

State of Alaska FY2005 Governor's Operating Budget

**Department of Administration
Alaska Public Offices Commission
RDU/Component Budget Summary**

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RDU/Component: Alaska Public Offices Commission

(There is only one component in this RDU. To reduce duplicate information, we did not print a separate RDU section.)

Contribution to Department's Mission

The mission of the Alaska Public Offices Commission is to encourage the public's confidence in their elected and appointed officials by administering Alaska's disclosure statutes and publishing financial information regarding the activities of election campaigns, public officials, and lobbyists.

Core Services

- Administer laws upholding the public's right to know the financial affairs of lobbyists and their employers, public officials, political groups, and candidates for state and municipal office.
- Publish disclosure information required by law in an easily accessible format so that Alaskans can make informed decisions.
- Interpret the laws and assist persons in complying, conduct training seminars, provide reporting forms and manuals of instruction for candidates, groups, lobbyists, and public officials.
- Examine and compare reports for possible violations of the disclosure laws, and enforce the laws through compelling the filing of required reports, civil penalty assessments and complaint investigation.
- Adopt regulations, issue formal opinions, recommend legislative changes, adjudicate requests to reduce civil penalties for noncompliance with reporting requirements, recommend removal of candidates from the ballot in accordance with law, and adjudicate complaints through approval of settlements, civil penalty assessments and public hearings.

FY2005 Resources Allocated to Achieve Results

FY2005 Component Budget: \$661,600	Personnel:	
	Full time	8
	Part time	1
	Total	9

Key Component Challenges

- Commission staff is challenged to keep campaign disclosure law filers apprised as to the requirements for reporting. The requirements changed between the time that 2003 municipal filers submitted their 30-day and their 7-day reports. State filers continue to be confused as to the requirements and the effective dates of each. Additionally, changes to the lobbying laws have caused confusion and misunderstandings by lobbyists and employers of lobbyists.
- New regulations must be promulgated to conform to the changes in Alaska Statutes 15.13, 24.45, 24.60.200, and 39.50.

Significant Changes in Results to be Delivered in FY2005

- APOC received capital funding for an electronic reporting project that will revolutionize the way APOC conducts its business. When completed, electronic filing will be available for all four laws administered by the Commission.
- During the 2003 legislative session several major amendments were made to the campaign disclosure law that will result in more disclosure, fewer reports, and a more responsive complaint procedure.

Major Component Accomplishments in 2003

- Worked cooperatively with the administration and legislature to streamline reporting requirements and revise the complaint procedure in efforts to provide the best possible public service.
- Successfully implemented substantial legislative amendments to the campaign disclosure law in the middle of the 2003 municipal elections across Alaska.
- Published and distributed updated information on the changes to the campaign disclosure and lobbying laws to all interested parties and published them on the Commission's web pages.
- Adjudicated 20 formal third-party complaints.
- Collected \$35,500 in civil penalty assessments arising from late or incomplete reports.
- Issued three formal advisory opinions and hundreds of informal advisories.
- Audited thousands of reports filed by candidates, political groups, legislators, public officials, lobbyists and their employers.

Statutory and Regulatory Authority

- AS 15.13 Campaign Disclosure Law
2 AAC 50.250-405 Administrative Regulations for Campaign Disclosure
- Requires candidates and groups to make public all contribution and expenditure activity; all contributors must be listed by name, and address; contributors who give more than \$250 must be listed by further described by their occupation and employer. The law limits contributions, prescribes campaign periods, and prohibits certain activities.
- AS 24.50 Regulation of Lobbying Law
2 AAC 59.505-545 Administrative Regulations for Lobbying
- Requires individuals who receive compensation for attempting to influence the actions of state legislative or executive officials to register and file reports disclosing their compensation and expenditures in connection with lobbying. Those who pay individuals to attempt to influence officials' action must also disclose all expenditures connected with lobbying activities. The law limits lobbyists' gifting activities, and prohibits lobbyist from participating in some state election campaign activities.
- AS 24.60.200-260 Legislative Financial Disclosure Law
2 AAC 50.705-890 Administrative Regulations for Legislative Financial Disclosure Law
- Requires legislators and legislative directors to make public their sources of income and indebtedness, thereby assuring the public that their decision making is free from the influence of undisclosed influences.
- AS 39.50 Public Official Financial Disclosure Law
2 ACC 50.010-200 Administrative Regulations for Public Official Financial Disclosure Law
- Requires state and municipal officials to make public their sources of income and indebtedness thereby assuring the public that their decision making is free from the influence of undisclosed influences.
- 2 AAC 50.905-920 Administrative Regulations Implementing Advisory Opinions
2 AAC 50.450-470 Administrative Regulation Implementing Complaints & Investigations
- Article II, Sec 12 Alaska State Constitution-Lobbying

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**Alaska Public Offices Commission
Component Financial Summary**

All dollars shown in thousands

	FY2003 Actuals	FY2004 Authorized	FY2005 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	641.3	367.9	547.3
72000 Travel	16.0	0.0	10.9
73000 Contractual	83.4	32.1	94.7
74000 Supplies	10.4	0.0	8.7
75000 Equipment	0.0	0.0	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	751.1	400.0	661.6
Funding Sources:			
1004 General Fund Receipts	706.2	400.0	616.7
1005 General Fund/Program Receipts	44.9	0.0	44.9
Funding Totals	751.1	400.0	661.6

Estimated Revenue Collections

Description	Master Revenue Account	FY2003 Actuals	FY2004 Authorized	FY2005 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
General Fund Program Receipts	51060	44.9	0.0	44.9
Restricted Total		44.9	0.0	44.9
Total Estimated Revenues		44.9	0.0	44.9

**Summary of Component Budget Changes
From FY2004 Authorized to FY2005 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2004 Authorized	400.0	0.0	0.0	400.0
Adjustments which will continue current level of service:				
-Reverse FY2004 Transfer to Office of the Governor	261.6	0.0	0.0	261.6
FY2005 Governor	661.6	0.0	0.0	661.6

Alaska Public Offices Commission Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2004</u> <u>Authorized</u>	<u>FY2005</u> <u>Governor</u>		
Full-time	7	8	Annual Salaries	386,902
Part-time	1	1	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	168,703
			<i>Less 1.49% Vacancy Factor</i>	(8,305)
			Lump Sum Premium Pay	0
Totals	8	9	Total Personal Services	547,300

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant	1	0	0	0	1
Administrative Clerk II	0	0	1	0	1
Administrative Clerk III	1	0	0	0	1
Asst Dir APOC	1	0	0	0	1
Exec Dir APOC	1	0	0	0	1
Paralegal II	2	0	0	0	2
Project Coord	0	0	1	0	1
Secretary	1	0	0	0	1
Totals	7	0	2	0	9