

State of Alaska FY2012 Governor's Operating Budget

Department of Natural Resources Administrative Services Component Budget Summary

Component: Administrative Services

Contribution to Department's Mission

To provide effective and efficient administrative services to departmental employees and programs in order to maximize public service

Core Services

- Budget preparation, tracking, and presentations
- Procurement, Property & Facilities management, and Risk Management
- Expenditure payment, accounting, structures, and reporting
- Revenue billing and accounting

Major Activities to Advance Strategies

- | | |
|---|---|
| <ul style="list-style-type: none"> • Budget preparation and monitoring • Resource revenue collection and billings • Office lease administration • Restricted revenue accounting, billing, and collections • Accounting structure and report management | <ul style="list-style-type: none"> • Procurement and property management • Legislative hearing support and testimony • Compliance with statutory, regulatory, administrative, and professional requirements • Management and supervision of department administrative support functions |
|---|---|

Key Component Challenges

Keeping up with continual changes to state administrative policies, procedures, technology changes and improvements, forms and processes; ensuring department staff are adequately informed and trained on administrative processes and systems.

Workforce development; time spent on recruitment, hiring, and training of new employees.

Significant Changes in Results to be Delivered in FY2012

No significant changes are anticipated for FY12.

Major Component Accomplishments in 2010

Maintained level of service in the areas of procurement, accounting and budgeting.

Maintained compliance with administrative regulations and federal and state accounting and reporting requirements.

Statutory and Regulatory Authority

AS23, AS38, AS36.30, AS39, and AS43.05

Contact Information

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**Administrative Services
Component Financial Summary**

All dollars shown in thousands

	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	2,209.6	2,437.4	2,565.4
72000 Travel	24.5	11.4	11.4
73000 Services	292.8	142.6	142.6
74000 Commodities	35.9	30.9	30.9
75000 Capital Outlay	13.2	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,576.0	2,622.3	2,750.3
Funding Sources:			
1004 General Fund Receipts	1,607.9	1,475.6	1,587.7
1007 Inter-Agency Receipts	661.0	897.2	900.3
1061 Capital Improvement Project Receipts	65.7	0.0	0.0
1153 State Land Disposal Income Fund	241.4	249.5	262.3
Funding Totals	2,576.0	2,622.3	2,750.3

Estimated Revenue Collections

Description	Master Revenue Account	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	80.9	0.0	0.0
Unrestricted Total		80.9	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	661.0	897.2	900.3
Capital Improvement Project Receipts	51200	65.7	0.0	0.0
State Land Disposal Income Fund	51434	241.4	249.5	262.3
Unrestricted Fund	68515	1.8	0.0	0.0
Restricted Total		969.9	1,146.7	1,162.6
Total Estimated Revenues		1,050.8	1,146.7	1,162.6

**Summary of Component Budget Changes
From FY2011 Management Plan to FY2012 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2011 Management Plan	1,475.6	249.5	897.2	0.0	2,622.3
Adjustments which will continue current level of service:					
-FY 2012 Personal Services increases	67.6	11.9	39.2	0.0	118.7
-FY 2011 Over/Understated GGU/SU salary adjustments	5.3	0.9	3.1	0.0	9.3
-Correct Unrealizable Fund Sources for Personal Services Increases	39.2	0.0	-39.2	0.0	0.0
FY2012 Governor	1,587.7	262.3	900.3	0.0	2,750.3

**Administrative Services
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2011 Management Plan	FY2012 Governor		
Full-time	29	29	Annual Salaries	1,666,210
Part-time	0	0	COLA	2,919
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	1,031,193
			<i>Less 5.00% Vacancy Factor</i>	<i>(134,922)</i>
			Lump Sum Premium Pay	0
Totals	29	29	Total Personal Services	2,565,400

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant II	1	0	0	0	1
Accountant III	0	0	1	0	1
Accountant IV	1	0	1	0	2
Accountant V	0	0	1	0	1
Accounting Clerk	1	0	2	0	3
Accounting Tech I	2	0	1	0	3
Accounting Tech II	2	0	1	0	3
Accounting Tech III	2	0	2	0	4
Administrative Assistant I	0	0	1	0	1
Budget Analyst III	0	0	1	0	1
Budget Analyst IV	0	0	1	0	1
Division Director	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Mail Svcs Courier	1	0	0	0	1
Office Assistant II	1	0	0	0	1
Procurement Spec I	2	0	0	0	2
Procurement Spec II	1	0	0	0	1
Procurement Spec IV	1	0	0	0	1
Totals	15	0	14	0	29

