

# **State of Alaska FY2012 Governor's Operating Budget**

## **Department of Administration Finance Component Budget Summary**

**Component: Finance****Contribution to Department's Mission**

The mission of the Division of Finance is to provide accounting, payroll, and travel services for state government.

**Core Services**

- General ledger accounting including budgets and vendor payments for all three branches of State government.
- Electronic commerce services including electronic vendor payments and the One Card Alaska credit card payment program.
- Payroll processing and accounting for all three branches of government.
- Comprehensive Annual Financial Report and other statewide reporting responsibilities, including oversight of single audit requirements.
- User documentation and information technology to support all services.

**Results at a Glance**

(Additional performance information is available on the web at <http://omb.alaska.gov/results>.)

**END RESULT A: State payroll processing is accurate and timely.**

- Payroll transactions have been processed without penalty pay since FY2004.
- Maintained less than 0.5% of unscheduled downtime of the statewide payroll system (AKPAY)--.1% for calendar year 2008.

**END RESULT B: Vendors and grantees are paid timely.**

- The amount of total Electronic Data Interchange (EDI) payments has increased steadily from \$2.5 billion in FY2006 to \$4.8 billion in FY2010.

**Status of Strategies to Achieve End Result**

- The number of Electronic Data Interchange (EDI) vendors has increased steadily from 548 in FY2004 to 6807 in FY2010. There was a 79% increase in FY2010 that was partially attributable to a focused effort with foster parents.

**END RESULT C: Improved efficiency of credit card program for state agencies.**

- \$603,644 rebate on credit card program in 2009, a 3% increase over 2008. The rebate continues to increase since FY2003's measurement.

**END RESULT D: Receive GFOA Certificate of Achievement for Excellence in Financial Reporting annually on audited CAFR.**

- Received the national Government Finance Officers Association certificate each year since issuing the FY2003 CAFR.

**Key Component Challenges**

**Aging technology** – Statewide accounting, payroll, and human resources systems are built with technology that is no longer taught in most colleges. When compared to current technology, these systems require more training for users and are more difficult to maintain. The urgency for replacement builds each year as these systems approach the end of their useful life cycle. We are working through an innovative competitive procurement process to determine the best value vendor for replacing these administrative systems. We anticipate having contracts in place and beginning the implementation effort for new systems early in FY 2012.

**Employee records review** – The Division of Finance is responsible for approximately 193,000 payroll files for current and former employees. These files are full of confidential paper documents with a current retention schedule of 75 years. The division has initiated a multi-year project to review each file for misfiled documents, apply a bar-coded folder label, and rebuild the index system to ensure reliable retrieval. This is a prerequisite to a long-term goal of scanning these documents for electronic retrieval by the future payroll system.

**Continued improvement of training and documentation** – The systems and policies for which we are responsible change constantly and new users are added every day. Keeping the training sessions and documentation current requires substantial effort.

## Significant Changes in Results to be Delivered in FY2012

Work continues on ASSET, the **Alaska Statewide System for Employee Time**, which was initiated in July 2009. It is a web-based application to capture labor hours and leave for payroll processing. ASSET will replace manual payroll calculations with automated business rules, increasing the efficiency and accuracy of payroll processing. This system will integrate with AKSAS and AKPAY, and with the systems that eventually replace them. Full implementation is scheduled for completion in FY 2012.

## Major Component Accomplishments in 2010

Completed the **ALaska Data Enterprise Reporting System (ALDER)**, which is the first strategic step toward replacing AKSAS and AKPAY. Data has been converted to the ALDER data warehouse for continued reporting access once these legacy systems are decommissioned, which greatly simplifies the future replacement process. As an added bonus, the information is available in a secure, instantaneous reporting environment to support business decisions in ways unprecedented within the State of Alaska. The technical challenges of converting this data were substantial, and the project has taken longer than anticipated. Financial reporting conversion was completed in October 2008, and payroll and human resource and recruitment data were completed this year. Agencies are experiencing substantial efficiencies in their operations as a result of the reporting available from ALDER.

Ongoing maintenance and enhancements to maintain operations of AKSAS and AKPAY have been completed. AKSAS users benefited from several enhancements requested by the State Finance Officers Association. A new bi-weekly payroll schedule was created for the Alaska Aerospace Development Corporation, and new bargaining unit contract terms were implemented in AKPAY. Also several enhancements to AKPAY were made to accommodate requirements for the ASSET time and attendance system.

Improved security for personally identifiable and confidential information. AKPAY was modified to remove the requirement for Social Security Number as the means to access employee records, allowing this confidential information to be removed from several input documents. Removed social security number from 286 reports generated and distributed from AKPAY as part of the requirements of HB 65. Secure links were established with labor unions and others with whom we share employee and payroll information. Physical security improvements are being made to the State Office Building where confidential information is stored.

Increased the number of vendors receiving payments electronically from 3,802 to 6,807, an increase of 79%. This large jump is partially attributable to a focused effort with foster parents.

Continued to support the Office of Management and Budget and various State departments in the implementation of controls and reporting requirements under the American Recovery and Reinvestment Act of 2009.

Implemented four new Government Accounting Standards Board standards for financial reporting: pollution remediation, derivatives, intangibles, and fund balance.

Received the Certificate of Excellence for Achievement in Financial Reporting from the Government Finance Officer Association. This award is the highest form of recognition in government accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The division received its seventh consecutive annual award for the FY2009 Comprehensive Annual Financial Report.

## Statutory and Regulatory Authority

### Alaska Statutes Description

09.35.330	Attachment of salary, wages, etc. of employees (mandate)
11.56.210	Unsworn falsification on certifying officer affidavits for systems
11.56.860	Misuse of confidential information

