# State of Alaska FY2012 Governor's Operating Budget

Department of Law Second Judicial District Component Budget Summary

#### **Component: Second Judicial District**

#### **Contribution to Department's Mission**

This component contributes to the Department's mission by prosecuting and convicting criminal offenders within the Second Judicial District (North and Northwest Alaska).

#### **Core Services**

- Prosecutes violations of state criminal law in the Second Judicial District in Alaska, both adult and juvenile cases, with the exception of specialized prosecutions undertaken by the Office of Special Prosecutions and Appeals.
- Provides day-to-day advice to state and local law enforcement agencies conducting criminal investigations, serves as legal advisor to grand juries, and handles sentence appeals and probation revocation actions.
- Provides victim-witness assistance services such as travel arrangements and per diem expenses, courtmandated witness fees, information on court procedures required by statute and the Alaska Constitution, assistance with domestic violence orders and violent crimes compensation procedures, and preparation of victims and witnesses to testify in court.

#### **Key Component Challenges**

See Key RDU challenges.

#### Significant Changes in Results to be Delivered in FY2012

See Results at RDU level.

#### **Major Component Accomplishments in 2010**

See Accomplishments at RDU level.

#### **Statutory and Regulatory Authority**

AS 44.23.020

#### **Contact Information**

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Co	Second Judicial District omponent Financial Summa	rv	
			dollars shown in thousands
	FY2010 Actuals	FY2011 nagement Plan	FY2012 Governor
Non-Formula Program:	Mu	magement i ian	
Component Expenditures:			
71000 Personal Services	1,210.5	1,309.4	1,553.7
72000 Travel	33.4	65.4	67.4
73000 Services	191.2	207.1	232.1
74000 Commodities	24.2	36.4	38.4
75000 Capital Outlay	0.0	10.8	11.8
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	1,459.3	1,629.1	1,903.4
Funding Sources:			
1002 Federal Receipts	148.5	82.3	82.3
1004 General Fund Receipts	1,310.8	1,546.8	1,821.1
Funding Totals	1,459.3	1,629.1	1,903.4

Estimated Revenue Collections										
Description	Master Revenue Account	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor						
Unrestricted Revenues None.		0.0	0.0	0.0						
Unrestricted Total		0.0	0.0	0.0						
Restricted Revenues Federal Receipts	51010	148.5	82.3	82.3						
Restricted Total Total Estimated Revenues		148.5 148.5	82.3 82.3	82.3 82.3						

1,629.1

#### **Summary of Component Budget Changes** From FY2011 Management Plan to FY2012 Governor All dollars shown in thousands Unrestricted Designated Other Funds Federal **Total Funds** Gen (UGF) Gen (DGF) Funds FY2011 Management Plan 1,546.8 0.0 82.3

Second Judicial District Personal Services Information											
Authorized Positions Personal Services Costs											
	FY2011										
	<b>Management</b>	FY2012									
	Plan	Governor	Annual Salaries	1,050,692							
Full-time	11	12	COLA	15,418							
Part-time	0	0	Premium Pay	0							
Nonpermanent	0	0	Annual Benefits	527,169							
·			Less 2.48% Vacancy Factor	(39,579)							
			Lump Sum Premium Pay	Ó							
Totals	11	12	Total Personal Services	1,553,700							

Position Classification Summary									
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total				
Attorney IV	0	0	0	3	3				
Attorney V	0	0	0	2	2				
Law Office Assistant I	0	0	0	2	2				
Law Office Assistant II	0	0	0	2	2				
Victim/Witness Paralegal I	0	0	0	1	1				
Victim/Witness Paralegal II	0	0	0	2	2				
Totals	0	0	0	12	12				

