

State of Alaska FY2006 Governor's Operating Budget

Department of Labor and Workforce Development Adult Basic Education Component Budget Summary

Component: Adult Basic Education

Contribution to Department's Mission

The Adult Basic Education component contributes to the department's mission by providing adult learners instruction in the basic skills of reading, writing, mathematics, English as a Second Language (ESL), and GED (General Educational Development) preparation and testing.

Core Services

The Adult Basic Education (ABE) Program prepares Alaskans for employment by providing instruction in the basic skills of reading, writing, mathematics, and General Educational Development (GED) preparation and testing. Emphasis is given to integrating practical life skills and workplace readiness skills into instruction.

Adult students also receive instruction in speaking, reading, and writing English as a Second Language with an emphasis on civics education and the language competency needed for most entry-level service positions.

GED test administration occurs in 26 GED Testing Centers located statewide and GED transcript requests are filled for graduates seeking employment and/or entry into post-secondary education.

FY2006 Resources Allocated to Achieve Results

FY2006 Component Budget: \$2,913,700

Personnel:

Full time	3
Part time	0
Total	3

Key Component Challenges

The demand for ABE services continues to increase due to the high school qualifying exit exam creating additional instructional and testing workloads. Current funding levels and local capacity may not be adequate to address the additional demand.

Additionally, unfunded federally mandated data quality and reporting requirements necessitate a higher degree of reliability and validity with in-depth analysis. To meet the increased demand for ABE services and mandated requirements, the ABE Program is implementing an online, computerized assessment process, which creates additional administrative and programmatic challenges.

GED graduates require copies of their GED transcripts for employment and post-secondary educational opportunities. This office maintains transcripts for all Alaskan GED graduates dating back to 1948. Currently, transcripts are kept as paper files, some on microfiche, and some electronically. The challenge is to convert them all to an electronic database so that requests for information can be retrieved in a more timely and cost efficient manner.

The ABE program must maintain current funding levels in order to support expenditures at the level necessary to meet the Federal Maintenance of Effort (MOE) requirements and ensure continued receipt of all federal funds. Any reduction in state funding will result in at least a 10% reduction to federal grant funds.

Significant Changes in Results to be Delivered in FY2006

With the ABE management information system, regional ABE programs will provide a seamless delivery of instructional services between programs as adult learners transition from one regional ABE program to another.

The anticipated implementation of a standardized, web-based student assessment instrument will increase the reliability and validity of the students' basic skills evaluation and provide a more accurate assessment. As a result, the regional ABE programs will better assign learning activities enabling students to achieve their educational and employment goals in a more timely manner.

Major Component Accomplishments in 2004

A total of 1,816 GED diplomas were awarded in FY2004.

During FY2004, a total of 2,146 Alaskan adults took the GED exams, and 85% of them successfully passed their exams and earned their GEDs.

The ABE Program began collecting student demographic and assessment data required for federal reports with an online management information system.

During FY2004, a total of 88.5% of ABE adult students demonstrated increased basic skills knowledge.

The State ABE/GED office processed over 2,000 GED transcript requests for past graduates seeking employment and acceptance into post-secondary training.

The State continued to work with the Quality Initiative, a professional development project to promote program improvement and Alaska was one of three regional programs were asked to present their projects to the Federal ABE Director in a meeting of the Northwest Regional Consortium as best practices.

Statutory and Regulatory Authority

Federal Authority:

Public Law 105-220

Workforce Investment Act of 1998, Title II: Adult Education & Family Literacy

Statutory Authority:

AS 44.31.020(6)

Duties of the Department of Labor

Administrative Regulations:

8 AAC 99.010

Delegation of Authority to Issue Diplomas

8 AAC 99.110

High School Equivalency Test

8 AAC 99.120

Eligibility

8 AAC 99.130

Official Test Sites

8 AAC 99.140

State GED Program Office

8 AAC 99.190

Definitions

8 AAC 99.200

Adult Basic Education Grants

Contact Information

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Adult Basic Education Component Financial Summary

All dollars shown in thousands

	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	168.3	192.2	205.5
72000 Travel	13.0	21.2	21.2
73000 Services	56.8	170.0	148.9
74000 Commodities	21.1	35.7	35.7
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	2,354.1	2,486.7	2,502.4
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,613.3	2,905.8	2,913.7
Funding Sources:			
1002 Federal Receipts	1,042.8	1,348.4	1,352.2
1003 General Fund Match	0.0	1,557.4	1,561.5
1004 General Fund Receipts	1,570.5	0.0	0.0
Funding Totals	2,613.3	2,905.8	2,913.7

Estimated Revenue Collections

Description	Master Revenue Account	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
Federal Receipts	51010	1,042.8	1,348.4	1,355.6
Restricted Total		1,042.8	1,348.4	1,355.6
Total Estimated Revenues		1,042.8	1,348.4	1,355.6

**Summary of Component Budget Changes
From FY2005 Management Plan to FY2006 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2005 Management Plan	1,557.4	1,348.4	0.0	2,905.8
Adjustments which will continue current level of service:				
-FY 05 Bargaining Unit Contract Terms: GGU	1.2	0.9	0.0	2.1
-FY06 Cost Increases for Bargaining Units and Non-Covered Employees	2.9	2.6	0.0	5.5
-Adjustments for Personal Services Working Reserve Rates and SBS	0.0	0.3	0.0	0.3
FY2006 Governor	1,561.5	1,352.2	0.0	2,913.7

**Adult Basic Education
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2005</u>	<u>FY2006</u>		
	<u>Management</u>	<u>Governor</u>		
	<u>Plan</u>			
Full-time	3	3	Annual Salaries	137,822
Part-time	0	0	COLA	2,693
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	72,309
			<i>Less 0.15% Vacancy Factor</i>	(324)
			Lump Sum Premium Pay	0
Totals	3	3	Total Personal Services	212,500

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Clerk II	0	0	1	0	1
Education Specialist II	0	0	1	0	1
Employ Sec Analyst II	0	0	1	0	1
Totals	0	0	3	0	3