

State of Alaska FY2009 Governor's Operating Budget

Department of Health and Social Services Certification and Licensing Component Budget Summary

Component: Certification and Licensing

Contribution to Department's Mission

The department's mission is to promote and protect the health and well-being of Alaskans. The section of Certification and Licensing contributes to this by protecting the health and safety of Alaska's most vulnerable citizens and reducing their risk of exploitation. The section also ensures public confidence in the health care and community service delivery systems through regulatory, enforcement and educational activities. This includes licensure and inspection of a broad range of health care facilities and providers and investigating complaints involving client, resident or patient physical or mental abuse, or financial exploitation. Background checks contribute to the health and safety of vulnerable children and adults in long-term care facilities, programs and other licensed and certified activities regulated by Department of Health and Social Services (DHSS).

Core Services

The section is composed of three programs: Health Facilities Licensing and Certification, Assisted Living Homes, and the Background Check program.

The section is responsible for conducting licensure and certification activities for all state health facilities and assisted living homes, mitigating and providing additional protection against abuse and neglect, and is accountable for background check processing for all licensed and certified programs under the authority of DHSS.

The Health Facilities Licensing and Certification program also carries out the Medicare and Medicaid certification processes under agreements between the state and Centers for Medicare and Medicaid Services (CMS).

FY2009 Resources Allocated to Achieve Results

FY2009 Component Budget: \$6,679,800	Personnel:	
	Full time	44
	Part time	0
	Total	44

Key Component Challenges

- Medicare funding is insufficient to cover expected unit costs related to mandated CMS expectations with rate increases of only 1% to 3% annually.
- With implementation of new regulations for both the health survey and the assisted living licensing programs, there is new responsibility for approximately 70 additional facilities. This will severely impact the staff workload.
- Recruitment and retention will continue to drop as long as workload continues to increase and salaries continue to drop below the equivalent nursing levels.
- Licensure for additional provider types will need to be incorporated into already tight schedules.
- Current staffing for the Background Check program has become inadequate to handle current workload. Originally approximately 14,000 background checks were anticipated annually. Over 14,700 applications have been processed in just the last six months.
- Current Background Check processing only includes health-related providers and does not take into account an additional 2,600 providers to come when child care and foster care providers are transitioned into the program this year.
- With increased facilities comes the expense of additional travel in order to cover onsite visits, which are critical to maintain compliance with new regulations and ensure best practices are implemented.

- The ability to continue to fund background checks at no cost to volunteers will be critical to sustain necessary volunteer programs.

Significant Changes in Results to be Delivered in FY2009

No significant changes anticipated.

Major Component Accomplishments in 2007

- The Background Check program instituted an online web-based application for background checks, and obtained approval and federal funding for a Rural Live Scan electronic fingerprinting system.
- The Assisted Living Home staff became participants of the State Care Circle, which includes representatives from Adult Protective Services, division and department level Quality Assurance programs, Office of the Long-Term Care Ombudsman, and Medicaid Fraud. This group of state agencies meets on a regular basis to refine communications, problem-solve responses to complaints or jurisdictional issues and plan projects that will benefit persons receiving services in residential programs. This has reduced duplication of services and benefited common providers in streamlining state involvement.
- Developed partnership between the Assisted Living Home Program and the Anchorage Municipal Fire Department in an effort to share agency information and also to develop reasonable and applicable safety standards for both small assisted living homes and large facilities.
- The Assisted Living Home program began working with Anchorage Police Department's officer dispatch unit. This partnership will increase officers' awareness that they are responding to a call involving a licensed home with vulnerable persons at risk and also provide a direct mechanism to notify licensure staff of any unsafe conditions occurring at a licensed home.
- Section partnership with direct care providers and entities grew to over 860 entities currently using the Background Check program under the oversight of the Divisions of Public Health, Senior and Disabilities Services and Behavioral Health.
- The Background Check program has processed 23,712 applications since implementation on March 31, 2006; 505 individuals were disqualified from becoming service providers due to barring criminal conditions.
- Provided quarterly informational orientations to the community, primarily to providers seeking state licensure; this enhanced relationships between the section and community entities.
- Maintained licensure and inspection for over 600 facilities.
- Investigated complaints and took enforcement actions when necessary for more than 250 complaints.
- Streamlined regional travel obligations to better allocate travel dollars.
- The Background Check program began receiving revenue from application processing.
- Successfully implemented a centralized complaint intake process involving assisted living homes and certification and licensing programs, which improved response time and follow-up with all complaints.
- Continued to take the lead, participate in multi-agency regulation projects and implement SB 125, the certification and licensing consolidation bill.
- Increased consumer awareness of the complaint investigation system through better education and communications.
- Launched partnership with the National Association of Childbearing Centers for possible accreditation of services.

