State of Alaska FY2011 Governor's Operating Budget

Department of Labor and Workforce Development AVTEC Facilities Maintenance Component Budget Summary

Component: AVTEC Facilities Maintenance

Contribution to Department's Mission

The Alaska Vocational Technical Center (AVTEC) Facilities Maintenance component contributes to the department's mission by accounting and budgeting for maintenance, repair, renewal and replacement of state owned education and training facilities at AVTEC as mandated by AS 37.07.020(e).

Core Services

 Provide repairs, replacement, upgrades, custodial services and utilities for 14 State owned AVTEC buildings located in Seward.

Key Component Challenges

AVTEC has five full-time positions for providing custodial services to AVTEC's 14 state owned buildings and 1 leased building in Seward. AVTEC is in the process of constructing two new buildings, both of which should be in use by the start of FY2011.

AVTEC is requesting \$1,000.0 in general funds for deferred maintenance to continue the upgrading and ongoing maintenance needs. The campus grounds need to be improved, especially parking lots and alleyways that are graveled and lack lighting, security, and drainage. Hazardous material abatement needs include removing and replacing underground fuel tanks with above ground fuel tanks. Three of AVTEC's maintenance staff are fully funded by these deferred maintenance funds and another is partially funded from them. Deferred maintenance funds are necessary to provide adequate and safe environments for AVTEC students.

Significant Changes in Results to be Delivered in FY2011

The new training facilities, one for culinary training and the other for maritime training will be ready to use by training programs in the FY2011 school year

Major Component Accomplishments in 2009

Continued apartment renovations by replacing bathroom and kitchen fixtures, interior painting, patching holes in walls, repairing doors and locks, etc. AVTEC has 17 student family-housing apartments with occupants changing at least once per year. Each year one or two of the apartments are renovated while the maintenance staff still performs the regular maintenance for the other apartments.

Purchased a key code cutting and duplicator machine to rekey all AVTEC facilities to a master key plan.

Provided defined parking area by adding landscaping and decorative large rocks next to the apartment buildings.

Remodeled the hallway between the Game Room and the Boiler Room at the Student Services Center into two storage rooms.

Installed new carpet and blinds in the Library.

Completed elevator control upgrade in the First Lake facility.

Repaired and replaced siding, patched hole in roof (from the old oil derrick), replaced garage door (blown off by wind), and repaired heat ducting in the Maintenance Shop.

Painted the interior and added cove base molding in the Applied Tech facility.

Repaired fence and added new gates around the Applied Tech campus.

Installed more exterior lighting fixtures around AVTEC facilities for safety and security.

Began renovation of the smallest apartment unit in the 7-plex into a laundry room and storage room.

Projects under the Department of Transportation and Public Facilities administration using deferred maintenance funds include:

Completed parking and drainage improvement design for First Lake campus (three buildings) in conjunction with the finalization of the replat for the Kenai Peninsula Borough. Actual parking and drainage improvements were postponed until the spring of 2010. This will increase the efficiency of mobilizing an asphalt contractor for replacement and repair of parking lots as the Culinary Academy Replacement parking lot is scheduled for installation.

Published a deferred maintenance program to prioritize projects, set a schedule for those projects, and prepared project cost estimates.

Projects under the Department of Transportation and Public Facilities administration using other capital funds include:

Construction design and groundbreaking on a 13,000 square foot Culinary Academy Replacement facility funded by the state.

Construction design and groundbreaking on a 5,000 square foot Maritime Safety Training Facility funded by an EDA grant with matching funds from the state.

