

State of Alaska FY2003 Governor's Operating Budget

Department of Health and Social Services Health Planning & Facilities Management Component Budget Summary

Component: Health Planning & Facilities Management

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Component Mission

To provide quality administrative services that support the department's programs.

Component Services Provided

The staff in this component develop efficient, timely and defensible certificate of need findings and recommendations; respond to departmental and public inquiries about health planning issues; coordinate the development of the Comprehensive Integrated Mental Health Plan (CIMHP). They also develop and manage cost effective and efficient capital plans, develop and manage programs and projects for the department, oversee and manage capital appropriations, comprehensively assess and address the current and ongoing need for capital improvement investment through the department's annual capital budget and Capital Funding Allocation Plan, manage the department's named recipient and competitive grants, provide professional advice on facility construction, renovation, repair, deferred maintenance and equipment needs for the department.

Component Goals and Strategies

In accordance with the Department's priorities and programs, coordinate development of the annual Capital Budget. Preparation, oversight and management of the design and construction of major departmental capital projects. To protect the Department's facility infrastructure by managing deferred maintenance and renovation and repair capital projects. To assist departmental grantees in carrying out their mission and protect their facility infrastructure by managing capital grants. To meet the Department's statutory responsibility to assure quality health care delivery and health-care cost containment by administering the Certificate of Need program. To assist the Alaska Mental Health Trust Authority and the Department in improving services to Trust beneficiaries by coordinating the development of the Comprehensive Integrated Mental Health Plan (Comprehensive Plan). To provide statewide health planning policy development through coordination with other divisions.

Key Component Issues for FY2002 – 2003

Manage Certificate of Need (CON) workload.

Manage numerous capital projects to completion

Produce useful data analysis from the Data Warehouse.

Major Component Accomplishments in 2001

Completed 108 major capital projects in FY2001. Major highlights include:

- Completed the Mat-Su 15-Bed Youth Facility;
- Completed the McLaughlin Youth Facility 30-Bed Addition;
- Completed the Fahrenkamp Residential Facility for conversion to Residential Diagnostic Treatment (RDT);
- Made significant progress toward completing construction of the Public Health Laboratory in Anchorage;
- Completed the Frontier Building Consolidation Project;
- Awarded the construction contract for the Ketchikan 10-Bed Youth Facility; and
- Began design of the Kenai Youth Facility.

Continued development of the Computerized Maintenance Management System (preventative maintenance) in use at major DHSS facilities. Developing strategies for continued improvement and additional use.

Completed statewide Building Condition Audits on all Department facilities providing a current, updated deferred maintenance list.

Established and tested methodology for achieving federal reimbursement for Facilities and Planning Section staff.

Procured and managed 20 "Small Procurement" construction contracts for operating divisions statewide, all within budget and on schedule.

Completed the first draft of the comprehensive integrated mental health plan. Worked closely with the Comprehensive Plan Work Group and identified the outline and scope of the plan. The plan is intended to stand from 2001 - 2006 with updates every two years.

7 CON application reviews received, 4 completed, 3 in process; 21 letter of intent determinations made and 2 appeal hearings worked on. Draft regulations for the Certificate of Need program which will help control nursing home bed growth in order to save Medicaid funds were sent out for public comment.

Provided assistance to the Governor's Office & Legislature throughout the session on DHSS capital projects.

46 new capital grants were awarded in FY2001 and 40 grants were closed out.

