

**State of Alaska**  
**FY2007 Governor's Operating Budget**

**Department of Labor and Workforce Development**  
**Adult Basic Education**  
**Component Budget Summary**

## Component: Adult Basic Education

### Contribution to Department's Mission

The Adult Basic Education component contributes to the department's mission by providing adult learners instruction in the basic skills of reading, writing, mathematics, English as a Second Language (ESL), and GED (General Educational Development) preparation and testing.

### Core Services

The Adult Basic Education (ABE) Program prepares Alaskans for employment by providing instruction in the basic skills of reading, writing, mathematics, and General Educational Development (GED) preparation and testing. Emphasis is given to integrating practical life skills and workplace readiness skills into instruction.

Adult students also receive instruction in speaking, reading, and writing English as a Second Language with an emphasis on civics education and the language competency needed for most entry-level service positions.

GED test administration occurs in 26 GED Testing Centers located statewide and GED transcript requests are filled for graduates seeking employment and/or entry into post-secondary education.

### FY2007 Resources Allocated to Achieve Results

<b>FY2007 Component Budget: \$3,933,900</b>	<b>Personnel:</b>	
	Full time	3
	Part time	0
	<b>Total</b>	<b>3</b>

### Key Component Challenges

ABE is requesting an increment of \$1 million of General Funds to meet the current demands of the ABE Program. The funds will enable an increase of 630 GED graduates. In addition to basic skills instruction, ABE will also provide a trades apprenticeship and job training curriculum.

Federally mandated data quality and reporting requirements necessitate a high degree of reliability and validity with in-depth analysis. To meet the mandated requirements, the ABE Program implemented an online, computerized ABE student database and a GED examinee database. An online student assessment process is scheduled for implementation in FY2006. The challenge is to maintain, monitor, and update the databases while providing on-going training for the regional ABE program staff that use the databases.

GED graduates require copies of their GED transcripts for employment and post-secondary educational opportunities. This office maintains transcripts for all Alaskan GED graduates dating back to 1948. The ongoing challenge is to convert the paper files and microfiche files into an electronic database so that requests for information can be retrieved in a timely and more cost efficient manner.

### Significant Changes in Results to be Delivered in FY2007

With the requested increase in funding, Increase the number of GED graduates by 630. Increase the number of direct instructional hours by 76,923 and employ an estimated 21 additional teachers statewide.

Continued implementation of a standardized, web-based student assessment instrument will increase the reliability and validity of the students' basic skills evaluation and provide a more accurate assessment. As a result, the regional ABE programs will better assign learning activities enabling students to achieve their educational and employment goals in a more timely manner.

### Major Component Accomplishments in 2005

A total of 1,646 GED diplomas were awarded in FY2005.

During FY2005, a total of 1,721 Alaskan adults completed all five of the tests in the GED test battery, and 96% of them successfully passed their exams and earned their GEDs.

During FY2005, a total of 83.7% of ABE adult students demonstrated increased basic skills knowledge.

The State ABE/GED office continues to process over 2,000 GED transcript requests for past graduates seeking employment and acceptance into post-secondary training.

### Statutory and Regulatory Authority

**Federal Authority:**

Public Law 105-220

Workforce Investment Act of 1998, Title II: Adult Education & Family Literacy

**Statutory Authority:**

AS 44.31.020(6)

Duties of the Department of Labor

**Administrative Regulations:**

8 AAC 99.010

Delegation of Authority to Issue Diplomas

8 AAC 99.110

High School Equivalency Test

8 AAC 99.120

Eligibility

8 AAC 99.130

Official Test Sites

8 AAC 99.140

State GED Program Office

8 AAC 99.190

Definitions

8 AAC 99.200

Adult Basic Education Grants

### Contact Information

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**Adult Basic Education  
Component Financial Summary**

*All dollars shown in thousands*

	FY2005 Actuals	FY2006 Management Plan	FY2007 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	187.2	219.3	247.3
72000 Travel	30.5	21.2	21.2
73000 Services	59.9	142.3	137.3
74000 Commodities	26.2	35.7	35.7
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	2,504.2	2,502.4	3,492.4
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>2,808.0</b>	<b>2,920.9</b>	<b>3,933.9</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	1,242.9	1,355.9	1,362.8
1003 General Fund Match	1,558.6	1,564.8	1,570.9
1004 General Fund Receipts	0.0	0.2	1,000.2
1007 Inter-Agency Receipts	6.5	0.0	0.0
<b>Funding Totals</b>	<b>2,808.0</b>	<b>2,920.9</b>	<b>3,933.9</b>

**Estimated Revenue Collections**

Description	Master Revenue Account	FY2005 Actuals	FY2006 Management Plan	FY2007 Governor
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Federal Receipts	51010	1,242.9	1,355.9	1,362.8
Interagency Receipts	51015	6.5	0.0	0.0
<b>Restricted Total</b>		<b>1,249.4</b>	<b>1,355.9</b>	<b>1,362.8</b>
<b>Total Estimated Revenues</b>		<b>1,249.4</b>	<b>1,355.9</b>	<b>1,362.8</b>

**Summary of Component Budget Changes  
From FY2006 Management Plan to FY2007 Governor**

*All dollars shown in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2006 Management Plan</b>	<b>1,565.0</b>	<b>1,355.9</b>	<b>0.0</b>	<b>2,920.9</b>
<b>Adjustments which will continue current level of service:</b>				
-FY 07 Wage Increases for Bargaining Units and Non-Covered Employees	1.9	2.2	0.0	4.1
-FY 07 Health Insurance Cost Increases for Bargaining Units and Non-Covered Employees	0.3	0.2	0.0	0.5
-FY 07 Retirement Systems Cost Increase	3.6	4.1	0.0	7.7
<b>Proposed budget increases:</b>				
-Adult Basic Education Expanded Program Services	1,000.0	0.0	0.0	1,000.0
-Risk Management Self-Insurance Funding Increase	0.3	0.4	0.0	0.7
<b>FY2007 Governor</b>	<b>2,571.1</b>	<b>1,362.8</b>	<b>0.0</b>	<b>3,933.9</b>

**Adult Basic Education  
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2006</u> <u>Management</u> <u>Plan</u>	<u>FY2007</u> <u>Governor</u>		
Full-time	3	3	Annual Salaries	156,207
Part-time	0	0	COLA	4,240
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	86,981
			<i>Less 0.05% Vacancy Factor</i>	(128)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>3</b>	<b>3</b>	<b>Total Personal Services</b>	<b>247,300</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Education Assoc I	0	0	1	0	1
Education Specialist II	0	0	1	0	1
Employ Sec Analyst II	0	0	1	0	1
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>