

State of Alaska FY2006 Governor's Operating Budget

Department of Health and Social Services Probation Services Component Budget Summary

Component: Probation Services

Contribution to Department's Mission

Probation Services exist to provide direct client services from the point of intake through ongoing supervision and re-entry support in addition to statewide agency management and oversight. Services are provided in a manner consistent with the mission of the Division of Juvenile Justice (DJJ) to address juvenile crime by promoting accountability, public safety and skill development.

Core Services

Probation Services includes a wide range of front line probation services, administrative program support and state level management and oversight functions. These services are broken down by service category.

Direct Probation Services

Probation officers assume a number of functions and responsibilities. The first task is to make a detention determination to authorize or deny a police officer's request to detain a juvenile following an arrest. Once a police investigation is received, the probation officer determines if there is sufficient probable cause evidence against the youth to take further action. Once jurisdiction has been established, the probation officer meets with the youth, family and the victim(s) involved in the case to decide if the matter can be handled informally through a community diversion plan or if the matter requires formal court intervention. If the matter is processed through a community diversion plan, the probation officer provides informal supervision to the youth until the diversion activity has been completed and the harm to the victim and community has been satisfactorily repaired. If the matter requires formal court action, the probation officer (in most offices around the state) prepares and files a delinquency petition with the court. The probation officer meets with the victim and provides information to them about their rights and opportunities to participate in the juvenile justice process. The probation officer offers direct support services to victims as well as a variety of referrals to appropriate community-based victim services. If the juvenile is adjudicated delinquent, the probation officer conducts a predisposition investigation and provides recommendations to the court as to the appropriate disposition in the case. The probation officer assists the victim in providing information to the court during the disposition hearing. If the court places the juvenile on probation, the probation officer supervises the offender under the terms of an individual case plan and specific conditions of probation as ordered by the court. If the court orders the juvenile into a juvenile institution, the probation officer assists the youth facility staff in developing and implementing an institutional treatment plan. Once institutionalized youth complete treatment and return to the community, the probation officer assists the juvenile in making a successful reentry into the community. Probation officers work closely with individuals and community groups who develop and implement accountability support services in support of the Division's mission.

Administrative Program Support

Positions in this service unit provide a variety of clerical and information technology support services to professional staff. This service unit processes accounts payable, client service expenses, client and staff travel, and help maintain the Juvenile Offender Management Information System (JOMIS), the Division's juvenile offense history and service activity information database.

State Level Management

This service unit consists of state-level personnel responsible for administration of federal grant programs, statewide policy development and implementation, coordinated service delivery between field probation and the youth facilities and statewide staff training and development. This unit is responsible for the continued refinement and ongoing operation and quality assurance for the Division's automated offender database (JOMIS). This unit also performs all state-level administrative functions including preparation and administration of the agency operating and capital budgets, coordination with the Commissioner, other Departments, other Divisions within the Department, the Governor, and Legislature in the review and development of public law and policy related to the administration of juvenile justice.

FY2006 Resources Allocated to Achieve Results

FY2006 Component Budget: \$10,237,200	Personnel:	
	Full time	124
	Part time	0
	Total	124

Key Component Challenges

One of the highest component priorities is the continued need to develop a broader array of community-based services for youths. The Division needs additional foster homes and therapeutic placements for youths, with particular emphasis on rural areas; a comprehensive and systemic approach to services for transition-age youth; and additional and targeted services for mental health youths, with particular needs for low cognitive functioning, FASD youths.

The Division is unable to address the statutorily mandated service needs of juvenile crime victims due to lack of resources and the competing needs of community protection and offender accountability that must be managed by juvenile probation officers. There are serious gaps in DJJ's ability to provide victims services. The Division needs to be able to provide victim education, ensure victim involvement in the juvenile justice process and coordinate with other victims service providers and partners, including the Office of Victim's Rights, law enforcement, nonprofit entities, Department of Law and others.

The Division's lack of sufficient juvenile probation resources throughout the state continues to result in an inability to provide essential and timely responses to juvenile crime. As the Division moves toward adoption of a risk-focused and best-practice approach to juvenile justice, more resources will be needed to intervene with juveniles posing the highest risk to re-offend. This will be a particular challenge in rural areas of the state, where DJJ does not have juvenile probation officers in the community and cases are handled itinerantly.

