co	mponent Months:	84.0										Plus I	Lump Sum Pr	emium Pay:	0	
											-	Pe	rsonal Servic	es Line 100:	958,200	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	113,733	111,331	11.62%
1007 Inter-Agency Receipts	865,140	846,869	88.38%
Total PCN Funding:	978,873	958,200	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Commerce, Community, and Economic Development Travel

Component: Commissioner's Office (1027)

RDU: Executive Administration and Development (119)

Line Number	Line Name			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000	Travel			101.7	57.5	67.5
Expendit	ure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			72000 Travel Detail Totals	101.7	57.5	67.5
72100	Instate Travel		In-State Transportation - Transportation costs for travel relating to field work, administration, and conventions and meetings.	83.0	47.0	57.0
72400	Out Of State Travel		Out-of-StateTransportation - Transportation costs for travel relating to field work, administration, and conventions and meetings.	18.7	10.5	10.5

Department of Commerce, Community, and Economic Development Services

Number 73000	<u> </u>				Management Plan	
	Services			62.9	1,448.8	958.8
Expenditu	re Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governo
			73000 Services Detail Totals	62.9	1,448.8	958.8
73025	Education Services		Training, educational conferences, agency memberships, tuition, books and fees for work-related courses.	8.9	8.9	2.8
73156	Telecommunication		Local, long-distance, and cellular telephone charges, television, data/network, telecommunication equipment, and other wireless charges from outside vendors.	9.5	9.5	9.5
73225	Delivery Services		Delivery - Freight, express charges, and messenger service.	0.2	0.2	0.2
73650	Struc/Infstruct/Land		Structure, infrastructure and land repairs, maintenance, rentals and leases.	9.4	9.4	9.4
73675	Equipment/Machinery		Machinery, furniture and equipment purchase, repairs, maintenance, rentals, and leases.	1.8	1.8	1.8
73750	Other Services (Non IA Svcs)		Program management/consulting, economic/development, safety-related services, printing, copying, and other services related to climate and environmental changes. Other services to address the effects of climate and environmental changes on the state (per change record in FY11 Authorized).	2.6	1,388.5	898.5
73805	IT-Non-Telecommnctns	Admin	Enterprise Technology Services - Multiple computer services, including mainframe applications, Alaska Budget System (ABS), anitvirus and MICS.	4.9	4.9	4.9
73806	IT-Telecommunication	Admin	Enterprise Technology Services - Non-telephone telecommunication services, including dedicated circuits, space and power, radio circuits, videoconferencing, etc. (EPR).	4.0	4.0	4.0
73806	IT-Telecommunication	Admin	Enterprise Technology Services - Phone services, including line rental, voice mail, equipment and fax equipment on State network (PBX).	9.9	9.9	9.9
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Department of Commerce, Community, and Economic Development Services

Component: Commissioner's Office (1027)

RDU: Executive Administration and Development (119)
re Account Servicing Agency Explanation

Expenditure Account		Servicing Agency Explanation		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			73000 Services Detail Totals	62.9	1,448.8	958.8
73809	Mail	Admin	Division of General Services – pro-rated share of expenses relating to central mailroom support and services.	3.4	3.4	3.4
73810	Human Resources	Admin	Division of Personnel - Human resource and personnel services.	4.9	4.9	4.9
73814	Insurance	Admin	Division of Risk Management – Risk management insurance charges for leased buildings, repossessed properties, public official bonds, and overhead.	0.1	0.1	0.1
73815	Financial	Admin	Division of Finance – Computer services for state accounting (AKSAS) and payroll (AKPAY) systems.	0.3	0.3	0.3
73816	ADA Compliance	Labor	Division of Vocational Rehabilitation – Pro-rated share of expenses relating to Americans with Disabilities Act (ADA) enforcement.	0.1	0.1	0.1
73819	Commission Sales (IA Svcs)	State Travel Office	US Travel LLC, STO Advance Only, for all US Travel payments.	2.8	2.8	2.8
73848	State Equip Fleet	Trans	State Equipment Fleet Services.	0.1	0.1	0.1

FY2012 Governor				
Department of Commerce,	e, Community, and Economic De	velopment		

Department of Commerce, Community, and Economic Development Commodities

Line Number	Line Name			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000	Commodities			23.4	7.2	7.2
Expendi	ture Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			74000 Commodities Detail Totals	23.4	7.2	7.2
74200	Business		Supplies for office, library, training, and instructional needs, including small equipment, tools and subscriptions.	18.0	6.2	6.2
74480	Household & Instit.		Cleaning, food and other household supplies.	5.4	1.0	1.0

Unrestricted Revenue Detail

Department of Commerce, Community, and Economic Development

Component: Commissioner's Office (1027)

Unrestricted fund source.