## Component Detail All Funds Department of Law

	FY2010 Actuals	FY2011 Conference Committee (Final)	FY2011 Authorized	FY2011 Management Plan	FY2012 Governor	FY2011 Manageme FY2012	ent Plan vs 2 Governor
71000 Personal Services	1,210.5	1,263.0	1,274.4	1,309.4	1,553.7	244.3	18.7%
72000 Travel	33.4	65.4	65.4	65.4	67.4	2.0	3.1%
73000 Services	191.2	207.1	207.1	207.1	232.1	25.0	12.1%
74000 Commodities	24.2	36.4	36.4	36.4	38.4	2.0	5.5%
75000 Capital Outlay	0.0	10.8	10.8	10.8	11.8	1.0	9.3%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,459.3	1,582.7	1,594.1	1,629.1	1,903.4	274.3	16.8%
Fund Sources:							
1002 Fed Rcpts	148.5	27.3	27.3	82.3	82.3	0.0	0.0%
1004 Gen Fund	1,310.8	1,555.4	1,566.8	1,546.8	1,821.1	274.3	17.7%
Unrestricted General (UGF)	1,310.8	1,555.4	1,566.8	1,546.8	1,821.1	274.3	17.7%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	148.5	27.3	27.3	82.3	82.3	0.0	0.0%
Positions:							
Permanent Full Time	11	11	11	11	12	1	9.1%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

#### **Change Record Detail - Multiple Scenarios With Descriptions** Department of Law

**Component:** Second Judicial District (2199) **RDU:** Criminal Division (33)

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Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay G	rants, Benefits	Miscellaneous	Po PFT	ositions PPT	NP
****	******	*******	Changes From	FY2011 Confe	rence Commi	ttee (Final) To F	Y2011 Authorize	ed *********	*******	*****		
FY2011 Conference C		4 500 7	4 202 0	CE 4	207.4	20.4	40.0	0.0	0.0	44	0	0
1002 Fed Rcpts 1004 Gen Fund	ConfCom 1,	1,582.7 27.3 555.4	1,263.0	65.4	207.1	36.4	10.8	0.0	0.0	11	0	0
ADN 0310016 FY 2011												_
1004 Gen Fund	FisNot	11.4 11.4	11.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
: \$11.4												
	Subtotal	1,594.1	1,274.4	65.4	207.1	36.4	10.8	0.0	0.0	11	0	0
ADN 03-1-0040 Redistribute federal Second Judicial Distribute Judicial Distribute federal	Trin receipt author	55.0 55.0 rity from Criminal Ap Rural Prosecution	riminal Appeals/Sp 55.0	0.0	or grant extende 0.0	ed in FY2011 0.0	0.0	0.0	0.0	0	0	0
<b>ADN 03-1-0039 Trans</b> 1004 Gen Fund	fer funds to 1 Trout	Third Judicial Distri -20.0 -20.0	ct: Anchorage for 1 -20.0	Personal Services 0.0	s Vacancy Facto 0.0	or Adjustments 0.0	0.0	0.0	0.0	0	0	0
Transfer funds from	Second Judio		Judicial District: Anc	horage for Person	al Services Vaca	ncy Factor Adjust	ments.					
	Subtotal	1,629.1	1,309.4	65.4	207.1	36.4	10.8	0.0	0.0	11	0	0
		******	******** Change	s From FY2011	Management	Plan To FY201	2 Governor ****	******	******			
Add new Kotzebue A	ttorney Inc	210.0	180.0	2.0	25.0	2.0	1.0	0.0	0.0	1	0	0
1004 Gen Fund		210.0	100.0	2.0	20.0	2.0	1.0	0.0	0.0	'	O	3
Add new Attorney V	to the Kotzeb	ue District Attorney's	s office to handle inc	creased workload i	n this district.							

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#### **Change Record Detail - Multiple Scenarios With Descriptions** Department of Law

**Component:** Second Judicial District (2199) **RDU:** Criminal Division (33)

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Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
out of the 13 office Advocacy attorney	s are below the n s who come from	nean. Kotzebue h Anchorage and a	om a low in Bethel of as one attorney. The small private crimina ch agency. This wou	ere are two resident al bar from Nome.	t public defender If we add an add	s, an indetermina itional attorney w	ate number of Offi re would at least h	ice of Public nave parity with				
FY 2012 Personal Se 1002 Fed Rcpts 1004 Gen Fund	SalAdj	66.2 4.8 61.4	66.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
This change record: \$66.2	d includes the foll	owing personal se	ervices increases:									
Alaska State Empl	oyees Assn (GGl	J) FY2012 Health	Insurance Increased	Costs: \$11.0								
Alaska Public Emp	oloyees Assn (SU	) FY2012 Health I	nsurance Increased (	Costs: \$1.9								
Non-Covered Emp	loyees FY2012 l	Health Insurance I	ncreased Costs: \$7	.8								
Alaska State Empl : \$9.6	oyees Associatio	n (GGU) FY 12 C	OLA increases									
Alaska Public Emp	loyees Association	on (SU) FY 12 CC	DLA increases									
Non-Covered Emp : \$12.2	loyees FY 12 CC	DLA increases										
Alaska State Empl	oyees Associatio	n - ASEA Geograp	ohic Differential for G	GU								
: \$19.2												
Alaska Public Emp	loyees Association	on - APEA Geogra	aphic Differential for S	SU								
: \$2.4												
FY 2011 Over/Under	SalAdj	salary adjustmer -1.9 -1.9	<b>-1.</b> 9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
			ulated, errors were m nounts associated wit			mounts and over	stated some SU a	mounts. This				
40/40/40 0 44 484				FY20	12 Governor			R	eleased Decem	ber 15,	2010	

