

# **State of Alaska FY2013 Governor's Operating Budget**

## **Department of Transportation/Public Facilities Vessel Operations Management Component Budget Summary**

**Component: Vessel Operations Management**

**Contribution to Department's Mission**

To provide safe, secure, reliable, and efficient transportation of people, goods, and vehicles through the Alaska Marine Highway System (AMHS) by developing sound policy and procedures for operations, and staffing with well trained professionals who are sensitive to the needs of our customers.

**Core Services**

- Vessel Operations Management oversees the operation of 11 vessels and 16 State-owned terminals with 772 vessel budgeted positions and 163 personnel ashore.
- Develop, implement and enforce policies and procedures for AMHS.
- Enforce labor contracts and schedule qualified employees for work assignments to meet required staffing levels including vacation and sick leave reliefs.
- Provide training of vessel and terminal personnel to enhance safety and service for the traveling public and meet the Standards for Training, Certification and Watch-keeping for Seafarers (STCW) requirements, along with all other required federal maritime, State operating and Occupational Safety and Health Administration (OSHA) requirements.
- Provide support for vessel and terminal personnel in the performance of their duties to enhance efficient and customer-oriented operations.
- Provide security for employees, passengers, and vessels as per the System-wide security regulations of the federal Maritime Transportation Security Act (MTSA).
- Work with State and federal emergency management officials to ensure that all required plans, drills, exercises, and coordination is satisfied, and to ensure that the AMHS is capable of a safe and efficient response in the event of a State or national emergency.

**Key Component Challenges**

The future planning of the fleet configuration is critical. Long-term policy decisions will need to be made with regard to the integration of the new Alaska class shuttle ferry capable of operating in Lynn Canal, one operating from Ketchikan to Prince Rupert, with a possible third vessel operating in Southeast or Prince William Sound. With three vessels of the same class available, one vessel would always be available as a relief vessel during winter maintenance periods. With the potential of new USCG STCW/Safety of Life at Sea (SOLAS) regulations, AMHS operations into Prince Rupert, Canada, could be in question and become very challenging. This situation could also affect the decision regarding how the Alaska Class ferry class vessels would be constructed, i.e. SOLAS or non SOLAS compliant.

It is essential that a new vessel design for the M/V Tustumena replacement be seriously considered. The M/V Tustumena was built in 1963 and has operated on routes which have very harsh weather, which in turn creates a very high degree of wear on the ship and its associated systems. Going forward it will be a challenge to the system to secure the required design and ultimately construction, funding.

Fast Vehicle Ferry (FVF) crew training and retention under the demanding High Speed Craft Code continues to challenge AMHS, and AMHS continues to attempt to cross route train as many FVF deck officers as possible so as to utilize them on all FVF routes. It is also becoming increasingly challenging to retain a sufficient number of core low seniority deck officers with pilotage qualifications. The fleet operates all 11 ships during the summer months, and thus requires a high level of deck officer staffing during the summer months, and then, due to budget considerations and traffic demands reduces the amount of ships operating during the winter months. This cyclical workforce demand creates workforce management challenges.

Standard fleet training and recordkeeping requirements are an ever increasing challenge for the AMHS.

As the current mainline vessels age, the accelerated maintenance demands will become challenging as the system faces the possibility of diminishing federal funds necessary for those repairs.

AMHS also faces challenges with the condition and premature failure and degradation of the fast ferry engines. The system is currently looking at various options, including legal actions, which would provide for continued operational service of the fast ferries

AMHS will continue to be challenged to keep pace with the ever changing and increasing federal security requirements. The system has been successful in obtaining federal security grants and has also secured state capital funding to match those federal grants. The system has also received a federal security grant to secure a bomb detection dog and handler. With regard to the bomb dog and handler, at some point the handler will need to transition from the status of a subcontractor in essence financed with federal grant funding to one funded by state funds. This situation will also challenge AMHS. The state is also drafting a Memorandum of Agreement with the US Transportation Security Administration (TSA), which would allow AMHS the ability to utilize TSA's bomb detection dogs and handlers. The process of getting the MOA agreed to and signed by both the state and TSA continues to be very challenging with TSA presently having issues with the state's proposed drafted MOA terms. OSHA regulations continue to challenge AMHS regarding shore side and warehouse operations.

