

State of Alaska FY2011 Governor's Operating Budget

Department of Labor and Workforce Development Workers Compensation Appeals Commission Component Budget Summary

Component: Workers Compensation Appeals Commission

Contribution to Department's Mission

The Workers' Compensation Appeals Commission component contributes to the department's mission by ensuring timely, thoughtful, well-reasoned and sound decisions on appeals from final decisions and orders of the Workers' Compensation Board.

Core Services

- Adjudicate appeals from disputed Workers' Compensation Board decisions fairly, deliberate carefully, and provide timely decisions.
- Develop a sound, consistent, well-reasoned administrative interpretation of the workers' compensation law for the guidance of insurers, employers, workers, and the Board.

Key Component Challenges

At the beginning of FY2009 the commission had a docket of 28 cases awaiting decision, a significant reduction from the beginning of FY2008. During FY2009 an additional 20 appeals were filed and 2 were reopened on remand for action by the Supreme Court. The commission ended FY2009 with 28 cases on the open docket without final disposition, a reduction in the number of open cases of 32% over last fiscal year.

Significant Changes in Results to be Delivered in FY2011

No changes in results are anticipated.

Major Component Accomplishments in 2009

During FY2009, the commission published 29 decisions and issued 139 orders. In FY2009, 85% of open appeals were decided within 12 months, including appeals filed in earlier fiscal years. The commission averaged 244 days between filing and disposition. This is a slight increase from the previous year due to staff turn-over.

The commission's volunteer summer law internship in cooperation with the Alaska Labor Relations Agency attracted two (2) more summer law interns, who received six (6) weeks of intensive training. The tri-agency externship (Appeals Commission, Labor Relations Agency & Office of Administrative Hearings) obtained accreditation as a "judicial/labor law externship" through Seattle University School of Law.

Statutory and Regulatory Authority

AS 23.30.007 - .009

Workers' Compensation Appeals Commission

Contact Information

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**Workers Compensation Appeals Commission
Component Financial Summary**

All dollars shown in thousands

	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	328.1	352.6	354.7
72000 Travel	2.5	22.5	22.5
73000 Services	147.8	170.9	170.9
74000 Commodities	10.5	5.0	5.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	488.9	551.0	553.1
Funding Sources:			
1157 Workers Safety and Compensation Administration Account	488.9	551.0	553.1
Funding Totals	488.9	551.0	553.1

Estimated Revenue Collections

Description	Master Revenue Account	FY2009 Actuals	FY2010 Conference Committee	FY2010 Authorized	FY2010 Authorized	FY2011 Governor
Unrestricted Revenues						
Workers Safety & Compensation Admin	51078	488.9	0.0	0.0	551.0	553.1
Unrestricted Total		488.9	0.0	0.0	551.0	553.1
Restricted Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Restricted Total		0.0	0.0	0.0	0.0	0.0
Total Estimated Revenues		488.9	0.0	0.0	551.0	553.1

**Summary of Component Budget Changes
From FY2010 Management Plan to FY2011 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2010 Management Plan	0.0	0.0	551.0	551.0
Adjustments which will continue current level of service:				
-FY2011 Health Insurance Cost Increase Non-Covered Employees	0.0	0.0	2.1	2.1
FY2011 Governor	0.0	0.0	553.1	553.1

**Workers Compensation Appeals Commission
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2010 Management Plan	FY2011 Governor		
Full-time	3	3	Annual Salaries	191,366
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	98,820
			<i>Less 1.49% Vacancy Factor</i>	<i>(4,337)</i>
			Lump Sum Premium Pay	0
			Board Honoraria	68,851
Totals	3	3	Total Personal Services	354,700

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Chair, Wkrs Comp Appeals Comm	1	0	0	0	1
Law Office Assistant I	1	0	0	0	1
Law Office Assistant II	1	0	0	0	1
Totals	3	0	0	0	3

Component Board Summary

Board Description	Member Count	Pay Per Day	Budgeted Days	Additional Pay	Total Cost
Workers Compensation Appeals Commission	4	400.00	40	0.00	68,851.20
Total					68,851.20