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#### **Change Record Detail - Multiple Scenarios With Descriptions** Department of Law

Scenario/Change	Trans	Totals	Personal	Travel	Services	Commodities	Capital Outlay Gra	ants, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
Record Title	Туре		Services									
Correct Unrealizable	Fund Sources f	or Personal Ser	vices Increases									
	FndChg	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts	<u>-</u> ,	4.8										
1004 Gen Fund		4.8										
			rvices and benefits the nent anticipates colle				It is the intent of the de llocation plan.	epartment to				
	Totals	1,903.4	1,553.7	67.4	232.1	38.4	11.8	0.0	0.0	12	0	0

#### **Personal Services Expenditure Detail**

#### Department of Law

Scenario: FY2012 Governor (8665) Component: Second Judicial District (2199)

RDU: Criminal Division (33)

PCN	Job Class Title		Time	Retire	Barg	Location	Salary	Range /	Comp	Split /	Annual	COLA	Premium	Annual	Total Costs	GF Amount
			Status	Code	Unit		Sched	Step	Months	Count	Salaries		Pay	Benefits		
03-#016	Attorney V		FT	Α	XE	Kotzebue	JJ	25A	12.0		121,116	3,093	0	55,096	179,305	179,305
03-0118	Law Office Assista	ant I	FT	Α	GP	Nome	237	11F / G	6.0	**	27,393	0	0	17,077	44,470	44,470
03-1005	Attorney V		FT	Α	XE	Nome	JJ	25F / J	12.0		148,038	3,781	0	62,553	214,372	214,372
03-1019	Law Office Assista	ant II	FT	Α	SS	Nome	637	130 / P	12.0		80,279	0	0	42,302	122,581	122,581
03-1063	Attorney IV		FT	Α	XE	Barrow	JJ	22A / B	12.0		100,958	2,702	0	49,154	152,814	152,814
03-1096	Law Office Assista	ant II	FT	Α	GP	Barrow	246	13B / C	12.0		59,304	0	0	35,683	94,987	94,987
03-1107	Law Office Assista	ant I	FT	Α	GP	Kotzebue	251	11A / B	12.0		51,578	0	0	33,069	84,647	84,647
03-1108	Victim/Witness Pa	ıralegal II	FT	Α	GG	Kotzebue	251	16G	12.0		86,952	0	0	45,036	131,988	131,988
03-1158	Attorney IV		FT	Α	XE	Kotzebue	JJ	24A	12.0		113,064	2,888	0	52,866	168,818	168,818
03-1239	Attorney IV		FT	Α	XE	Nome	JJ	22E / F	12.0		115,680	2,954	0	53,590	172,224	172,224
03-1282	Victim/Witness Pa	ralegal II	FT	Α	GP	Nome	237	16G / J	12.0		82,028	0	0	43,370	125,398	125,398
03-1296	Victim/Witness Pa	ralegal I	FT	Α	GP	Barrow	246	14C / D	12.0		64,302	0	0	37,373	101,675	101,675
		Total											Total Sa	alary Costs:	1,050,692	
		Positions	N	ew	Dele	ted							٦	Total COLA:	15,418	
Fu	II Time Positions:	12		1	0	1							Total Pre	mium Pay::	0	
Par	t Time Positions:	0		0	0	1							Tot	al Benefits:	527,169	
Non Pern	nanent Positions:	0		0	0	<u> </u>					_					
Position	ns in Component:	12		1	0	1							Total P	re-Vacancy:	1,593,279	
											_	Minus Vacai	ncy Adjustme	nt of 2.48%:	(39,579)	
													Total Po	st-Vacancy:	1,553,700	
Total Cor	mponent Months:	138.0										Plus I	Lump Sum Pr	emium Pay:	0	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	1,593,279	1,553,700	100.00%
Total PCN Funding:	1,593,279	1,553,700	100.00%