Statutory and Regulatory Authority

Statutory Authority: AS 37.07.020(e)

Propose Budget for Facility Maintenance, Repairs, and Renewals/Replacements

Contact Information

Contact: Fred Esposito, Director

Phone: (907) 224-6150 Fax: (907) 224-4401

E-mail: fred.esposito@alaska.gov

	Facilities Maintenance		
Compo	nent Financial Summa		ollars shown in thousands
	FY2009 Actuals	FY2010	FY2011 Governor
	Mai	nagement Plan	
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	846.8	860.9	860.9
72000 Travel	0.2	0.5	0.5
73000 Services	700.0	640.0	640.0
74000 Commodities	71.4	56.7	56.7
75000 Capital Outlay	0.4	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,618.8	1,558.1	1,558.1
Funding Sources:			
1007 Inter-Agency Receipts	1,350.6	1,247.2	1,247.2
1061 Capital Improvement Project Receipts	268.2	310.9	310.9
Funding Totals	1,618.8	1,558.1	1,558.1

Estimated Revenue Collections											
Description	Master Revenue Account	FY2009 Actuals	FY2010 Conference Committee	FY2010 Authorized	FY2010 Authorized	FY2011 Governor					
Unrestricted											
Revenues None.		0.0	0.0	0.0	0.0	0.0					
None.		0.0	0.0	0.0	0.0	0.0					
Unrestricted Total		0.0	0.0	0.0	0.0	0.0					
Restricted Revenues											
Interagency Receipts	51015	1,350.6	0.0	0.0	1,247.2	1,247.2					
Capital Improvement	51200	268.2	0.0	0.0	310.9	310.9					
Project Receipts											
Restricted Total		1,618.8	0.0	0.0	1,558.1	1,558.1					
Total Estimated Revenues		1,618.8	0.0	0.0	1,558.1	1,558.1					

Summary of Component Budget Changes From FY2010 Management Plan to FY2011 Governor All dollars shown in thousands General Funds Federal Funds Other Funds Total Funds FY2010 Management Plan 0.0 0.0 1,558.1 1,558.1 FY2011 Governor 0.0 0.0 1,558.1 1,558.1

AVTEC Facilities Maintenance Personal Services Information									
	Authorized Positions		Personal Services C	osts					
	FY2010								
	Management	FY2011							
	Plan	Governor	Annual Salaries	536,574					
Full-time	7	7	Premium Pay	28,192					
Part-time	4	4	Annual Benefits	299,425					
Nonpermanent	1	1	Less 0.38% Vacancy Factor	(3,291)					
			Lump Sum Premium Pay	Ó					
Totals	12	12	Total Personal Services	860,900					

Position Classification Summary									
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total				
Enviro Services Journey II	0	0	0	5	5				
Enviro Services Lead	0	0	0	1	1				
Maint Gen Journey	0	0	0	1	1				
Maint Spec Bfc Foreman	0	0	0	1	1				
Maint Spec Bfc Jrny II/Lead	0	0	0	2	2				
Maint Spec Eu Jrny II	0	0	0	1	1				
Maint Spec Plumb Jrny II	0	0	0	1	1				
Totals	0	0	0	12	12				

Component Detail All Funds Department of Labor and Workforce Development

	FY2009 Actuals		FY2010 Authorized	FY2010	FY2011 Governor	FY2010 Managemen	
		Committee		Management Plan		FY2011	<u>Governor</u>
71000 Personal Services	846.8	877.5	860.9	860.9	860.9	0.0	0.0%
72000 Travel	0.2	0.5	0.5	0.5	0.5	0.0	0.0%
73000 Services	700.0	640.0	640.0	640.0	640.0	0.0	0.0%
74000 Commodities	71.4	56.7	56.7	56.7	56.7	0.0	0.0%
75000 Capital Outlay	0.4	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,618.8	1,574.7	1,558.1	1,558.1	1,558.1	0.0	0.0%
Fund Sources:							
1007 I/A Rcpts	1,350.6	1,258.1	1,247.2	1,247.2	1,247.2	0.0	0.0%
1061 CIP Rcpts	268.2	316.6	310.9	310.9	310.9	0.0	0.0%
General Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0		0.0	0.0	0.0	0.0	0.0%
Other Funds	1,618.8	1,574.7	1,558.1	1,558.1	1,558.1	0.0	0.0%
Positions:							
Permanent Full Time	7	7	7	7	7	0	0.0%
Permanent Part Time	4	4	4	4	4	0	0.0%
Non Permanent	2	2	2	1	1	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions Department of Labor and Workforce Development