AMHS is also challenged with complying with ever increasing environmental regulations; these regulations encompass hazardous materials and the carriage, stowage, and disposal of such materials. AMHS must also comply with ever increasing US Environmental Protection Agency regulations, and the State of Alaska's, Department of Environmental Conservation regulations. Lack of a dedicated Environmental Compliance Officer knowledgeable on all these regulations, and the continual changes to them, puts AMHS at risk of a compliance violation with associated penalties.

AMHS is moving forward with the replacement of its present reservations and point of sales systems with a more efficient, modern, up to date, and less labor intensive system. The new point of sales system will enhance management reporting and also improve the shipboard business process. The AMHS will continue making improvements to its present on-line reservations system (OARS) until the new reservations system replaces it, to allow customers to make reservations online.

AMHS will continue with the implementation of the satellite communication systems equipment on board its vessels. At this time the two fast ferries remain to be outfitted with the new satellite systems and AMHS now has sufficient broadband in place so as to provide the necessary 24/7 vessel operational satellite communications, needed to operate the ships efficiently. A continuing challenge, which AMHS has experienced with the new satellite systems, is that of integrating these new systems into the existing ships' communications and computer systems. The AMHS IT department is very steadily solving those problems that the various ships are having with these new systems.

### **Significant Changes in Results to be Delivered in FY2013**

No significant changes are anticipated.

### **Major Component Accomplishments in 2011**

- 412 total operating weeks of service was provided in Southeast and Southwest Alaska, including the new express Bellingham to Whittier Cross-Gulf of Alaska service connecting the lower 48 states and the interior on a route that makes very few port calls, thus providing rapid service to the Alaskan interior.
- Continued to make system-wide improvements to the required federal Maritime Transportation Security Act (MTSA) security plans, operations, and training for vessel, shoreside, and terminal personnel. Completed work on system wide consolidated vessel security plans.
- Increased system-wide ridership and vehicle transports over last year's numbers.
- Successfully negotiated shipboard deck officers labor contracts so as to allow more deck officers the ability to crew vessels when in winter, state sponsored, overhauls. The concept behind this is an attempt to retain, on a long term basis, the less senior deck officers, and thus cultivating and securing our future senior deck officer staff.
- Maintained continued certification of the International Safety Management (ISM), Safety Management System (SMS), along with associated additional risk assessment requirements. Maritime Transportation Security Act (MTSA), both federal and state OSHA regulations, state and federal environmental hazardous material regulations, and state disaster planning and drills.

- Continued the process of developing a new reservation system.
- Completed the process of the re-write of the System Traffic Manual, now called the Customer Service Manual.
- Published both winter and summer schedules on time.
- Continued to maintain and meet federal regulatory requirements for all vessels.
- Installed new passenger escape slide systems on board the LeConte and Taku.
- Commenced the design work for new M/V Columbia main engines.
- Completed the design work for the renovation of the recently purchased veneer building in Ward Cove. This building will eventually contain new Marine Engineering office spaces, climate controlled warehouse, and cold storage warehouse capacity.
- Commenced vessel electrical generation server and upgrade project. This project will look to improve the electrical system aboard the ships.
- Worked towards complying with new ADA regulations which became effective for our ships on January 2011.
- Secured contract language and provided regulations for the vessel terminal employees to have a standardized uniform i.e. attire when on duty to provide a professional image and ease recognition of staff by customers.
- Began making plans for the AMHS's 50th anniversary celebration.

