# State of Alaska FY2011 Governor's Operating Budget

Department of Law Second Judicial District Component Budget Summary

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## **Component: Second Judicial District**

#### **Contribution to Department's Mission**

This component contributes to the Department's mission by prosecuting and convicting criminal offenders within the Second Judicial District (North and Northwest Alaska).

## **Core Services**

- Prosecutes violations of state criminal law in the Second Judicial District in Alaska, both adult and juvenile cases, with the exception of specialized prosecutions undertaken by the Office of Special Prosecutions and Appeals.
- Provides day-to-day advice to state and local law enforcement agencies conducting criminal investigations, serves
  as legal advisor to grand juries, and handles sentence appeals and probation revocation actions.
- Provides victim-witness assistance services such as travel arrangements and per diem expenses, court-mandated witness fees, information on court procedures required by statute and the Alaska Constitution, assistance with domestic violence orders and violent crimes compensation procedures, and preparation of victims and witnesses to testify in court.

## **Key Component Challenges**

See Key RDU challenges.

## Significant Changes in Results to be Delivered in FY2011

See Results at RDU level.

#### Major Component Accomplishments in 2009

See Accomplishments at RDU level.

## **Statutory and Regulatory Authority**

AS 44.23.020

## **Contact Information**

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Component — Second Judicial District

C	Second Judicial District omponent Financial Summar		
	Simpoment Financial Summa		ollars shown in thousands
	FY2009 Actuals Mar	FY2010 nagement Plan	FY2011 Governor
Non-Formula Program:	mai		
Component Expenditures:			
71000 Personal Services	1,125.1	1,397.5	1,241.0
72000 Travel	43.5	67.1	67.1
73000 Services	189.4	207.1	207.1
74000 Commodities	27.0	36.4	36.4
75000 Capital Outlay	7.7	10.8	10.8
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,392.7	1,718.9	1,562.4
Funding Sources:			
1002 Federal Receipts	150.9	207.4	27.3
1004 General Fund Receipts	1,241.8	1,511.5	1,535.1
Funding Totals	1,392.7	1,718.9	1,562.4

Estimated Revenue Collections						
Description	Master Revenue Account	FY2009 Actuals	FY2010 Conference Committee	FY2010 Authorized	FY2010 Authorized	FY2011 Governor
Unrestricted						
Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0	0.0	0.0
<b>Restricted Revenues</b>						
Federal Receipts	51010	150.9	0.0	0.0	207.4	27.3
Restricted Total		150.9	0.0	0.0	207.4	27.3
Total Estimated Revenues		150.9	0.0	0.0	207.4	27.3

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		: <u>« )   0   0   0   0   0   0   0   0   0  </u>

Component — Second Judicial District

## Summary of Component Budget Changes From FY2010 Management Plan to FY2011 Governor

From FY2010 Management Plan to FY2011 Governor All dollars shown in thousands						
	General Funds	Federal Funds	Other Funds	Total Funds		
FY2010 Management Plan	1,511.5	207.4	0.0	1,718.9		
Adjustments which will continue current level of service:						
-Continue Federal Earmarks Ending: Sexual Assault/Domestic Violence	90.0	-90.0	0.0	0.0		
-Continue Federal Earmarks Ending: Sexual Assault/Domestic Violence	90.1	-90.1	0.0	0.0		
-Transfer to Third Judicial District: Anchorage for Personal Services Vacancy Adjustments	-51.0	0.0	0.0	-51.0		
-Transfer to Criminal Appeals/Special Litigation for Personal Services Vacancy Adjustments	-80.0	0.0	0.0	-80.0		
-Transfer to Criminal Justice Litigation for Personal Services Vacancy Adjustments	-34.0	0.0	0.0	-34.0		
-FY2011 Health Insurance Cost Increase Non-Covered Employees	8.5	0.0	0.0	8.5		
FY2011 Governor	1,535.1	27.3	0.0	1,562.4		

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Second Judicial District Personal Services Information						
	Authorized Positions		Personal Services C	osts		
	FY2010					
	Management	FY2011				
	Plan	Governor	Annual Salaries	875,448		
Full-time	11	11	Premium Pay	0		
Part-time	0	0	Annual Benefits	410,992		
Nonpermanent	0	0	Less 3.53% Vacancy Factor	(45,440)		
•			Lump Sum Premium Pay	Ó		
Totals	11	11	Total Personal Services	1,241,000		