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital OutlayG	rants, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
**	******	******	****** Changes F	rom FY2010 Co	onference Co	mmittee To FY2	2010 Authorized	*****	******	*****		
FY2010 Conferen	ce Committee											
	ConfCom	1,574.7	877.5	0.5	640.0	56.7	0.0	0.0	0.0	7	4	2
1007 I/A Rcpts	1,258	.1										
1061 CIP Rcpts	316	5.6										
ADN 07-0-1004 Re	everse funding for	FY2010 TC	BU Agreement ter	ms. ner Ch. 12.	SLA 2009. Sec	: 24(c)						
7.511 07 0 100 1110	SalAdi	-16.6	-16.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts	-10									•	•	-
1061 CIP Rcpts	-5											
	Subtotal	1,558.1	860.9	0.5	640.0	56.7	0.0	0.0	0.0	7	4	2
ADN0701050 Dolo	****************		******** Changes n (PCN 07-N07014)			To FY2010 Mana	gement Plan **	***********	*******	·**		
			11 (PCN 07-N07014)	no Longer Neet	Jeu							
7121107070000	PosAdj	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	-1
This non-perman for other perman	nent Maintenance Genent positions when	eneralist Journ there was an a	0.0 ey position (PCN 07-labsence or vacancy, ing component position	0.0 N07014) is no lon however it has no	0.0 ger needed. It v	was established for	r use on an as need	ded basis to fill in	0.0	0	0	-1
This non-perman for other perman	nent Maintenance Genent positions when	eneralist Journ there was an a	ey position (PCN 07-labsence or vacancy,	0.0 N07014) is no lon however it has no	0.0 ger needed. It v	was established for	r use on an as need	ded basis to fill in	0.0	7	4	-1
This non-perman for other perman	nent Maintenance Ge ent positions when will be used to supp	eneralist Journ there was an a ort the remain 1,558.1	ey position (PCN 07-labsence or vacancy, ing component position 860.9	0.0 N07014) is no lon however it has no ons.	0.0 ager needed. It was to been utilized 640.0	was established for recently and is bei	r use on an as needing deleted. Fundir	ded basis to fill in ng associated		7	4	-1

FY2011 Governor	
Department of Labor and Workforce Development	t

Personal Services Expenditure Detail Department of Labor and Workforce Development

Scenario: FY2011 Governor (7749)

Component: AVTEC Facilities Maintenance (2701)

RDU: Alaska Vocational Technical Center (578)

PCN	Job Class Title		Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Month	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
05-8389	Maint Spec Plumb	.Irnv II	FT	Α	LL	Seward	2C	51B	s 12.0		58,910	0	2,175	30,800	91,885	0
05-8435	Maint Spec Bfc Fc		FT	A	LL	Seward	2C	50E	12.0		67,626	0	2,496	33,811	103,933	Ö
05-8519	Maint Spec Eu Jrn		FT	Ä	LL	Seward	2C	51B	12.0		58,910	0	3,398	31,208	93,516	Ő
05-8548	Maint Spec Bfc Jri		FT	A	LL	Seward	2C	51B	12.0		58,910	0	3,398	31,208	93,516	0
05-8550	Enviro Services Jo		PT	A	LL	Seward	2C	60B	11.0		31,442	0	1,978	20,714	54,134	0
05-8653	Maint Spec Bfc Jrr		FT	Α	LL	Seward	2C	51D	12.0		62,381	0	2,303	31,999	96,683	0
05-8654	Enviro Services Lo		FT	Α	LL	Seward	2C	58E	12.0		42,627	0	2,459	25,471	70,557	0
05-8670	Enviro Services Jo	ourney II	PT	Α	LL	Seward	2C	60D	12.0		36,290	0	2,093	23,238	61,621	0
05-8707	Enviro Services Jo		PT	Α	LL	Seward	2C	60B	12.0		34,301	0	3,157	22,930	60,388	0
07-4554	Maint Gen Journey	у	FT	Α	LL	Seward	2C	54B	12.0		49,413	0	2,850	27,862	80,125	0
07-4558	Enviro Services Jo	ourney II	PT	Α	LL	Seward	2C	60A	11.0		27,349	0	1,885	19,320	48,554	0
07-N09002	Enviro Services Jo	ourney II	NP	N	LL	Seward	2C	60A	11.0		8.415	0	0	864	9,279	0
		Total												alary Costs:	536,574	
		Positions	N	lew	Dele	eted								Total COLA:	0	
	Time Positions:	7		0	0)								emium Pay::	28,192	
	Time Positions:	4		0	0)							Tot	al Benefits:	299,425	
	Non Permanent	1		0	0)										
	Positions:															
Positions	in Component:	12		0	0)								re-Vacancy:	864,191	
												Minus	Vacancy Ad	justment of 0.38%:	(3,291)	
													Total Po	st-Vacancy:	860,900	
To	otal Component Months:	141.0										Plus L	ump Sum Pr	emium Pay:	0	
												Per	sonal Service	es Line 100:	860,900	