Component Detail All Funds
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

	FY2010 Actuals	FY2011 Conference Committee (Final)	FY2011 Authorized	FY2011 Management Plan	FY2012 Governor	FY2011 Management Plan vs FY2012 Governor	
71000 Personal Services	2,209.6	2,474.6	2,477.4	2,437.4	2,565.4	128.0	5.3%
72000 Travel	24.5	11.4	11.4	11.4	11.4	0.0	0.0%
73000 Services	292.8	102.6	102.6	142.6	142.6	0.0	0.0%
74000 Commodities	35.9	30.9	30.9	30.9	30.9	0.0	0.0%
75000 Capital Outlay	13.2	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,576.0	2,619.5	2,622.3	2,622.3	2,750.3	128.0	4.9%
Fund Sources:							
1004 Gen Fund	1,607.9	1,474.0	1,475.6	1,475.6	1,587.7	112.1	7.6%
1007 I/A Rcpts	661.0	896.3	897.2	897.2	900.3	3.1	0.3%
1061 CIP Rcpts	65.7	0.0	0.0	0.0	0.0	0.0	0.0%
1153 State Land	241.4	249.2	249.5	249.5	262.3	12.8	5.1%
Unrestricted General (UGF)	1,607.9	1,474.0	1,475.6	1,475.6	1,587.7	112.1	7.6%
Designated General (DGF)	241.4	249.2	249.5	249.5	262.3	12.8	5.1%
Other Funds	726.7	896.3	897.2	897.2	900.3	3.1	0.3%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	29	28	28	29	29	0	0.0%
Permanent Part Time	1	1	1	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2011 Conference Committee (Final) To FY2011 Authorized *****												
FY2011 Conference Committee												
	ConfCom	2,619.5	2,474.6	11.4	102.6	30.9	0.0	0.0	0.0	28	1	0
1004 Gen Fund		1,474.0										
1007 I/A Rcpts		896.3										
1153 State Land		249.2										
ADN 10-1-5007 FY 2011 Non-covered Salary Increase Year 1 SLA 10 Chapter 56 (HB 421)												
	FisNot	2.8	2.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		1.6										
1007 I/A Rcpts		0.9										
1153 State Land		0.3										
: \$2.8												
Subtotal		2,622.3	2,477.4	11.4	102.6	30.9	0.0	0.0	0.0	28	1	0

***** Changes From FY2011 Authorized To FY2011 Management Plan *****												
ADN 10-0-5081 Reclass PCN 10-0424 from Acct. Tech III to Acct. IV Approved 2/2/10												
	PosRecl	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

PCN 10-0424 was reclassified from an Accounting Tech III to an Accountant IV. This was approved by OMB 2/2/2010.

ADN 10-1-5018 Transfer IA Receipts from Personal Services to Services												
	LIT	0.0	-40.0	0.0	40.0	0.0	0.0	0.0	0.0	0	0	0

This transfer of IA receipts is needed to cover essential ongoing operating costs for the component related to the increases in core services costs (Telecom, ETS computer services, training and travel office fees, and audit functions). IA receipts are generated thru indirect cost recovery and are available to fund operating costs.

The authorization is available for transfer from personal services due to vacancies (both current and anticipated) within the component which will allow the vacancy factor to be met and excess personal services to be available for FY11. Vacancies as of August 31, 2010 include the Division Director, an Accountant III, and an Accounting Tech II.

If this transfer is not approved the Admin Services component will be unable to meet continuing and essential financial obligations for day-to-day operations.

It is anticipated that the Department will request an IA increment in personal services as part of the FY12 Governor's request since it is expected that the existing and anticipated vacancies will all be filled. The component has been able to carry forward sufficient IA receipts to allow for an increase in IA authorization.