Position Classification Summary							
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total		
Attorney IV	0	0	0	3	3		
Attorney V	0	0	0	1	1		
Law Office Assistant I	0	0	0	2	2		
Law Office Assistant II	0	0	0	2	2		
Victim/Witness Paralegal I	0	0	0	1	1		
Victim/Witness Paralegal II	0	0	0	2	2		
Totals	0	0	0	11	11		

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## Component Detail All Funds Department of Law

	FY2009 Actuals	FY2010 Conference Committee	FY2010 Authorized	FY2010 Management Plan	FY2011 Governor	FY2010 Manageme FY2011	nt Plan vs Governor
71000 Personal Services	1,125.1	1,397.5	1,397.5	1,397.5	1,241.0	-156.5	-11.2%
72000 Travel	43.5	67.1	67.1	67.1	67.1	0.0	0.0%
73000 Services	189.4	207.1	207.1	207.1	207.1	0.0	0.0%
74000 Commodities	27.0	36.4	36.4	36.4	36.4	0.0	0.0%
75000 Capital Outlay	7.7	10.8	10.8	10.8	10.8	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,392.7	1,718.9	1,718.9	1,718.9	1,562.4	-156.5	<b>-9</b> .1%
Fund Sources:							
1002 Fed Rcpts	150.9		207.4	207.4	27.3	-180.1	-86.8%
1004 Gen Fund	1,241.8		1,511.5	1,511.5	1,535.1	23.6	1.6%
General Funds	1,241.8	1,511.5	1,511.5	1,511.5	1,535.1	23.6	1.6%
Federal Funds	150.9	207.4	207.4	207.4	27.3	-180.1	-86.8%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	11	11	11	11	11	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

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#### Change Record Detail - Multiple Scenarios With Descriptions Department of Law

Component:Second Judicial District (2199)RDU:Criminal Division (33)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital OutlayGrants	s, Benefits N	liscellaneous	Pos PFT	itions PPT	NF
***	*****	*****	***** Changes F	rom FY2010 Co	onference Co	mmittee To FY2	2010 Authorized ****	******	******	****		
FY2010 Conference 1002 Fed Rcpts 1004 Gen Fund	e Committee ConfCom 207 1,51		1,397.5	67.1	207.1	36.4	10.8	0.0	0.0	11	0	
	Subtotal	1,718.9	1,397.5	67.1	207.1	36.4	10.8	0.0	0.0	11	0	
	******	*****	******** Changes	From FY2010	Authorized T	o FY2010 Mana	agement Plan *******	******	******	*		
	Subtotal	1,718.9	1,397.5	67.1	207.1	36.4	10.8	0.0	0.0	11	0	
	******	******	********* Change	s From FY2010	0 Managemer	nt Plan To FY20	11 Governor *******	******	*****	ŧ		
ontinue Federal E	armarks Ending	g: Sexual Ass	ault/Domestic Viol	ence				0.0	0.0	0	0	
1002 Fed Rcpts 1004 Gen Fund		0.0 0.0 0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	
with other yet to be from Federal funds Barrow and Ancho The \$2307.0 fund 2nd Judicial: Earma 3rd Judicial-Ancho 3rd Judicial-Outsid 4th Judicial: Earma OSPA: Earmark \$2	e identified federa s to General funds rage to aid in the source is made u ark \$90.0, and Ru rage: Rural Prose e Anchorage: Rur rk \$285.0, and Ru ?71.6. and Rural P	I funds. Pendin s. This fund sou prosecution of p of: ral Prosecution & cution & Sexua ral Prosecution & ural Prosecution & Secution	ng the identification of urce switch will allow domestic violence a & Sexual Assault \$9 I Assault \$335.6. & Sexual Assault \$4 & Sexual Assault \$1 exual Assault \$769.0	of another funding the department t s well as adult ar 0.1. 54.6. 1.1.	g source, the De to continue to fu	epartment is reque and additional attor	is hoping to replace thes sting a \$2,307.0 fund so neys and paralegals in E	urce switch				
Continue Federal E	FndChg	0.0	ault/Domestic Viol 0.0	<b>ence</b> 0.0	0.0	0.0	0.0	0.0	0.0	0	0	
1002 Fed Rcpts 1004 Gen Fund		D.1 D.1										
	c violence and the	remainder pros	secute primarily sexu	al assault and do	mestic violence	. The Department	are exclusively devoted t is hoping to replace thes sting a \$2 307.0 fund so	e funds				
with other yet to be from Federal funds	to General funds	s. This fund sou		the department t	o continue to fu	ind additional attor	neys and paralegals in E					