PCN Funding Sources:	Pre-Vacancy	Post- Vacancy	Percent
1007 Inter-Agency Receipts	552,103	550,000	63.89%
1061 Capital Improvement Project Receipts	312,088	310,900	36.11%
Total PCN Funding:	864,191	860,900	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail Department of Labor and Workforce Development Travel

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
72000	Travel			0.2	0.5	0.5
Expendi	Expenditure Account Se		Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
			72000 Travel Detail Totals	0.2	0.5	0.5
72113	Lodging (Instate Employee)		In-state lodging travel costs for maintenance activities	0.1	0.2	0.2
72114	Meals & Incidentals (Instate Employee)		In-state meals & incidental travel costs for maintenance activities	0.1	0.3	0.3

Line Item Detail Department of Labor and Workforce Development Services

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor	
73000	Services			700.0	640.0	640.0	
Expendit	ure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governo	
			73000 Services Detail Totals	700.0	640.0	640.0	
73026	Training/Conferences		Fire alarm system training for the Maintenance Electrician	0.2	0.5	0.3	
73062	Interest Expense		Late payment fees on invoices	0.9	0.5	0.5	
73177	Medical		Maintenance and custodial staff are provided with Hepatitis shots since they are exposed to potential hazards during their duties (especially, while cleaning toilets and fixing clogged toilets)	0.0	0.1	0.1	
73226	Freight		Costs to transport equipment and supplies to Seward	0.2	0.2	0.2	
73404	Cellular Phones		Replacement cell phones and parts	0.0	1.0	0.5	
73526	Electricity		Public utility electricity payments	343.5	345.0	345.0	
73527	Water & Sewage		Public utilities payments for water and sewer	42.0	43.0	43.0	
73528	Disposal		Public utilities payments for garbage	20.3	21.0	21.0	
73529	Natural Gas/Propane		Propane for equipment	0.1	0.1	0.1	
73530	Heating Oil		Heating oil	263.2	202.0	205.6	
73653	Inspections/Testing		Annual fire inspection, boilers inspections, and quarterly well water testing.	0.0	0.5	0.5	
73656	Snow Removal		Cost directly related to the snow load for each year	11.5	15.0	15.0	
73660	Other Repairs/Maint		Repairs to windows, elevators, and other building repairs	5.1	5.0	2.0	
73677	Office Furn & Equip(Non IA Repair/Maint)		Copier maintenance agreement and other office equipment repairs	1.4	0.5	0.5	
73680	Vehicle (Non IA -Eq/Mach- Repairs/Maint)		Vehicle and equipment repairs	3.7	2.0	2.5	
73681	Other Equip/Mach(Non IA Repair/Maint)		Labor costs by vendors for equipment repairs and maintenance	5.9	1.6	1.2	
			FY2011 Governor		Released Dec		
12/23/09	2:10 PM	Depa	artment of Labor and Workforce Development			Page 11	

