

State of Alaska FY2011 Governor's Operating Budget

Department of Education and Early Development Teacher Certification Component Budget Summary

Component: Teacher Certification

Contribution to Department's Mission

- To ensure that only qualified applicants are certified to teach in Alaska.
- To ensure that teacher education programs in Alaska conform to nationally recognized standards.

Core Services

- Receive, review, analyze, and evaluate all applications for initial, renewal of, removal of, and additional credentials and endorsements for the teaching profession as required by regulation and AS.14.20.020.
- Issue, deny, and/or notify applicant of the determination regarding their credentials.
- Submit fingerprint cards to the Department of Public Safety and FBI for background checks on all initial and renewal applicants.
- Notify applicants and monitor any resubmitted fingerprint card.
- Deny credentials for applicants that have a criminal disclosure.
- Exchange revocation information with the National Association of State Directors of Teacher Education and Certification Clearinghouse for teacher licensure records.
- Issue Alaska credentials to all eligible applicants for teacher, administrator, special service, and limited license specialty areas.
- Review and approve all Alaska teacher education training programs in institutions of higher education.
- Collect and analyze data from every school district to determine the number of teachers and paraprofessionals that meet the No Child Left Behind (NCLB) "highly qualified" definitions.
- Collaborate with National Council for Accreditation of Teacher Education and with colleges and universities in the accreditation process that have been approved by the State Board of Education & Early Development.

Key Component Challenges

Teacher recruitment and retention continues to be a challenge. The nationwide shortage of education professionals continues to make it difficult for Alaska school districts to attract and retain highly qualified teachers. Even with the most optimistic projections, Alaska's university system will only be able to supply a quarter of our teachers over the next five to ten years. Given that three-quarters of our teaching work force will need to come from outside of Alaska, we must be able to compete with other states that are offering a number of incentives to new teachers. The State is working to ensure that these professionals who choose to work in Alaska are trained in Alaska's standards and educational policy issues.

Working with school district staff to ensure that all teachers meet the highly qualified requirements of the federal No Child Left Behind Act (NCLB) continues to be challenging, especially in small, multi-subject and multi-grade schools, in which there are small numbers of teachers.

Priority Program: Instructional Standards

Significant Changes in Results to be Delivered in FY2011

Improve student achievement through increased focus on instruction and professional development for teachers and paraprofessionals that is tied to standards and grade level expectations, as well as professional teacher standards, for teachers and paraprofessionals.

Fully implement alternate route to teaching through Alaska Transition to Teaching (AKT2) program and place teachers in participating districts.

Improvements and replacement of the Teacher Certification database are necessary to continue to meet the data collection and storage needs for information relating to teachers and teacher quality under the No Child Left Behind Act.

Priority Program: Instructional Standards

Major Component Accomplishments in 2009

- Adopted Special Education Director certificate for teachers enrolled in a Special Education Director Preparation program.
- Began implementation of Alaska's alternate route to teacher certification Alaska Transition to Teaching (AKT2) (federal funds).
- Adopted regulation allowing Type C certificate holders who have a master's degree and complete a school administration preparation program to become endorsed as school principals.

Priority Programs: Instructional Standards

Statutory and Regulatory Authority

AS 12.62.160
4 AAC 12.010 - .900
AS 14.20.010 - .040

Contact Information
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**Teacher Certification
Component Financial Summary**

All dollars shown in thousands

	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	78.1	365.2	380.0
72000 Travel	6.6	19.0	19.0
73000 Services	214.0	292.6	277.8
74000 Commodities	11.1	10.0	10.0
75000 Capital Outlay	0.0	15.1	15.1
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	309.8	701.9	701.9
Funding Sources:			
1004 General Fund Receipts	8.5	8.5	8.5
1007 Inter-Agency Receipts	0.0	16.4	16.4
1156 Receipt Supported Services	301.3	677.0	677.0
Funding Totals	309.8	701.9	701.9

