

State of Alaska FY2004 Governor's Operating Budget

Department of Law Legislation/Regulations Component Budget Summary

Component: Legislation/Regulations

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Component Mission

Mission statement appears at the department summary and BRU levels.

Component Services Provided

The Legislation and Regulations section drafts and edits legislation on behalf of the governor for introduction in the legislature, tracks and reviews all legislation for legal issues before the governor acts on it, and reviews virtually all regulations adopted by the executive branch for compliance with legal requirements. The section provides training on regulations matters to all state agencies and to assistant attorneys general. The section prepares the Drafting Manual for Administrative Regulations. The section frequently provides advice to state agencies regarding legal requirements on regulations, public records, and the Open Meetings Act. The section supervisor serves as the executive branch representative to the National Conference of Commissioners on Uniform State Laws, which formulates prepared legislation on issues of concern across state lines.

Component Goals and Strategies

Provide legal advice and review for constitutional and statutory requirements in the preparation of state legislation and regulations.

Coordinate and prepare legislation for introduction at the governor's request.

Coordinate and prepare legal recommendations to the governor on legislation pending governor's action.

Perform the statutorily required legal review of executive branch regulations in a timely manner and approve regulations for filing by the Office of the Lieutenant Governor.

Advise and provide training to all executive branch agencies on the legal requirements for state legislation and regulations.

Serve as a uniform law commissioner for the State of Alaska to ensure that Alaska interstate commerce law, investment law, and other matters of concern across state lines are current to facilitate a better business climate and easier resolution of interstate legal matters.

Key Component Issues for FY2003 – 2004

No key issues.

Major Component Accomplishments in 2002

Conducted legal review of over 2,500 pages of regulations during FY 2002.

Prepared 2002 edition of the Drafting Manual for Administrative Regulations.

Conducted training classes in:

- In September, 2001, and October, 2001, conducted classes for assistant attorneys general on "Overview of State Regulations Process".
- In October, 2001, conducted legislation training for assistant attorneys general.
- In fall, 2001, in Anchorage and Juneau by telephone conference, conducted secretarial training classes in typing and format standards for legislation projects.
- In April, 2002, conducted legislative training on legal issues in bill reviews.

Statutory and Regulatory Authority

AS 44.23.020

Legislation/Regulations
Component Financial Summary

All dollars in thousands

	FY2002 Actuals	FY2003 Authorized	FY2004 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	435.4	390.6	366.7
72000 Travel	2.9	11.0	11.0
73000 Contractual	73.9	99.2	99.2
74000 Supplies	6.6	12.3	12.3
75000 Equipment	1.9	0.0	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	520.7	513.1	489.2
Funding Sources:			
1004 General Fund Receipts	345.9	382.7	358.4
1007 Inter-Agency Receipts	174.8	130.4	130.8
Funding Totals	520.7	513.1	489.2

Legislation/Regulations

Proposed Changes in Levels of Service for FY2004

No service changes.

**Summary of Component Budget Changes
From FY2003 Authorized to FY2004 Governor**

All dollars in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2003 Authorized	382.7	0.0	130.4	513.1
Adjustments which will continue current level of service:				
-From Fair Business Practices to adjust vacancy by fund source ADN# 0330132	3.0	0.0	0.0	3.0
-From Natural Resources to adjust vacancy by fund source ADN# 0330132	8.0	0.0	0.0	8.0
-\$75 per Month Health Insurance Increase for Non-covered Staff	2.7	0.0	0.4	3.1
-To Statehood Defense to adjust vacancy by fund source	-11.2	0.0	0.0	-11.2
-To Governmental Affairs to adjust vacancy by fund source	-8.4	0.0	0.0	-8.4
-To Environmental Law to adjust vacancy by fund source	-12.0	0.0	0.0	-12.0
-To Commercial Section to adjust vacancy by fund source	-6.4	0.0	0.0	-6.4
FY2004 Governor	358.4	0.0	130.8	489.2

Legislation/Regulations
Personal Services Information

	Authorized Positions		Personal Services Costs	
	<u>FY2003</u> <u>Authorized</u>	<u>FY2004</u> <u>Governor</u>		
Full-time	5	5	Annual Salaries	280,802
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	85,851
			<i>Less 0.00% Vacancy Factor</i>	(0)
			Lump Sum Premium Pay	0
Totals	5	5	Total Personal Services	366,653

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Assoc Attorney II	0	0	2	0	2
Attorney III	0	0	1	0	1
Attorney V	0	0	1	0	1
Law Office Assistant I	0	0	1	0	1
Totals	0	0	5	0	5