

# **State of Alaska FY2002 Governor's Operating Budget**

Department of Health and Social Services  
Medical Assistance Administration  
Component

## **Component: Medical Assistance Administration**

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### **Component Mission**

To maintain access to health care and to provide health coverage for Alaskans in need.

### **Component Services Provided**

Central Administration and the Director of Medical Assistance are responsible for a variety of functions including overall program management, direction, and support. Program Policy provides support to the Department on current State policy and procedures for the administration of Medical Assistance programs within applicable State and federal statutes and regulations. The Administration/Budget section is responsible for monitoring, coordinating, and facilitating the Division's effort to operate economical and cost effective medical assistance programs. Medical Assistance Administration is also responsible for providing information, as requested by the Director, Commissioner, Legislature, or the Medical Care Advisory Commission, regarding health care and/or the State's Medicaid program. The State's Medicaid Management Information System (MMIS) is key to providing policy makers with supporting data relative to Alaska's experience in providing health care coverage to those in need.

Medical Assistance Administration develops and maintains State administrative regulations regarding eligibility, covered services, and reimbursement of non-institutional services for the Medicaid and CAMA programs. It is charged with maintenance of the Medicaid State Plan, a contractual document upon which federal reimbursement is based. It develops and implements policy and procedure, designs and distributes public information materials, and serves as the primary resource for information provided to recipients, providers, other agencies, the Legislature, and the public. Medical Assistance Administration is tasked with monitoring federal Medicaid law, regulations, and policy to effectively implement compliance in a manner that best meets Alaska's recipient, provider and fiscal needs.

Alaska's Medical Care Advisory Commission (MCAC) is a unique combination of citizens, health care providers, and Medicaid consumers who actively provide advice and support to the State's Medicaid program. The MCAC, through its combined knowledge of Alaska's communities and specific population needs, offers recommendations to ensure quality services, equitable access, and reasonable and adequate health care benefits to Alaskans. MCAC members are appointed by the Commissioner of the Department of Health and Social Services and serve 3-year terms, with one possible reappointment. The Commission consists of at least 7 but not more than 13 members. Up to 6 members of the Commission represent medical providers or members of the health profession who provide services. A corresponding number of members represent consumers of Medicaid services and include one program recipient. The final member of the Commission is the Director of either the Division of Public Health or the Division of Public Assistance. The MCAC meets quarterly -- February, May, August and October. All meetings are announced to the public and opportunity for public testimony is provided/encouraged.

### **Component Goals and Strategies**

To manage, direct, monitor, coordinate, and support the medical assistance programs in a cost effective and efficient manner within applicable State and federal laws and regulations.

To administer and support the Medical Care Advisory Commission. Federal regulations require each state to have a MCAC under Title XIX, Section (a) (22) and 42 CFR 431.12 in order to obtain federal Medicaid matching funds. The mission of the MCAC, as defined by the Commissioner of the Department of Health & Social Services and supported by the by-laws of the Commission is: to be familiar with federal Medicaid law changes; to review and comment on proposed statutory changes to state law; to review and comment on Medicaid regulations; to represent the perspective of Medicaid regarding legislative and regulatory changes, as well as changes to policy or procedures for its constituent group; and to be an advocate for the Medicaid program and its recipients.

**Key Component Issues for FY2001 – 2002**

Please see Medical Assistance Administration BRU key issues.

**Major Component Accomplishments for FY2000**

Please see Medical Assistance Administration BRU accomplishments.

**Statutory and Regulatory Authority**

Alaska Statutes:

AS 47.07 Medical Assistance for Needy Persons

AS 47.08 Assistance for Catastrophic Illness and Chronic or Acute Medical Conditions

AS 47.25 Public Assistance

Social Security Act:

Title XVIII Medicare

Title XIX Medicaid

Title XXI Children's Health Insurance Program

Administrative Code:

7 AAC 43 Medicaid

7 AAC 48 Chronic and Acute Medical Assistance

Code of Federal Regulations:

Title 42 CFR Part 400 to End

**Key Performance Measures for FY2002**

**Measure: Please refer to Medical Assistance Administration BRU performance measures.**  
*(Not yet addressed by Legislature.)*

