

# **State of Alaska FY2006 Governor's Operating Budget**

## **Department of Health and Social Services Public Assistance Administration Component Budget Summary**

**Component: Public Assistance Administration**

**Contribution to Department's Mission**

Administer Public Assistance programs responsibly, accurately, and in compliance with law.

**Core Services**

Directs, supervises and coordinates the activities of the Division in planning and directing welfare administration.

- Develop and maintain public assistance program policy, procedure and State plans necessary for the operation of Temporary Assistance (ATAP), Food Stamps, Adult Public Assistance, Child Care, General Relief and related programs.
- Provide guidance in procurement, welfare services grants and contracts development and management, accounting, payroll and personnel supporting Division activity.
- Research, interpret and transmit public assistance program information for use by PA field offices, state and federal government and the public.
- Conduct thorough research and analysis of program data for completion of required reports, and to provide factual support for management decisions regarding the division's various programs and activities.
- Develop the Division's annual budget, legislative position papers, fiscal notes, briefing documents and budget materials on public assistance issues.
- Establish performance measures and monitor progress toward the agency's stated targets, competitive bonuses and goals.
- Assure that agency programs and contracted work services maintain reasonable balance of the provision of services, work quality and productivity.
- Maintain the PA claims unit for the recovery of overpayments received by public assistance recipients due to fraud, agency or client-caused payment errors.

FY2006 Resources Allocated to Achieve Results		
<b>FY2006 Component Budget: \$5,989,400</b>	<b>Personnel:</b>	
	Full time	17
	Part time	0
	<b>Total</b>	<b>17</b>

**Key Component Challenges**

The recipients of public assistance, by definition, are living in poverty. With the advent of welfare reform, the Division has made a concerted effort to assist individuals and families toward self-sufficiency: to plan for the future, move off public assistance and leave poverty through employment. The Division's budget in recent years reflects a shift from direct financial assistance to child care and work services that help recipients find and retain employment. The early success of this approach has also yielded significant general fund savings.

While the ATAP caseload and expenditure have declined significantly, DPA continues to serve working families by providing Food Stamps, Medicaid, and other employment-related support services. Caseloads have grown in programs serving individuals for whom work is less likely. As Alaska's population has grown, so has the number of elderly and disabled persons needing safety net services, Adult Public Assistance (APA) and Medicaid.

A number of families in Alaska live in highly stressful environments and are at risk of poor family outcomes. These families face continued reliance on public assistance and the potential loss of services if they are not self-sufficient before they reach their 60-month lifetime limit on assistance. These families require more intensive services.

### Significant Changes in Results to be Delivered in FY2006

In October 2004, the Department of Health & Social Services, Division of Public Assistance was awarded a federal TANF High Performance Bonus of \$3.18 million. DPA received this bonus payment for its exceptional performance in federal fiscal year 2003 in moving welfare recipients from public assistance to the workforce. Alaska received the maximum bonus allowed for ranking highly in the nation in 2003 for the "job entry" category - the percent of people placed in jobs. Alaska also received bonus funds for offering services to families so they can have affordable, quality child care.

In FY06 the division will use the \$3.18 million supplemental award to finance TANF eligible initiatives within the Department.

### Major Component Accomplishments in 2004

- Reorganized the DPA management structure to achieve greater coordination and improved communication between work sections.
- A Program Integrity and Analysis section was created to ensure greater accountability in program operation. Improvement in work quality, Food Stamp payment accuracy and achievement of performance targets are a priority focus.
- The Policy and Program Development section was consolidated to include policy staff for the Food Stamp and Medicaid programs with the intent of improved program policy integration.
- Maintained support of three Native Family Assistance programs and assisted Cook Inlet Tribal Corporation (CITC) plans to implement a Native TANF program in their region in July 2005.

### Statutory and Regulatory Authority

AS 47.25.975-990 Food Stamps  
 AS 47.25.310-420 Alaska Temporary Assistance Program  
 AS 47.25.430-615 Adult Public Assistance  
 AS 47.25.120-300 General Relief Assistance

#### Contact Information

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**Public Assistance Administration  
Component Financial Summary**

*All dollars shown in thousands*

	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	1,342.9	1,311.6	1,356.2
72000 Travel	59.6	34.4	34.4
73000 Services	626.8	898.9	4,078.9
74000 Commodities	21.9	19.9	19.9
75000 Capital Outlay	3.0	0.0	0.0
77000 Grants, Benefits	0.0	500.0	500.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>2,054.2</b>	<b>2,764.8</b>	<b>5,989.4</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	1,286.4	2,024.7	5,229.3
1003 General Fund Match	689.2	640.1	659.2
1004 General Fund Receipts	46.4	51.8	52.7
1156 Receipt Supported Services	27.4	48.2	48.2
1189 Senior Care Fund	4.8	0.0	0.0
<b>Funding Totals</b>	<b>2,054.2</b>	<b>2,764.8</b>	<b>5,989.4</b>

**Estimated Revenue Collections**

Description	Master Revenue Account	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Federal Receipts	51010	1,286.4	2,024.7	5,255.9
Receipt Supported Services	51073	27.4	48.2	48.2
<b>Restricted Total</b>		<b>1,313.8</b>	<b>2,072.9</b>	<b>5,304.1</b>
<b>Total Estimated Revenues</b>		<b>1,313.8</b>	<b>2,072.9</b>	<b>5,304.1</b>

**Summary of Component Budget Changes  
From FY2005 Management Plan to FY2006 Governor**

*All dollars shown in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2005 Management Plan</b>	<b>691.9</b>	<b>2,024.7</b>	<b>48.2</b>	<b>2,764.8</b>
<b>Adjustments which will continue current level of service:</b>				
-FY 05 Bargaining Unit Contract Terms: GGU	3.9	4.3	0.0	8.2
-FY06 Cost Increases for Bargaining Units and Non-Covered Employees	16.1	19.1	0.0	35.2
-Adjustments for Personal Services Working Reserve Rates and SBS	0.0	1.2	0.0	1.2
<b>Proposed budget increases:</b>				
-Federal TANF High Performance Bonus Funded Projects	0.0	3,180.0	0.0	3,180.0
<b>FY2006 Governor</b>	<b>711.9</b>	<b>5,229.3</b>	<b>48.2</b>	<b>5,989.4</b>

**Public Assistance Administration  
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2005</u> <u>Management</u> <u>Plan</u>	<u>FY2006</u> <u>Governor</u>		
Full-time	17	17	Annual Salaries	968,121
Part-time	0	0	COLA	11,782
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	481,728
			<i>Less 3.96% Vacancy Factor</i>	<i>(57,831)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>17</b>	<b>17</b>	<b>Total Personal Services</b>	<b>1,403,800</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Clerk II	0	0	2	0	2
Coordinator	0	0	1	0	1
Division Director	1	0	0	0	1
Elig Technician II	0	0	1	0	1
Medical Assist Admin III	0	0	1	0	1
Prog Coordinator	0	0	1	0	1
Project Coord	0	0	1	0	1
Public Assist Analyst I	0	0	1	0	1
Public Assist Analyst II	0	0	3	0	3
Public Asst Prog Off	0	0	2	0	2
Research Analyst III	0	0	1	0	1
Research Analyst IV	0	0	1	0	1
Secretary	0	0	1	0	1
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>17</b>