Statutory and Regulatory Authority

AS 18.07 Health, Safety and Housing, Certificate of Need Program
AS 18.20.140 Health, Safety and Housing, Alaska Hospital & Medical Facilities Survey and Construction Act
AS 18.20 Health, Safety and Housing, Hospitals
AS 18.25 Health, Safety and Housing, Assistance to Hospitals and Health Facilities
AS 37.05.318 Public Finance, Fiscal Procedures Act, Further Regulations Prohibited
AS 37.07.062 Public Finance, Executive Budget Act, Capital Budget
AS 47.30.660 Welfare, Social Services and Institutions, Mental Health, Alaska Mental Health Board
7 AAC 9/12 Health & Social Services, Design and Construction of Health Facilities
7 AAC 13 Health & Social Services, Assistance for Community Health Facilities
7 AAC 07.010 Health & Social Services, Certificate of Need

Health Planning & Facilities Management

Component Financial Summary

All dollars in thousands

	FY2001 Actuals	FY2002 Authorized	FY2003 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	786.2	827.9	868.5
72000 Travel	41.2	38.6	38.6
73000 Contractual	58.6	158.1	121.9
74000 Supplies	13.7	12.5	12.5
75000 Equipment	24.2	20.1	20.1
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	923.9	1,057.2	1,061.6
Funding Sources:			
1002 Federal Receipts	118.2	118.4	122.3
1004 General Fund Receipts	185.8	217.1	222.6
1007 Inter-Agency Receipts	257.0	120.6	101.6
1053 Investment Loss Trust Fund	0.9	0.0	0.0
1061 Capital Improvement Project Receipts	330.3	551.1	565.1
1092 Mental Health Trust Authority Authorized Receipts	31.7	50.0	50.0
Funding Totals	923.9	1,057.2	1,061.6

Estimated Revenue Collections

Description	Master Revenue Account	FY2001 Actuals	FY2002 Authorized	FY2002 Cash Estimate	FY2003 Governor	FY2004 Forecast
Unrestricted Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0	0.0	0.0
Restricted Revenues						
Federal Receipts	51010	118.2	118.4	118.4	122.3	130.0
Interagency Receipts	51015	257.0	120.6	121.0	101.6	99.5
Capital Improvement Project Receipts	51200	330.3	551.1	551.1	565.1	580.0
Investment Loss Trust Fund	51393	0.9	0.0	0.0	0.0	0.0
Mental Health Trust Authority Auth.Rec.	51410	31.7	50.0	50.0	50.0	50.0
Restricted Total		738.1	840.1	840.5	839.0	859.5
Total Estimated Revenues		738.1	840.1	840.5	839.0	859.5

Health Planning & Facilities Management
Proposed Changes in Levels of Service for FY2003

There are no service level changes in FY2003.

Summary of Component Budget Changes
From FY2002 Authorized to FY2003 Governor

All dollars in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2002 Authorized	217.1	118.4	721.7	1,057.2
Adjustments which will continue current level of service:				
-Year 3 Labor Costs - Net Change from FY2002	5.5	3.9	16.5	25.9
Proposed budget decreases:				
-Decrease Interagency Receipts for Facilities Maintenance Repairs	0.0	0.0	-21.5	-21.5
FY2003 Governor	222.6	122.3	716.7	1,061.6

Health Planning & Facilities Management

Personal Services Information

	Authorized Positions		Personal Services Costs	
	<u>FY2002</u> <u>Authorized</u>	<u>FY2003</u> <u>Governor</u>		
Full-time	12	12	Annual Salaries	663,152
Part-time	0	0	COLA	15,383
Nonpermanent	0	0	Premium Pay	904
			Annual Benefits	225,236
			<i>Less 4.00% Vacancy Factor</i>	(36,175)
			Lump Sum Premium Pay	0
Totals	12	12	Total Personal Services	868,500

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Tech III	0	0	1	0	1
Administrative Assistant	1	0	0	0	1
Building Mgmt Specialist	1	0	0	0	1
Facilities Manager I	1	0	1	0	2
Grants Administrator II	0	0	1	0	1
Hlth & Soc Svcs Plnr II	0	0	1	0	1
Hlth & Soc Svcs Plnr III	0	0	1	0	1
Planner II	0	0	1	0	1
Planner IV	0	0	1	0	1
Research Analyst III	0	0	1	0	1
Research Analyst IV	0	0	1	0	1
Totals	3	0	9	0	12