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

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Personal Services Line 100: 1,553,700

## Line Item Detail Department of Law Travel

Line Number	Line Name			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000	Travel			33.4	65.4	67.4
Expendit	ure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			72000 Travel Detail Totals	33.4	65.4	67.4
72110	Employee Travel (Instate)		Travel costs for district attorneys and assistant district attorneys to interview witnesses and for court appearances in the Second Judicial District. Travel costs for attorney and paralegal training.	11.1	33.3	35.0
72120	Nonemployee Travel (Instate Travel)		Travel costs and expenses for witnesses to testify in court.	20.0	30.0	30.0
72410	Employee Travel (Out of state)		Travel costs and expenses for district attorneys, assistant district attorneys and paraprofessional staff to attend training and conferences.	0.0	0.0	0.0
72420	Nonemployee Travel (Out of state Emp)		Travel costs and expenses for witnesses to testify in court.	2.3	2.1	2.4
72700	Moving Costs		Moving and transferring employees to the Nome, Barrow and Kotzebue DA's offices.	0.0	0.0	0.0

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## Line Item Detail Department of Law Services

Line Number	Line Name			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000	Services			191.2	207.1	232.1
Expendit	ture Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			73000 Services Detail Totals	191.2	207.1	232.1
73050	Financial Services		Interest expense	0.1	0.0	0.0
73075	Legal & Judicial Svc		Depositions, research costs, expert witnesses and consultants.	1.4	4.8	28.1
73150	Information Technlgy		Training, consulting and software licensing/maintenance	1.8	0.1	0.1
73156	Telecommunication		Local telephone service, long distance toll charges and cellular phones paid to third party telephone utilities.	15.3	17.1	17.1
73225	Delivery Services		Freight, courier, postage and transportation of trial exhibits.	3.6	3.0	3.0
73650	Struc/Infstruct/Land		Rentals/Leases - records and evidence storage.	0.1	2.0	2.0
73675	Equipment/Machinery		Repairs/Maintenance and Rentals/Leases of office equipment - copiers and postage meters. Includes OPA/PDA Disovery - contra expenditure account to offset copiers lease/mntc costs.	-11.5	0.0	0.0
73750	Other Services (Non IA Svcs)		Printing & binding of forms and briefs.	0.2	2.0	2.0
73805	IT-Non-Telecommnctns	Enterprise Technology Services	RSA Administration, ETS -Computer Services EPR / MS Exchange	6.7	8.5	6.7
73805	IT-Non-Telecommnctns	Administrative Services	RSA Law, Information Services & Procurement support. (Includes MS Exchange)	19.2	10.0	20.4
73806	IT-Telecommunication	Enterprise Technology Services	RSA Administration, ETS -Telecommunication EPR. 9.8 10.		10.0	9.0
73809	Mail	Central Mail	RSA Administration, Central Mailroom	0.7	0.7	0.7
73811	Building Leases	Leases	Leased Office Space - Nome, Barrow & Kotzebue DA Offices	130.5	138.3	136.8
73814	Insurance	Risk Management	RSA Administration, Risk Management	0.3	0.2	0.2
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#### **Line Item Detail Department of Law Services**

Expend	iture Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			73000 Services Detail Totals	191.2	207.1	232.1
73815	Financial	Finance	RSA Administration, Finance Chargeback (AKSAS/AKPAY)	0.5	0.6	0.6
73816	ADA Compliance	Americans With Disabilities	RSA Labor, Americans With Disabilities Act.	0.1	0.1	0.1
73848	State Equip Fleet	Trans	State Equipment Fleet 1 vehicle Barrow DA's Office; 1 vehicle in Kotzebue DA's Office.	12.4	9.7	5.3