ADN 10-1-5002 Time Status Change for PCN 10-0416 Part-Time to Full-time

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
	PosAdj	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	-1	0

This position provides administrative support for the Juneau office of the Support Services Division and the Director. This position is also available to assist with administrative support services as needed by the Juneau offices of the Commissioner, the Division of Parks, and the Division of Forestry.

Due to increased workload, we are asking to increase the hours for this position from 25 to 30 hours per week. The position provides assistance to the Support Services Division Director's Office, Finance Office, and Budget Office; the Legislative Liaison; and the regional office of the Division of Forestry. We have finally been able to keep someone in this position for more than 6 months, and with some longevity, the incumbent is able to take on additional tasks to the point that there is easily 5 more hours of work per week for this position. The workload is often requiring the incumbent to work extra hours, and we would like to follow this up by officially increasing the hours of the position and providing the additional employee benefits associated with a 30-hour position. This change will also make it easier to recruit and retain individuals in the position.

Subtotal		2,622.3	2,437.4	11.4	142.6	30.9	0.0	0.0	0.0	29	0	0
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***** **Changes From FY2011 Management Plan To FY2012 Governor** *****

FY 2012 Personal Services increases

SalAdj	118.7	118.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund	67.6											
1007 I/A Rcpts	39.2											
1153 State Land	11.9											

This change record includes the following personal services increases:
: \$118.7

Alaska State Employees Assn (GGU) FY2012 Health Insurance Increased Costs : \$40.6

Alaska Public Employees Assn (SU) FY2012 Health Insurance Increased Costs : \$13.0

Non-Covered Employees FY2012 Health Insurance Increased Costs : \$1.9

Alaska State Employees Association (GGU) FY 12 COLA increases
: \$25.2

Alaska Public Employees Association (SU) FY 12 COLA increases
: \$14.4

Non-Covered Employees FY 12 COLA increases
: \$2.8

Alaska State Employees Association - ASEA Geographic Differential for GGU

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
: \$11.8												
Alaska Public Employees Association - APEA Geographic Differential for SU												
: \$9.0												
FY 2011 Over/Understated GGU/SU salary adjustments												
	SalAdj	9.3	9.3	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		5.3										
1007 I/A Rcpts		3.1										
1153 State Land		0.9										
When the SU and GGU salary adjustments were calculated, errors were made that understated some GGU amounts and overstated some SU amounts. This change record identifies the over and under stated amounts associated with these calculations.: \$9.3												
Correct Unrealizable Fund Sources for Personal Services Increases												
	FndChg	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		39.2										
1007 I/A Rcpts		-39.2										
The Administrative Services component relies on indirect cost recovery for a portion of the base budget. Indirect cost is collected as IA receipts from divisions for support work on non-general fund grants and projects such as federal grants and statutory designated program receipt agreements.												
The reduction in federal revenues across the department has limited the IA receipt collection in the Administrative Services component, and the DNR Finance Section advises that the amount available for collection is budgeted at the maximum level projected to be available. An increase in IA authority in FY12 is unrealizable, requiring a fund source change to allow the component to provide the same level of service to the department and other state agencies relying on their work.												
Totals		2,750.3	2,565.4	11.4	142.6	30.9	0.0	0.0	0.0	29	0	0