14.40.170	Duties and powers of Board of Regents
14.40.290	Property and funds generally
14.40.400	Fund for money from sale or lease of land granted by Act of Congress
14.43.325	Payments to the memorial scholarship revolving loan fund
22.05.140	Judicial pay distribution restriction chief justice
22.07.090	Judicial pay distribution restriction court of appeals judges
22.10.190	Judicial pay distribution restriction superior court judges
22.15.220	Judicial pay distribution restriction supreme court judges
23.30.175	Computation for Workers' Compensation
23.30.220	Determination of spendable weekly wage for Workers' Compensation
23.40	Labor organizations
34.45.320	Payment or delivery of abandoned property
37.05.020	Adoption of regulations
37.05.040	Legal custody of records
37.05.130	General powers, responsible for all accounts and purchases
37.05.140	Accounting system
37.05.142	Accounting for program receipts
37.05.150	Fund and accounts
37.05.165	Petty cash accounts
37.05.170	Restrictions on payments and obligations
37.05.180	Limitation on payment of warrants
37.05.190	Pre-audit of claims
37.05.200	Pre-audit of receipts
37.05.210	Fiscal reporting and statistics
37.05.285	Payment for state purchases (includes interest provisions)
37.05.500	Special funds
37.05.510	Working reserve account
37.05.910	Applicability to University of Alaska (uniform financial procedures)
37.05.920	Fiscal year
37.10.010	Disbursements
37.10.030	Responsibility of officer or employee approving or certifying voucher
37.10.050	Charges for state services; collection, accounting, and deposit of state money
37.10.088	Department of Administration authorized to make advances to the University
37.15.012	Continuing debt service appropriation
37.15.170	State bond committee to certify annual principal, interest, and reserve requirements
37.25.010	Unexpended balances of one-year appropriations
37.25.020	Unexpended balances of appropriations for capital projects
37.25.050	Methods of disbursement
39.20	Compensation, allowances, and leave (includes travel regulations)
39.25	State Personnel Act - availability, confidentiality, and retention of employee information
39.27.025	Shift differential
39.30	Insurance and supplemental employee benefits
39.35.680	Definition of compensation for retirement system
39.40	U.S. savings bonds
39.45	Public Employees' deferred compensation plan
43.05.170	Payment of warrants
44.17.010	Delegation of functions
44.17.030	Adoption of regulations
44.21.020	Duties of department (2) keep general accounts, (3) approve vouchers and disburse funds for all purposes
44.21.040	Records or accounts of claims and warrants
44.62	Administrative procedure act
44.77	Claims against the state

### Federal Requirements

American Recovery and Reinvestment Act

Internal Revenue Code  
Federal Funding Accountability and Transparency Act  
Federal Insurance Contributions Act  
Fair Labor Standards Act  
Federal Unemployment Tax Act  
Family and Medical Leave Act  
Federal Child Support Regulations  
Federal Maritime Act  
Cash Management Improvement Act  
Freedom of Information Act  
North American Free Trade Agreement (NAFTA)  
U.S. Office of Foreign Asset Control Sanctions  
2 CFR, Part 225 (formerly U.S. Office of Management and Budget - Circular A-87) Cost Principles for State and Local Governments  
U.S. Office of Management and Budget - Circular A-102, Grants and Cooperative Agreements with State and Local Governments  
U.S. Office of Management and Budget - Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations

Contact Information
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**Finance  
Component Financial Summary**

*All dollars shown in thousands*

	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	5,302.0	5,841.6	5,669.8
72000 Travel	46.1	1.2	1.2
73000 Services	2,633.9	3,427.3	3,539.8
74000 Commodities	279.4	34.4	34.4
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>8,261.4</b>	<b>9,304.5</b>	<b>9,245.2</b>
<b>Funding Sources:</b>			
1004 General Fund Receipts	5,547.3	5,760.8	6,039.0
1005 General Fund/Program Receipts	463.2	463.1	575.6
1007 Inter-Agency Receipts	1,487.7	1,831.0	1,831.0
1061 Capital Improvement Project Receipts	336.7	749.6	749.6
1212 Federal Stimulus: ARRA 2009	426.5	500.0	50.0
<b>Funding Totals</b>	<b>8,261.4</b>	<b>9,304.5</b>	<b>9,245.2</b>

**Estimated Revenue Collections**

Description	Master Revenue Account	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>Unrestricted Revenues</b>				
General Fund Program Receipts	51060	141.1	0.0	0.0
<b>Unrestricted Total</b>		<b>141.1</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Interagency Receipts	51015	1,487.7	1,831.0	1,831.0
General Fund Program Receipts	51060	463.2	463.1	575.6
Federal Economic Stimulus	51118	426.5	500.0	50.0
Capital Improvement Project Receipts	51200	336.7	749.6	749.6
<b>Restricted Total</b>		<b>2,714.1</b>	<b>3,543.7</b>	<b>3,206.2</b>
<b>Total Estimated Revenues</b>		<b>2,855.2</b>	<b>3,543.7</b>	<b>3,206.2</b>

**Summary of Component Budget Changes  
From FY2011 Management Plan to FY2012 Governor**

*All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
<b>FY2011 Management Plan</b>	<b>5,760.8</b>	<b>463.1</b>	<b>2,580.6</b>	<b>500.0</b>	<b>9,304.5</b>
<b>Adjustments which will continue current level of service:</b>					
-Reverse Consolidated Omnibus Budget Reconciliation Act (COBRA) Funding for Premium Subsidy Coverage Extension	0.0	0.0	0.0	-500.0	-500.0
-FY 2011 Over/Understated GGU/SU salary adjustments	-18.4	0.0	0.0	0.0	-18.4
-FY 2012 Personal Services increases	267.1	0.0	29.5	0.0	296.6
-Correct Unrealizable Fund Sources for Personal Services Increases	29.5	0.0	-29.5	0.0	0.0
<b>Proposed budget increases:</b>					
-Fully Realize Credit Card rebate	0.0	112.5	0.0	0.0	112.5
-Consolidated Omnibus Budget Reconciliation Act (COBRA) Funding for Premium Subsidy Coverage ARRA Fund Extension	0.0	0.0	0.0	50.0	50.0
<b>FY2012 Governor</b>	<b>6,039.0</b>	<b>575.6</b>	<b>2,580.6</b>	<b>50.0</b>	<b>9,245.2</b>

**Finance  
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2011 Management Plan	FY2012 Governor		
Full-time	52	52	Annual Salaries	3,840,874
Part-time	0	0	COLA	6,597
Nonpermanent	2	2	Premium Pay	0
			Annual Benefits	2,129,805
			<i>Less 5.98% Vacancy Factor</i>	<i>(357,476)</i>
			Lump Sum Premium Pay	50,000
<b>Totals</b>	<b>54</b>	<b>54</b>	<b>Total Personal Services</b>	<b>5,669,800</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	6	0	6
Accountant IV	0	0	10	0	10
Accountant V	0	0	3	0	3
Accounting Tech I	0	0	1	0	1
Accounting Tech II	0	0	1	0	1
Administrative Assistant I	0	0	1	0	1
Administrative Officer II	0	0	1	0	1
Analyst/Programmer III	0	0	3	0	3
Analyst/Programmer IV	0	0	5	1	6
Analyst/Programmer V	0	0	3	0	3
College Intern I	0	0	1	0	1
Data Processing Mgr III	0	0	2	0	2
Database Specialist III	0	0	1	0	1
Division Director	0	0	1	0	1
Human Resource Technician II	0	0	3	0	3
Office Assistant I	0	0	1	0	1
Payroll Manager	0	0	1	0	1
Payroll Specialist I	0	0	2	0	2
Payroll Specialist II	0	0	3	0	3
Payroll Specialist III	0	0	1	0	1
Publications Spec III	0	0	1	0	1
State Accountant	0	0	1	0	1
Student Intern II	0	0	1	0	1
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>53</b>	<b>1</b>	<b>54</b>

