

Vital Statistics Archive Imaging Project - Phase 2

FY2001 Request: \$346,800
Reference No: 32340

AP/AL: Appropriation **Project Type:** Information Systems
Category: Health/Human Services
Location: Juneau (Downtown Juneau) **Contact:** Larry Steuber
House District: Downtown Juneau (HD 3) **Contact Phone:** (907)465-1870
Estimated Project Dates: 07/01/2000 - 06/30/2002

Brief Summary and Statement of Need:

PHASED PROJECT: Funds would allow completion of a project approved in FY99 for archive imaging, by providing for the scanning and indexing of paper records into the optical imaging system, as well as the purchase of additional information system equipment necessary to complete the project. This project cannot be delayed because irreplaceable records are deteriorating due to their age and the type of paper they were originally printed upon. The State of Alaska is responsible for maintaining these records for use by the individual. When these records deteriorate beyond recovery the state will be liable. This project has already been delayed for 8 years and further delay is both dangerous and irresponsible.

Funding:	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006	Total
GF/Prgm	\$346,800						\$346,800
Total:	\$346,800	\$0	\$0	\$0	\$0	\$0	\$346,800

<input type="checkbox"/> State Match Required	<input type="checkbox"/> One-Time Project	<input checked="" type="checkbox"/> Phased Project	<input type="checkbox"/> On-Going
0% = Minimum State Match % Required		<input type="checkbox"/> Amendment	<input type="checkbox"/> Mental Health Bill

Operating & Maintenance Costs:

	<u>Amount</u>	<u>Staff</u>
Project Development:	0	0
Ongoing Operating:	0	0
<u>One-Time Startup:</u>	0	
Totals:	0	0

Additional Information / Prior Funding History:

In SLA 98, \$200,000 of Statutory Designated Program Receipts and \$140,000 of General Funds were appropriated for Vital Statistics Archive Imaging and System Replacement. In SLA 99, \$20,000 of general funds were reappropriated away from this project.

Project Description/Justification:
NEW INFORMATION

The following is in response to questions raised by the TIC Policy Committee:

1. The Bureau of Vital Statistics has now had extensive discussions of the project with the State Archivist who indicated that he was in agreement with the bureau's imaging plan.
2. Details of project cost estimate:

The cost estimate was obtained by contacting other state vital records offices to establish an average cost for scanning and indexing. Using these averages and the fact that the bureau has approximately 1,000,000 records to image and index, the following estimates were established.

Type of Record	Number	Unit Price	Total
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State of Alaska Capital Project Summary
 Governors 2001 Capital w/amend
 1/10/11 10:56:22 AM

Department of Health and Social Services
 Reference No: 32340
 Released April 13, 1999

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Old/Hand written	400,000	.42	\$168,000
Modern	600,000	.24	\$144,000
Subtotal			\$312,000
Hardware and associated software			\$34,800
Total			\$346,800

The archive imaging system for the Bureau of Vital Statistics is needed to preserve increasingly fragile paper records created in the late 1800's through early 1900's. Paper used during this time period was acid-based and cannot be preserved over time. Without conversion to a more modern system, these records will be lost.

These documents are currently stored in vaults around the state that are expensive to maintain (for both security and environment) and make retrieving the records time-consuming. Placing these records on a computer system would preserve the data and enhance access in a cost-effective manner. It would also improve the turnaround time for citizens, businesses and agencies requesting records. Various state and federal health and welfare programs utilize the bureau's records and data (i.e., National Center for Health Statistics, Center for Disease Control, Occupational Safety & Health, Consumer Product Safety Commission, and Medicaid) to guide policy and direct programs and services to consumers.

The requested funds would support completion of a project approved in FY99 for archive imaging by providing for the scanning and indexing of paper records into the optical imaging system, as well as the purchase of additional information system equipment necessary to complete the project.

The project will meet Administration goals related to public access, maximizing public service through the use of technology, and utilizing the most cost-effective alternative.

This project has been previously approved by the TIC/TAC in 1998.

Beginning July 1, 2000, the Bureau will implement a two-year "Records Preservation" surcharge of \$5 for each record to provide the additional program receipts to fund the project. The surcharge will be in place for approximately two years until sufficient revenue is generated. Then it will be discontinued.

There are no impacts on ITG services.

If this project is not approved, records will be scanned and indexed on a time available basis. This will result in long delays in preservation of records (on the order of 15-20 years) and the potential for some loss of records due to deterioration in the interim.

This project cannot be delayed because irreplaceable records of birth, death, marriage and divorce are deteriorating through use and exposure to the atmosphere due to their age and the type of paper they were originally printed upon. The State of Alaska is responsible for maintaining these records for use by both the individual and their authorized family. When these records deteriorate beyond recovery the state will be liable. This project has already been delayed for 8 years and further delay is both dangerous and irresponsible.

Phased Project – Current Status**1. Is the project on schedule?**

Yes

2. What are the minimum funding requirements to keep the project on task?

The minimum funding is the amount requested. The project covers converting ALL documents preserved on acid-based paper.

3. What is the minimum effort needed to meet any federal requirements and avoid potential penalties, etc.?

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There are no federal minimum requirements for this project, however, federal agencies are frequent consumers of the Bureau's data. Converting these records expands and improves the data base and allows the Bureau to better serve the customer, whether private or public.