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2012 Governor (8665)
Component: Administrative Services (424)
RDU: Resource Development (136)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
10-0106	Budget Analyst IV	FT	A	SS	Juneau	202	21C / D	12.0		76,196	0	0	41,973	118,169	67,356
10-0200	Division Director	FT	A	XE	Juneau	AA	27F	12.0		113,064	2,919	0	54,426	170,409	97,133
10-0201	Division Operations Manager	FT	A	SS	Juneau	202	24A / B	12.0		86,964	0	0	45,764	132,728	75,655
10-0202	Accountant V	FT	A	SS	Juneau	202	22O	12.0		110,364	0	0	53,785	164,149	93,565
10-0204	Accounting Tech III	FT	A	SS	Juneau	202	16P	12.0		76,668	0	0	42,139	118,807	67,720
10-0205	Accounting Tech III	FT	A	GP	Juneau	202	16B / C	12.0		50,245	0	0	33,311	83,556	47,627
10-0211	Accounting Clerk	FT	A	GP	Juneau	202	10E / F	12.0		37,434	0	0	28,801	66,235	37,754
10-0213	Accountant III	FT	A	GP	Juneau	202	18A	12.0		54,828	0	0	34,925	89,753	51,159
10-0214	Accounting Tech II	FT	A	GP	Juneau	202	14J / K	12.0		53,764	0	0	34,550	88,314	50,339
10-0216	Procurement Spec IV	FT	A	SS	Anchorage	200	20M	12.0		87,984	0	0	46,123	134,107	76,441
10-0225	Accounting Tech III	FT	A	GG	Anchorage	200	16J / K	12.0		61,940	0	0	37,429	99,369	56,640
10-0227	Accounting Tech I	FT	A	GP	Juneau	202	12K	12.0		47,904	0	0	32,487	80,391	45,823
10-0229	Accounting Tech III	FT	A	GP	Anchorage	200	16A / B	12.0		47,031	0	0	32,180	79,211	45,150
10-0232	Accounting Tech II	FT	A	GP	Anchorage	200	14J / K	12.0		53,768	0	0	34,552	88,320	50,342
10-0235	Procurement Spec I	FT	A	GP	Anchorage	200	14B / C	12.0		42,548	0	0	30,601	73,149	41,695
10-0236	Accounting Tech I	FT	A	GP	Anchorage	200	12D / E	12.0		40,449	0	0	29,862	70,311	40,077
10-0237	Mail Svcs Courier	FT	A	GP	Anchorage	200	9F	12.0		34,704	0	0	27,839	62,543	35,650
10-0243	Accounting Tech I	FT	A	GP	Anchorage	200	12C / D	12.0		38,811	0	0	29,285	68,096	38,815
10-0245	Procurement Spec I	FT	A	GG	Anchorage	200	14J	12.0		52,056	0	0	33,949	86,005	49,023
10-0247	Accounting Clerk	FT	A	GP	Juneau	202	10A / B	12.0		32,792	0	0	27,166	59,958	34,176
10-0248	Accountant IV	FT	A	SS	Anchorage	200	20F / J	12.0		76,541	0	0	42,094	118,635	67,622
10-0249	Accountant II	FT	A	SS	Anchorage	200	16C / D	12.0		52,353	0	0	33,577	85,930	48,980
10-0260	Accounting Tech II	FT	A	GG	Anchorage	200	14G	12.0		49,980	0	0	33,218	83,198	47,423
10-0261	Accounting Clerk	FT	A	GP	Anchorage	200	10A / B	9.0		24,024	0	0	20,174	44,198	25,193
10-0287	Budget Analyst III	FT	A	GP	Juneau	202	19B / C	12.0		61,080	0	0	37,126	98,206	55,977
10-0293	Procurement Spec II	FT	A	GP	Anchorage	200	16E / F	12.0		54,468	0	0	34,798	89,266	50,882
10-0298	Office Assistant II	FT	A	GP	Anchorage	200	10E / F	12.0		36,249	0	0	28,383	64,632	36,840
10-0416	Administrative Assistant I	FT	A	GP	Juneau	202	12C / D	12.0		29,117	0	0	25,872	54,989	31,344
10-0424	Accountant IV	FT	A	GP	Juneau	202	20K	12.0		82,884	0	0	44,804	127,688	72,782

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2012 Governor (8665)
Component: Administrative Services (424)
RDU: Resource Development (136)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
													Total Salary Costs:	1,666,210	
													Total COLA:	2,919	
													Total Premium Pay:	0	
													Total Benefits:	1,031,193	
													Total Pre-Vacancy:	2,700,322	
													Minus Vacancy Adjustment of 5.00%:	(134,922)	
													Total Post-Vacancy:	2,565,400	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	2,565,400	
Total Component Months:		345.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	1,539,184	1,462,278	57.00%
1007 Inter-Agency Receipts	891,106	846,582	33.00%
1153 State Land Disposal Income Fund	270,032	256,540	10.00%
Total PCN Funding:	2,700,322	2,565,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Natural Resources
Travel

