Online Electronic Procurement System	**FY2010 Request:**	**$250,000**
	Reference No:	**46996**

AP/AL: Appropriation

Project Type: Information Technology / Systems / Communication

Category: Public Protection

Location: Statewide

Contact: Leslie Houston

House District: Statewide (HD 1-40)

Contact Phone: (907)465-3339

Estimated Project Dates: 07/01/2009 - 06/30/2014

Brief Summary and Statement of Need:
This project will provide funding to purchase an Online Electronic Procurement System that will streamline and automate the purchasing process for the Department of Corrections. This system will promote a reduction in the cost of goods and non-professional services while improving efficiencies within the current purchasing process. This procurement system shall be capable of purchasing supplies, commodities, equipment, food, pharmaceuticals and non-professional services (i.e., office equipment maintenance agreements) directly as well as through system interfaces.

Funding:	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	Total
Gen Fund	$250,000						$250,000
Total:	$250,000	$0	$0	$0	$0	$0	$250,000

☐ State Match Required	☑ One-Time Project	☐ Phased - new	☐ Phased - underway	☐ On-Going
0% = Minimum State Match % Required		☐ Amendment	☐ Mental Health Bill	

Operating & Maintenance Costs:

	Amount	Staff
Project Development:	0	0
Ongoing Operating:	0	0
One-Time Startup:	0	
Totals:	0	0

Additional Information / Prior Funding History:

Project Description/Justification:
The Department of Corrections is seeking to replace an antiquated manual procurement process by acquiring an electronic procurement software application. It is expected that an electronic procurement system will promote a reduction in the cost of goods and non-professional services while improving efficiencies within the current purchasing process. The procurement system shall be capable of purchasing supplies, commodities, equipment, food, pharmaceuticals and non-professional services directly, as well as, compiling the related information for cost analysis. The initial cost to purchase the system includes professional contract management and configuration services, installation, and department-wide system training.

The Department requires an e-procurement application that will streamline and automate the purchasing process, assist in standardizing goods or services, allow consolidation for volume discounts, reduce product and transaction costs, and promote timely payments. The e-procurement system shall include features/components to include (but not limited to):

     (1)   Product Catalog Customization and Integration

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(2) Supplier Management – Online Registration
(3) Commodity and Services Code Management
(4) User Authentication
(5) Online Requisitioning
(6) Department Access, Remote Access, Controlled Access
(7) Online Multi-Level Approval Paths/Process
(8) Automated Solicitations (Fax or Email)
(9) Reporting, Queries and Accounting – Basic Built-in Reporting
(10) Reporting, Queries and Accounting – Datastore Access
(11) Purchase Order / Other Forms Creation and Automation
(12) Contract Management
(13) Receiving/Acceptance
(14) Electronic Accounts Payable / AKSAS Interface
(15) Full System Availability 24x7x365
(16) Bid Analysis and Tabulation

As part the on-going annual maintenance cost, the Department expects the contractor to provide system support and maintenance including upgrades, patches, enhancements, training and help desk services.