DJJ needs to develop and refine quality assurance protocols related to juvenile field probation to ensure quality service delivery, appropriate resource allocation and adherence to best-practice standards. This is becoming an increasingly significant need as the Division emphasizes data-driven decision making in all facets of agency operations.

Increased office space for probation officers is a critical need in several of the probation sites around the state, including Anchorage, Fairbanks and Bethel. In the Bethel and Anchorage locations, probation officers must often share a single-person office. This makes it very difficult for probation officers to meet with clients or families or participate in teleconferences without either compromising confidentiality or disturbing the other JPO in the office. In the Fairbanks office, two probation officers are housed in the secured section of the Fairbanks Youth Facility, making office visits from non-institutionalized clients difficult.

Significant Changes in Results to be Delivered in FY2006

DJJ will implement the Youth Level of Service Case Management Inventory (YLS-CMI) in field probation statewide. The YLS-CMI is a research-based, validated risk needs instrument and process that allows for use of risk and need to more appropriately make juvenile case decisions based on data. Use of the YLS-CMI will allow for improved, data-driven decision making for youths referred to the juvenile justice system and for more appropriate and targeted intervention with youths. To implement this program the division will add 11 Juvenile Probation Officers, over \$1 million in funds, and increase resources to community services.

The Detention Assessment Instrument (DAI) data will be used to refine agency protocols regarding procedures and practice related to the use of secure detention. This will be part of a larger overall push related to quality assurance and use of data within the JOMIS system to enhance field probation practice and improve outcomes for youths and ultimately, communities in the state.

Major Component Accomplishments in 2004

The Division was successful in amending relevant sections of the delinquency, mental health, and alcohol statutes during

FY 04 to ensure that only those youths charged with a delinquent offense are held in secure detention. This accomplishment is in alignment with best practice standards to securely detain only youths posing a risk to public safety. The Division's statewide detention units no longer accept intoxicated youths or youths committed under a "Title 47 mental health hold" who have not been charged with a delinquent offense. This change ensures the most appropriate use of a very costly resource while probation services across the state developed a range of community-based alternatives to more appropriately meet the needs of this population.

In November 2003, the Division implemented the Detention Assessment Instrument (DAI), an objective risk screening instrument designed to ensure that detention is reserved for youths posing a risk to the community. During FY 04, probation services initiated the development of alternatives to detention and a broader range of community-based services. Locally developed Alternatives to Detention Programs were implemented either as an alternative to secure detention and/or as a means of reducing length of stay for those clients admitted to DJJ detention units. These services were developed in Fairbanks and Ketchikan with future plans for this program alternative in Juneau, Bethel, Mat-Su, Kenai and Nome. The program is primarily an intensive supervision-based system utilizing electronic monitoring, telephone check-ins, home visits by probation and juvenile justice officers, school visits and face-to-face visits. The youth is referred to a range of local community services dependent upon availability and his/her needs.

The mental health specialization by JPO's in both Anchorage and Fairbanks continues to provide intensive services to youth entering the juvenile justice system with serious mental health needs. This has resulted in a reduction in the time frame that mental health juveniles are involved in the DJJ system and prevention of these youth from advancing deeper into the DJJ system solely due to their mental health needs. The Fairbanks Mental Health Proceedings Track was recognized by the National Center for Mental Health and Juvenile Justice as one of the programs in the nation most likely to be a contributor of new and progressive interventions for dealing with these types of youth.

The Division's juvenile offenders provided a significant amount of community work service as a way to repair the harm caused to victims and communities in both urban and rural Alaska. In FY 2004, 23,720 hours of community work service were completed, or 96% of what was ordered by the court.

Juvenile probation officers around the state continue to collect a high percentage of restitution on behalf of victims of juvenile crime. In FY2004, the Division collected 90% of the amount of restitution ordered for and paid by juvenile offenders whose cases were processed outside the formal court system through informal adjustments, informal supervision agreements, and diversion agreements.