Statutory and Regulatory Authority

Alaska Statutes:

AS 18.20 Hospitals and Nursing Facilities

AS 47.05 Criminal History and Registry

AS 47.07 Medical Assistance for Needy Persons

AS 47.08 Assistance for Catastrophic Illness and Chronic or Acute Medical Conditions

AS 47.25 Public Assistance

AS 47.32 Centralized Licensing and Related Administrative Procedures

Social Security Act:

Title XVIII Medicare

Title XIX Medicaid

Title XXI Children's Health Insurance Program

Administrative Code:

- 7 AAC 10 Licensing, Certification and Approvals (New Proposed Section as part of the licensing consolidation.)
- 7 AAC 12 Facilities and Local Units
- 7 AAC 43 Medical Assistance
- 7 AAC 48 Chronic Illness and Chronic and Acute Medical Assistance
- 7 AAC 75 Assisted Living Homes
- 7AAC 41 Public Assistance and Medical Assistance

Contact Information
<p>Contact: Laura Baker, Budget Chief Phone: (907) 465-1629 Fax: (907) 465-1850 E-mail: Laura.Baker@alaska.gov</p>

Certification and Licensing Component Financial Summary

All dollars shown in thousands

	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	2,717.0	3,242.8	3,538.3
72000 Travel	253.2	316.4	391.4
73000 Services	1,646.4	1,871.0	2,660.5
74000 Commodities	77.2	89.6	89.6
75000 Capital Outlay	12.5	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	4,706.3	5,519.8	6,679.8
Funding Sources:			
1002 Federal Receipts	3,239.7	3,573.6	3,692.0
1003 General Fund Match	234.7	233.7	247.7
1004 General Fund Receipts	237.9	894.8	920.7
1007 Inter-Agency Receipts	10.0	13.0	13.0
1037 General Fund / Mental Health	118.7	118.3	120.0
1156 Receipt Supported Services	865.3	686.4	1,686.4
Funding Totals	4,706.3	5,519.8	6,679.8

Estimated Revenue Collections

Description	Master Revenue Account	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
Federal Receipts	51010	3,239.7	3,573.6	3,692.0
Interagency Receipts	51015	10.0	13.0	13.0
Receipt Supported Services	51073	865.3	686.4	1,686.4
Restricted Total		4,115.0	4,273.0	5,391.4
Total Estimated Revenues		4,115.0	4,273.0	5,391.4

**Summary of Component Budget Changes
From FY2008 Management Plan to FY2009 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2008 Management Plan	1,246.8	3,573.6	699.4	5,519.8
Adjustments which will continue current level of service:				
-FY 09 Bargaining Unit Contract Terms: General Government Unit	41.6	118.4	0.0	160.0
Proposed budget increases:				
-Incremental funding to support growth demand for Background Check Unit	0.0	0.0	1,000.0	1,000.0
FY2009 Governor	1,288.4	3,692.0	1,699.4	6,679.8

**Certification and Licensing
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2008</u> <u>Management</u> <u>Plan</u>	<u>FY2009</u> <u>Governor</u>		
Full-time	42	44	Annual Salaries	2,218,722
Part-time	0	0	COLA	153,765
Nonpermanent	2	0	Premium Pay	9,418
			Annual Benefits	1,269,109
			<i>Less 3.09% Vacancy Factor</i>	<i>(112,714)</i>
			Lump Sum Premium Pay	0
Totals	44	44	Total Personal Services	3,538,300

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Clerk II	1	0	0	0	1
Administrative Clerk III	5	0	0	0	5
Assoc Coordinator	1	0	0	0	1
Certification/Licensing Admstr	1	0	0	0	1
Certification/Licensing Conslt	1	0	0	0	1
Community Care Lic Spec I	9	0	0	0	9
Community Care Lic Spec II	3	0	0	0	3
Community Care Lic Spec III	1	0	0	0	1
Criminal Justice Technician I	5	0	0	0	5
Criminal Justice Technician II	3	0	0	0	3
Hlth Facil Surv I	10	0	0	0	10
Hlth Facil Surv II	1	0	0	0	1
Prog Coordinator	1	0	0	0	1
Records & Licensing Spvr	1	0	0	0	1
Social Svcs Prog Officer	1	0	0	0	1
Totals	44	0	0	0	44