**Component Detail All Funds**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

	FY2010 Actuals	FY2011 Conference Committee (Final)	FY2011 Authorized	FY2011 Management Plan	FY2012 Governor	FY2011 Management Plan vs FY2012 Governor	
71000 Personal Services	5,302.0	5,335.7	5,341.6	5,841.6	5,669.8	-171.8	-2.9%
72000 Travel	46.1	1.2	1.2	1.2	1.2	0.0	0.0%
73000 Services	2,633.9	3,927.3	3,927.3	3,427.3	3,539.8	112.5	3.3%
74000 Commodities	279.4	34.4	34.4	34.4	34.4	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>8,261.4</b>	<b>9,298.6</b>	<b>9,304.5</b>	<b>9,304.5</b>	<b>9,245.2</b>	<b>-59.3</b>	<b>-0.6%</b>
<b>Fund Sources:</b>							
1004 Gen Fund	5,547.3	5,754.9	5,760.8	5,760.8	6,039.0	278.2	4.8%
1005 GF/Prgm	463.2	463.1	463.1	463.1	575.6	112.5	24.3%
1007 I/A Rcpts	1,487.7	1,831.0	1,831.0	1,831.0	1,831.0	0.0	0.0%
1061 CIP Rcpts	336.7	749.6	749.6	749.6	749.6	0.0	0.0%
1212 Fed ARRA	426.5	500.0	500.0	500.0	50.0	-450.0	-90.0%
<b>Unrestricted General (UGF)</b>	<b>5,547.3</b>	<b>5,754.9</b>	<b>5,760.8</b>	<b>5,760.8</b>	<b>6,039.0</b>	<b>278.2</b>	<b>4.8%</b>
<b>Designated General (DGF)</b>	<b>463.2</b>	<b>463.1</b>	<b>463.1</b>	<b>463.1</b>	<b>575.6</b>	<b>112.5</b>	<b>24.3%</b>
<b>Other Funds</b>	<b>1,824.4</b>	<b>2,580.6</b>	<b>2,580.6</b>	<b>2,580.6</b>	<b>2,580.6</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>426.5</b>	<b>500.0</b>	<b>500.0</b>	<b>500.0</b>	<b>50.0</b>	<b>-450.0</b>	<b>-90.0%</b>
<b>Positions:</b>							
Permanent Full Time	51	51	51	52	52	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	3	2	2	2	2	0	0.0%

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2011 Conference Committee (Final) To FY2011 Authorized *****												
<b>FY2011 Conference Committee</b>												
	ConfCom	9,298.6	5,335.7	1.2	3,927.3	34.4	0.0	0.0	0.0	51	0	2
1004 Gen Fund		5,754.9										
1005 GF/Prgm		463.1										
1007 I/A Rcpts		1,831.0										
1061 CIP Rcpts		749.6										
1212 Fed ARRA		500.0										
<b>ADN 02-11-0012 Finance SEC 01 CH 56 SLA 10 P 1 L 1 (HB421) FY2011 Non-covered Salary Increase Year 1</b>												
	FisNot	5.9	5.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		5.9										
: \$5.9 Act relating to the compensation of certain public officials, officers, and employees not covered by collective bargaining agreements; and providing for an effective date.												
<b>Subtotal</b>		<b>9,304.5</b>	<b>5,341.6</b>	<b>1.2</b>	<b>3,927.3</b>	<b>34.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>51</b>	<b>0</b>	<b>2</b>

***** Changes From FY2011 Authorized To FY2011 Management Plan *****												
<b>ADN 02-11-0016 Move ARRA Fed Stimulus COBRA funds from 73000 to 71000</b>												
	LIT	0.0	500.0	0.0	-500.0	0.0	0.0	0.0	0.0	0	0	0
ADN 02-11-0016 AB transferring authorization from AR 11725 (Finance) to AR 11690 (Finance-Fed Stimulus COBRA) processed 7/21/2010. The Department of Administration, Division of Finance received \$500.0 of American Recovery and Reinvestment Act (ARRA) Federal Stimulus funding for premium subsidies for health benefits under the Consolidated Omnibus Budget Reconciliation Act (COBRA). As COBRA benefits are used, they are posted to personal services account code 71873. Original budget transaction recorded authorization on 73000 line. This transfer moves authorization to reflect anticipated expenditures.												
<b>ADN 02-10-0053 Reclass PCN 02-4027 from Accounting Clerk to Accountant IV</b>												
	PosRecl	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

Tasks of Accounting Services Section of Division of Finance have steadily increased in complexity and volume. In 2009 the 9 accountant positions in this section worked an additional 1,300 hours.

When PCN 02-4027 became vacant there was a reassignment of job duties to meet the division's current needs which includes alleviating the current requirement to work additional hours, providing more resources to address tasks such as implementation of new GASB pronouncements (three in FY11) and cleaning up the 25-year-old accounting system (AKSAS) in anticipation of its replacement.

Reclass approved by OMB 2/8/10.

