

State of Alaska FY2002 Governor's Operating Budget

Department of Health and Social Services
Probation Services
Component

Component: Probation Services

Contact: Janet Clarke, Director, Administrative Services

Tel: (907) 465-1630 **Fax:** (907) 465-2499 **E-mail:** Janet_Clarke@health.state.ak.us

Component Mission

The mission of the Division of Juvenile Justice is to hold juvenile offenders accountable for their behavior, promote the safety and restoration of victims and communities, and assist offenders and their families in developing skills to prevent crime.

Component Services Provided

Probation Services includes a wide range of front line probation services, administrative program support and state level management and oversight functions. These services are broken down by service category.

Direct probation services. Probation officers assume a number of functions and responsibilities. The first task is to make a detention determination to authorize or deny a police officer's request to detain a juvenile following an arrest. Once a police investigation is received, the probation officer makes a determination if there is sufficient probable cause evidence against the youth to take further action. Once jurisdiction has been established, the probation officer meets with the youth, their family and the victim or victims involved in the case to decide if the matter can be handled informally through a community diversion plan or if the matter requires formal court intervention. If the matter is processed through a community diversion plan, the probation officer provides informal supervision to the youth until the diversion activity has been satisfactorily completed and the harm to the victim and community has been satisfactorily repaired. If the matter requires formal court action, the probation officer (in most offices around the state) prepares and files a delinquency petition with the court. The probation officer also meets with the victim and provides information to them about their rights and opportunities to participate in the juvenile justice process. The probation officer also offers direct support services to victims as well as a variety of referral references to those impacted by juvenile crime. If the juvenile is adjudicated delinquent, the probation officer then conducts a predisposition investigation and provides recommendations to the court as to the appropriate disposition in the case. The probation officer assists the victim in providing information to the court during the disposition hearing. If the court places the juvenile on probation, the probation officer then supervises the offender under the terms of an individual case plan and specific conditions of probation as ordered by the court. If the court orders the juvenile into a juvenile institution, the probation officer assists the youth facility staff in developing and implementing an institutional and victim service treatment plan. Once institutionalized youth complete treatment and return to the community, the probation officer assists the juvenile in making a successful reentry into the community. Probation officers work closely with individuals and community groups who develop and implement accountability support services in support of the Division's mission.

Administrative Program Support. Positions in this service unit provide a variety of clerical and information technology support services to professional staff. This service unit processes accounts payable, client service expenses, client and staff travel, and help maintain PROBER, the Division's client information data base.

State level management. This service unit consists of state level personnel responsible for administration of federal grant programs, statewide policy development and implementation, coordinated service delivery between field probation and the youth facilities and statewide staff training and development. This unit is responsible for the development of a new automated offender data base known as the Juvenile Offender Management Information System (JOMIS). This unit also performs all state level administrative functions including preparation and administration of the agency operating and capital budgets, coordination with the Commissioner, other Departments, the Governor and Legislature in the review and development of public law and policy related to the administration of juvenile justice.

Component Goals and Strategies

To provide a continuum of community based services designed to hold juvenile offenders accountable for repairing the harm caused to victims and communities as a result of their criminal behavior. To provide effective delinquency response interventions and delinquency prevention programs through a coordinated effort with schools, law enforcement, locally based accountability programs and other juvenile justice partners in support of the mission of the Division.

Key Component Issues for FY2001 – 2002

1. While delinquency referrals have remained essentially unchanged between FY 1999 and FY 2000 , the number of felony assault referrals increased slightly. Probation services has had to focus increased efforts on offender supervision and community intervention service coordination to meet public safety needs. Increases in the number of serious offenses in some of our rural, regional hubs impacts the Division's ability to effectively respond to less serious offenses.
2. Increased demand for victim services and growing requests from communities for help in developing additional community based intervention and response programs continues to put pressure on the probation services resources of the Division.
3. The number of community based accountability programs has increased throughout Alaska as local individuals and programs have stepped forward to take an active role in the juvenile justice process. Probation services have had to respond to the demand for increased training for Division staff in community justice practices. Probation services have also offered technical assistance to local groups in support of the active and successful partnerships which are addressing the issues of juvenile crime.
4. Police, schools, victims, businesses, neighborhoods and communities are insisting that probation staff provide services out in the community rather than from their office enclaves. As probation officers work "with" communities rather than "for" communities the juvenile justice system has experienced increased pressure to stretch limited resources to meet community service needs.
5. There has been an increase in the number of special needs offender populations into the system including juvenile offenders with mental health issues, FAS/FASE, and significant substance abuse issues. Probation services has had to provide enhanced services to meet the needs of these offender populations.
6. As more facilities are being brought on line, there is an increased need for probation services to help facilitate successful community reintegration as youth are discharged from facility placements.
7. The Division will complete development of the Juvenile Offender Management Information System (JOMIS), a client centered information data base in the early portion of FY 2001. JOMIS is slated to be fully implemented by June 30, 2001.
8. The Division will continue to establish an administrative and organizational presence and partnership with other Department Divisions, state and local agencies involved in the planning, design, implementation and assessment of justice services to the people of Alaska.