RDU: Executive Administration and Development (119)

Master Account	Revenue Description				FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
68515	Unrestricted Fund				98.9	1,602.3	1,105.0
Detail Info	ormation						
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
68515	Unrestrict Fu Source				98.9	1,602.3	1,105.0

Restricted Revenue Detail

Department of Commerce, Community, and Economic Development

Master Account	Revenue Description				FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts				911.2	842.4	1,006.7
Detail Info	ormation						
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
59080	Commrc & Economc Dev DCED centralized mana	AIDEA agement support.	AIDEA		118.2	100.0	130.0
59080	Commrc & Economc Dev DCED centralized mana	AK Aerospace Corpagement support.	AK Aerospace Development Corp		94.9	70.0	87.0
59080	Commrc & Economc Dev DCED centralized mana	AK State Community Services Comagement support.	AK State Community Services Com		5.0	5.0	15.0
59080	Commrc & Economc Dev DCED centralized mana	Alaska Seafood Marketing Inst	Alaska Seafood Marketing Inst		34.1	34.1	44.1
59080	Commrc & Economc Dev DCED centralized mana	Banking and Securities	Banking and Securities		45.0	38.0	48.0
59080	Commrc & Economc Dev DCED centralized mana	Community & Regional Affairs	Community & Regional Affairs		107.0	107.0	117.0
59080	Commrc & Economc Dev DCED centralized mana	Corp, Bus & Prof Licensing	Corp, Bus & Prof Licensing		167.9	161.2	190.0
59080	Commrc & Economc Dev	Economic Development	Div of Ec Development		0.0	0.0	115.0
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Restricted Revenue Detail

Department of Commerce, Community, and Economic Development

Component: Commissioner's Office (1027) **RDU:** Executive Administration and Development (119)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts	911.2	842.4	1,006.7

Detail Information

Revenue		0	Collocation	AKSAS		FY2011	
Amount	Description	Component	Code	Fund	FY2010 Actuals	Management Plan	FY2012 Governor
	DCED centralized mana	gement support.					
59080	Commrc & Economc Dev	Insurance Operations	Insurance Operations		108.7	101.7	116.7
	DCED centralized mana	gement support.					
59080	Commrc & Economc Dev	Investments	Investments		83.1	81.4	0.0
	DCED centralized mana	gement support.					
59080	Commrc & Economc Dev	Office of Economic Development	Office of Economic Development		25.1	25.1	0.0
	DCED centralized mana	gement support.					
59080	Commrc & Economc Dev	Reg Comm of AK	Reg Comm of AK		116.8	113.5	128.5
	DCED centralized mana	gement support.					
59080	Commrc & Economc Dev	Serve Alaska	Serve AK		5.4	5.4	15.4
	DCED centralized mana	gement support.					

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<u>Inter-Agency Services</u> Department of Commerce, Community, and Economic Development

Evnendit	ure Account	Service Description	Service Type	Servicing Agency	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
Experience	are Account	Oct vice Description	Oct vice Type	Oct vicing Agency	1 12010 Actuals	management i lan	1 12012 GOVERNOR
73805	IT-Non-Telecommnctns	Enterprise Technology Services - Multiple computer services, including mainframe applications, Alaska Budget System (ABS), anitvirus and MICS.	Inter-dept	Admin	4.9	4.9	4.9
			73805 IT-Non-	Telecommnctns subtotal:	4.9	4.9	4.9
73806	IT-Telecommunication	Enterprise Technology Services - Non-telephone telecommunication services, including dedicated circuits, space and power, radio circuits, videoconferencing, etc. (EPR).	Inter-dept	Admin	4.0	4.0	4.0
73806	IT-Telecommunication	Enterprise Technology Services - Phone services, including line rental, voice mail, equipment and fax equipment on State network (PBX).	Inter-dept	Admin	9.9	9.9	9.9
			73806 IT-Tele	communication subtotal:	13.9	13.9	13.9
73809	Mail	Division of General Services – pro-rated share of expenses relating to central mailroom support and services.	Inter-dept	Admin	3.4	3.4	3.4
				73809 Mail subtotal:	3.4	3.4	3.4
73810	Human Resources	Division of Personnel - Human resource and personnel services.	Inter-dept	Admin	4.9	4.9	4.9
			73810 Hu	man Resources subtotal:	4.9	4.9	4.9
73814	Insurance	Division of Risk Management – Risk management insurance charges for leased buildings, repossessed properties, public official bonds, and overhead.	Inter-dept	Admin	0.1	0.1	0.1
			7	3814 Insurance subtotal:	0.1	0.1	0.1
73815	Financial	Division of Finance – Computer services for state accounting (AKSAS) and payroll (AKPAY) systems.	Inter-dept	Admin	0.3	0.3	0.3
				73815 Financial subtotal:	0.3	0.3	0.3
73816	ADA Compliance	Division of Vocational Rehabilitation – Pro-rated share of expenses relating to Americans with Disabilities Act (ADA) enforcement.	Inter-dept	Labor	0.1	0.1	0.1
			73816 A	DA Compliance subtotal:	0.1	0.1	0.1
73819	Commission Sales (IA Svcs)	US Travel LLC, STO Advance Only, for all US Travel payments.	Inter-dept	State Travel Office	2.8	2.8	2.8
	,	73	819 Commission	Sales (IA Svcs) subtotal:	2.8	2.8	2.8
73848	State Equip Fleet	State Equipment Fleet Services.	Inter-dept	Trans	0.1	0.1	0.1
			73848 S	tate Equip Fleet subtotal:	0.1	0.1	0.1
			Cor	nmissioner's Office total:	30.5	30.5	30.5
				Grand Total:	30.5	30.5	30.5

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