Component: Administrative Services (424)
RDU: Resource Development (136)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000	Travel		24.5	11.4	11.4
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000 Travel Detail Totals			24.5	11.4	11.4
72100	Instate Travel	Instate costs for staff travel to Anchorage and Fairbanks to provide training to department staff on AKSAS, AKPAY and ABS, to meet with the field staff to review and audit procurements and to participate in departmental meetings. Travel costs include airfare, surface transportation, lodging and per diem.	20.6	10.0	10.0
72400	Out Of State Travel	Travel out of state to attend training and conferences.	3.9	1.4	1.4

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)
RDU: Resource Development (136)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000	Services		292.8	142.6	142.6
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000 Services Detail Totals			292.8	142.6	142.6
73025		Education Services Training services, tuition and/or conference fees.	5.9	5.0	5.0
73050		Financial Services Departmental credit card acceptance fees and equipment rental.	180.8	25.2	25.2
73150		Information Technlgy IT training and software licensing.	0.6	1.0	1.0
73156		Telecommunication Television cable, long distance, cell phone and service charges.	2.1	2.5	2.5
73225		Delivery Services DHL, Federal Express and UPS services. Postage.	23.9	27.0	27.0
73450		Advertising & Promos Newspaper advertising costs.	2.5	2.6	2.6
73525		Utilities Waste disposal, recycling fees.	0.2	0.3	0.3
73650		Struc/Infstruct/Land Miscellaneous office repairs and maintenance.	0.0	1.7	1.7
73675		Equipment/Machinery Equipment repair, maintenance and rental.	11.0	12.9	13.0
73756		Print/Copy/Graphics Printing and copying.	6.5	4.0	4.0
73805	IT-Non-Telecommnctns	Admin Computer services EPR.	15.9	18.0	18.0
73805	IT-Non-Telecommnctns	Admin Microsoft agreement.	5.4	5.4	5.4
73805	IT-Non-Telecommnctns	Admin Symantec anti virus licenses.	0.2	0.2	0.2
73806	IT-Telecommunication	Admin Telecommunication services - PBX RSA.	16.3	16.4	16.4
73809	Mail	Admin Central mailroom RSA.	1.0	2.2	2.2
73810	Human Resources	Admin Division of Personnel - human resources integration chargeback.	3.8	2.1	2.1
73811	Building Leases	admin Building leases Non-Atwood.	5.8	5.5	5.5
73812	Legal	Law Regulations RSA.	0.2	0.3	0.3
73813	Auditing	Admin Federal compliance audit.	0.4	0.5	0.5
73814	Insurance	Admin Risk Management Public Official Bond RSA and overhead allocation.	0.3	0.3	0.3

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)

RDU: Resource Development (136)

Expenditure Account		Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000 Services Detail Totals				292.8	142.6	142.6
73815	Financial	Admin	Division of Finance AKSAS/AKPAY RSA.	1.9	2.2	2.2
73816	ADA Compliance	Labor	ADA compliance.	0.4	0.4	0.4
73818	Training (Services-IA Svcs)	Admin	Procurement training.	0.4	0.7	0.7
73819	Commission Sales (IA Svcs)	Admin	State Travel Office commission charges.	0.5	0.5	0.5
73848	State Equip Fleet	Trans	State equipment fleet charges.	6.8	5.7	5.6

Line Item Detail
Department of Natural Resources
Commodities

Component: Administrative Services (424)
RDU: Resource Development (136)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000	Commodities		35.9	30.9	30.9
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000 Commodities Detail Totals			35.9	30.9	30.9
74200	Business	Business supplies including office equipment and furniture replacement, copier paper, toner, binders, folders, pencils, pens and markers, cleaning supplies for work stations and miscellaneous office supplies, educational literature, and replacement computers, monitors, keyboards, printers, power cables, etc.	35.9	30.5	30.5
74600	Safety (Commodities)	First aid kit and batteries	0.0	0.0	0.1
74650	Repair/Maintenance (Commodities)	Miscellaneous repairs/maintenance supplies.	0.0	0.4	0.3

Line Item Detail
Department of Natural Resources
Capital Outlay

Component: Administrative Services (424)
RDU: Resource Development (136)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
75000	Capital Outlay		13.2	0.0	0.0
			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
			75000 Capital Outlay Detail Totals	13.2	0.0
75799	Electronic	One-time electrical work	13.2	0.0	0.0

Unrestricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
68515	Unrestricted Fund	80.9	0.0	0.0