Major Component Accomplishments for FY2000

A restorative justice mission statement for the Division was adopted into the uncodified law of Alaska, Section 84. Division managers have successfully implemented this mission by partnering with communities and victims in the juvenile justice process.

Regulations related to the new Division and delinquency programming services provided by the agency were adopted in January, 2000.

Successful mental health probation service programs were implemented in the Southcentral and Northern Regions which helped minimize the need for secure detention of special needs offenders who could be successfully managed in community settings without compromising public safety.

The Division has increased services to victims of juvenile crime by initiating victim impact classes, establishing victim service advocate and volunteer coordinator services.

A special offender supervision agreement was implemented between Anchorage probation and the Anchorage Police to provide increased consistency, accountability and monitoring of juvenile offenders in Anchorage.

The statewide staff development officer and internal training work group completed development of probation officer restorative justice performance competencies. Officer safety and client control tactics training was completed in accordance with OSHA requirements.

Probation officers in Fairbanks, Anchorage, Nome, Bethel, Sitka, Ketchikan and the Mat-Su Borough worked with local schools to establish routine duty assignments in middle and senior high schools. Probation officers in the schools make contact with youth on probation, meet with at risk youth in an effort to mitigate the need for formal delinquency interventions in the future, provide counseling and referral assistance to at risk youth and their families and to network with schools and other social service providers involved in efforts to support and strengthen families and communities.

Collaborative efforts between the Division, the University of Alaska and the Alaska Native Justice Center have led to the successful placement of university probation interns in Nome, Bethel and Sitka.

Juvenile justice partnerships were established in approximately 40 communities throughout Alaska and have led to the creation of community, elders and youth courts; mediation centers; restitution and community work service programs.

The Alaska Juvenile Probation Restorative Justice Resource Needs Time Study was completed in the Fall of 2000.

Statutory and Regulatory Authority

- AS 09.35 Execution
- AS 11.81 General Provisions
- AS 12.25 Arrests and Citations
- AS 12.35 Search and Seizures
- AS 25.27 Child Support Enforcement Agency
- AS 47.05 Administration of Welfare, Social Services and Institutions
- AS 47.10 Children in Need in Aid
- AS 47.12 Delinquent Minors
- AS 47.14 Juvenile Institutions
- AS 47.15 Uniform Interstate Compact on Juveniles
- AS 47.17 Child Protection
- AS 47.18 Programs and Services Related to Adolescents
- AS 47.21 Adventure Based Education
- AS 47.37 Uniform Alcoholism and Intoxication Treatment Act
- 7 AAC 52 Juvenile Correctional Facilities & Juvenile Detention Facilities
- 7 AAC 53 Social Services
- 7 AAC 54 Administration
- Alaska Delinquency Rules
- Alaska Rules of Civil Procedure
- Alaska Rules of Criminal Procedure

Key Performance Measures for FY2002

Measure: Performance Measures are shown at the BRU level - Juvenile Justice.
(Not yet addressed by Legislature.)