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
<b>ADN 02-11-0053 Transfer PCN 11-0224 from Division of Personnel to Division of Finance</b>	Trin	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
Transfer PCN 11-0224 from Division of Personnel to Division of Finance to support replacement of AKPAY and AKSAS.												
<b>Subtotal</b>		<b>9,304.5</b>	<b>5,841.6</b>	<b>1.2</b>	<b>3,427.3</b>	<b>34.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>52</b>	<b>0</b>	<b>2</b>
<b>***** Changes From FY2011 Management Plan To FY2012 Governor *****</b>												
<b>Reverse Consolidated Omnibus Budget Reconciliation Act (COBRA) Funding for Premium Subsidy Coverage Extension</b>	OTI	-500.0	-500.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1212 Fed ARRA		-500.0										
<b>Fully Realize Credit Card rebate</b>	Inc	112.5	0.0	0.0	112.5	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		112.5										
Request authority to expend the additional credit card rebate to cover the costs of Databasics software. This will allow for work to continue moving forward on the automation of Travel Expenditure Reports.												
<b>Consolidated Omnibus Budget Reconciliation Act (COBRA) Funding for Premium Subsidy Coverage ARRA Fund Extension</b>	IncOTI	50.0	50.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1212 Fed ARRA		50.0										
The American Recovery and Reinvestment Act of 2009 included a program whereby an involuntary terminated employee would be eligible to obtain a 65% premium subsidy for health benefits under the Consolidated Omnibus Budget Reconciliation Act (COBRA) of 1985. This was later extended by the Department of Defense Appropriation Act of 2010 and the Temporary Extension Act of 2010. As a result, to qualify for the COBRA premium subsidy, the involuntary termination must occur during the period that began September 1, 2008 through May 31, 2010. The period of premium subsidy was also extended to be a 15 month period (this was previously 9 months). As a result, the potential coverage for a qualifying event that occurred on May 31, 2010 could result in 15 months of premium subsidy activity and payments through August of 2011. Original request was Finance Federal Stimulus AR 11725, per sec 1 , ch 41, SLA 2010, page 2, line 25 (HB 300) which lapsed June 30, 2011.												
This request is based on the estimated premium costs for the COBRA premium for FY 2012 of \$50,000.												
<b>ADN 02-11-0073 Reclss PCN 02-4030 from Analyst Programmer I/II/III to Publications Specialist III</b>	PosRecl	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
This position reclass is a result of changes to the positions duties that support enterprise system implementations. The Alaska Statewide System for Employee Time (ASSET) project is currently completing the design phase, and will move into the build phase this month. Between now and rollout to State employees next year, there is much work to be done in the form of assessing each agency's readiness for change, and developing training materials and other information to support the successful implementation of this statewide system.												

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	

Lessons learned during the ASSET implementation will be used for the next enterprise system implementation which will replace AKSAS and provide the State with automation to support the procurement function. On the heels of this will be an HR/payroll implementation to replace AKPAY. These enterprise system implementations will take years and require an unprecedented effort to manage stakeholder expectations through change management techniques. The primary tools for this communication will be publications, both hardcopy and on the web. Obviously the success of these initiatives is critical to the State, and the department wants to support that success by dedicating a position to the creation and maintenance of the information that assists departments in making and sustain this transition.

**FY 2011 Over/Understated GGU/SU salary adjustments**

	SalAdj	-18.4	-18.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-18.4										

When the SU and GGU salary adjustments were calculated, errors were made that understated some GGU amounts and overstated some SU amounts. This change record identifies the over and under stated amounts associated with these calculations.: \$-18.4

**FY 2012 Personal Services increases**

	SalAdj	296.6	296.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		267.1										
1061 CIP Rcpts		29.5										

This change record includes the following personal services increases:  
: \$296.6

Alaska State Employees Assn (GGU) FY2012 Health Insurance Increased Costs : \$54.1

Confidential Employees Assn (CEA) FY2012 Health Insurance Increased Costs : \$26.2

Alaska Public Employees Assn (SU) FY2012 Health Insurance Increased Costs : \$14.9

Non-Covered Employees FY2012 Health Insurance Increased Costs : \$3.7

Alaska State Employees Association (GGU) FY 12 COLA increases  
: \$47.4

Confidential Employees Association (KK) FY 12 COLA increases  
: \$23.3

Alaska Public Employees Association (SU) FY 12 COLA increases  
: \$18.2

Non-Covered Employees FY 12 COLA increases  
: \$6.3

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Alaska State Employees Association - ASEA Geographic Differential for GGU												
: \$60.4												
Alaska Public Employees Association - APEA Geographic Differential for SU												
: \$18.4												
Confidential Employees Association Geographic Differential for KK												
: \$23.7												
<b>Correct Unrealizable Fund Sources for Personal Services Increases</b>												
	FndChg	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		29.5										
1061 CIP Rcpts		-29.5										
A fund source change from Capital Improvement Project receipt authorization to General Fund is requested for health insurance, COLA and geographical differential increases. If this fund source change is not approved, these costs will be passed to customer agencies and will result in unbudgeted cost increases.												
<b>Totals</b>		<b>9,245.2</b>	<b>5,669.8</b>	<b>1.2</b>	<b>3,539.8</b>	<b>34.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>52</b>	<b>0</b>	<b>2</b>

