

State of Alaska FY2002 Governor's Operating Budget

Department of Law
Legislation/Regulations
Component

Component: Legislation/Regulations

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Component Mission

Mission statement appears at the department summary and BRU levels.

Component Services Provided

The Legislation and Regulations section drafts and edits legislation on behalf of the governor for introduction in the legislature, tracks and reviews all legislation for legal issues before the governor acts on it, and reviews virtually all regulations adopted by the executive branch for compliance with legal requirements. The section provides training on regulations matters to all state agencies and to assistant attorneys general. The section prepares the Drafting Manual for Administrative Regulations. The section frequently provides advice to state agencies regarding legal requirements on regulations, public records, and the Open Meetings Act. The section supervisor serves as the executive branch representative to the National Conference of Commissioners on Uniform State Laws, which formulates prepared legislation on issues of concern across state lines.

Component Goals and Strategies

Provide legal advice and review for constitutional and statutory requirements in the preparation of state legislation and regulations.

Coordinate and prepare legislation for introduction at the governor's request.

Coordinate and prepare legal recommendations to the governor on legislation pending governor's action.

Perform the statutorily required legal review of executive branch regulations in a timely manner and approve regulations for filing by the Office of the Lieutenant Governor.

Advise and provide training to all executive branch agencies on the legal requirements for state legislation and regulations.

Serve as a uniform law commissioner for the State of Alaska to ensure that Alaska interstate commerce law, investment law, and other matters of concern across state lines are current to facilitate a better business climate and easier resolution of interstate legal matters.

Key Component Issues for FY2001 – 2002

No key issues.

Major Component Accomplishments for FY2000

Conducted legal review of over 2400 pages of regulations during FY 2000.

Met budget performance measure of reviewing 50 percent of all adopted regulations within 120 days of a request for final review and 75 percent completed within 180 days of a request.

Prepared 2000 edition of the Drafting Manual for Administrative Regulations.

Conducted training classes in

- (A) Anchorage, Fairbanks, and Juneau by videoconferencing to over 80 employees on ways to improve public satisfaction with the regulations process;
- (B) Anchorage, Fairbanks, and Juneau regarding the new 2000 version of the Drafting Manual for Administrative Regulations;
- (C) Anchorage and Juneau by telephone conference, conducted secretarial training classes in typing and format standards for both regulations and legislation projects.

Statutory and Regulatory Authority

AS 44.23.020

Legislation/Regulations
Component Financial Summary

All dollars in thousands

	FY2000 Actuals	FY2001 Authorized	FY2002 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	411.3	387.9	379.9
72000 Travel	4.2	11.0	11.0
73000 Contractual	59.8	93.4	99.2
74000 Supplies	6.4	12.3	12.3
75000 Equipment	3.8	0.0	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	485.5	504.6	502.4
Funding Sources:			
1004 General Fund Receipts	392.9	373.8	375.2
1007 Inter-Agency Receipts	92.6	128.2	127.2
1053 Investment Loss Trust Fund	0.0	1.9	0.0
1108 Statutory Designated Program Receipts	0.0	0.7	0.0
Funding Totals	485.5	504.6	502.4

Estimated Revenue Collections

Description	Master Revenue Account	FY2000 Actuals	FY2001 Authorized	FY2001 Cash Estimate	FY2002 Governor	FY2003 Forecast
Unrestricted Revenues						
Unrestricted Fund	68515	16.2	0.0	0.0	0.0	0.0
Unrestricted Total		16.2	0.0	0.0	0.0	0.0
Restricted Revenues						
Interagency Receipts	51015	92.6	128.2	125.9	127.2	127.2
Statutory Designated Program Receipts	51063	0.0	0.7	0.0	0.0	0.0
Investment Loss Trust Fund	51393	0.0	1.9	0.0	0.0	0.0
Restricted Total		92.6	130.8	125.9	127.2	127.2
Total Estimated Revenues		108.8	130.8	125.9	127.2	127.2

Legislation/Regulations
Proposed Changes in Levels of Service for FY2002

None.

Summary of Component Budget Changes
From FY2001 Authorized to FY2002 Governor

All dollars in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2001 Authorized	375.7	0.0	128.9	504.6
Adjustments which will continue current level of service:				
-Convert Special FY2001 Labor Cost Fund Sources to GF	0.7	0.0	-0.7	0.0
-Year 2 Labor Costs - Net Change from FY 2001	-1.2	0.0	-1.0	-2.2
FY2002 Governor	375.2	0.0	127.2	502.4

Legislation/Regulations
Personal Services Information

Authorized Positions			Personal Services Costs	
	FY2001 Authorized	FY2002 Governor		
Full-time	5	5	Annual Salaries	297,447
Part-time	0	0	COLA	6,526
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	86,550
			<i>Less 2.72% Vacancy Factor</i>	(10,623)
			Lump Sum Premium Pay	0
Totals	5	5	Total Personal Services	379,900

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Assoc Attorney II	0	0	2	0	2
Attorney III	0	0	1	0	1
Attorney V	0	0	1	0	1
Legal Secretary I	0	0	1	0	1
Totals	0	0	5	0	5