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#### Change Record Detail - Multiple Scenarios With Descriptions Department of Law

Component:Second Judicial District (2199)RDU:Criminal Division (33)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital OutlayGrants	, Benefits	Miscellaneous	Po PFT	sitions PPT	NP
3rd Judicial-Ancho 3rd Judicial-Outsio 4th Judicial: Earma	ark \$90.0, and prage: Rural Pro de Anchorage: ark \$285.0, and	Rural Prosecution osecution & Sexua Rural Prosecution	& Sexual Assault \$90.   Assault \$335.6. & Sexual Assault \$454 & Sexual Assault \$11   xual Assault \$769.0.	4.6.								
Transfer to Third J 1004 Gen Fund	udicial Distri Trout	<b>ct: Anchorage fo</b> -51.0 -51.0	r Personal Services -51.0	<b>Vacancy Adju</b> 0.0	stments 0.0	0.0	0.0	0.0	0.0	0	0	0
Transfer funds fro	m Second Jud	icial District to Thir	d Judicial District: And	chorage for perso	onal services v	acancy factor adju	stments.					
Transfer to Crimina 1004 Gen Fund	al Appeals/Sp Trout	ecial Litigation f -80.0 -80.0	or Personal Service -80.0	es Vacancy Ad 0.0	<b>justments</b> 0.0	0.0	0.0	0.0	0.0	0	0	0
Transfer funds from	m Second Judi	cial District to Crim	inal Appeals/Special	Litigation for pers	sonal services	vacancy factor adj	ustments.					
Transfer to Crimin	<b>al Justice Lit</b> Trout	igation for Perso -34.0 -34.0	nal Services Vacan -34.0	<b>cy Adjustment</b> 0.0	<b>s</b> 0.0	0.0	0.0	0.0	0.0	0	0	0
Transfer funds from	m Second Judi	cial District to Crim	inal Justice Litigation	for personal serv	vices vacancy	factor adjustments	i.					
FY2011 Health Insu 1004 Gen Fund	u <b>rance Cost l</b> i SalAdj	ncrease Non-Cov 8.5 8.5	ered Employees 8.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
Costs associated	with Health Ins	urance Increases.:	\$8.5									
	Totals	1,562.4	1,241.0	67.1	207.1	36.4	10.8	0.0	0.0	11	0	0

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## Personal Services Expenditure Detail Department of Law

#### Scenario: FY2011 Governor (7749) **Component:** Second Judicial District (2199)

**RDU:** Criminal Division (33)

PCN	Job Class Title		Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Month s	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
03-0118	Law Office Assista	ant I	FT	А	GP	Nome	2J	11E / F	6.0	**	25,178	0	0	13,978	39,156	39,156
03-1005	Attorney V		FT	А	XE	Nome	JJ	25F	12.0		141,168	0	0	57,379	198,547	198,547
03-1019	Law Office Assista	int II	FT	А	SS	Nome	6J	13N / O	12.0		74,856	0	0	35,660	110,516	110,516
03-1063	Attorney IV		FT	А	XE	Barrow	JJ	20C / D	12.0		92,423	0	0	43,454	135,877	135,877
03-1096	Law Office Assista	int II	FT	А	GP	Barrow	2L	13B / C	12.0		55,286	0	0	29,577	84,863	84,863
03-1107	Law Office Assista	ant I	FT	А	GP	Kotzebue	2L	11B/C	12.0		48,558	0	0	27,364	75,922	75,922
03-1108	Victim/Witness Para	alegal II	FT	А	GG	Kotzebue	2L	16F / G	12.0		78,378	0	0	37,172	115,550	115,550
03-1158	Attorney IV	•	FT	А	XE	Kotzebue	JJ	24B / C	12.0		116,550	0	0	50,792	167,342	167,342
03-1239	Attorney IV		FT	А	XE	Nome	JJ	22D / E	12.0		109,504	0	0	48,906	158,410	158,410
03-1282	Victim/Witness Para	alegal II	FT	А	GP	Nome	2J	16G	12.0		74,904	0	0	36,029	110,933	110,933
03-1296	Victim/Witness Para	alegal I	FT	А	GP	Barrow	2L	14B / C	12.0		58.643	0	0	30.681	89,324	89,324
		Total Positions	N	ew	Dele	eted								alary Costs: Total COLA:	875,448 0	
	I Time Positions:	11		0	C	)								emium Pay::	0	
Part	t Time Positions:	0		0	C	-							To	tal Benefits:	410,992	
	Non Permanent Positions:	0		0	C											
Position	s in Component:	11		0	C	)								re-Vacancy:	1,286,440	
												Minus	Vacancy Ad	justment of 3.53%:	(45,440)	
-		100.0										Dhiel		st-Vacancy:	1,241,000	
1	otal Component Months:	126.0										Plus L	ump Sum Pr	emium Pay:	0	
												Per	sonal Servic	es Line 100:	1,241,000	
PCN Fund	ling Sources:				Pre-	Vacancy	Post Vacancy		ercent							
1004 Gene	eral Fund Receipts				1	1,286,440	1,241,00		00.00%							
Total PCN					1	,286,440	1,241,00		00.00%							

