

**Agency: Commerce, Community and Economic Development****Grants to Municipalities (AS 37.05.315)****Grant Recipient: Kake****Federal Tax ID: 920038151****Project Title:****Project Type: Remodel, Reconstruction and Upgrades**

# Kake - City Public Works Shop Renovation

**State Funding Requested: \$150,000****House District: 5 / C**

One-Time Need

**Brief Project Description:**

To repair and renovate the existing public works shop building.

**Funding Plan:**

Total Project Cost: \$150,000

Funding Already Secured: (\$0)

FY2012 State Funding Request: (\$150,000)

Project Deficit: \$0

*Funding Details:*

None

**Detailed Project Description and Justification:**

The City Public Works shop is in desperate need of renovation due to many years of deterioration from weather, general use, and damages caused by other sources. First of all, the building is in need of complete re-roofing due to high winds blowing an awning from a different building and damaging a substantial part of the existing roof. That had caused numerous leaks that drip into the work bays of the garage and becomes an extreme safety hazard for employees when using electrical power tools. The bay doors need to be replaced. They are huge, old wooden doors and nearly off their hinges with gaps of at least 4-inches. This causes the interior temperatures to be nearly the same as the outside temperatures, making it unbearable for mechanics to repair vehicles during inclement weather and freezing temperatures. In addition, there is no heating to the garage bays and the renovation would provide for heat.

**Project Timeline:**

FY 2012

**Entity Responsible for the Ongoing Operation and Maintenance of this Project:**

City of Kake

**Grant Recipient Contact Information:**

Name: William Lee  
 Title: City Manager  
 Address: PO Box 500  
 City of Kake, Alaska 99830  
 Phone Number: (907)785-3804  
 Email: citymanager@cityofkake.org

Total Project Snapshot Report

2011 Legislature

TPS Report 55619v1

Has this project been through a public review process at the local level and is it a community priority?  Yes  No

Contact Name: NONE  
Contact Number: 0

*For use by Co-chair Staff Only:*

10:25 AM 5/27/2011

# City of Kake

"HOME OF THE WORLD'S LARGEST TOTEM POLE"

P.O. BOX 500  
KAKE, AK 99830  
PHONE: (907) 785-3804  
FAX: (907) 785-4815

## RESOLUTION 2011-009: A RESOLUTION APPROVING THE CITY OF KAKE'S PROPOSED CAPITAL IMPROVEMENTS PROJECTS LIST AND PRIORITIZATION FOR SUBMISSION TO THE LEGISLATURE OF THE STATE OF ALASKA.

A RESOLUTION of the Kake City Council approving the City of Kake's proposed Capital Improvements Projects List and prioritization as follows:

1. Intertie
2. Public Safety Building Renovations
3. Fire Truck
4. Installation of Ventilation System for the Kake City Elementary School
5. City Public Works Shop Renovation
6. Dump Truck
7. D6 Bull Dozer and Tilt-bed Trailer Purchase
8. Purchase of an Excavator/Track Hoe
9. Weatherization of City Building

WHEREAS, the Council of the City of Kake proposes the list be submitted to the Legislature of the State of Alaska for funding.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor Henrich Kadake Sr. of the City of Kake is hereby authorized to negotiate and execute any and all documents required for granting and managing funds on behalf of this organization.

PASSED AND APPROVED BY THE Kake City Council on February 1, 2011.

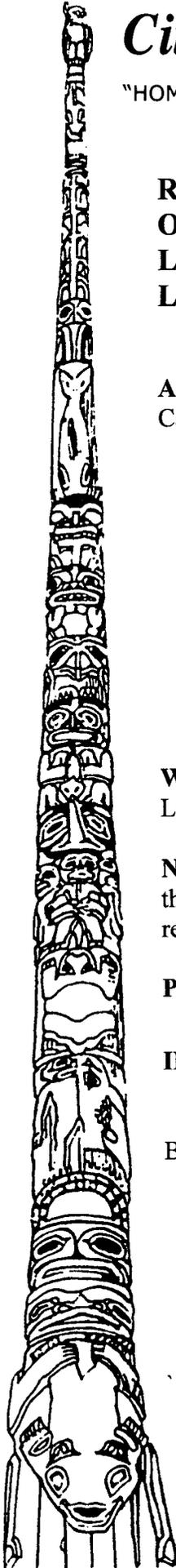
IN WITNESS THERETO:

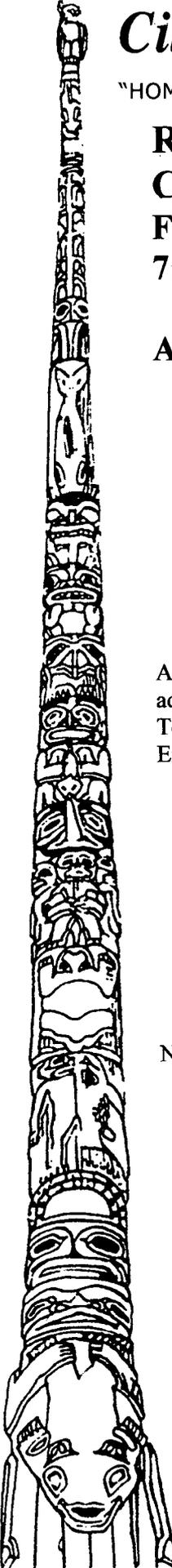
By: Henrich Kadake Sr.  
Signature

Mayor  
Title

Attest: [Signature]  
Signature

City Clerk  
Title





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## REGULAR CITY COUNCIL MEETING CITY COUNCIL CHAMBERS

February 1, 2011

7:00 p.m.

### AGENDA:

#### 1. Call to Order

Roll Call

Henrich Kadake – Telephone

Paulette Jackson – Present

Lloyd Davis – Present

Edna Jackson – Present

Selma Jackson

Visitors: Linda Lee, Ann Rohloff, Tom Henderson

Teresa Gaudette - Present

Emily Davis – Present

Virlinda Wilson - Absent

William Lee, City Manager

Agenda Amended to reflect the adoption of the February 1, 2011 meeting Agenda adding adoption of the RCCM meeting minutes of January 18, 2011.

Teresa Gaudette made the motion to adopt the agenda with the corrections. Motion seconded by Emily Davis. Motion carried.

#### 2. Adoption of January 18, 2011 – Regular City Council Meeting Agenda.

#### 3. PUBLIC COMMENT: Public comment will be limited to 3 minutes per person, and your discussion must pertain to items on the agenda. If they don't, you need to request the item you are interested in discussing be put on the next agenda.

No public Comment

#### 4. REPORTS:

##### a. administration:

Henrich Kadake made a report on the Energy Meeting he attended in Juneau.

Making Plans for Kake's 100 yr. Anniversary. Invited John Moler.

##### b. public Safety

There are 4 applicants for the VPSO program. Review of applicant will happen ASAP.

Teresa commented that we need to plan ahead for the absence of VPSO and KVFD during the Gold Medal Tournament.

##### c. finance

-budget & budget amendments

Teresa Gaudette made the motion to adopt the Liquor store Budget amendment 1, which includes raise for Sandy Morris starting at the Step 2 level pending positive evaluation before 2/15/2011. Motion was seconded by Emily Davis. Vote was Unanimous. Amendment adopted.

Teresa Gaudette Made the motion to adopt the General Budget Amendment #3. Motion was seconded by Emily Davis. Vote was unanimous. Motion carried.

**-wage scale charts**

Teresa Gaudette made the motion to change the leave time accrual to change from the calendar year to fiscal year. Motion was seconded by Emily Davis. Vote was unanimous. Motion carried.

Teresa Gaudette recommended that we continue the 50% discount for all past due balances. She made the motion to adopt this policy. Motion was seconded by Edna Jackson. Vote was unanimous. Motion passed.

**d. community building & properties**

No report. Chair Absent

Comments were made about sending letters to Kake Tribal Corp and AML about use of City property, and the KCSD about putting junk vehicles in the rock pit.

**e. Airport/roads/water**

No Meeting.

Talk of working with the FS to try to get the Stewardship contract to plow roads after paving.

**f. Harbor**

No Meeting. Plan one for 02/03/11.

Comments on locking the waste oil drum and getting rid of waste oil.

Lloyd made the comment that the floats and breakwater need to be cleared of everything, and finish the project that was to be done last year.

**g. Watershed**

Still Frozen/No Report

**h. Borough**

No report. Meeting Scheduled

**i. Liquor**

No meeting. There are the same things on the list that need to be addressed and resolved.

**j. Personnel**

**- Hiring of City Clerk**

There were 2 Applicants – Mr. Lee recommended hiring Merilee Morris. Edna Jackson made motion to accept the recommendation, seconded by Teresa Gaudette. Vote was unanimous. Motion carried.

**- Leave time accrual**

Addressed under finance.