Component Detail All Funds
Department of Labor and Workforce Development

Component: Workers Compensation Appeals Commission (2816)

RDU: Workers' Compensation (112)

	FY2009 Actuals	FY2010 Conference Committee	FY2010 Authorized	FY2010 Management Plan	FY2011 Governor	FY2010 Management Plan vs FY2011 Governor	
71000 Personal Services	328.1	352.6	352.6	352.6	354.7	2.1	0.6%
72000 Travel	2.5	22.5	22.5	22.5	22.5	0.0	0.0%
73000 Services	147.8	170.8	170.9	170.9	170.9	0.0	0.0%
74000 Commodities	10.5	5.0	5.0	5.0	5.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	488.9	550.9	551.0	551.0	553.1	2.1	0.4%
Fund Sources:							
1157 Wrkrs Safe	488.9	550.9	551.0	551.0	553.1	2.1	0.4%
General Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	488.9	550.9	551.0	551.0	553.1	2.1	0.4%
Positions:							
Permanent Full Time	3	3	3	3	3	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Labor and Workforce Development

Component: Workers Compensation Appeals Commission (2816)

RDU: Workers' Compensation (112)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2010 Conference Committee To FY2010 Authorized *****												
FY2010 Conference Committee												
	ConfCom	550.9	352.6	22.5	170.8	5.0	0.0	0.0	0.0	3	0	0
1157 Wrks Safe		550.9										
ADN0701062 Personnel Funding Transfer from the Department of Administration												
	Atrin	0.1	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0	0	0
1157 Wrks Safe		0.1										
Pursuant to Section 1, Chapter 12, SLA 2009, page 2 - line 29-31, page 3 - line 3, \$66,400 is distributed to state agencies in order to pay service costs charged by the Department of Administration, Division of Personnel for centralized personnel services.												
The amounts transferred to state agencies from Division of Personnel is as follows: DCED, \$12.3; Revenue, \$7.3; Law, \$5.3; Labor, \$12.1; H&SS, \$21.9; Administration, \$7.5.												
Subtotal		551.0	352.6	22.5	170.9	5.0	0.0	0.0	0.0	3	0	0
***** Changes From FY2010 Authorized To FY2010 Management Plan *****												
Subtotal		551.0	352.6	22.5	170.9	5.0	0.0	0.0	0.0	3	0	0
***** Changes From FY2010 Management Plan To FY2011 Governor *****												
FY2011 Health Insurance Cost Increase Non-Covered Employees												
	SalAdj	2.1	2.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1157 Wrks Safe		2.1										
Costs associated with Health Insurance Increases.: \$2.1												
Totals		553.1	354.7	22.5	170.9	5.0	0.0	0.0	0.0	3	0	0

Personal Services Expenditure Detail
Department of Labor and Workforce Development

Scenario: FY2011 Governor (7749)
Component: Workers Compensation Appeals Commission (2816)
RDU: Workers' Compensation (112)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Month	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
07-3066	Law Office Assistant I	FT	A	GP	Anchorage	2A	11B	12.0		33,684	0	0	22,613	56,297	0
07-3067	Law Office Assistant II	FT	A	GP	Anchorage	2A	13B / C	12.0		38,378	0	0	24,177	62,555	0
07-X001	Chair, Wkrs Comp Appeals Comm	FT	A	XE	Anchorage	AA	27K	12.0		119,304	0	0	52,030	171,334	0
													Total Salary Costs:	191,366	
													Total COLA:	0	
													Total Premium Pay:	0	
													Total Benefits:	98,820	
		Total Positions	New	Deleted											
Full Time Positions:		3	0	0											
Part Time Positions:		0	0	0											
Non Permanent Positions:		0	0	0											
Positions in Component:		3	0	0											
Total Component Months:		36.0													
													Total Pre-Vacancy:	290,186	
													Minus Vacancy Adjustment of 1.49%:	(4,337)	
													Total Post-Vacancy:	285,849	
													Plus Lump Sum Premium Pay:	0	
													Plus Board Honoraria Pay:	68,851	
													Personal Services Line 100:	354,700	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1157 Workers Safety and Compensation Administration Account	290,186	285,849	100.00%
Total PCN Funding:	290,186	285,849	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Labor and Workforce Development
Travel