**Personal Services Expenditure Detail**  
**Department of Administration**

**Scenario:** FY2012 Governor (8665)  
**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
01-712X	Accountant IV	FT	A	GP	Juneau	202	20J	12.0		79,896	0	0	43,440	123,336	123,336
02-2133	Analyst/Programmer III	FT	A	KK	Juneau	202	18E	12.0		65,352	0	0	37,876	103,228	103,228
02-4001	Division Director	FT	A	XE	Juneau	AA	27L / M	12.0		130,214	3,351	0	58,905	192,470	192,470
02-4004	Accountant IV	FT	A	GP	Juneau	202	20J	12.0		79,896	0	0	43,440	123,336	123,336
02-4005	Accountant IV	FT	A	SS	Juneau	202	20D / E	12.0		72,798	0	0	40,492	113,290	113,290
02-4010	State Accountant	FT	A	XE	Juneau	AA	24L	12.0		109,284	2,813	0	52,900	164,997	164,997
02-4011	Data Processing Mgr III	FT	A	SS	Juneau	202	24K / L	12.0		109,556	0	0	53,122	162,678	162,678
02-4012	Accountant III	FT	A	GP	Juneau	202	18B / C	12.0		57,925	0	0	35,790	93,715	93,715
02-4013	Accountant IV	FT	A	GP	Juneau	202	20G / J	12.0		79,762	0	0	43,393	123,155	123,155
02-4014	Accountant IV	FT	A	SS	Juneau	202	20E / F	12.0		74,804	0	0	41,191	115,995	115,995
02-4017	Accountant IV	FT	A	GP	Juneau	202	20B / C	12.0		65,355	0	0	38,377	103,732	103,732
02-4020	Payroll Specialist II	FT	A	KK	Juneau	202	18K	12.0		73,032	0	0	40,550	113,582	113,582
02-4021	Accountant III	FT	A	GP	Juneau	202	18E / F	12.0		63,053	0	0	37,575	100,628	100,628
02-4022	Human Resource Technician II	FT	A	KK	Juneau	202	14E / F	12.0		51,274	0	0	32,974	84,248	84,248
02-4023	Payroll Specialist II	FT	A	KK	Juneau	202	18D / E	12.0		65,026	0	0	37,762	102,788	102,788
02-4025	Payroll Specialist III	FT	A	KK	Juneau	202	20K	12.0		83,376	0	0	44,152	127,528	127,528
02-4026	Analyst/Programmer IV	FT	A	GP	Claremore, Oklahoma	200	20L	12.0		84,312	0	0	44,977	129,289	129,289
02-4027	Accountant IV	FT	A	GP	Juneau	202	20B / C	12.0		65,525	0	0	38,436	103,961	103,961
02-4029	Accountant III	FT	A	GP	Juneau	202	18A	12.0		54,828	0	0	34,711	89,539	89,539
02-4030	Publications Spec III	FT	A	GP	Juneau	202	19A / B	12.0		59,826	0	0	36,451	96,277	96,277
02-4035	Payroll Manager	FT	A	KK	Juneau	202	22O / P	12.0		110,537	0	0	53,380	163,917	163,917
02-4036	Accountant IV	FT	A	GP	Juneau	202	20G / J	12.0		78,154	0	0	42,833	120,987	120,987
02-4038	Accountant IV	FT	1	GP	Juneau	202	20B / C	12.0		65,610	0	0	38,465	104,075	104,075
02-4039	Accounting Tech II	FT	A	GP	Juneau	202	14B / C	12.0		44,062	0	0	30,962	75,024	75,024
02-4040	Accountant V	FT	A	SS	Juneau	202	22B / C	12.0		79,824	0	0	42,939	122,763	122,763
02-4041	Accountant III	FT	A	GP	Juneau	202	18G / J	12.0		69,900	0	0	39,959	109,859	109,859
02-4043	Human Resource Technician II	FT	A	KK	Juneau	202	14E / F	12.0		50,097	0	0	32,564	82,661	82,661
02-4044	Accounting Tech I	FT	1	GP	Juneau	202	12C / D	12.0		39,432	0	0	29,350	68,782	68,782
02-4045	Human Resource Technician II	FT	A	KK	Juneau	202	14B / C	12.0		46,368	0	0	31,265	77,633	77,633
02-4050	Accountant III	FT	A	GP	Juneau	202	18E / F	12.0		63,638	0	0	37,779	101,417	101,417
02-4052	Payroll Specialist I	FT	A	KK	Juneau	202	16J	12.0		61,488	0	0	36,530	98,018	98,018
02-4053	Office Assistant I	FT	A	KK	Juneau	202	8K	12.0		37,584	0	0	28,207	65,791	65,791
02-4074	Data Processing Mgr III	FT	A	SS	Juneau	202	24M / N	12.0		117,935	0	0	55,526	173,461	173,461
02-4075	Accountant V	FT	A	SS	Juneau	202	22L	12.0		98,820	0	0	49,553	148,373	148,373
02-4077	Analyst/Programmer V	FT	A	SS	Juneau	202	22O / P	12.0		114,504	0	0	54,542	169,046	169,046

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Personal Services Expenditure Detail**  
**Department of Administration**

**Scenario:** FY2012 Governor (8665)  
**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-4078	Analyst/Programmer V	FT	A	KK	Juneau	202	22B / C	12.0		79,824	0	0	42,915	122,739	122,739
02-4079	Analyst/Programmer IV	FT	1	GP	Juneau	202	20A / B	12.0		65,100	0	0	38,288	103,388	103,388
02-4080	Analyst/Programmer IV	FT	A	KK	Juneau	202	20E / F	12.0		76,544	0	0	41,773	118,317	118,317
02-4081	Analyst/Programmer IV	FT	A	GP	Juneau	202	20J / K	12.0		80,021	0	0	43,483	123,504	123,504
02-4082	Analyst/Programmer V	FT	A	GP	Juneau	202	22L	12.0		98,616	0	0	49,958	148,574	148,574
02-4084	Analyst/Programmer III	FT	1	GP	Juneau	202	18C / D	12.0		59,241	0	0	36,248	95,489	95,489
02-4085	Payroll Specialist I	FT	A	KK	Juneau	202	16D / E	12.0		56,742	0	0	34,878	91,620	91,620
02-4086	Administrative Officer II	FT	A	SS	Juneau	202	19J / K	12.0		75,594	0	0	41,466	117,060	117,060
02-4091	Accountant III	FT	A	GP	Juneau	202	18G / J	12.0		69,670	0	0	39,879	109,549	109,549
02-4094	Administrative Assistant I	FT	A	GP	Juneau	202	12B / C	12.0		38,360	0	0	28,977	67,337	67,337
02-4096	Accountant IV	FT	A	GP	Juneau	202	20E / F	12.0		73,032	0	0	41,050	114,082	0
02-4097	Payroll Specialist II	FT	A	KK	Juneau	202	18M	12.0		78,612	0	0	42,493	121,105	0
02-4098	Analyst/Programmer IV	FT	A	GP	Juneau	202	20C / D	12.0		68,364	0	0	39,424	107,788	107,788
02-4099	Accountant V	FT	A	GP	Juneau	202	22K / L	12.0		97,577	0	0	49,596	147,173	0
02-4100	Analyst/Programmer IV	FT	A	GP	Juneau	202	20B / C	12.0		65,185	0	0	38,317	103,502	0
02-4101	Database Specialist III	FT	A	GP	Juneau	202	22C / D	12.0		79,116	0	0	43,168	122,284	0
02-IN0904	College Intern I	NP	N	EE	Juneau	AA	8A	12.0		10,728	238	0	1,187	12,153	12,153
02-N06006	Student Intern II	NP	N	EE	Juneau	AA	7A	12.0		8,798	195	0	973	9,966	9,966
11-0224	Analyst/Programmer III	FT	1	GP	Juneau	202	18A / B	12.0		56,703	0	0	35,364	92,067	92,067

<b>Total Positions:</b>	<b>New</b>	<b>Deleted</b>	<b>Total Salary Costs:</b>	3,840,874
<b>Full Time Positions:</b>	52	0	<b>Total COLA:</b>	6,597
<b>Part Time Positions:</b>	0	0	<b>Total Premium Pay::</b>	0
<b>Non Permanent Positions:</b>	2	0	<b>Total Benefits:</b>	2,129,805
<b>Positions in Component:</b>	54	0	<b>Total Pre-Vacancy:</b>	5,977,276
			<b>Minus Vacancy Adjustment of 5.98%:</b>	(357,476)
			<b>Total Post-Vacancy:</b>	5,619,800
			<b>Plus Lump Sum Premium Pay:</b>	50,000
			<b>Personal Services Line 100:</b>	5,669,800