### **Line Item Detail**

### Department of Law Commodities

Line Number	Line Name			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000	Commodities			24.2	36.4	38.4
Expendit	ure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			74000 Commodities Detail Totals	24.2	36.4	38.4
74200	Business	E&ED	Library materials including Statutes, Advanced Legislative Service and Court Rules; subscriptions, office supplies; software applications, printer cartridges, paper and misc. date processing supplies for Nome, Barrow & Kotzebue DA Offices; computer supplies - desktop refresh non-capital.	24.2	36.4	38.4

### **Line Item Detail** Department of Law Capital Outlay

Line Number Line Nar	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
75000 Capital C	utlay 0.0	10.8	11.8
Expenditure Accou	nt Servicing Agency Explanation FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
Expenditure Accou	nt Servicing Agency Explanation FY2010 Actuals 75000 Capital Outlay Detail Totals 0.0		FY2012 Governor 11.8

#### **Restricted Revenue Detail** Department of Law

Component: Second Judicial District (2199)
RDU: Criminal Division (33)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51010	Federal Receipts	148.5	82.3	82.3

#### **Detail Information**

			Collocation	AKSAS		FY2011	
Amount	Description	Component	Code	Fund	FY2010 Actuals	Management Plan	FY2012 Governor
51010	Federal Receipts Unprogrammed Federa	J. Possint Authority	03651260	11100	0.0	0.0	82.3
	Onprogrammed Federa	ii Receipt Authority					
51010	Federal Receipts		03651264	11100	108.1	27.3	0.0
	Rural Prosecution Gran	it - U.S. Department of Just	ice. Expires 9/30/2010				
51010	Federal Receipts		03651275	11100	40.4	55.0	0.0
	USDJ, Sexual Assault/I	Domestic Violence, VAWA F	Federal Earmark. CH 11 SLA 20	08. Expires 12/31/10.			

## Inter-Agency Services Department of Law

Expendit	ure Account	Service Description	Service Type	Servicing Agency	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73805	IT-Non-Telecommnctns	RSA Administration, ETS -Computer Services EPR / MS Exchange	Inter-dept	Enterprise Technology Services	6.7	8.5	6.7
73805	IT-Non-Telecommnctns	RSA Law, Information Services & Procurement support. (Includes MS Exchange)	Intra-dept	Administrative Services	19.2	10.0	20.4
		(morados mo Exeriarigo)	73805 IT-Nor	n-Telecommnctns subtotal:	25.9	18.5	27.1
73806	IT-Telecommunication	RSA Administration, ETS -Telecommunication EPR.	Inter-dept	Enterprise Technology Services	9.8	10.0	9.0
			73806 IT-Te	lecommunication subtotal:	9.8	10.0	9.0
73809	Mail	RSA Administration, Central Mailroom	Inter-dept	Central Mail	0.7	0.7	0.7
				73809 Mail subtotal:	0.7	0.7	0.7
73811	Building Leases	Leased Office Space - Nome, Barrow & Kotzebue DA Offices	Inter-dept	Leases	130.5	138.3	136.8
			73811	Building Leases subtotal:	130.5	138.3	136.8
73814	Insurance	RSA Administration, Risk Management	Inter-dept	Risk Management	0.3	0.2	0.2
				73814 Insurance subtotal:	0.3	0.2	0.2
73815	Financial	RSA Administration, Finance Chargeback (AKSAS/AKPAY)	Inter-dept	Finance _	0.5	0.6	0.6
				73815 Financial subtotal:	0.5	0.6	0.6
73816	ADA Compliance	RSA Labor, Americans With Disabilities Act.	Inter-dept	Americans With Disabilities	0.1	0.1	0.1
			73816	ADA Compliance subtotal:	0.1	0.1	0.1
73848	State Equip Fleet	State Equipment Fleet 1 vehicle Barrow DA's Office; 1 vehicle in Kotzebue DA's Office.	Inter-dept	Trans	12.4	9.7	5.3
				State Equip Fleet subtotal:	12.4	9.7	5.3
74200	Business	Library materials including Statutes, Advanced Legislative Service and Court Rules; subscriptions, office supplies; software applications, printer cartridges, paper and misc. date processing supplies for Nome, Barrow & Kotzebue DA Offices; computer supplies - desktop refresh non-capital.	Inter-dept	E&ED	24.2	36.4	38.4
				74200 Business subtotal:	24.2	36.4	38.4
			Sec	cond Judicial District total:	204.4	214.5	218.2
				Grand Total:	204.4	214.5	218.2

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