**Status of FY2001 Performance Measures**

	<i>Achieved</i>	<i>On track</i>	<i>Too soon to tell</i>	<i>Not likely to achieve</i>	<i>Needs modification</i>
<ul style="list-style-type: none"> <li>Please refer to Medical Assistance Administration BRU performance measures.</li> </ul>		X			

**Medical Assistance Administration**  
**Component Financial Summary**

All dollars in thousands

	FY2000 Actuals	FY2001 Authorized	FY2002 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	940.5	1,281.6	1,622.4
72000 Travel	89.1	69.8	74.8
73000 Contractual	241.6	312.8	192.5
74000 Supplies	23.2	17.7	20.2
75000 Equipment	0.0	10.0	10.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>1,294.4</b>	<b>1,691.9</b>	<b>1,919.9</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	655.3	875.1	938.7
1003 General Fund Match	576.1	778.5	854.0
1004 General Fund Receipts	63.0	25.7	25.8
1007 Inter-Agency Receipts	0.0	0.0	101.4
1053 Investment Loss Trust Fund	0.0	12.6	0.0
<b>Funding Totals</b>	<b>1,294.4</b>	<b>1,691.9</b>	<b>1,919.9</b>

**Estimated Revenue Collections**

Description	Master Revenue Account	FY2000 Actuals	FY2001 Authorized	FY2001 Cash Estimate	FY2002 Governor	FY2003 Forecast
<b>Unrestricted Revenues</b>						
None.		0.0	0.0	0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>						
Federal Receipts	51010	655.3	875.1	875.1	938.7	938.7
Interagency Receipts	51015	0.0	0.0	0.0	101.4	101.4
<b>Restricted Total</b>		<b>655.3</b>	<b>875.1</b>	<b>875.1</b>	<b>1,040.1</b>	<b>1,040.1</b>
<b>Total Estimated Revenues</b>		<b>655.3</b>	<b>875.1</b>	<b>875.1</b>	<b>1,040.1</b>	<b>1,040.1</b>

**Medical Assistance Administration****Proposed Changes in Levels of Service for FY2002**

There are no changes to the level of services provided.

**Summary of Component Budget Changes  
From FY2001 Authorized to FY2002 Governor**

*All dollars in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2001 Authorized</b>	<b>816.8</b>	<b>875.1</b>	<b>0.0</b>	<b>1,691.9</b>
<b>Adjustments which will continue current level of service:</b>				
-Transfer from HPG for increased cost of FY01 partial year position changes to full year in FY02.	63.0	63.0	0.0	126.0
-Year 2 Labor Costs - Net Change from FY2001	0.0	0.6	1.0	1.6
<b>Proposed budget increases:</b>				
-Grant from HCFA through Governor's Council to Support Working Disabled	0.0	0.0	100.4	100.4
<b>FY2002 Governor</b>	<b>879.8</b>	<b>938.7</b>	<b>101.4</b>	<b>1,919.9</b>

**Medical Assistance Administration**

**Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2001 Authorized	FY2002 Governor		
Full-time	19	25	Annual Salaries	1,259,908
Part-time	0	0	COLA	19,881
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	418,795
			<i>Less 4.49% Vacancy Factor</i>	<i>(76,184)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>19</b>	<b>25</b>	<b>Total Personal Services</b>	<b>1,622,400</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant	0	0	1	0	1
Administrative Clerk II	0	0	1	0	1
Administrative Manager I	0	0	1	0	1
Administrative Manager II	0	0	1	0	1
Administrative Manager III	0	0	1	0	1
Administrative Svcs Mgr	0	0	1	0	1
Division Director	0	0	1	0	1
Information Officer II	0	0	1	0	1
Medical Assist Admin II	0	0	4	0	4
Medical Assist Admin III	1	0	3	0	4
Medical Assist Admin IV	1	0	3	0	4
Public Assist Analyst II	0	0	1	0	1
Research Analyst II	0	0	1	0	1
Research Analyst III	0	0	2	0	2
Secretary	0	0	1	0	1
<b>Totals</b>	<b>2</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>25</b>