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	5,369,130	5,048,025	89.83%
1061 Capital Improvement Project Receipts	608,146	571,775	10.17%
<b>Total PCN Funding:</b>	<b>5,977,276</b>	<b>5,619,800</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Personal Services Expenditure Detail**  
**Department of Administration**

**Scenario:** FY2012 Governor (8665)  
**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Lump Sum Funding Sources:</b>	<b>Amount</b>	<b>Percent</b>
1061 Federal Stimulus: ARRA 2009	50,000	100.00%
<b>Total Lump Sum Funding:</b>	<b>50,000</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column.  
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail**  
**Department of Administration**  
**Travel**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000	Travel		46.1	1.2	1.2
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>72000 Travel Detail Totals</b>			<b>46.1</b>	<b>1.2</b>	<b>1.2</b>
72110	Employee Travel (Instate)	Travel for Training AKSAS and ALDER classes	16.6	0.7	0.7
72410	Employee Travel (Out of state)		13.2	0.5	0.5
72700	Moving Costs		15.6	0.0	0.0
72900	Other Travel Costs		0.7	0.0	0.0

**Line Item Detail**  
**Department of Administration**  
**Services**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000	Services		2,633.9	3,427.3	3,539.8
Expenditure Account			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>73000 Services Detail Totals</b>			<b>2,633.9</b>	<b>3,427.3</b>	<b>3,539.8</b>
73026	Training/Conferences	Employee training and tuition costs.	5.3	17.6	17.6
73029	Memberships		10.1	12.0	12.0
73050	Financial Services	Contract payroll direct deposit and financial EDI processing, consulting for the preparation of the Statewide Cost Allocation Plan, and annual GFOA CAFR certificate review.	100.1	194.5	194.5
73151	IT Training		5.1	0.0	0.0
73154	Software Licensing		22.9	25.0	25.0
73155	Software Maintenance		312.3	473.8	473.8
73156	Telecommunication		1.6	0.6	0.6
73225	Delivery Services		1.9	0.6	0.6
73450	Advertising & Promos		1.6	1.5	1.5
73528	Disposal		3.8	1.9	1.9
73651	Architect/Engineer-Non-IA Svcs		2.0	2.0	2.0
73655	Repairs/Maint. (Non IA-Struct/Infs/Land)		2.2	1.3	1.3
73665	Rentals/Leases (Non IA-Struct/Infs/Land)		23.0	23.6	23.6
73677	Office Furn & Equip(Non IA Repair/Maint)		10.1	137.5	137.5
73756	Print/Copy/Graphics		18.4	20.5	20.5
73805	IT-Non-Telecommnctns	Enterprise Technology Services	1,549.6	1,881.4	1,881.4
73806	IT-Telecommunication	Enterprise	85.2	75.3	75.3

**Line Item Detail**  
**Department of Administration**  
**Services**

**Component:** Finance (59)

**RDU:** Centralized Administrative Services (13)

Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>73000 Services Detail Totals</b>			<b>2,633.9</b>	<b>3,427.3</b>	<b>3,539.8</b>
	Technology Services				
73808	Building Maintenance	Facilities	1.4	1.5	1.5
73809	Mail	Central Mail	13.4	14.5	14.5
73810	Human Resources	Personnel	0.0	12.0	12.0
73813	Auditing	Legislative Audit	250.0	300.0	300.0
		Federal compliance audit services.			
73814	Insurance	Risk Management	1.2	1.2	1.2
73815	Financial	Finance	3.8	3.8	3.8
		Chargeback.			
73816	ADA Compliance	Americans With Disabilities	0.6	0.6	0.6
73818	Training (Services-IA Svcs)	Admin	0.1	0.4	0.4
		Procurement and accounting training costs.			
73819	Commission Sales (IA Svcs)	E-Travel	0.5	0.2	0.2
		State Travel Office fees.			
73913	Employee Tuition		4.2	4.0	4.0
73979	Mgmt/Consulting (IA Svcs)		0.0	0.0	112.5
		Databasics.			
73979	Mgmt/Consulting (IA Svcs)	Admin	203.5	220.0	220.0
		Commissioner's Office, Administrative Services, and IT desktop support services.			

**Line Item Detail**  
**Department of Administration**  
**Commodities**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000	Commodities		279.4	34.4	34.4
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>74000 Commodities Detail Totals</b>			<b>279.4</b>	<b>34.4</b>	<b>34.4</b>
74222		Books And Educational	1.5	1.6	1.6
74226		Equipment & Furniture	200.5	0.0	0.0
74229		Business Supplies	18.6	19.0	19.0
74233		Info Technology Equip	53.8	8.0	8.0
74236		Subscriptions	5.0	5.8	5.8

**Unrestricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51060	General Fund Program Receipts	141.1	0.0	0.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
55030	3Rd Party Collection Credit Card Rebate		2400210	11100	141.1	0.0	0.0

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
59015	Office Of The Governr Allocation to agency for payroll and accounting system processing.	Elections	2400210	11100	3.0	5.0	5.0
59015	Office Of The Governr Allocation to agency for payroll and accounting system processing.	Executive Office	2400210	11100	5.3	4.8	4.8
59015	Office Of The Governr Allocation to agency for payroll and accounting system processing.	Governor's House	2400210	11100	0.3	1.0	1.0
59015	Office Of The Governr Allocation to agency for payroll and accounting system processing.	Human Rights Commission	2400210	11100	1.3	2.0	2.0
59015	Office Of The Governr Allocation to agency for payroll and accounting system processing.	Lieutenant Governor	2400210	11100	0.7	1.0	1.0
59015	Office Of The Governr Allocation to agency for payroll and accounting system processing.	Office of Management & Budget	2400210	11100	1.5	1.4	1.4
59015	Office Of The Governr Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	0.7	0.0	0.0
59020	Administration Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	66.0	83.7	83.7
59020	Administration Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	3.6	3.6	3.6
59020	Administration Allocation of Federal Compliance Audit charges.	Department-wide	2409001	11100	0.1	0.1	0.1

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
59030	Law Allocation to agency for payroll and accounting system processing.	Administrative Services	2400210	11100	25.4	0.0	0.0
59030	Law Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	0.0	35.2	35.2
59030	Law Billing to agencies for accounting and data warehouse reporting training sessions.	Administrative Services	2400300	11100	0.0	0.2	0.2
59030	Law Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	0.2	0.0	0.0
59030	Law Allocation of Federal Compliance Audit charges.	Department-wide	2409001	11100	0.0	0.1	0.1
59040	Revenue Allocation to agency for payroll and accounting system processing.	Administrative Services	2400210	11100	1.0	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	AK Retirement Management Board	2400210	11100	1.3	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	AMBBA Operations	2400210	11100	0.1	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	ANGDA Operations	2400210	11100	0.2	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	APFC Custody and Mgt Fees	2400210	11100	1.8	0.0	0.0