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

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## Line Item Detail Department of Law Travel

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
72000	Travel			43.5	67.1	67.1
Expendit	ure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
			72000 Travel Detail Totals	43.5	67.1	67.1
72110	Employee Travel (Instate)		Travel costs for district attorneys and assistant district attorneys to interview witnesses and for court appearances in the Second Judicial District. Travel costs for attorney and paralegal training.	12.9	35.0	35.0
72120	Nonemployee Travel (Instate Travel)		Travel costs and expenses for witnesses to testify in court.	23.0	30.0	30.0
72410	Employee Travel (Out of state)		Travel costs and expenses for district attorneys, assistant district attorneys and paraprofessional staff to attend training and conferences.	0.0	2.1	2.1
72420	Nonemployee Travel (Out of state Emp)		Travel costs and expenses for witnesses to testify in court.	3.4	0.0	0.0
72700	Moving Costs		Moving and transferring employees to the Nome, Barrow and Kotzebue DA's offices.	4.2	0.0	0.0

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#### Line Item Detail Department of Law Services

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
73000	Services			189.4	207.1	207.1
Expendit	ure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
			73000 Services Detail Totals	189.4	207.1	207.1
73075	Legal & Judicial Svc		Depositions, research costs, expert witnesses and consultants.	17.8	25.0	4.8
73150	Information Technlgy		Training, consulting and software licensing/maintenance	0.0	0.1	0.1
73156	Telecommunication		Local telephone service, long distance toll charges and cellular phones paid to third party telephone utilities.	17.4	17.1	17.1
73225	Delivery Services		Freight, courier, postage and transportation of trial exhibits.	7.0	3.0	3.0
73525	Utilities			0.1	0.0	0.0
73650	Struc/Infstruct/Land		Rentals/Leases - records and evidence storage.	0.0	2.0	2.0
73750	Other Services (Non IA Svcs)		Printing & binding of forms and briefs.	0.0	2.0	2.0
73805	IT-Non-Telecommnctns	Enterprise Technology Services	RSA Administration, ETS -Computer Services EPR / MS Exchange	9.0	10.0	8.5
73805	IT-Non-Telecommnctns	Administrative Services	RSA Law, Information Services & Procurement support.	10.0	10.0	10.0
73806	IT-Telecommunication	Enterprise Technology Services	RSA Administration, ETS -Telecommunication EPR.	8.3	10.0	10.0
73809	Mail	Central Mail	RSA Administration, Central Mailroom	0.6	0.7	0.7
73810	Human Resources	Centralized HR	RSA, Administration, Human Resource Services	0.7	0.0	0.0
73811	Building Leases	Leases	Leased Office Space - Nome, Barrow & Kotzebue DA Offices	106.8	115.9	138.3
73814	Insurance	Risk Management	RSA Administration, Risk Management	0.2	0.2	0.2
73815	Financial	Finance	RSA Administration, Finance Chargeback	0.6	0.6	0.6
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## Line Item Detail Department of Law Services

Expenditure Account		Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor	
			73000 Services Detail Totals	189.4	207.1	207.1	
			(AKSAS/AKPAY)				
73816	ADA Compliance	Americans With Disabilities	RSA Labor, Americans With Disabilities Act.	0.1	0.1	0.1	
73848	State Equip Fleet	Trans	State Equipment Fleet 1 vehicle Barrow DA's Office; 1 vehicle in Kotzebue DA's Office.	10.8	10.4	9.7	

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## Line Item Detail Department of Law Commodities

Component:Second Judicial District (2199)RDU:Criminal Division (33)