### **Statutory and Regulatory Authority**

AS 19 Highways & Ferries

AS 44 State Government

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**Vessel Operations Management  
Component Financial Summary**

*All dollars shown in thousands*

	<b>FY2011 Actuals</b>	<b>FY2012 Management Plan</b>	<b>FY2013 Governor</b>
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	3,896.6	4,106.5	4,240.1
72000 Travel	105.3	85.9	85.9
73000 Services	85.5	111.5	111.5
74000 Commodities	50.4	43.8	43.8
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>4,137.8</b>	<b>4,347.7</b>	<b>4,481.3</b>
<b>Funding Sources:</b>			
1061 Capital Improvement Project Receipts	112.1	127.9	131.5
1076 Marine Highway System Fund	4,025.7	4,219.8	4,349.8
<b>Funding Totals</b>	<b>4,137.8</b>	<b>4,347.7</b>	<b>4,481.3</b>

**Estimated Revenue Collections**

<b>Description</b>	<b>Master Revenue Account</b>	<b>FY2011 Actuals</b>	<b>FY2012 Management Plan</b>	<b>FY2013 Governor</b>
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Capital Improvement Project Receipts	51200	112.1	127.9	131.5
<b>Restricted Total</b>		<b>112.1</b>	<b>127.9</b>	<b>131.5</b>
<b>Total Estimated Revenues</b>		<b>112.1</b>	<b>127.9</b>	<b>131.5</b>

**Summary of Component Budget Changes  
From FY2012 Management Plan to FY2013 Governor**

*All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
<b>FY2012 Management Plan</b>	<b>0.0</b>	<b>4,219.8</b>	<b>127.9</b>	<b>0.0</b>	<b>4,347.7</b>
<b>Adjustments which will continue current level of service:</b>					
-Transfer Authority from Reservations & Marketing to Comply with Vacancy Factor Guidelines	0.0	14.5	0.0	0.0	14.5
-FY2013 Salary Increases	0.0	77.0	2.1	0.0	79.1
-FY2013 Health Insurance Increases	0.0	38.5	1.5	0.0	40.0
<b>FY2013 Governor</b>	<b>0.0</b>	<b>4,349.8</b>	<b>131.5</b>	<b>0.0</b>	<b>4,481.3</b>

### Vessel Operations Management Personal Services Information

Authorized Positions			Personal Services Costs	
	<u>FY2012</u> <u>Management</u> <u>Plan</u>	<u>FY2013</u> <u>Governor</u>		
Full-time	43	43	Annual Salaries	2,704,169
Part-time	0	0	COLA	8,686
Nonpermanent	0	0	Premium Pay	54,012
			Annual Benefits	1,743,903
			<i>Less 6.00% Vacancy Factor</i>	(270,646)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>43</b>	<b>43</b>	<b>Total Personal Services</b>	<b>4,240,124</b>

### Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Clerk	0	0	0	2	2
Accounting Tech I	0	0	0	1	1
Accounting Tech II	0	0	0	1	1
Administrative Assistant II	0	0	0	1	1
Administrative Officer I	0	0	0	1	1
Administrative Officer II	0	0	0	1	1
Amhs Dispatch Supervisor	0	0	0	1	1
Amhs Dispatcher	0	0	0	5	5
Amhs Safety Mgmt Coordinator	0	0	0	1	1
Amhs Security Officer	0	0	0	1	1
Analyst/Programmer II	0	0	0	1	1
Analyst/Programmer V	0	0	1	0	1
Asst Port Captain	0	0	0	1	1
Budget Analyst III	0	0	0	1	1
Data Processing Tech I	0	0	0	1	1
Division Director	0	0	0	1	1
Marine Trans Srvs Mgr	0	0	0	2	2
Micro/Network Spec I	0	0	0	2	2
Micro/Network Spec II	0	0	0	1	1
Micro/Network Tech II	0	0	0	1	1
Office Assistant I	0	0	0	1	1
Office Assistant II	0	0	0	4	4
Passenger Services Insp	0	0	0	2	2
Port Captain	0	0	0	3	3
Research Analyst II	0	0	0	1	1
Safety Officer	0	0	0	1	1
Secretary	0	0	0	1	1
Ship Services Mgr/Port Steward	0	0	1	0	1
Training Specialist I	0	0	0	1	1
Vessel Scheduling Coordinator	0	0	0	1	1
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>41</b>	<b>43</b>

