

State of Alaska FY2009 Governor's Operating Budget

Department of Labor and Workforce Development Office of Citizenship Assistance Component Budget Summary

Component: Office of Citizenship Assistance

Contribution to Department's Mission

The Office of Citizenship Assistance contributes to the department's mission by providing job related services to legally resident immigrants in Alaska.

Core Services

Assist resident workers in Alaska who are not yet U.S. citizens to become naturalized members of the workforce.

Provide staff and on-line computer resources for access to US Citizenship and Immigration information and services when possible.

Provide citizenship and job search related translator services when possible and provide information regarding the availability of English as a Second Language and Citizenship Test classes.

Develop recommendations on how the department and Job Center Network can improve employment opportunities for legal immigrants who are residents of Alaska.

FY2009 Resources Allocated to Achieve Results

FY2009 Component Budget: \$159,500

Personnel:

Full time	0
Part time	0
Total	0

Key Component Challenges

Legislative funding for the Office continues to be below the level necessary to fully fund Office of Citizenship Assistance (OCA) operations. This budget includes a \$93.9 General Fund increment that restores funding appropriated by the legislature as one-time only for FY08. Presently, there are two Job Centers (Juneau & Kodiak) that have staff supporting and delivering OCA services. Future services will be limited to the funding levels received.

Legal aliens who are in various stages of immigration have a variety of barriers to employment. The barriers are fluid due to changes in the immigrants' lives and to shifts in federal and state laws. Keeping abreast of the changes is crucial to understanding the situation of legal immigrants. Having an agency available to assist with both immigration issues and employment job search is very important to these individuals becoming employed and productive members of our state.

Significant Changes in Results to be Delivered in FY2009

The department has decided that the functions of the Office of Citizenship Assistance (OCA) will be provided by the Employment Security Division with positions located in the Juneau and Kodiak Job Centers. FY08 will be the first full year of having positions providing OCA services through two Alaskan Job Centers.

Major Component Accomplishments in 2007

The Kodiak Office of Citizenship Assistance assisted 54 Spanish, Visayan, and Tagalog speaking immigrants; 42 immigrants received assistance that was completed and the other 12 continue to work with the Kodiak team member.

Juneau and Kodiak OCA staff responded to several hundred telephone inquiries and were able to direct the person to organizations and agencies that provided the assistance needed such as English-as-a-Second-Language training, pro-bono attorney services and local immigrations contacts.

Legal aliens continue to use the Kodiak and Juneau Job Center resource rooms to register for employment, write resumes, apply for unemployment insurance, learn interviewing techniques and for other services clients gain by working with the Job Center team.

Statutory and Regulatory Authority

Statutory Authority:
AS 23.05.125 Office of Citizenship Assistance

Contact Information
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**Office of Citizenship Assistance
Component Financial Summary**

All dollars shown in thousands

	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	56.1	0.0	0.0
72000 Travel	0.0	0.0	0.0
73000 Services	74.7	155.0	159.5
74000 Commodities	0.1	0.0	0.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	130.9	155.0	159.5
Funding Sources:			
1004 General Fund Receipts	130.9	155.0	159.5
Funding Totals	130.9	155.0	159.5

**Summary of Component Budget Changes
From FY2008 Management Plan to FY2009 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2008 Management Plan	155.0	0.0	0.0	155.0
Adjustments which will continue current level of service:				
-FY 09 Bargaining Unit Contract Terms: General Government Unit	4.5	0.0	0.0	4.5
-Delete One-Time Funding for the Office of Citizenship Assistance	-93.9	0.0	0.0	-93.9
Proposed budget increases:				
-Add General Funds for the Office of Citizenship Assistance	93.9	0.0	0.0	93.9
FY2009 Governor	159.5	0.0	0.0	159.5

Office of Citizenship Assistance Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2008</u> <u>Management</u> <u>Plan</u>	<u>FY2009</u> <u>Governor</u>			
Full-time	0	0	Annual Salaries		0
Part-time	0	0	Premium Pay		0
Nonpermanent	0	0	Annual Benefits		0
			<i>Less % Vacancy Factor</i>		()
			Lump Sum Premium Pay		0
Totals	0	0	Total Personal Services		

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
No personal services.					
Totals	0	0	0	0	0