

**State of Alaska
FY2004 Governor's Operating Budget**

**Department of Law
Deputy Attorney General's Office
Component Budget Summary**

Component: Deputy Attorney General's Office

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Component Mission

Mission statement for the Deputy Attorney General is included at the department level.

Component Services Provided

The Deputy Attorney General for the Civil Division serves as the chief operating officer for the division. In this role, the deputy is responsible for leading, managing, and coordinating the activities of the attorneys and paraprofessionals in each of the substantive sections of the four locations of the Civil Division (Juneau, Anchorage, Fairbanks, and Bethel). The deputy works closely with the attorney managers/supervisors on issues and cases that require input or direction from the Attorney General or other policy-level officers. This component supports the deputy in assisting the Attorney General and the department in carrying out its statutorily prescribed functions.

The deputy heads up the management team for the division, and in that role works closely with the office chiefs/supervisors and Administrative Services to manage a wide variety of administrative functions. The deputy is responsible for working with Administrative Services to prepare the annual budget for the division and present and defend the budget before the legislature. The deputy is also responsible for making and implementing decisions regarding the division's budget and staffing throughout the fiscal year.

Component Goals and Strategies

Manage and supervise the functions of the Civil Division offices in Juneau, Anchorage, Fairbanks, and Bethel.

Oversee and coordinate the activities of all the substantive law sections of the Civil Division to maximize productivity, maintain adequate resources for pursuing cases, ensure the highest quality possible in the representation and advice to state agencies, and maintain consistency in approaches, policy issues, settlements, and appellate practice.

Work with the Attorney General and the Administrative Services Division on the preparation of the budget for the Civil Division, and present and defend the division's budget to the legislature.

Oversee and coordinate the activities of the Department of Law in the area of Indian law.

Ensure that the legal advice and representation provided to state agencies by the Civil Division are of the highest quality possible and provided in a cost-effective manner.

Ensure that the Civil Division is adequately funded and staffed to carry out its statutorily prescribed functions.

Key Component Issues for FY2003 – 2004

See Key BRU issues for FY 2003 - 2004 for the Civil Division regarding child protection, victim restitution, and consumer protection and antitrust enforcement.

Major Component Accomplishments in 2002

- See Major BRU Accomplishments for Civil Division for FY 2002.

- Developed the department's Consultation Policy with Federally Recognized Tribes of Alaska as next step in implementation of the Millennium Agreement signed by the state and the tribes in April 2001. The agreement establishes the framework within which the state and the tribes will develop a government-to-government relationship.

Statutory and Regulatory Authority

AS 44.23.020

Deputy Attorney General's Office
Component Financial Summary

All dollars in thousands

	FY2002 Actuals	FY2003 Authorized	FY2004 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	160.1	251.2	161.8
72000 Travel	21.6	8.0	8.0
73000 Contractual	125.5	18.0	48.5
74000 Supplies	159.8	3.6	3.6
75000 Equipment	-55.4	0.0	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	1,981.6	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,393.2	280.8	221.9
Funding Sources:			
1003 General Fund Match	0.0	-2.7	0.0
1004 General Fund Receipts	2,108.6	283.5	221.9
1029 Public Employees Retirement Fund	260.0	0.0	0.0
1066 Public School Fund	24.6	0.0	0.0
Funding Totals	2,393.2	280.8	221.9

Deputy Attorney General's Office
Proposed Changes in Levels of Service for FY2004

No service changes.

Summary of Component Budget Changes
From FY2003 Authorized to FY2004 Governor

All dollars in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2003 Authorized	280.8	0.0	0.0	280.8
Adjustments which will continue current level of service:				
-Consolidate funding sources within Civil Division BRU	20.2	0.0	0.0	20.2
-\$75 per Month Health Insurance Increase for Non-covered Staff	0.9	0.0	0.0	0.9
-To Statehood Defense to Adjust Vacancy Factor	-70.0	0.0	0.0	-70.0
-To Environmental Law to adjust vacancy by fund source	-10.0	0.0	0.0	-10.0
FY2004 Governor	221.9	0.0	0.0	221.9

Deputy Attorney General's Office

Personal Services Information

	Authorized Positions		Personal Services Costs	
	<u>FY2003</u> <u>Authorized</u>	<u>FY2004</u> <u>Governor</u>		
Full-time	2	2	Annual Salaries	124,156
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	37,634
			<i>Less 0.00% Vacancy Factor</i>	(0)
			Lump Sum Premium Pay	0
Totals	2	2	Total Personal Services	161,790

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant	0	0	1	0	1
Dep Attorney General	0	0	1	0	1
Totals	0	0	2	0	2