

# **State of Alaska FY2012 Governor's Operating Budget**

## **Department of Health and Social Services Administrative Support Services Component Budget Summary**

**Component: Administrative Support Services**

## **Contribution to Department's Mission**

To provide centralized administrative management services to department programs.

## **Core Services**

- Provide technical assistance to divisions regarding budget, finance and procurement rules, practices and procedures.
- Coordinate, develop and submit the annual budget including follow up with the Office of Management and Budget and Legislative staff on questions and key issues.
- Process financial transactions ensuring compliance with GAAP, federal regulations and state accounting policies.
- Manage cash draw downs and report on the financial status of department programs and federal awards.
- Coordinate updates to the Public Assistance Cost Allocation Plan and manage quarterly cost allocation process.
- Assist department programs with awarding and administering grants, contracts and other procurements.
- Review annual audits and provide sub-recipient monitoring of department grantees.

## **Key Component Challenges**

- Increase the efficiency of centralized administrative processes by implementing technologies that effectively manage complex processes and reporting.
- Effectively manage federal funding and the extensive reporting requirements associated with existing programs.
- Resolve outstanding audit findings, reduce exceptions and improve responsiveness to federal program and legislative auditors.
- Evaluate and strengthen internal controls over financial processes in an environment where qualified accounting personnel are difficult to recruit and retain due to the limited candidate pool and complexities of the department.
- Provide appropriate training and staff development opportunities to division and department administrative staff.
- Effectively distribute and communicate administrative rules and on-going updates throughout a large, geographically disbursed department including staff without daily access to email.
- Recruit and retain the highest quality personnel in a competitive state employment environment.

## **Significant Changes in Results to be Delivered in FY2012**

The division will continue to focus on implementing technological solutions to replace or streamline manual processes that can impede timely reporting and payments. Planned projects include a learning management module and federal grant management software.

Administrative Support Services will continue to conduct employee training academies in Anchorage, Juneau and other sites for over 3000 department employees statewide. This initiative addresses existing deficits in knowledge and skills essential to departmental goals and improves intra-departmental communications. The benefits derived from these training and technology initiatives are expected to increase over the next two to three years.

## **Significant Changes in Results to be Delivered in FY2011**

The division will continue to focus on implementing technological solutions to replace or streamline manual processes that can impede timely reporting and payments. Continuing projects include eGrants for grant documentation and MaxCars, the cost allocation software that became operational in FY08. Both systems are expected to implement enhancements in FY11 to improve their functionality.

Administrative Support Services will conduct a training academy that will be offered in Anchorage, Fairbanks and Juneau for over 3000 department employees statewide. This initiative is designed to address existing deficits in knowledge and skills essential to departmental goals as well as improve intra-departmental communications. The benefits derived from these training and technology initiatives are expected to increase over the next two to three years.

### **Status Update**

The Department of Health and Social Services consolidated administrative functions into a centralized unit beginning in FY05. In FY09 general administrative positions were returned to the originating divisions based on management's assessment that consolidation of these positions was not effective. In FY10, those positions were reassigned in the budget and organizational chart. Management continues to assess potential decentralization of key functions to improve efficiencies and functionality of core services with Administrative Support Services providing training, technical and policy support.

### **Major Component Accomplishments in 2010**

#### Administrative Support, Fiscal & Revenue Sections:

- Project team continued to assess and implement recommendations from February 2009 consultant's report on improving collection of federal revenues, quarterly cost allocation processes and federal reporting activities.
- Improved cash drawdown process to ensure more timely and accurate receipt of cash from federal treasury of between 3 and 10 million each week to the state treasury and reducing use of General Fund dollars.
- Held Training Academies for DHSS employees in Fairbanks, Anchorage and Juneau resulting in 17% of the department's staff being trained on essential administrative topics and processes.
- Expanded "just-in-time" training sessions for fiscal year-end, budget, financial data systems and travel regulations for enhanced understanding of key state regulations and practices.
- Developed and conducted training on financial transaction processing to decentralize tasks and establish appropriate internal controls.
- Streamlined federal reporting and completed the on-site reviews within standards.

#### Budget Section:

- Successfully completed the legislative session, meeting all deadlines and maintaining response time to information requests.
- Tracked and responded to legislative budget requests during the legislative session.
- Reviewed fiscal notes and analyses for the legislative session.
- Developed and implemented an operating budget of approximately \$2.1 billion spanning nine divisions and over 3,700 positions.
- Worked directly with the Division Directors and Administrative Operations Managers in support of the operating budget.
- Updated methodology for the Short-Term Alaska Medicaid Projection providing a model that is more responsive to changes in spending.
- Released a supplement to the Long-Term Medicaid forecast, updating the projection for 2009-2029.
- Processed Reimbursable Services Agreements and budget revised programs.
- Coordinated Alaska Mental Health Trust Authority project funding within the department, including reconciling Trust proposals with department budget and project status reporting.
- Develop, maintain and support budget-related software used by the department staff.
- Updated 10-year plan projections report.