**- Resignation of William Lee**

Mr. Lee offered his letter of resignation. Edna Jackson made the motion to accept his letter, seconded by Emily Davis. Vote was unanimous. Motion carried.

**5. New Business**

**a. Recruitment of new City Manager**

Mr. Lee will start the advertising for a replacement as soon as possible. Applications will be accepted until March 1, 2011. Advertisements will be placed with AML, The Juneau Empire, and the Labor line.

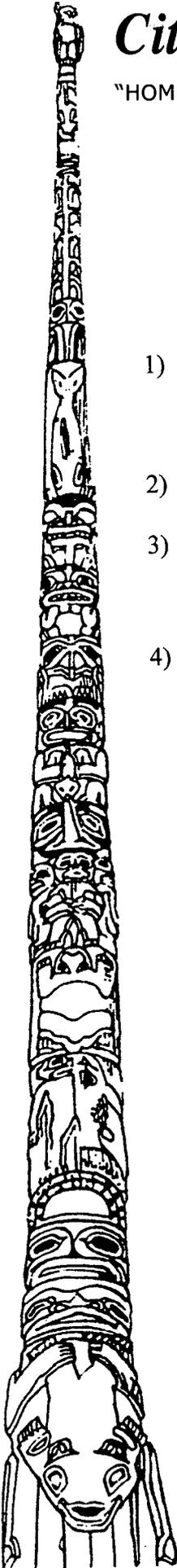
Teresa Gaudette made the request that herself and Selma Jackson attend the RUBA Training in Klawock in March. Edna Jackson made a motion to allow attendance, seconded by Emily Davis. Vote was unanimous.

## **6. Unfinished Business**

**CIP List** – The City Manager informed the Council that a special Capital Improvements Projects meeting was advertised and held in the Council Chamber at 4:00 pm, on January 31, 2011. Mr. Lee said the meeting was to receive public comment/input on the proposed CIP list that would be submitted to the State Legislature. However, nobody from the public appeared at the meeting. The Council took a moment to review the final CIP list and had no objections to the list with the exception of swapping priorities for the school ventilation system and public works building renovation. Teresa Gaudette made the motion to accept, and submit the CIP list with the necessary changes in prioritization. The motion was seconded by Edna Jackson. Vote unanimously carried.

Next meeting scheduled for February 15, 2011 at 7:00pm.

**At 8:41 pm. Teresa Gaudette made the motion to adjourn the meeting, seconded by Emily Davis. Motion carried**



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## Minutes of the Community Meeting

### For Capital Improvement Projects

January 31, 2011

- 1) Roll Call:  
William Lee, City Manager
- 2) Meeting called to order at 4:01 p.m.
- 3) **PUBLIC COMMENT -**  
No public comments or input received.
- 4) Meeting adjourned at 5:02 p.m.

# **Community Meeting**

## **CITY COUNCIL CHAMBERS**

**January 31, 2011 - Monday, 4:00 P.M.**

### **AGENDA**

- 1. Call to Order**
- 2. Opening remarks by William Lee, City Manager**
- 3. New Business**
  - a) Overview of the City of Kake's Capital Improvement Projects for submission to the State Legislature.**
    - 1) Kake Intertie**
    - 2) Public Safety Building Renovations**
    - 3) Fire Truck**
    - 4) Installation of Ventilation System for the Kake City Elementary School**
    - 5) City Public Works Shop Renovation**
    - 6) Dump Truck**
    - 7) D6 Dozer and Tilt-bed Trailer Purchase**
    - 8) Purchase of Excavator/Track Hoe**
    - 9) Weatherization of City Building**
- 4. PUBLIC COMMENT: Public comment will be limited to 3 minutes per person, and your discussion must pertain to items on the agenda. If they don't, you need to request the item you are interested in discussing be put on the next agenda.**

**Adjournment**

**Community Meeting**  
**City of Kake Capital Improvement Projects**

**Monday**

**January 31, 2011**

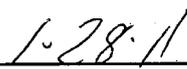
**4:00 p.m to 5:00 p.m.**

**The purpose of this meeting is for the public to come and see the City's proposal and submission of Capital Improvement Projects to the State Legislature. The public is also welcome to make their comments on the projects which will be reviewed at the February 1, 2011 City Council Meeting, prior to submission.**

**Come show your support for these very important projects!**

Approved by:

  
\_\_\_\_\_  
Paulette Jackson, Vice Mayor

  
\_\_\_\_\_  
Date