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
64107	Serv & Return-Check		Serv & Return Check	11100	29.2	0.0	0.0
66160	Jury & Work Comp Rc		Jury Duty	11100	0.1	0.0	0.0
66358	Sale Of Publications		Sale of Publications	11100	1.9	0.0	0.0
66370	Misc Rev		Misc. Revenue	11100	49.7	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts	661.0	897.2	900.3

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
59100	Natural Resources	Mining and Land Development	A&E Fed FSS	11100	10.9	11.7	14.0
59100	Natural Resources	Agricultural Development	Ag Fed FSS	11100	9.6	10.0	12.4
59100	Natural Resources	Mining and Land Development	AML Fed FSS	11100	24.0	26.7	30.9
59100	Natural Resources	Agr Revolving Loan Pgm Admin	ARLF Account	11100	38.3	53.2	49.3
59100	Natural Resources	Large Project Permitting	Chuitna	11100	1.6	4.0	2.0
59100	Natural Resources	Administrative Services	Core Services	11100	0.0	47.5	0.0
59100	Natural Resources	Parks & Recreation Access	D&C ISTEPA	11100	3.5	0.0	4.5
59100	Natural Resources	AK Coastal and Ocean Mgt	DCOM Fed FSS	11100	108.5	100.0	140.0
59100	Natural Resources	Geological Development	DGGS Fed FSS Ind	11100	0.0	20.0	0.0
59100	Natural Resources	Geological Development	DGGS SDPR Ind	11100	4.2	11.6	5.4

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts	661.0	897.2	900.3

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
59100	Natural Resources	Large Project Permitting	DNR Shell OC	11100	5.4	0.0	6.9
59100	Natural Resources	Large Project Permitting	Donlin Creek	11100	1.9	3.6	2.4
59100	Natural Resources	Large Project Permitting	FGMI	11100	2.9	8.1	3.7
59100	Natural Resources	Fire Suppression Preparedness	Fixed Cost Fire	11100	42.7	32.0	55.0
59100	Natural Resources	Forest Management & Develop	FMD Fed FSS Ind	11100	125.2	125.0	161.5
59100	Natural Resources	Large Project Permitting	FY10 Poorman	11100	0.6	0.0	0.8
59100	Natural Resources	Large Project Permitting	FY11 CINGS	11100	4.4	6.5	5.7
59100	Natural Resources	Large Project Permitting	Greens Creek	11100	0.9	4.5	1.2
59100	Natural Resources	Large Project Permitting	Izembeck IND	11100	0.0	3.8	0.0
59100	Natural Resources	Large Project Permitting	Kensington	11100	2.5	6.6	3.2

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts	661.0	897.2	900.3

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
59100	Natural Resources	Large Project Permitting	Livengood	11100	0.5	2.3	0.6
59100	Natural Resources	Information Resource Mgmt.	LRIS Fed FSS	11100	9.4	0.0	12.1
59100	Natural Resources	Mining and Land Development	MLW Fed FSS	11100	12.5	22.7	16.1
59100	Natural Resources	Large Project Permitting	Niblack Proj	11100	0.7	1.3	0.9
59100	Natural Resources	Oil & Gas Development	O&G Fed FSS	11100	4.9	12.0	6.3
59100	Natural Resources	Large Project Permitting	Pebble Proj	11100	7.5	14.2	9.6
59100	Natural Resources	Department-wide	Pending Projects	11100	3.7	97.5	53.5
59100	Natural Resources	N. Latitude Plant Material Ctr	PMC Fed FSS	11100	1.3	7.0	1.7
59100	Natural Resources	Large Project Permitting	Pogo Mine	11100	1.9	4.4	2.4
59100	Natural Resources	Large Project Permitting	Pt. Thomson	11100	4.0	7.3	5.1

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts	661.0	897.2	900.3

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
59100	Natural Resources	Large Project Permitting	Red Dog Mine	11100	2.0	6.5	2.6
59100	Natural Resources	Large Project Permitting	Rock Creek	11100	3.6	7.1	4.6
59100	Natural Resources	Pipeline Coordinator	RSA N/A SPCO Ind	11100	118.4	130.0	152.5
59100	Natural Resources	Mental Health Lands Admin	TLO Admin Supp	11100	103.5	109.0	133.4
59100	Natural Resources	Large Project Permitting	Usibelli FSS	11100	0.0	1.1	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51200	Capital Improvement Project Receipts	65.7	0.0	0.0