Statutory and Regulatory Authority

AS 09.35 Execution
AS 11.81 General Provisions
AS 12.25 Arrests and Citations
AS 12.35 Search and Seizures
AS 25.27 Child Support Enforcement Agency
AS 47.05 Administration of Welfare, Social Services and Institutions
AS 47.10 Children in Need in Aid
AS 47.12 Delinquent Minors
AS 47.14 Juvenile Institutions
AS 47.15 Uniform Interstate Compact on Juveniles
AS 47.17 Child Protection
AS 47.18 Programs and Services Related to Adolescents
AS 47.21 Adventure Based Education
AS 47.37 Uniform Alcoholism and Intoxication Treatment Act
7 AAC 52 Juvenile Correctional Facilities & Juvenile Detention Facilities
7 AAC 53 Social Services
7 AAC 54 Administration
Alaska Delinquency Rules
Alaska Rules of Civil Procedure
Alaska Rules of Criminal Procedure

Contact Information

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**Probation Services
Component Financial Summary**

All dollars shown in thousands

	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	7,666.9	7,711.9	8,814.0
72000 Travel	150.0	95.8	100.8
73000 Services	855.9	327.2	355.2
74000 Commodities	111.3	50.0	50.0
75000 Capital Outlay	69.9	17.9	42.9
77000 Grants, Benefits	440.1	207.0	874.3
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	9,294.1	8,409.8	10,237.2
Funding Sources:			
1002 Federal Receipts	486.1	631.9	711.9
1004 General Fund Receipts	8,641.2	7,542.7	9,301.4
1007 Inter-Agency Receipts	0.9	10.2	10.2
1108 Statutory Designated Program Receipts	165.9	225.0	213.7
Funding Totals	9,294.1	8,409.8	10,237.2

Estimated Revenue Collections

Description	Master Revenue Account	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
Federal Receipts	51010	486.1	631.9	711.9
Interagency Receipts	51015	0.9	10.2	10.2
Statutory Designated Program Receipts	51063	165.9	225.0	213.7
Restricted Total		652.9	867.1	935.8
Total Estimated Revenues		652.9	867.1	935.8

**Summary of Component Budget Changes
From FY2005 Management Plan to FY2006 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2005 Management Plan	7,542.7	631.9	235.2	8,409.8
Adjustments which will continue current level of service:				
-FY 05 Bargaining Unit Contract Terms: GGU	56.7	1.2	0.7	58.6
-Transfer Funding to DJJ for the Independent Living Program from OCS/Family Preservation	0.0	50.0	0.0	50.0
-Transfer Funding from Youth Court Component to Probation Services	279.5	28.8	0.0	308.3
-Transfer Funding to DJJ for Foster Care Special Needs From OCS	200.0	0.0	0.0	200.0
-Transfer GF out to Financial Management Services for IT Integration	-75.0	0.0	0.0	-75.0
-Transfer in \$12.0 GF from Mat-Su Youth Facility	12.0	0.0	0.0	12.0
-Transfer statutory designated program receipts to Mat-Su Youth Facility	0.0	0.0	-12.0	-12.0
-FY06 Cost Increases for Bargaining Units and Non-Covered Employees	215.5	0.0	0.0	215.5
Proposed budget increases:				
-Increase Efforts to Address Juvenile Crime	1,070.0	0.0	0.0	1,070.0
FY2006 Governor	9,301.4	711.9	223.9	10,237.2

**Probation Services
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2005</u> <u>Management</u> <u>Plan</u>	<u>FY2006</u> <u>Governor</u>		
Full-time	113	124	Annual Salaries	6,237,570
Part-time	0	0	COLA	89,954
Nonpermanent	2	2	Premium Pay	0
			Annual Benefits	3,288,838
			<i>Less 7.00% Vacancy Factor</i>	<i>(673,145)</i>
			Lump Sum Premium Pay	139,809
Totals	115	126	Total Personal Services	9,083,026

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Clerk II	1	0	1	0	2
Administrative Assistant	0	0	1	0	1
Administrative Clerk II	1	1	1	0	3
Administrative Clerk III	1	1	1	0	3
Assoc Coordinator	0	0	2	0	2
Division Director	0	0	1	0	1
Juvenile Prob Officer I	1	0	0	0	1
Juvenile Prob Officer II	23	10	6	27	66
Juvenile Prob Officer III	4	2	1	10	17
Juvenile Prob Officer IV	2	1	1	0	4
Mntl Hlth Clinician III	0	1	0	0	1
Research Analyst III	0	0	1	0	1
Social Services Associate II	6	2	1	8	17
Social Services Prog. Admin.	1	0	1	0	2
Social Svcs Prog Coord	0	0	2	0	2
Social Svcs Prog Officer	1	0	1	0	2
Training Specialist	0	0	1	0	1
Totals	41	18	22	45	126