**Component Detail All Funds**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)

**RDU:** Marine Highway System (334)

	<b>FY2011 Actuals</b>	<b>FY2012 Conference Committee</b>	<b>FY2012 Authorized</b>	<b>FY2012 Management Plan</b>	<b>FY2013 Governor</b>	<b>FY2012 Management Plan vs FY2013 Governor</b>	
71000 Personal Services	3,896.6	4,032.3	4,032.3	4,106.5	4,240.1	133.6	3.3%
72000 Travel	105.3	85.9	85.9	85.9	85.9	0.0	0.0%
73000 Services	85.5	111.5	111.5	111.5	111.5	0.0	0.0%
74000 Commodities	50.4	43.8	43.8	43.8	43.8	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>4,137.8</b>	<b>4,273.5</b>	<b>4,273.5</b>	<b>4,347.7</b>	<b>4,481.3</b>	<b>133.6</b>	<b>3.1%</b>
<b>Fund Sources:</b>							
1061 CIP Rcpts (Other)	112.1	127.9	127.9	127.9	131.5	3.6	2.8%
1076 Marine Hwy (DGF)	4,025.7	4,145.6	4,145.6	4,219.8	4,349.8	130.0	3.1%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>4,025.7</b>	<b>4,145.6</b>	<b>4,145.6</b>	<b>4,219.8</b>	<b>4,349.8</b>	<b>130.0</b>	<b>3.1%</b>
<b>Other Funds</b>	<b>112.1</b>	<b>127.9</b>	<b>127.9</b>	<b>127.9</b>	<b>131.5</b>	<b>3.6</b>	<b>2.8%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	43	42	42	43	43	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%



**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)

**RDU:** Marine Highway System (334)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions PFT	PPT	NP
***** Changes From FY2012 Conference Committee To FY2012 Authorized *****												
<b>FY2012 Conference Committee</b>												
1061 CIP Rcpts	ConfCom	4,273.5	4,032.3	85.9	111.5	43.8	0.0	0.0	0.0	42	0	0
1076 Marine Hwy		127.9										
		4,145.6										
<b>Subtotal</b>		<b>4,273.5</b>	<b>4,032.3</b>	<b>85.9</b>	<b>111.5</b>	<b>43.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>42</b>	<b>0</b>	<b>0</b>
***** Changes From FY2012 Authorized To FY2012 Management Plan *****												
<b>Transfer Filled PCN 25-3334 and Funding from Marine Engineering</b>												
1076 Marine Hwy	Trin	74.2	74.2	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
Transfer in filled PCN 25-3334, a permanent full-time Data Processing Technician I/II, from Marine Engineering.												
When PCN 25-3334 was reclassified to a Data Processing Tech I/II to manage and maintain the Asset Management Operation System (AMOS) software program, our Information Technologies (IT) group was understaffed and overburdened with work on the vessels, at the terminals and at the division headquarters. As AMOS is a Marine Engineering program, the position was put under the supervision of the Marine Engineering component, but this caused difficulties as there was not the technical assistance this position needed.												
With the IT staff in place, they can now offer the support and mentoring this position needs to acquire the skills to maintain the AMOS software system. The IT staff will also be able to provide the necessary backup of the software and hardware the system requires.												
Action was approved 1/27/11 via ADN 25-1-3128 by OMB.												
<b>Subtotal</b>		<b>4,347.7</b>	<b>4,106.5</b>	<b>85.9</b>	<b>111.5</b>	<b>43.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>43</b>	<b>0</b>	<b>0</b>
***** Changes From FY2012 Management Plan To FY2013 Governor *****												
<b>Transfer Authority from Reservations &amp; Marketing to Comply with Vacancy Factor Guidelines</b>												
1076 Marine Hwy	Trin	14.5	14.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
Due to minimal vacancies, incumbents at higher ranges and higher steps, and the overtime needed to dispatch for the vessels 24/7, it is necessary to move authorization to bring Personal Services in Vessels Operations Management within vacancy factor guidelines. Continued improvements in the technologies used during the reservation process have resulted in a reduction in the cost of services for Reservations to produce and mail schedules, reservation confirmations and tickets, making authority available to transfer.												
<b>FY2013 Salary Increases</b>												
1061 CIP Rcpts	SalAdj	79.1	79.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
		2.1										