Line Number	Line Name			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
74000	Commodities			27.0	36.4	36.4
Expendit	ure Account	Servicing Agency	Explanation	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
			74000 Commodities Detail Totals	27.0	36.4	36.4
74200	Business	E&ED	Library materials including Statutes, Advanced Legislative Service and Court Rules; subscriptions, office supplies; software applications, printer cartridges, paper and misc. date processing supplies for Nome, Barrow & Kotzebue DA Offices; computer supplies - desktop refresh non-capital.	27.9	36.4	36.4
74970	Commodity Cost Trf			-0.9	0.0	0.0

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## Line Item Detail Department of Law Capital Outlay

Component:Second Judicial District (2199)RDU:Criminal Division (33)

Line <u>Number Line Name</u>				FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
75000 Capital Outlay				7.7	10.8	10.8
Expenditure Account	Servicing Agency	Explanation		FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
					Management Flan	
			75000 Capital Outlay Detail Totals	7.7	10.8	10.8

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## Restricted Revenue Detail Department of Law

Master Account	Revenue Description			FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51010	Federal Receipts			150.9	207.4	27.3
Detail Info	Detail Information					
Revenue Amount	Revenue Description Component	Collocation Code	AKSAS Fund	FY2009 Actuals	FY2010 Management Plan	FY2011 Governor
51010	Federal Receipts Unprogrammed Federal Receipt Authority	03651260	11100	0.0	8.9	0.0
51010	Federal Receipts Rural Prosecution Grant - U.S. Department of Justice. Expire	03651264 es 9/30/2010	11100	99.2	108.5	27.3
51010	Federal Receipts USDJ, Sexual Assault/Domestic Violence, VAWA Federal Ea Ch 11 SLA 2008. Expires 12/31/09	03651275 rmark.	11100	51.7	90.0	0.0

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## Inter-Agency Services Department of Law

						FY2010	
Expendit	ure Account	Service Description	Service Ty	pe Servicing Agency	FY2009 Actuals	Management Plan	FY2011 Governor
73805	IT-Non-Telecommnctns	RSA Administration, ETS -Computer Services EPR / MS Exchange	Inter-dept	Enterprise Technology Services	9.0	10.0	8.5
73805	IT-Non-Telecommnctns	RSA Law, Information Services & Procurement support.	Intra-dept	Administrative Services	10.0	10.0	10.0
		-	'3805 IT-Non	-Telecommnctns subtotal:	19.0	20.0	18.5
73806	IT-Telecommunication	RSA Administration, ETS -Telecommunication EPR.	Inter-dept	Enterprise Technology Services	8.3	10.0	10.0
				lecommunication subtotal:	8.3	10.0	10.0
73809	Mail	RSA Administration, Central Mailroom	Inter-dept	Central Mail	0.6	0.7	0.7
				73809 Mail subtotal:	0.6	0.7	0.7
73810	Human Resources	RSA, Administration, Human Resource Services	Inter-dept	Centralized HR	0.7	0.0	0.0
			73810 H	luman Resources subtotal:	0.7	0.0	0.0
73811	Building Leases	Leased Office Space - Nome, Barrow & Kotzebue DA Offices	Inter-dept	Leases	106.8	115.9	138.3
			73811	1 Building Leases subtotal:	106.8	115.9	138.3
73814	Insurance	RSA Administration, Risk Management	Inter-dept	Risk Management	0.2	0.2	0.2
				73814 Insurance subtotal:	0.2	0.2	0.2
73815	Financial	RSA Administration, Finance Chargeback (AKSAS/AKPAY)	Inter-dept	Finance	0.6	0.6	0.6
				73815 Financial subtotal:	0.6	0.6	0.6
73816	ADA Compliance	RSA Labor, Americans With Disabilities Act.	Inter-dept	Americans With Disabilities	0.1	0.1	0.1
			73816	ADA Compliance subtotal:	0.1	0.1	0.1
73848	State Equip Fleet	State Equipment Fleet 1 vehicle Barrow DA's Office; 1 vehicle in Kotzebue DA's Office.	Inter-dept	Trans	10.8	10.4	9.7
			73848	State Equip Fleet subtotal:	10.8	10.4	9.7
74200	Business	Library materials including Statutes, Advanced Legislative Service and Court Rules; subscriptions, office supplies; software applications, printer cartridges, paper and misc. date processing supplies for Nome, Barrow & Kotzebue DA Offices; computer supplies - desktop refresh non-capital.	Inter-dept	E&ED	27.9	36.4	36.4
				74200 Business subtotal:	27.9	36.4	36.4
			Se	cond Judicial District total:	175.0	194.3	214.5
				Grand Total:	175.0	194.3	214.5

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