

**State of Alaska
FY2004 Governor's Operating Budget**

**Department of Labor and Workforce Development
AVTEC Facilities Maintenance
Component Budget Summary**

Component: AVTEC Facilities Maintenance

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Component Mission

Account and budget for maintenance and repair, and renewal and replacement of state owned education facilities at Alaska Vocational Technical Center in Seward.

Component Services Provided

This is a new BRU established in FY2000 based on Ch. 90, SLA 98, requiring a separate appropriation for maintenance.

AVTEC maintenance department provides all repair, replacement, upgrade, janitorial services and utilities for 12 separate buildings located in Seward, Alaska.

Component Goals and Strategies

- * Provide quality preventative maintenance and janitorial services.
- * Provide scheduled renovation and renewal of facilities.

Key Component Issues for FY2003 – 2004

The current budget includes an estimate of the costs to be expended during FY2004 for maintenance and repairs. The industry standard for calculating maintenance, repair, renovation and renewal estimates is 5.0% of the current replacement value, 2.5% for maintenance and 2.5% for renovation and renewal. Multiplying \$250 per square foot arrives at the current replacement value. The current replacement value for dormitories is calculated at \$300 per square foot.

The Alaska Vocational Technical Center facilities calculated current replacement value is \$44,001,500 based on 142,853 square feet of classroom, office, and storage space, 20,000 square feet of dormitory space and 10,170 square feet for the apartment complex purchased in FY2000. The estimation of annual maintenance and repair costs should be \$1,100,037 at 2.5% and additional 2.5% for renovation and renewal of \$1,100,037, for an annual total of \$2,200,074. The proposed funding for FY2004 is \$1,018,150 for AVTEC facilities.

Major Component Accomplishments in 2002

Completed ongoing maintenance and janitorial services at Mt. Edgecumbe and AVTEC of those scheduled for FY2002.

Statutory and Regulatory Authority

AS 14.07.020
AS 44.27.020
AS 37.07.020(e)

**AVTEC Facilities Maintenance
Component Financial Summary**

All dollars in thousands

	FY2002 Actuals	FY2003 Authorized	FY2004 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	0.0	0.0	515.3
72000 Travel	0.0	0.0	1.0
73000 Contractual	0.0	0.0	304.9
74000 Supplies	0.0	0.0	35.2
75000 Equipment	0.0	0.0	20.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	0.0	0.0	876.4
Funding Sources:			
1007 Inter-Agency Receipts	0.0	0.0	876.4
Funding Totals	0.0	0.0	876.4

AVTEC Facilities Maintenance

Proposed Changes in Levels of Service for FY2004

The Alaska Vocational Technical Center is being transferred from the Department of Education and Early Development to the Department of Labor and Workforce Development. AVTEC will be part of the newly formed Division of Business Partnerships (DBP). Comparing levels of service between fiscal years will be difficult as services were provided across department lines. We expect better integration of services to the public and we do not expect any major service changes.

AVTEC now has 14 12 buildings in Seward that range in age from 20 - 50 years old. With the additional housing units, the age of the buildings, the expanse of the campus, and the resulting diversity of the maintenance tasks, the need for more maintenance service has increased. Two positions are established with funding transferred into this component from AVTEC. These positions will consolidate the maintenance activities for AVTEC to improve the ongoing maintenance efforts. The personal services budget operates under the assumption that there will be a 3.86% vacancy rate. AVTEC has maintained a full staff and has on occasion hired substitute custodians, hired non-perm employees to aid in specialty projects, and has had employees called-back to cover for emergency situations incurring overtime charges. \$501,600 has been budgeted to cover all of the personnel related charges for the maintenance staff for FY03. Utilities and other maintenance related charges for the upkeep of AVTEC buildings and property has been budgeted at \$516,550 for FY03. Total facility maintenance charges anticipated come to \$1,018,150 for FY03. Annual maintenance and repair for AVTEC facilities needs to be fully covered by the interagency RSA. The funding for this RSA comes directly out of AVTEC's General Fund authorization. Currently, Receipt Supported Services and the Technical Vocational and Educational Funds provide the amount not covered by the RSA. AVTEC is requesting an increase of \$146,700 in Receipt Supported Services to make up the difference between the RSA authorization in FY03 of \$871,500 and the FY03 budgeted needs of \$1,018,150. This amounts to an interagency receipts increase of \$146,700 in FY04 for the State Facilities Maintenance component.

Summary of Component Budget Changes

From FY2003 Authorized to FY2004 Governor

All dollars in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2003 Authorized	0.0	0.0	0.0	0.0
Adjustments which will continue current level of service:				
-Transfer AVTEC supported State Facilities to Department of Labor	0.0	0.0	876.4	876.4
FY2004 Governor	0.0	0.0	876.4	876.4

AVTEC Facilities Maintenance

Personal Services Information

	Authorized Positions		Personal Services Costs	
	<u>FY2003</u> <u>Authorized</u>	<u>FY2004</u> <u>Governor</u>		
Full-time	0	10	Annual Salaries	380,854
Part-time	0	0	Premium Pay	2,656
Nonpermanent	0	0	Annual Benefits	147,688
			<i>Less 3.00% Vacancy Factor</i>	(15,936)
			Lump Sum Premium Pay	0
Totals	0	10	Total Personal Services	515,262

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Enviro Services Journey I	0	0	0	1	1
Enviro Services Journey II	0	0	0	3	3
Maint Gen Foreman	0	0	0	1	1
Maint Gen Journey	0	0	0	2	2
Maint Gen Sub - Journey II	0	0	0	1	1
Maint Spec Bfc Foreman	0	0	0	1	1
Stock & Parts Svcs Journey I	0	0	0	1	1
Totals	0	0	0	10	10