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
59101	CIP Rcpts from Natural Resources		08 Anch Haz Mit	11100	10.1	0.0	0.0
59101	CIP Rcpts from Natural Resources		AFD Intern Program	11100	0.9	0.0	0.0
59101	CIP Rcpts from Natural Resources		BSP Fed FSS Ind 2009	11100	32.3	0.0	0.0
59101	CIP Rcpts from Natural Resources		Defensible Space	11100	0.3	0.0	0.0
59101	CIP Rcpts from Natural Resources		FSNB HFR Murphy and Co	11100	0.9	0.0	0.0
59101	CIP Rcpts from Natural Resources		Kenai Wildfire Project	11100	0.9	0.0	0.0
59101	CIP Rcpts from Natural Resources		MSB Gannel Glacier	11100	20.3	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51434	State Land Disposal Income Fund	241.4	249.5	262.3

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51434	State Land Disposal Income Fund		Admin Supp	LDIF 11100	241.4	249.5	262.3

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
68515	Unrestricted Fund	1.8	0.0	0.0

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
66190	Py Reimburse Recvry			11100	1.8	0.0	0.0

Inter-Agency Services
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2010 Actuals	FY2011	
					Management Plan	FY2012 Governor
73805	IT-Non-Telecommnctns	Computer services EPR.	Inter-dept Admin	15.9	18.0	18.0
73805	IT-Non-Telecommnctns	Microsoft agreement.	Inter-dept Admin	5.4	5.4	5.4
73805	IT-Non-Telecommnctns	Symantec anti virus licenses.	Inter-dept Admin	0.2	0.2	0.2
73805 IT-Non-Telecommnctns subtotal:				21.5	23.6	23.6
73806	IT-Telecommunication	Telecommunication services - PBX RSA.	Inter-dept Admin	16.3	16.4	16.4
73806 IT-Telecommunication subtotal:				16.3	16.4	16.4
73809	Mail	Central mailroom RSA.	Inter-dept Admin	1.0	2.2	2.2
73809 Mail subtotal:				1.0	2.2	2.2
73810	Human Resources	Division of Personnel - human resources integration chargeback.	Inter-dept Admin	3.8	2.1	2.1
73810 Human Resources subtotal:				3.8	2.1	2.1
73811	Building Leases	Building leases Non-Atwood.	Inter-dept admin	5.8	5.5	5.5
73811 Building Leases subtotal:				5.8	5.5	5.5
73812	Legal	Regulations RSA.	Inter-dept Law	0.2	0.3	0.3
73812 Legal subtotal:				0.2	0.3	0.3
73813	Auditing	Federal compliance audit.	Inter-dept Admin	0.4	0.5	0.5
73813 Auditing subtotal:				0.4	0.5	0.5
73814	Insurance	Risk Management Public Official Bond RSA and overhead allocation.	Inter-dept Admin	0.3	0.3	0.3
73814 Insurance subtotal:				0.3	0.3	0.3
73815	Financial	Division of Finance AKSAS/AKPAY RSA.	Inter-dept Admin	1.9	2.2	2.2
73815 Financial subtotal:				1.9	2.2	2.2
73816	ADA Compliance	ADA compliance.	Inter-dept Labor	0.4	0.4	0.4
73816 ADA Compliance subtotal:				0.4	0.4	0.4
73818	Training (Services-IA Svcs)	Procurement training.	Inter-dept Admin	0.4	0.7	0.7
73818 Training (Services-IA Svcs) subtotal:				0.4	0.7	0.7
73819	Commission Sales (IA Svcs)	State Travel Office commission charges.	Inter-dept Admin	0.5	0.5	0.5
73819 Commission Sales (IA Svcs) subtotal:				0.5	0.5	0.5
73848	State Equip Fleet	State equipment fleet charges.	Inter-dept Trans	6.8	5.7	5.6
73848 State Equip Fleet subtotal:				6.8	5.7	5.6
Administrative Services total:				59.3	60.4	60.3
Grand Total:				59.3	60.4	60.3