Component: Workers Compensation Appeals Commission (2816)
RDU: Workers' Compensation (112)

Line Number	Line Name		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
72000	Travel		2.5	22.5	22.5
Expenditure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
72000 Travel Detail Totals			2.5	22.5	22.5
72110	Employee Travel (Instate)	Travel for staff to coordinate and administer program activities. Airfare, hotel and per diem expenses	0.7	2.5	2.5
72120	Nonemployee Travel (Instate Travel)	Travel for Commission members to attend hearings. Airfare, hotel and per diem expenses.	1.8	16.5	16.5
72420	Nonemployee Travel (Out of state Emp)	Travel expenses for a contracted trainer to provide training to commission members	0.0	3.5	3.5

Line Item Detail
Department of Labor and Workforce Development
Services

Component: Workers Compensation Appeals Commission (2816)

RDU: Workers' Compensation (112)

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
73000	Services			147.8	170.9	170.9
Expenditure Account	Servicing Agency	Explanation		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
73000 Services Detail Totals				147.8	170.9	170.9
73025		Education Services	National memberships, education conference fees	1.0	7.2	7.2
73075		Legal & Judicial Svc	Legal services, depositions, transcriptions	34.8	5.1	5.1
73150		Information Technlgy	Software licensing fees	0.2	3.4	3.4
73154	Admin	Software Licensing	Symantec/Microsoft software license fees (I/A transfer to DOA)	0.2	0.2	0.2
73156		Telecommunication	Local and long distance phone charges, data network charges	0.1	1.0	1.0
73169	DOL Mgmt Svcs	Federal Indirect Rate Allocation	Indirect cost allocations (I/A transfer to Management Services)	16.4	15.9	15.9
73225		Delivery Services	Includes both freight and courier charges for mailing.	0.1	8.0	8.0
73254	DOL Data Proc	Dp Operations Alloc	Data Processing operations support, (IA transfer to Data Processing)	4.5	4.6	4.6
73450		Advertising & Promos	Advertising for regulations and commission meetings	0.0	5.0	5.0
73525		Utilities	Rewiring and new computer cables	0.0	2.0	2.0
73676		Repairs/Maint. (Non IA-Eq/Machinery)	Machine and equipment repair and maintenance	2.1	6.0	6.0
73750		Other Services (Non IA Svcs)	Printing of forms, letterhead, envelopes, statutes and program booklets	1.6	13.2	13.2
73805	Admin	IT-Non-Telecommnctns	Computer Network EPR (I/A transfer to DOA)	1.4	1.4	1.4
73806	Admin	IT-Telecommunication	Telecommunications EPR (I/A transfer to DOA)	6.3	2.7	2.7
73809	Admin	Mail	Core Service: Mail (I/A transfer to DOA).	0.3	0.1	0.1
73810	Admin	Human Resources	Human Resources services (I/A transfer to DOA)	1.9	1.8	1.8
73811	Admin	Building Leases	Building lease charges (I/A transfer to DOA)	74.8	74.8	74.8
73812	Admin	Legal	Pro-tem chair for cases where the chair has a conflict of interest or is gone for a period of time (I/A transfer to	1.7	17.9	17.9

Line Item Detail
Department of Labor and Workforce Development
Services

Component: Workers Compensation Appeals Commission (2816)

RDU: Workers' Compensation (112)

Expenditure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor	
73000 Services Detail Totals			147.8	170.9	170.9	
		DOA)				
73814	Insurance	Admin	Risk Management (I/A transfer to DOA)	0.1	0.1	0.1
73815	Financial	Admin	Core Service: AKPAY/AKSAS (I/A transfer to DOA).	0.2	0.2	0.2
73819	Commission Sales (IA Svcs)	Admin	State Travel Office (I/A transfer to DOA)	0.1	0.3	0.3

Line Item Detail
Department of Labor and Workforce Development
Commodities

Component: Workers Compensation Appeals Commission (2816)
RDU: Workers' Compensation (112)