Status of FY2001 Performance Measures

<i>Achieved</i>	<i>On track</i>	<i>Too soon to tell</i>	<i>Not likely to achieve</i>	<i>Needs modification</i>
-----------------	-----------------	-----------------------------	----------------------------------	-------------------------------

Component — Probation Services

	<i>Achieved</i>	<i>On track</i>	<i>Too soon to tell</i>	<i>Not likely to achieve</i>	<i>Needs modification</i>
<ul style="list-style-type: none">• Performance Measures are shown at the BRU level - Juvenile Justice.			X		

Probation Services
Component Financial Summary

All dollars in thousands

	FY2000 Actuals	FY2001 Authorized	FY2002 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	6,229.5	6,731.9	7,419.9
72000 Travel	133.4	116.7	143.0
73000 Contractual	551.3	700.6	610.8
74000 Supplies	134.5	65.8	75.8
75000 Equipment	133.5	41.3	85.3
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	142.1	140.0	140.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	7,324.3	7,796.3	8,474.8
Funding Sources:			
1002 Federal Receipts	271.2	519.0	518.5
1004 General Fund Receipts	6,685.0	6,955.4	7,673.3
1007 Inter-Agency Receipts	162.4	0.0	0.0
1053 Investment Loss Trust Fund	0.0	39.1	0.0
1108 Statutory Designated Program Receipts	205.7	282.8	283.0
Funding Totals	7,324.3	7,796.3	8,474.8

Estimated Revenue Collections

Description	Master Revenue Account	FY2000 Actuals	FY2001 Authorized	FY2001 Cash Estimate	FY2002 Governor	FY2003 Forecast
Unrestricted Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0	0.0	0.0
Restricted Revenues						
Federal Receipts	51010	271.2	519.0	525.0	518.5	525.0
Interagency Receipts	51015	162.4	0.0	0.0	0.0	0.0
Statutory Designated Program Receipts	51063	205.7	282.8	300.0	283.0	300.0
Restricted Total		639.3	801.8	825.0	801.5	825.0
Total Estimated Revenues		639.3	801.8	825.0	801.5	825.0

Probation Services

Proposed Changes in Levels of Service for FY2002

The Division intends to move forward to implement a three year plan to increase field probation resources in support of restorative juvenile justice services throughout Alaska. Demands to provide more services to victims, increased interest from communities wanting to develop and implement juvenile justice partnerships, and the need to enhance the juvenile justice service continuum in rural Alaska will require the Division to begin implementation of a restorative justice strategic plan in FY 2002.

Summary of Component Budget Changes

From FY2001 Authorized to FY2002 Governor

All dollars in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2001 Authorized	6,994.5	519.0	282.8	7,796.3
Adjustments which will continue current level of service:				
-Year 2 Labor Costs - Net Change from FY2001	20.8	-0.5	0.2	20.5
Proposed budget increases:				
-Juvenile Accountability and Victim Services	564.5	0.0	0.0	564.5
-Victim Services Coordinator	93.5	0.0	0.0	93.5
FY2002 Governor	7,673.3	518.5	283.0	8,474.8

Probation Services

Personal Services Information

Authorized Positions			Personal Services Costs	
	FY2001 Authorized	FY2002 Governor		
Full-time	113	125	Annual Salaries	5,799,484
Part-time	0	0	COLA	84,386
Nonpermanent	0	0	Premium Pay	71,557
			Annual Benefits	2,022,968
			<i>Less 7.00% Vacancy Factor</i>	<i>(558,487)</i>
			Lump Sum Premium Pay	0
Totals	113	125	Total Personal Services	7,419,908

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Clerk I	1	0	0	0	1
Administrative Assistant	1	0	1	0	2
Administrative Clerk II	6	3	1	3	13
Administrative Clerk III	1	0	1	0	2
Administrative Manager IV	0	0	1	0	1
Assoc Coordinator	0	0	2	0	2
Coordinator	0	0	1	0	1
Division Director	0	0	1	0	1
Juvenile Prob Officer I	2	0	1	7	10
Juvenile Prob Officer II	21	11	4	18	54
Juvenile Prob Officer III	2	2	4	9	17
Juvenile Prob Officer IV	2	2	3	0	7
Micro/Network Spec I	1	0	0	0	1
Mntl Hlth Clinician III	0	1	0	0	1
Research Analyst III	0	0	1	0	1
Social Svcs Assoc I	0	0	0	3	3
Social Svcs Assoc II	0	0	0	1	1
Social Svcs Assoc III	0	1	0	3	4
Social Svcs Prog Officer	1	0	1	0	2
Youth Corrections OPS Manager	1	0	0	0	1
Totals	39	20	22	44	125