Estimated Revenue Collections

Description	Master Revenue Account	FY2009 Actuals	FY2010 Conference Committee	FY2010 Authorized	FY2010 Authorized	FY2011 Governor
Unrestricted Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0	0.0	0.0
Restricted Revenues						
Interagency Receipts	51015	0.0	0.0	0.0	16.4	16.4
Receipt Supported Services	51073	301.3	0.0	0.0	677.0	677.0
Restricted Total		301.3	0.0	0.0	693.4	693.4
Total Estimated Revenues		301.3	0.0	0.0	693.4	693.4

**Summary of Component Budget Changes
From FY2010 Management Plan to FY2011 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2010 Management Plan	8.5	0.0	693.4	701.9
FY2011 Governor	8.5	0.0	693.4	701.9

**Teacher Certification
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2010 Management Plan	FY2011 Governor		
Full-time	5	5	Annual Salaries	261,574
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	130,080
			<i>Less 2.98% Vacancy Factor</i>	<i>(11,654)</i>
			Lump Sum Premium Pay	0
Totals	5	5	Total Personal Services	380,000

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Education Admin II	0	0	1	0	1
Education Assoc II	0	0	1	0	1
Education Assoc III	0	0	1	0	1
Education Prog Assistant	0	0	2	0	2
Totals	0	0	5	0	5

Component Detail All Funds
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

	FY2009 Actuals	FY2010 Conference Committee	FY2010 Authorized	FY2010 Management Plan	FY2011 Governor	FY2010 Management Plan vs FY2011 Governor	
71000 Personal Services	78.1	363.3	363.3	365.2	380.0	14.8	4.1%
72000 Travel	6.6	19.0	19.0	19.0	19.0	0.0	0.0%
73000 Services	214.0	294.5	294.5	292.6	277.8	-14.8	-5.1%
74000 Commodities	11.1	10.0	10.0	10.0	10.0	0.0	0.0%
75000 Capital Outlay	0.0	15.1	15.1	15.1	15.1	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	309.8	701.9	701.9	701.9	701.9	0.0	0.0%
Fund Sources:							
1004 Gen Fund	8.5	8.5	8.5	8.5	8.5	0.0	0.0%
1007 I/A Rcpts	0.0	16.4	16.4	16.4	16.4	0.0	0.0%
1156 Rcpt Svcs	301.3	677.0	677.0	677.0	677.0	0.0	0.0%
General Funds	8.5	8.5	8.5	8.5	8.5	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	301.3	693.4	693.4	693.4	693.4	0.0	0.0%
Positions:							
Permanent Full Time	5	5	5	5	5	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2010 Conference Committee To FY2010 Authorized *****												
FY2010 Conference Committee												
ConfCom		701.9	363.3	19.0	294.5	10.0	15.1	0.0	0.0	5	0	0
1004 Gen Fund		8.5										
1007 I/A Rcpts		16.4										
1156 Rcpt Svcs		677.0										
Subtotal		701.9	363.3	19.0	294.5	10.0	15.1	0.0	0.0	5	0	0
***** Changes From FY2010 Authorized To FY2010 Management Plan *****												
ADN 0500116 Line Item Transfer to Balance Vacancy Factor												
LIT		0.0	1.9	0.0	-1.9	0.0	0.0	0.0	0.0	0	0	0
A line item transfer to personal services is necessary to support the realignment of position duties and to balance the vacancy factor.												
Subtotal		701.9	365.2	19.0	292.6	10.0	15.1	0.0	0.0	5	0	0
***** Changes From FY2010 Management Plan To FY2011 Governor *****												
Line Item Transfer to Balance Vacancy Factor (RSS)												
LIT		0.0	14.8	0.0	-14.8	0.0	0.0	0.0	0.0	0	0	0
A line item transfer is necessary to balance the personal services vacancy factor.												
Totals		701.9	380.0	19.0	277.8	10.0	15.1	0.0	0.0	5	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2011 Governor (7749)
Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Month	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
05-1098	Education Assoc III	FT	A	GP	Juneau	2A	17E / F	12.0		57,096	0	0	30,206	87,302	0
05-1404	Education Prog Assistant	FT	A	GP	Juneau	2A	12B / C	12.0		36,210	0	0	23,324	59,534	0
05-1592	Education Admin II	FT	T	SS	Juneau	2A	22E / F	12.0		81,701	0	0	25,240	106,941	8,760
05-1732	Education Prog Assistant	FT	A	GP	Juneau	2A	12C / D	12.0		37,673	0	0	23,806	61,479	0
05-1801	Education Assoc II	FT	A	GP	Juneau	2A	15E / F	12.0		48,894	0	0	27,504	76,398	0
													Total Salary Costs:	261,574	
													Total COLA:	0	
													Total Premium Pay:	0	
													Total Benefits:	130,080	
		Total Positions	New	Deleted											
Full Time Positions:		5	0	0											
Part Time Positions:		0	0	0											
Non Permanent Positions:		0	0	0											
Positions in Component:		5	0	0											
Total Component Months:		60.0													
													Total Pre-Vacancy:	391,654	
													Minus Vacancy Adjustment of 2.98%:	(11,654)	
													Total Post-Vacancy:	380,000	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	380,000	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	8,760	8,500	2.24%
1156 Receipt Supported Services	382,894	371,500	97.76%
Total PCN Funding:	391,654	380,000	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Education and Early Development
Travel