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)

**RDU:** Marine Highway System (334)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
1076 Marine Hwy		77.0										
FY2013 Salary Increases: \$79.1												
<b>FY2013 Health Insurance Increases</b>												
SalAdj		40.0	40.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1061 CIP Rcpts		1.5										
1076 Marine Hwy		38.5										
FY2013 Health Insurance Increases: \$40.0												
<b>Totals</b>		<b>4,481.3</b>	<b>4,240.1</b>	<b>85.9</b>	<b>111.5</b>	<b>43.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>43</b>	<b>0</b>	<b>0</b>

# Department of Transportation/Public Facilities

**Scenario:** FY2013 Governor (9494)  
**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
25-0107	Analyst/Programmer V	FT	A	SS	Juneau	205	22M	12.0		107,676	0	0	56,720	164,396	164,396
25-0108	Micro/Network Spec II	FT	A	SS	Ketchikan	200	20F	12.0		77,472	0	0	45,365	122,837	122,837
25-0274	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15F / J	12.0		55,681	0	21,247	45,136	122,064	122,064
25-0459	Accounting Tech II	FT	A	SS	Ketchikan	600	14E / F	12.0		50,841	0	0	35,307	86,148	86,148
25-0959	Micro/Network Spec I	FT	A	GP	Ketchikan	200	18C / D	12.0		59,241	0	0	38,986	98,227	98,227
25-2246	Administrative Officer II	FT	A	SS	Ketchikan	200	19K	12.0		78,072	0	0	45,592	123,664	123,664
25-2249	Micro/Network Tech II	FT	A	GP	Ketchikan	200	16B / C	12.0		50,976	0	0	35,864	86,840	86,840
25-2342	Division Director	FT	A	XE	Ketchikan	NAA	27K / L	12.0		128,784	3,391	0	63,254	195,429	195,429
25-2433	Office Assistant II	FT	A	GP	Ketchikan	200	10D / E	12.0		35,756	0	0	30,115	65,871	65,871
25-3086	Secretary	FT	A	GP	Ketchikan	200	11G / J	12.0		43,164	0	0	32,913	76,077	76,077
25-3088	Amhs Dispatch Supervisor	FT	A	KK	Ketchikan	200	16J / K	12.0		61,968	0	0	39,485	101,453	101,453
25-3093	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15B / C	12.0		48,374	0	3,694	35,746	87,814	87,814
25-3154	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15M / N	12.0		65,220	0	12,311	45,363	122,894	122,894
25-3156	Analyst/Programmer II	FT	A	GP	Ketchikan	200	16B / C	12.0		50,444	0	0	35,663	86,107	86,107
25-3161	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15F / J	12.0		57,324	0	11,025	41,895	110,244	110,244
25-3174	Port Captain	FT	A	SS	Ketchikan	200	23B / C	12.0		83,741	0	0	47,733	131,474	131,474
25-3175	Office Assistant II	FT	A	GP	Ketchikan	200	10F / G	12.0		37,625	0	0	30,821	68,446	68,446
25-3186	Port Captain	FT	A	SS	Ketchikan	200	23E / F	12.0		94,824	0	0	51,919	146,743	146,743
25-3193	Budget Analyst III	FT	A	GP	Ketchikan	200	19A / B	12.0		60,410	0	0	39,427	99,837	99,837
25-3225	Accounting Tech I	FT	A	GP	Ketchikan	200	12E / F	12.0		41,967	0	0	32,461	74,428	74,428
25-3228	Vessel Scheduling Coordinator	FT	A	GP	Ketchikan	200	17E / F	12.0		59,325	0	0	39,017	98,342	98,342
25-3246	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15C / D	12.0		51,431	0	5,735	37,672	94,838	94,838
25-3327	Passenger Services Insp	FT	A	GP	Ketchikan	200	17G / J	12.0		63,087	0	0	40,438	103,525	103,525
25-3328	Port Captain	FT	A	SS	Ketchikan	200	23E / F	12.0		94,824	0	0	51,919	146,743	146,743
25-3333	Ship Services Mgr/Port Steward	FT	A	SS	Juneau	205	21M / N	12.0		104,424	0	0	55,545	159,969	159,969
25-3334	Data Processing Tech I	FT	A	GP	Ketchikan	200	13E / F	12.0		44,784	0	0	33,525	78,309	78,309
25-3335	Administrative Officer I	FT	A	SS	Ketchikan	600	17B / C	12.0		56,676	0	0	37,511	94,187	94,187
25-3337	Asst Port Captain	FT	A	SS	Ketchikan	200	21B / C	12.0		72,888	0	0	43,634	116,522	116,522
25-3339	Marine Trans Svcs Mgr	FT	A	XE	Ketchikan	NAA	24B / C	12.0		88,620	2,442	0	49,432	140,494	140,494
25-3340	Accounting Clerk	FT	A	GP	Ketchikan	200	10J / K	12.0		41,637	0	0	32,337	73,974	73,974
25-3342	Micro/Network Spec I	FT	A	GP	Ketchikan	200	18D / E	12.0		62,592	0	0	40,251	102,843	102,843
25-3344	Safety Officer	FT	A	GP	Ketchikan	200	18C / D	12.0		59,492	0	0	39,080	98,572	98,572
25-3387	Amhs Safety Mgmt Coordinator	FT	A	GP	Ketchikan	200	19E / F	12.0		68,262	0	0	42,393	110,655	110,655
25-3435	Passenger Services Insp	FT	A	GP	Ketchikan	200	17G / J	12.0		65,267	0	0	41,262	106,529	106,529
25-3473	Office Assistant I	FT	A	GP	Ketchikan	200	8G	12.0		34,440	0	0	29,618	64,058	64,058
25-3478	Administrative Assistant II	FT	A	SS	Ketchikan	600	14A / B	12.0		43,920	0	0	32,693	76,613	76,613
25-3545	Training Specialist I	FT	A	GP	Ketchikan	200	16K / L	12.0		64,557	0	0	40,993	105,550	105,550
25-3586	Research Analyst II	FT	A	GP	Ketchikan	200	16E / F	12.0		56,377	0	0	37,904	94,281	94,281
25-3595	Amhs Security Officer	FT	A	GP	Ketchikan	200	19F / G	12.0		71,724	0	0	43,700	115,424	115,424

