

**State of Alaska
FY2009 Governor's Operating Budget**

**Department of Law
Legislation/Regulations
Component Budget Summary**

Component: Legislation/Regulations

Contribution to Department's Mission

The Legislation and Regulations Section provides legal advice and assures compliance with legal standards regarding legislation and regulations that implement executive branch policy directives.

Core Services

The Legislation and Regulations Section drafts and edits legislation on behalf of the governor for introduction in the legislature, tracks and reviews all legislation for legal issues before the governor acts on it, and reviews virtually all regulations adopted by the executive branch for compliance with legal requirements. The section assists the governor's office in seeking passage of legislation introduced at the request of the governor. The section coordinates responses to legal questions and requests for information from legislators to the Department of Law. The section provides training on regulations and legislative matters to all state agencies and to assistant attorneys general. The section prepares the Drafting Manual for Administrative Regulations. The section frequently provides advice to state agencies regarding legal requirements for legislation, regulations, public records, and the Open Meetings Act. The regulations attorney serves as the executive branch representative to the National Conference of Commissioners on Uniform State Laws, which formulates model legislation on issues of nationwide concern.

FY2009 Resources Allocated to Achieve Results

FY2009 Component Budget: \$734,200

Personnel:

Full time	6
Part time	0
Total	6

Key Component Challenges

The Legislation and Regulations Section will be facing an increased demand for its services. The implementation of most major program and policy changes, including cost containment and increasing efficiency and effectiveness in the provision of state services, requires timely changes to statutes, regulations, or a combination of both. To defend any legal challenges successfully and to implement those program and policy changes in a timely manner, precise and clear regulations and statutes are essential. This section plays a crucial role in ensuring that regulations and proposed legislation meet those strict legal standards. The section sees a significant increase in regulations projects and proposed legislation and an increased burden to meet the requests of state agencies with timeliness and accuracy.

A major segment of regulations to be reviewed will be to implement important policy directives to encourage development of the state's natural resources and other economic development initiatives and to control costs attributable to the Department of Health and Social Services' programs. Businesses require a stable and predictable regulatory environment for planning investments and operational purposes. The section provides training regarding regulations and the editing of regulations to state agencies to further this goal. The section's resources are finite and its capacity to meet the increased demands of state agencies for these services will require careful management.

Significant Changes in Results to be Delivered in FY2009

The section anticipates a substantial number of regulations consultations to address new statutes concerning oil and gas taxation, cruiseship initiative, and other priority matters.

The section will soon need a new assistant attorney general position to address these priority matters, to increase

capacity to avoid contracting with private attorneys for final regulation reviews, and to increase structural flexibility to address continuity of services if the current limited number of staff assigned to this key function became ill or unavoidably absent due to a family emergency.

Major Component Accomplishments in 2007

The section conducted legal review of over 2,135 pages of regulations during FY2007.

In August 2007, the section conducted regulation training classes in Juneau and Anchorage.

In the summer of 2007, the section prepared and distributed to department law office assistants and attorneys Legislation Preparation Information Packets containing typing, formatting, style, and drafting technique information for preparation of legislation projects.

The section coordinated and assisted with 85 legislation projects for the 2007 regular and special sessions.

In the spring of 2007, the section coordinated preparation of and performed final editing of approximately 71 bill reviews for the governor.

In the summer of 2007, the section prepared the 17th edition to the Drafting Manual for Administrative Regulations to reflect new statute changes, court cases, and procedures.

Statutory and Regulatory Authority

AS 44.23.020

AS 44.23.040

AS 44.62.060

AS 44.62.125

Contact Information
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**Legislation/Regulations
Component Financial Summary**

All dollars shown in thousands

	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	867.8	632.3	637.2
72000 Travel	4.3	10.1	4.1
73000 Services	104.0	135.9	70.6
74000 Commodities	14.7	15.8	15.8
75000 Capital Outlay	4.7	6.5	6.5
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	995.5	800.6	734.2
Funding Sources:			
1004 General Fund Receipts	706.6	551.8	556.5
1007 Inter-Agency Receipts	288.9	248.8	177.7
Funding Totals	995.5	800.6	734.2

Estimated Revenue Collections

Description	Master Revenue Account	FY2007 Actuals	FY2008 Management Plan	FY2009 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	288.9	248.8	177.7
Restricted Total		288.9	248.8	177.7
Total Estimated Revenues		288.9	248.8	177.7

**Summary of Component Budget Changes
From FY2008 Management Plan to FY2009 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2008 Management Plan	551.8	0.0	248.8	800.6
Adjustments which will continue current level of service:				
-I/A Receipt Authority to Labor and State Affairs	0.0	0.0	-71.3	-71.3
-FY 09 Health Insurance Increases for Exempt Employees	0.8	0.0	0.2	1.0
-FY 09 Bargaining Unit Contract Terms: General Government Unit	3.9	0.0	0.0	3.9
FY2009 Governor	556.5	0.0	177.7	734.2

**Legislation/Regulations
Personal Services Information**

Authorized Positions		Personal Services Costs		
<u>FY2008</u>				
<u>Management</u>	<u>Plan</u>	<u>FY2009</u>		
		<u>Governor</u>		
Full-time	6	6	Annual Salaries	443,483
Part-time	0	0	COLA	3,504
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	205,457
			<i>Less 2.34% Vacancy Factor</i>	(15,244)
			Lump Sum Premium Pay	0
Totals	6	6	Total Personal Services	637,200

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Assoc Attorney II	0	0	2	0	2
Attorney IV	0	0	2	0	2
Attorney VI	0	0	1	0	1
Law Office Assistant I	0	0	1	0	1
Totals	0	0	6	0	6