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
59040	Revenue Allocation to agency for payroll and accounting system processing.	Child Support Services	2400210	11100	12.7	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	Commissioner's Office	2400210	11100	0.4	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	0.0	150.4	150.4
59040	Revenue Allocation to agency for payroll and accounting system processing.	Long Term Care Ombudsman Office	2400210	11100	0.2	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	Mental Health Trust Operations	2400210	11100	0.9	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	Permanent Fund Dividend Division	2400210	11100	39.3	32.1	32.1
59040	Revenue Allocation to agency for payroll and accounting system processing.	Tax Division	2400210	11100	6.6	0.0	0.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	Treasury Division	2400210	11100	75.8	25.0	25.0
59040	Revenue Allocation to agency for payroll and accounting system processing.	Unclaimed Property	2400210	11100	0.9	0.0	0.0
59040	Revenue Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	1.6	1.6	1.6

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
59040	Revenue Allocation of Federal Compliance Audit charges.	Administrative Services	2409001	11100	7.6	7.6	7.6
59050	Education Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	27.9	32.4	32.4
59050	Education Billing to agencies for accounting and data warehouse reporting training sessions.	Child Nutrition	2400300	11100	0.0	1.2	1.2
59050	Education Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	1.2	0.0	0.0
59050	Education Allocation of Federal Compliance Audit charges.	Child Nutrition	2409001	11100	5.3	0.0	0.0
59050	Education Allocation of Federal Compliance Audit charges.	School Finance & Facilities	2409001	11100	5.3	0.0	0.0
59050	Education Allocation of Federal Compliance Audit charges.	Student and School Achievement	2409001	11100	16.2	26.8	26.8
59060	Health & Social Svcs Allocation to agency for payroll and accounting system processing.	Administrative Support Svcs	2400210	11100	282.7	329.6	329.6
59060	Health & Social Svcs Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	4.1	4.6	4.6
59060	Health & Social Svcs Allocation of Federal Compliance Audit charges.	Administrative Support Svcs	2409001	11100	125.1	125.1	125.1

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
59070	Labor Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	49.8	65.2	65.2
59070	Labor Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	3.7	3.7	3.7
59070	Labor Allocation of Federal Compliance Audit charges.	Department-wide	2409001	11100	38.1	38.2	38.2
59080	Commrc & Economc Dev Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	25.9	34.1	34.1
59080	Commrc & Economc Dev Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	2.7	2.7	2.7
59080	Commrc & Economc Dev Allocation of Federal Compliance Audit charges.	Administrative Services	2409001	11100	0.0	4.4	4.4
59080	Commrc & Economc Dev Allocation of Federal Compliance Audit charges.	Commissioner's Office	2409001	11100	4.4	0.0	0.0
59090	Military & Vet Affrs Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	18.6	21.0	21.0
59090	Military & Vet Affrs	Department-wide	2400300	11100	0.4	0.4	0.4

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59090	Military & Vet Affrs Allocation of Federal Compliance Audit charges.	Homeland Security & Emerg Mgt	2409001	11100	0.0	0.4	0.4
59090	Military & Vet Affrs Allocation of Federal Compliance Audit charges.	Office of the Commissioner	2409001	11100	0.6	0.5	0.5
59100	Natural Resources Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	56.5	71.7	71.7
59100	Natural Resources Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	3.0	3.0	3.0
59100	Natural Resources Allocation of Federal Compliance Audit charges.	Administrative Services	2409001	11100	0.4	0.7	0.7
59110	Fish & Game Allocation to agency for payroll and accounting system processing.	Administrative Services	2400210	11100	78.1	0.0	0.0
59110	Fish & Game Allocation to agency for payroll and accounting system processing.	Department-wide	2400210	11100	0.0	105.3	105.3
59110	Fish & Game Billing to agencies for accounting and data warehouse reporting training sessions.	Department-wide	2400300	11100	5.1	5.1	5.1
59110	Fish & Game Allocation of Federal Compliance Audit charges.	Administrative Services	2409001	11100	0.0	16.4	16.4
59110	Fish & Game	Commercial Fisheries	2409001	11100	6.6	0.0	0.0

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
	Allocation of Federal Compliance Audit charges.						
59110	Fish & Game	Sport Fisheries	2409001	11100	5.2	0.0	0.0
	Allocation of Federal Compliance Audit charges.						
59110	Fish & Game	State Subsistence	2409001	11100	0.5	0.0	0.0
	Allocation of Federal Compliance Audit charges.						
59110	Fish & Game	Wildlife Conservation	2409001	11100	4.1	0.0	0.0
	Allocation of Federal Compliance Audit charges.						
59120	Public Safety	Department-wide	2400210	11100	45.5	61.3	61.3
	Allocation to agency for payroll and accounting system processing.						
59120	Public Safety	Department-wide	2400300	11100	1.6	1.6	1.6
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59120	Public Safety	Administrative Services	2409001	11100	0.0	0.5	0.5
	Allocation of Federal Compliance Audit charges.						
59120	Public Safety	Department-wide	2409001	11100	0.2	0.0	0.0
	Allocation of Federal Compliance Audit charges.						
59180	Environmental Consvn	Administrative Services	2400210	11100	29.0	0.0	0.0
	Allocation to agency for payroll and accounting system processing.						
59180	Environmental Consvn	Department-wide	2400210	11100	0.0	37.4	37.4
	Allocation to agency for payroll and accounting system processing.						
59180	Environmental Consvn	Department-wide	2400300	11100	2.1	2.1	2.1

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59180	Environmental Consvn	Administrative Services	2409001	11100	3.4	0.0	0.0
	Allocation of Federal Compliance Audit charges.						
59180	Environmental Consvn	Department-wide	2409001	11100	0.0	3.4	3.4
	Allocation of Federal Compliance Audit charges.						
59200	Corrections	Department-wide	2400210	11100	64.6	86.5	86.5
	Allocation to agency for payroll and accounting system processing.						
59200	Corrections	Correctional Academy	2400300	11100	0.0	1.3	1.3
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59200	Corrections	Department-wide	2400300	11100	0.4	0.0	0.0
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59200	Corrections	Administrative Services	2409001	11100	0.0	1.3	1.3
	Allocation of Federal Compliance Audit charges.						
59250	Dotpf Op, Tpb,& Othr	Department-wide	2400210	11100	211.5	269.7	269.7
	Allocation to agency for payroll and accounting system processing.						
59250	Dotpf Op, Tpb,& Othr	Department-wide	2400300	11100	6.6	6.6	6.6
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59250	Dotpf Op, Tpb,& Othr	Internal Review	2409001	11100	0.0	26.9	26.9
	Allocation of Federal Compliance Audit charges.						
59250	Dotpf Op, Tpb,& Othr	Statewide Admin Services	2409001	11100	26.9	0.0	0.0