## Department of Transportation/Public Facilities

**Scenario:** FY2013 Governor (9494)  
**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
25-3602	Marine Trans Svcs Mgr	FT	A	XE	Ketchikan	NAA	24F / J	12.0		103,560	2,853	0	55,075	161,488	161,488
25-3653	Office Assistant II	FT	A	GP	Ketchikan	200	10A / B	12.0		32,992	0	0	29,071	62,063	62,063
25-3654	Accounting Clerk	FT	A	GP	Ketchikan	200	10C / D	12.0		35,160	0	0	29,890	65,050	65,050
25-3739	Office Assistant II	FT	A	GP	Ketchikan	200	10F / G	12.0		38,570	0	0	31,178	69,748	69,748
<div> <div> <b>Total Positions</b>  <b>Full Time Positions:</b> 43  <b>Part Time Positions:</b> 0  <b>Non Permanent Positions:</b> 0  <b>Positions in Component:</b> 43 </div> <div> <b>New</b>  0  0  0  0 </div> <div> <b>Deleted</b>  0  0  0  0 </div> </div>														<b>Total Salary Costs:</b> 2,704,169 <b>Total COLA:</b> 8,686 <b>Total Premium Pay::</b> 54,012 <b>Total Benefits:</b> 1,743,903	
<b>Total Component Months:</b> 516.0														<b>Total Pre-Vacancy:</b> 4,510,770 <b>Minus Vacancy Adjustment of 6.00%:</b> (270,646) <b>Total Post-Vacancy:</b> 4,240,124 <b>Plus Lump Sum Premium Pay:</b> 0	
														<b>Personal Services Line 100:</b> 4,240,124	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1039 U/A Indirect Cost Recovery	139,885	131,492	3.10%
1076 Marine Highway System Fund	4,370,885	4,108,633	96.90%
<b>Total PCN Funding:</b>	<b>4,510,770</b>	<b>4,240,124</b>	<b>100.00%</b>