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Line Number	Line Name		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
72000	Travel		6.6	19.0	19.0
Expenditure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
72000 Travel Detail Totals			6.6	19.0	19.0
72111	Airfare (Instate Employee)	Travel costs to participate in the Alaska State Job Fair; attend professional conferences; provide training on credential requirements; conduct on site program reviews.	2.2	6.5	6.5
72112	Surface Transport (Instate Employee)	Rental car fees and other surface transportation expenses for staff on state business.	0.4	0.5	0.5
72113	Lodging (Instate Employee)	Lodging expenses for staff on state business.	1.0	4.0	4.0
72114	Meals & Incidentals (Instate Employee)	Per diem for staff associated with travel.	0.7	5.0	5.0
72410	Employee Travel (Out of state)	Travel costs to participate in professional conferences, professional training and per diem expenses.	2.3	3.0	3.0

Line Item Detail
Department of Education and Early Development
Services

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
73000	Services			214.0	292.6	277.8
Expenditure Account	Servicing Agency	Explanation		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
73000 Services Detail Totals				214.0	292.6	277.8
73002	Interagency Services	Admin - Central Mail Services	RSA to DOA Central Mail Services	12.7	10.2	10.2
73002	Interagency Services	DPS-fingerprint	RSA to Public Safety for fingerprinting and background searches.	140.0	120.7	120.7
73002	Interagency Services	EED - Exec Admin	Executive administrative oversight	0.0	0.5	0.5
73002	Interagency Services	EED IS	RSA to Education Support Services and Information Services.	7.3	18.9	18.9
73002	Interagency Services	Admin - Core Services	RSA to DOA for Core Services chargebacks including AKPAY/AKSAS, telecommunications/computer services EPR and PBX.	12.1	12.0	12.0
73002	Interagency Services	Law	RSA to Department of Law for regulation changes.	1.8	16.3	12.9
73002	Interagency Services	EED-ADS	RSA to ESS for support services in human resources, finance, procurement and accounting.	5.3	10.2	10.2
73025	Education Services		Publication design, production and distribution services for certification forms; registration, employee tuition fees and association dues.	0.0	30.6	30.6
73026	Training/Conferences		Training or professional development for staff.	0.4	1.0	1.0
73029	Memberships		Professional memberships for department staff to access education organizations.	7.5	1.5	1.5
73054	Loan Service Fees		Credit card processing fees.	9.7	3.0	3.0
73150	Information Technlgy		Scanner, image station and PC maintenance fees.	8.5	3.0	6.7
73156	Telecommunication		Telephone, long distance, and postage costs.	0.0	41.6	41.6
73401	Long Distance		Long distance telephone charges.	0.2	1.0	1.0
73650	Struc/Infstruct/Land		Copier and fax lease costs. Meeting room rentals.	0.4	9.1	1.0
73750	Other Services (Non IA Svcs)		Other expenditures, insurance, bonds.	5.4	3.0	3.0