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51015	Interagency Receipts	1,487.7	1,831.0	1,831.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
	Allocation of Federal Compliance Audit charges.						
59310	Legislative Affairs	Administrative Services	2400210	11100	0.0	30.5	30.5
	Allocation to agency for payroll and accounting system processing.						
59310	Legislative Affairs	Department-wide	2400210	11100	23.2	0.0	0.0
	Allocation to agency for payroll and accounting system processing.						
59310	Legislative Affairs	Administrative Services	2400300	11100	0.4	0.4	0.4
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59330	Legislative Audit	Legislative Audit	2400300	11100	4.1	4.1	4.1
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59410	Alaska Court System	Administration and Support	2400210	11100	4.5	0.0	0.0
	Allocation to agency for payroll and accounting system processing.						
59410	Alaska Court System	Appellate Courts	2400210	11100	2.9	0.0	0.0
	Allocation to agency for payroll and accounting system processing.						
59410	Alaska Court System	Department-wide	2400210	11100	30.6	49.8	49.8
	Allocation to agency for payroll and accounting system processing.						
59410	Alaska Court System	Department-wide	2400300	11100	0.2	0.2	0.2
	Billing to agencies for accounting and data warehouse reporting training sessions.						
59410	Alaska Court System	Department-wide	2409001	11100	0.0	0.1	0.1
	Allocation of Federal Compliance Audit charges.						

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51060	General Fund Program Receipts	463.2	463.1	575.6

**Detail Information**

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
55030	3Rd Party Collection Credit Card Rebate		2400210	11100	462.5	463.1	575.6
55130	L & W Fees Misc document handling fees.		2400210	11100	0.7	0.0	0.0

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51118	Federal Economic Stimulus	426.5	500.0	50.0

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51118	Federal Economic Stimulus		2400305	11100	426.5	500.0	50.0
	American Recovery and Reinvestment Act (ARRA) Federal Stimulus funding for premium subsidies for health benefits under the Consolidated Omnibus Budget Reconciliation Act (COBRA).						

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51200	Capital Improvement Project Receipts	336.7	749.6	749.6

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51200	Cap Improv Proj Rec Data warehouse project.	Finance	2408641	11100	0.0	23.7	23.7
51200	Cap Improv Proj Rec Data warehouse project.	Finance	2408642	11100	0.0	505.9	505.9
51200	Cap Improv Proj Rec Data warehouse project.	Finance	2408643	11100	0.0	220.0	220.0
59021	CIP Receipts from Dept of Administration Funding for time and attendance solution project.	Finance	2400266	11100	290.3	0.0	0.0
59021	CIP Receipts from Dept of Administration Funding for time and attendance solution project operating support RSA.	Finance	2400267	11100	46.4	0.0	0.0

**Inter-Agency Services  
Department of Administration**

**Component:** Finance (59)  
**RDU:** Centralized Administrative Services (13)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2010 Actuals	FY2011	
					Management Plan	FY2012 Governor
73805	IT-Non-Telecommnctns	Intra-dept	Enterprise Technology Services	1,549.6	1,881.4	1,881.4
<b>73805 IT-Non-Telecommnctns subtotal:</b>				<b>1,549.6</b>	<b>1,881.4</b>	<b>1,881.4</b>
73806	IT-Telecommunication	Intra-dept	Enterprise Technology Services	85.2	75.3	75.3
<b>73806 IT-Telecommunication subtotal:</b>				<b>85.2</b>	<b>75.3</b>	<b>75.3</b>
73808	Building Maintenance	Intra-dept	Facilities	1.4	1.5	1.5
<b>73808 Building Maintenance subtotal:</b>				<b>1.4</b>	<b>1.5</b>	<b>1.5</b>
73809	Mail	Intra-dept	Central Mail	13.4	14.5	14.5
<b>73809 Mail subtotal:</b>				<b>13.4</b>	<b>14.5</b>	<b>14.5</b>
73810	Human Resources	Inter-dept	Personnel	0.0	12.0	12.0
<b>73810 Human Resources subtotal:</b>				<b>0.0</b>	<b>12.0</b>	<b>12.0</b>
73813	Auditing	Inter-dept	Legislative Audit	250.0	300.0	300.0
<b>73813 Auditing subtotal:</b>				<b>250.0</b>	<b>300.0</b>	<b>300.0</b>
73814	Insurance	Intra-dept	Risk Management	1.2	1.2	1.2
<b>73814 Insurance subtotal:</b>				<b>1.2</b>	<b>1.2</b>	<b>1.2</b>
73815	Financial	Intra-dept	Finance	3.8	3.8	3.8
<b>73815 Financial subtotal:</b>				<b>3.8</b>	<b>3.8</b>	<b>3.8</b>
73816	ADA Compliance	Inter-dept	Americans With Disabilities	0.6	0.6	0.6
<b>73816 ADA Compliance subtotal:</b>				<b>0.6</b>	<b>0.6</b>	<b>0.6</b>
73818	Training (Services-IA Svcs)	Intra-dept	Admin	0.1	0.4	0.4
<b>73818 Training (Services-IA Svcs) subtotal:</b>				<b>0.1</b>	<b>0.4</b>	<b>0.4</b>
73819	Commission Sales (IA Svcs)	Intra-dept	E-Travel	0.5	0.2	0.2
<b>73819 Commission Sales (IA Svcs) subtotal:</b>				<b>0.5</b>	<b>0.2</b>	<b>0.2</b>
73979	Mgmt/Consulting (IA Svcs)	Intra-dept	Admin	203.5	220.0	220.0
<b>73979 Mgmt/Consulting (IA Svcs) subtotal:</b>				<b>203.5</b>	<b>220.0</b>	<b>220.0</b>
<b>Finance total:</b>				<b>2,109.3</b>	<b>2,510.9</b>	<b>2,510.9</b>
<b>Grand Total:</b>				<b>2,109.3</b>	<b>2,510.9</b>	<b>2,510.9</b>