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Travel**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2011 Actuals</b>	<b>FY2012 Management Plan</b>	<b>FY2013 Governor</b>
72000	Travel		105.3	85.9	85.9
<b>Expenditure Account</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2011 Actuals</b>	<b>FY2012 Management Plan</b>	<b>FY2013 Governor</b>
<b>72000 Travel Detail Totals</b>			<b>105.3</b>	<b>85.9</b>	<b>85.9</b>
72100	Instate Travel	Travel to review material conditions of vessels, review operating procedures at terminals and on vessels, confer with naval architects and union leaders, review vessel overhauls and ship repairs.	75.0	60.0	60.9
72400	Out Of State Travel	Travel for recruitment, conferences and training seminars.	13.2	15.0	15.0
72700	Moving Costs	Moving and relocation costs for employees; includes the pre-move meals and lodging, temporary meals and lodging and the actual move costs paid to both vendors and employees.	17.1	10.9	10.0

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000	Services		85.5	111.5	111.5
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
<b>73000 Services Detail Totals</b>			<b>85.5</b>	<b>111.5</b>	<b>111.5</b>
73025	Education Services	Educational services including training, conferences and employee tuition.	1.9	3.4	3.4
73050	Financial Services	Financial services (e.g. consulting, accounting, claims, judgments, uncleared One-Card transactions).	0.0	2.0	2.0
73150	Information Technlgy	Represents a broad range of data processing, telecommunications and communications services.	3.0	6.0	6.0
73156	Telecommunication	Long distance and cellular charges.	24.5	35.0	35.6
73225	Delivery Services	Delivery services including freight and courier service.	0.2	2.0	2.0
73450	Advertising & Promos	Advertising job postings in state and national publications for hard to fill positions.	5.2	10.0	10.0
73530	Heating Oil	Heating oil for Port Steward's office.	4.5	1.0	1.0
73650	Struc/Infstruct/Land	Inspections/testing.	19.8	20.0	19.4
73676	Repairs/Maint. (Non IA-Eq/Machinery)	Repair of office equipment.	0.0	1.0	1.0
73686	Rentals/Leases (Non IA-Eq/Machinery)	Copier lease.	0.0	1.0	1.0
73750	Other Services (Non IA Svcs)	Consultants for various system survey and analysis.	1.2	1.0	1.0
73806	IT-Telecommunication	Enterprise Technology Services	4.8	4.8	4.8
		Telecommunications services provided by the Department of Administration, Enterprise Technology Services, such as basic telephone services, equipment and features, dedicated voice/data line service, statewide paging, two-way radio, and video conferencing.			
73809	Mail	Central Mail	0.4	2.3	2.3
		Chargeback fees for central mail services such as mailing vendor payments (AKSAS) and payroll warrants (AKPAY).			
73810	Human Resources	Personnel	0.0	1.0	1.0
		Chargeback fees for human resource services such as			

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Vessel Operations Management (629)