Line Number	Line Name		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
74000	Commodities		10.5	5.0	5.0
Expenditure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
74000 Commodities Detail Totals			10.5	5.0	5.0
74200	Business	Purchase of books and library service from Westlaw for research; general office supplies	10.5	5.0	5.0

Unrestricted Revenue Detail
Department of Labor and Workforce Development

Component: Workers Compensation Appeals Commission (2816)
RDU: Workers' Compensation (112)

Master Account	Revenue Description	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51078	Workers Safety & Compensation Admin	488.9	551.0	553.1

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51078	Workers Safety & Compensation Admin	Workers Comp Appeals Comm	07320600	11100	488.9	551.0	553.1

AS 23.05.067 The Workers' Safety and Compensation Administration account is funded by assessing a fee (1.82% since 2003) against the premiums paid by employers for workers' compensation insurance and for those employers who are self-insured the amount is 2.7% of the claims paid.

These funds are used to support operations of the Workers' Compensation Appeals Commission.

Inter-Agency Services
Department of Labor and Workforce Development

Component: Workers Compensation Appeals Commission (2816)
RDU: Workers' Compensation (112)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2010			
				FY2009 Actuals	Management Plan	FY2011 Governor	
73154	Software Licensing	Symantec/Microsoft software license fees (I/A transfer to DOA)	Inter-dept	Admin	0.2	0.2	0.2
73154 Software Licensing subtotal:					0.2	0.2	0.2
73169	Federal Indirect Rate Allocation	Indirect cost allocations (I/A transfer to Management Services)	Intra-dept	DOL Mgmt Svcs	16.4	15.9	15.9
73169 Federal Indirect Rate Allocation subtotal:					16.4	15.9	15.9
73254	Dp Operations Alloc	Data Processing operations support, (IA transfer to Data Processing)	Intra-dept	DOL Data Proc	4.5	4.6	4.6
73254 Dp Operations Alloc subtotal:					4.5	4.6	4.6
73805	IT-Non-Telecommnctns	Computer Network EPR (I/A transfer to DOA)	Inter-dept	Admin	1.4	1.4	1.4
73805 IT-Non-Telecommnctns subtotal:					1.4	1.4	1.4
73806	IT-Telecommunication	Telecommunications EPR (I/A transfer to DOA)	Inter-dept	Admin	6.3	2.7	2.7
73806 IT-Telecommunication subtotal:					6.3	2.7	2.7
73809	Mail	Core Service: Mail (I/A transfer to DOA).	Inter-dept	Admin	0.3	0.1	0.1
73809 Mail subtotal:					0.3	0.1	0.1
73810	Human Resources	Human Resources services (I/A transfer to DOA)	Inter-dept	Admin	1.9	1.8	1.8
73810 Human Resources subtotal:					1.9	1.8	1.8
73811	Building Leases	Building lease charges (I/A transfer to DOA)	Inter-dept	Admin	74.8	74.8	74.8
73811 Building Leases subtotal:					74.8	74.8	74.8
73812	Legal	Pro-tem chair for cases where the chair has a conflict of interest or is gone for a period of time (I/A transfer to DOA)	Inter-dept	Admin	1.7	17.9	17.9
73812 Legal subtotal:					1.7	17.9	17.9
73814	Insurance	Risk Management (I/A transfer to DOA)	Inter-dept	Admin	0.1	0.1	0.1
73814 Insurance subtotal:					0.1	0.1	0.1
73815	Financial	Core Service: AKPAY/AKSAS (I/A transfer to DOA).	Inter-dept	Admin	0.2	0.2	0.2
73815 Financial subtotal:					0.2	0.2	0.2
73819	Commission Sales (IA Svcs)	State Travel Office (I/A transfer to DOA)	Inter-dept	Admin	0.1	0.3	0.3
73819 Commission Sales (IA Svcs) subtotal:					0.1	0.3	0.3
Workers Compensation Appeals Commission total:					107.9	120.0	120.0
Grand Total:					107.9	120.0	120.0