

# **State of Alaska FY2008 Governor's Operating Budget**

## **Department of Health and Social Services Facilities Management Component Budget Summary**

## Component: Facilities Management

### Contribution to Department's Mission

To provide quality administrative services that support the department's programs.

### Core Services

The staff in this component develop and manage cost-effective and efficient capital plans; develop and manage capital programs and projects for the department; oversee and manage capital appropriations; comprehensively assess and address the current and on-going need for capital improvement investment through the department's annual capital budget and Capital Funding Allocation Plan; manage the department's named recipient and competitive grants; provide professional advice on facility construction, renovation, repair, deferred maintenance and equipment needs for the department. In FY06, a safety program was added to the Facilities Section. The Departmental Safety Officer administers the agency's Regional Health and Safety Program, and plans, organizes, coordinates, inspects and provides oversight to divisions to comply with federal and state safety and health regulations and codes.

### FY2008 Resources Allocated to Achieve Results

<b>FY2008 Component Budget: \$1,100,100</b>	<b>Personnel:</b>	
	Full time	10
	Part time	0
	<b>Total</b>	<b>10</b>

### Key Component Challenges

- Capital costs are sky-rocketing due to high cost of materials. Continuing to manage projects successfully in this environment is difficult.
- Department Health and Social Services Facilities staff has had to negotiate complex agreements for partnering or land issues. The work is complex and challenging.

### Significant Changes in Results to be Delivered in FY2008

In FY08 there are no significant changes in this component.

### Major Component Accomplishments in 2006

- Managed 56 new grants.
- Successfully closed 32 grants.
- Received in FY2006 approximately 9.0 million in Financial Assistance Authorizations (FAA's) for capital grants from Denali Commission.
- Solicited \$2,138.5 for Capital Grant Programs in state and Alaska Mental Health Trust funds.
- Managed 37 new capital projects.
- Successfully closed 34 capital projects within budget.
- Continued to integrate the Pioneers' Homes deferred maintenance work.
- Began cost estimate, design and engineering process for Fairbanks Virology Lab.
- Completed Coordination of Work Agreement with the University of Alaska, Fairbanks for the Virology Lab.
- Negotiated Lease Agreement with Providence Hospital for the Crisis Treatment Unit (CTU), with work to be completed December 2006.

- Conducted facilities inspections and Occupation Safety and Health Program review for the Divisions of Juvenile Justice, Pioneers' Homes, Public Health and Office of Children's Services.
- Started updating of the Department of Health and Social Services Safety Plan.
- Established Department Safety Committee.
- Established partnership with the Alaska Department of Labor and Workforce Development, Alaska OSHA (AKOSH) to work towards entry of Pioneers' Homes and Division of Juvenile Justice into their Safety Health Recognition Achievement Program.

### Statutory and Regulatory Authority

AS 37.05.318 Public Finance, Fiscal Procedures Act, Further Regulations Prohibited  
AS 37.07.062 Public Finance, Executive Budget Act, Capital Budget  
AS 47.30.660 Welfare, Social Services and Institutions, Mental Health, Alaska Mental Health Board  
7 AAC 9/12 Health & Social Services, Design and Construction of Health Facilities  
7 AAC 13 Health & Social Services, Assistance for Community Health Facilities

Contact Information
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### Facilities Management Component Financial Summary

*All dollars shown in thousands*

	FY2006 Actuals	FY2007 Management Plan	FY2008 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	761.8	835.0	950.9
72000 Travel	29.1	35.2	35.2
73000 Services	30.9	69.6	69.6
74000 Commodities	16.1	14.3	14.3
75000 Capital Outlay	0.0	30.1	30.1
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>837.9</b>	<b>984.2</b>	<b>1,100.1</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	98.8	104.7	117.3
1004 General Fund Receipts	24.4	98.9	191.4
1007 Inter-Agency Receipts	2.6	2.7	13.5
1061 Capital Improvement Project Receipts	712.1	777.9	777.9
<b>Funding Totals</b>	<b>837.9</b>	<b>984.2</b>	<b>1,100.1</b>

### Estimated Revenue Collections

Description	Master Revenue Account	FY2006 Actuals	FY2007 Management Plan	FY2008 Governor
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Federal Receipts	51010	98.8	104.7	117.3
Interagency Receipts	51015	2.6	2.7	13.5
Capital Improvement Project Receipts	51200	712.1	777.9	777.9
<b>Restricted Total</b>		<b>813.5</b>	<b>885.3</b>	<b>908.7</b>
<b>Total Estimated Revenues</b>		<b>813.5</b>	<b>885.3</b>	<b>908.7</b>

**Summary of Component Budget Changes  
From FY2007 Management Plan to FY2008 Governor**

*All dollars shown in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2007 Management Plan</b>	<b>98.9</b>	<b>104.7</b>	<b>780.6</b>	<b>984.2</b>
<b>Adjustments which will continue current level of service:</b>				
-Fund Source Adjustment for Retirement Systems Increases	88.3	0.0	-88.3	0.0
<b>Proposed budget increases:</b>				
-FY 08 Retirement Systems Rate Increases	4.2	12.6	99.1	115.9
<b>FY2008 Governor</b>	<b>191.4</b>	<b>117.3</b>	<b>791.4</b>	<b>1,100.1</b>

**Facilities Management  
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2007</u> <u>Management</u> <u>Plan</u>	<u>FY2008</u> <u>Governor</u>		
			Annual Salaries	602,275
Full-time	10	10	Premium Pay	0
Part-time	0	0	Annual Benefits	458,500
Nonpermanent	0	0	<i>Less 1.87% Vacancy Factor</i>	(19,875)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>10</b>	<b>10</b>	<b>Total Personal Services</b>	<b>1,040,900</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	1	0	1
Administrative Assistant	1	0	0	0	1
Building Mgmt Specialist	1	0	1	0	2
Facilities Manager I	1	0	1	0	2
Grants Administrator II	0	0	2	0	2
Planner IV	0	0	1	0	1
Safety Officer	0	0	1	0	1
<b>Totals</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>10</b>