Line Item Detail

Department of Labor and Workforce Development Services

Expendi	ture Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
			73000 Services Detail Totals	700.0	640.0	640.0
73691	Oth Equip/Machinery(Non IA Rental/Lease)		Rental of man lifts and other special equipment needed to perform maintenance duties	0.2	0.2	0.2
73755	Safety Services		Fire alarm monitoring service for dorms and apartments	1.7	1.8	1.8
73756	Print/Copy/Graphics		Magnetic AVTEC logo signs printed for bobcat	0.1	0.0	0.0

Line Item Detail Department of Labor and Workforce Development Commodities

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
74000	Commodities			71.4	56.7	56.7
Expendit	ure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
			74000 Commodities Detail Totals	71.4	56.7	56.7
74222	Books And Educational		National Fire Alarm / Electrical Code and study materials for the Maintenance Electrician	0.1	0.1	0.1
74226	Equipment & Furniture		Office furniture and equipment for new staff or to replace broken or damaged office furniture and equipment	0.0	0.5	0.5
74229	Business Supplies		Office supplies for maintenance and custodial staff	1.1	0.5	0.5
74233	Info Technology Equip		Computer equipment for new staff or to replace old computer equipment	0.7	0.3	0.3
74482	Clothing & Uniforms		Uniforms for maintenance and custodial staff	0.4	0.7	1.0
74485	Cleaning		Custodial and cleaning supplies.	29.2	35.0	35.0
74607	Other Safety		Safety gear - goggles, gloves, earplugs, etc.	0.1	0.3	0.3
74695	Aggregate		Aggregate to smooth out rough spots in parking lots	0.1	0.1	0.1
74752	Lube Oils/Grease/Solv		Vehicle parts purchased for installation on AVTEC maintenance vehicles and equipment by the Auto or Diesel/Heavy Equipment training programs	5.2	2.0	2.0
74754	Parts And Supplies		Parts and supplies for facility maintenance.	24.4	11.4	11.1
74766	Surface Chem - Winter		Ice melt	0.6	0.8	0.8
74820	Sm Tools/Minor Equip		Purchase of small tools and minor equipment	9.5	5.0	5.0

	FY2011 Governor	Released December 14th
12/23/09 2:10 PM	Department of Labor and Workforce Development	Page 13

Line Item Detail Department of Labor and Workforce Development Capital Outlay

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
75000	Capital Outlay			0.4	0.0	0.0
Expenditure Account Servicing Agency		Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
			75000 Capital Outlay Detail Totals	0.4	0.0	0.0
75585	Utility Relocation		Remove propane tanks for the start of construction for the Culinary Academy Replacement capital project.	0.4	0.0	0.0

Restricted Revenue Detail Department of Labor and Workforce Development

Component: AVTEC Facilities Maintenance (2701) **RDU:** Alaska Vocational Technical Center (578)

Master Account	Revenue Description	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51015	Interagency Receipts	1,350.6	1,247.2	1,247.2

Detail Information

Revenue	Revenue		Collocation	AKSAS		FY2010	
Amount	Description	Component	Code	Fund	FY2009 Actuals	Management Plan	FY2011 Governor
59070	Labor	Employment and Training Services	07630262	11100	19.5	19.5	19.5
	Lease costs for Employment and Training staff in the Seward Job Center located in AVTEC's lobby (\$11.0) and the Seward ATAP Casework Manager's office at AVTEC (\$8.5).						
59070	Labor	AVTEC	07630265	11100	1,331.1	1,227.7	1,227.7
	Estimated transfer	from AVTEC component to fund the maint	enance activities	for this component.			

Restricted Revenue Detail Department of Labor and Workforce Development

Component: AVTEC Facilities Maintenance (2701) **RDU:** Alaska Vocational Technical Center (578)

Master Account	Revenue Description	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51200	Capital Improvement Project Receipts	268.2	310.9	310.9

Detail Information

Revenue	venue Revenue		Collocation AKSAS		FY2010		
Amount	Description	Component	Code	Fund	FY2009 Actuals	Management Plan	FY2011 Governor
59071	CIP Rcpts from Labor &		07631266	11100	268.2	310.9	310.9

Workforce Dev

Funding from CIP Deferred Maintenance appropriation will be used to pay for AVTEC maintenance staff on CIP related maintenance projects.