Line Item Detail
Department of Education and Early Development
Services

Component: Teacher Certification (1240)

RDU: Teaching and Learning Support (56)

Expenditure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
73000 Services Detail Totals			214.0	292.6	277.8
73756	Print/Copy/Graphics	Printing and binding, advertising, and legal notices.	2.7	10.0	3.0

Line Item Detail
Department of Education and Early Development
Commodities

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Line Number	Line Name		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
74000	Commodities		11.1	10.0	10.0
Expenditure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
74000 Commodities Detail Totals			11.1	10.0	10.0
74229	Business Supplies	Consumable office supplies for mailing, fax and copy machines, paper, and envelopes for licensure mailings.	7.2	6.0	6.0
74233	Info Technology Equip	Supplies for teacher licensure activities such as software for the imaging program, and other non-hardware computer supplies.	3.9	4.0	4.0

Line Item Detail
Department of Education and Early Development
Capital Outlay

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Line Number	Line Name		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
75000	Capital Outlay		0.0	15.1	15.1
Expenditure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
75000 Capital Outlay Detail Totals			0.0	15.1	15.1
75830	Info Technology	Regular replacement of computers, printers and scanners.	0.0	15.1	15.1

Restricted Revenue Detail
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Master Account	Revenue Description	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51015	Interagency Receipts	0.0	16.4	16.4

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51015	Interagency Receipts			11100	0.0	16.4	16.4
	Child Support Enforcement Division receipts are for the portion of the teacher certification application process, which determines whether applicants are in arrears on child support.						

Restricted Revenue Detail
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Master Account	Revenue Description	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51073	Receipt Supported Services	301.3	677.0	677.0

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51073	Receipt Supported Services		5113259	11100	301.3	677.0	677.0
	Current fees:						
	Initial/Renewal \$125.00						
	Fingerprint/Background Checks \$66.00						

Inter-Agency Services
Department of Education and Early Development

Component: Teacher Certification (1240)
RDU: Teaching and Learning Support (56)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2009 Actuals	FY2010	FY2011 Governor	
					Management Plan		
73002	Interagency Services	RSA to DOA Central Mail Services	Inter-dept	Admin - Central Mail Services	12.7	10.2	10.2
73002	Interagency Services	RSA to Public Safety for fingerprinting and background searches.	Inter-dept	DPS-fingerprint	140.0	120.7	120.7
73002	Interagency Services	Executive administrative oversight	Inter-dept	EED - Exec Admin	0.0	0.5	0.5
73002	Interagency Services	RSA to Education Support Services and Information Services.	Intra-dept	EED IS	7.3	18.9	18.9
73002	Interagency Services	RSA to DOA for Core Services chargebacks including AKPAY/AKSAS, telecommunications/computer services EPR and PBX.	Inter-dept	Admin - Core Services	12.1	12.0	12.0
73002	Interagency Services	RSA to Department of Law for regulation changes.	Inter-dept	Law	1.8	16.3	12.9
73002	Interagency Services	RSA to ESS for support services in human resources, finance, procurement and accounting.	Intra-dept	EED-ADS	5.3	10.2	10.2
73002 Interagency Services subtotal:					179.2	188.8	185.4
Teacher Certification total:					179.2	188.8	185.4
Grand Total:					179.2	188.8	185.4