**RDU:** Marine Highway System (334)

Expenditure Account		Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
<b>73000 Services Detail Totals</b>				<b>85.5</b>	<b>111.5</b>	<b>111.5</b>
			labor relations, position classifications and payroll processing.			
73815	Financial	Finance	Chargeback fees for AKSAS and AKPAY.	1.9	2.0	2.0
73816	ADA Compliance	Americans With Disabilities	Chargeback fees for the statewide coordinator of the Americans with Disabilities Act (ADA).	0.5	0.5	0.5
73819	Commission Sales (IA Svcs)	State Travel Office	Processing fees charged by the State Travel Office.	1.3	1.5	1.5
73848	State Equip Fleet	State Equipment Fleet Admin	State Equipment Fleet Vehicles.	16.3	17.0	17.0

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Commodities**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2011 Actuals</b>	<b>FY2012 Management Plan</b>	<b>FY2013 Governor</b>
74000	Commodities		50.4	43.8	43.8
<b>Expenditure Account</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2011 Actuals</b>	<b>FY2012 Management Plan</b>	<b>FY2013 Governor</b>
<b>74000 Commodities Detail Totals</b>			<b>50.4</b>	<b>43.8</b>	<b>43.8</b>
74200	Business	General business supplies, equipment and furniture.	32.9	41.8	41.8
74600	Safety (Commodities)	Defibrillators for terminals.	16.3	0.0	0.0
74650	Repair/Maintenance (Commodities)	Commodities purchased for repairs and maintenance, such as signage, equipment fuel, plumbing and electrical parts.	1.2	2.0	2.0



**Restricted Revenue Detail**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51200	Capital Improvement Project Receipts				112.1	127.9	131.5
<b>Detail Information</b>							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59465	Indirect CIP Receipts				112.1	127.9	131.5
	Recovery of indirect costs from the capital budget via the department's Indirect Cost Allocation Plan (ICAP).						

**Inter-Agency Services**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73806	IT-Telecommunication	Telecommunications services provided by the Department of Administration, Enterprise Technology Services, such as basic telephone services, equipment and features, dedicated voice/data line service, statewide paging, two-way radio, and video conferencing.	Inter-dept	Enterprise Technology Services	4.8	4.8	4.8
<b>73806 IT-Telecommunication subtotal:</b>					<b>4.8</b>	<b>4.8</b>	<b>4.8</b>
73809	Mail	Chargeback fees for central mail services such as mailing vendor payments (AKSAS) and payroll warrants (AKPAY).	Inter-dept	Central Mail	0.4	2.3	2.3
<b>73809 Mail subtotal:</b>					<b>0.4</b>	<b>2.3</b>	<b>2.3</b>
73810	Human Resources	Chargeback fees for human resource services such as labor relations, position classifications and payroll processing.	Inter-dept	Personnel	0.0	1.0	1.0
<b>73810 Human Resources subtotal:</b>					<b>0.0</b>	<b>1.0</b>	<b>1.0</b>
73815	Financial	Chargeback fees for AKSAS and AKPAY.	Inter-dept	Finance	1.9	2.0	2.0
<b>73815 Financial subtotal:</b>					<b>1.9</b>	<b>2.0</b>	<b>2.0</b>
73816	ADA Compliance	Chargeback fees for the statewide coordinator of the Americans with Disabilities Act (ADA).	Inter-dept	Americans With Disabilities	0.5	0.5	0.5
<b>73816 ADA Compliance subtotal:</b>					<b>0.5</b>	<b>0.5</b>	<b>0.5</b>
73819	Commission Sales (IA Svcs)	Processing fees charged by the State Travel Office.	Inter-dept	State Travel Office	1.3	1.5	1.5
<b>73819 Commission Sales (IA Svcs) subtotal:</b>					<b>1.3</b>	<b>1.5</b>	<b>1.5</b>
73848	State Equip Fleet	State Equipment Fleet Vehicles.	Intra-dept	State Equipment Fleet Admin	16.3	17.0	17.0
<b>73848 State Equip Fleet subtotal:</b>					<b>16.3</b>	<b>17.0</b>	<b>17.0</b>
<b>Vessel Operations Management total:</b>					<b>25.2</b>	<b>29.1</b>	<b>29.1</b>
<b>Grand Total:</b>					<b>25.2</b>	<b>29.1</b>	<b>29.1</b>