#### Grants and Contracts Unit:

- 531 applications for FY 2011 operating grants were received through the online continuation process

representing 81 programs.

- Completed the Health and Social Services FY2010 Operating Grant booklet.
- Issued 649 FY2010 operating grants totaling over \$160 million.
- Continued work with the Rasmuson Foundation on the DHSS Grantee Partnership Project (GPP). The project team provided Logic Model Training for more than 700 DHSS grantees, staff and other non-profit organizations throughout Alaska and produced and distributed quarterly "Streamline" newsletter to grantees.
- Awarded approximately 100 professional services contracts totaling over \$11.9 million
- Assumed data entry of payments and encumbrances into AKSAS by G&C staff

Audit Unit:

- Reconciled and settled 550 department grants.
- Recovered \$210,000 of unexpended and/or mis-expended grant funds.
- Provided federal subrecipient monitoring of 93 department grantees.
- Facilitated the update of the DHSS State Single Audit Compliance Supplements.
- Facilitated compilation of the DHSS federal subrecipient list for Division of Finance.
- Performed special limited reviews of department grantees as requested.
- Served as department liaison with Legislative Audit.
- Coordinated department response to federal audit findings.

### Statutory and Regulatory Authority

AS 37.05      Public Finance, Fiscal Procedures Act  
AS 37.07      Public Finance, Executive Budget Act  
AS 37.10      Public Finance, Public Funds  
AS 36.30      Public Contracts, State Procurement Code

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### Administrative Support Services Component Financial Summary

*All dollars shown in thousands*

	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	7,259.0	8,348.4	8,757.7
72000 Travel	91.0	92.2	92.2
73000 Services	1,036.8	2,231.2	2,231.2
74000 Commodities	132.3	158.5	158.5
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>8,519.1</b>	<b>10,830.3</b>	<b>11,239.6</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	3,364.9	3,990.1	4,109.6
1003 General Fund Match	1,360.2	1,413.3	0.0
1004 General Fund Receipts	2,946.1	4,466.7	6,261.1
1007 Inter-Agency Receipts	691.2	727.4	731.3
1037 General Fund / Mental Health	91.4	94.8	0.0
1061 Capital Improvement Project Receipts	65.3	61.2	60.8
1108 Statutory Designated Program Receipts	0.0	76.8	76.8
<b>Funding Totals</b>	<b>8,519.1</b>	<b>10,830.3</b>	<b>11,239.6</b>

### Estimated Revenue Collections

Description	Master Revenue Account	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Federal Receipts	51010	3,364.9	3,990.1	4,109.6
Interagency Receipts	51015	691.2	727.4	731.3
Statutory Designated Program Receipts	51063	0.0	76.8	76.8
Capital Improvement Project Receipts	51200	65.3	61.2	60.8
<b>Restricted Total</b>		<b>4,121.4</b>	<b>4,855.5</b>	<b>4,978.5</b>
<b>Total Estimated Revenues</b>		<b>4,121.4</b>	<b>4,855.5</b>	<b>4,978.5</b>

**Summary of Component Budget Changes  
From FY2011 Management Plan to FY2012 Governor**

*All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
<b>FY2011 Management Plan</b>	<b>5,974.8</b>	<b>0.0</b>	<b>865.4</b>	<b>3,990.1</b>	<b>10,830.3</b>
<b>Adjustments which will continue current level of service:</b>					
-FY 2011 Over/Understated GGU/SU salary adjustments	-21.6	0.0	-1.4	-22.7	-45.7
-FY 2012 Personal Services increases	307.9	0.0	4.9	142.2	455.0
<b>FY2012 Governor</b>	<b>6,261.1</b>	<b>0.0</b>	<b>868.9</b>	<b>4,109.6</b>	<b>11,239.6</b>

**Administrative Support Services  
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2011 Management Plan	FY2012 Governor		
Full-time	96	96	Annual Salaries	5,762,335
Part-time	0	0	COLA	8,630
Nonpermanent	0	0	Premium Pay	2,577
			Annual Benefits	3,579,092
			<i>Less 6.36% Vacancy Factor</i>	<i>(594,934)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>96</b>	<b>96</b>	<b>Total Personal Services</b>	<b>8,757,700</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	6	0	6
Accountant IV	0	0	5	0	5
Accountant V	0	0	2	0	2
Accounting Clerk	3	0	2	0	5
Accounting Tech I	2	0	4	0	6
Accounting Tech II	0	0	2	0	2
Accounting Tech III	0	0	2	0	2
Accounting Technician IV	1	0	0	0	1
Admin Asst III	0	0	1	0	1
Admin Operations Mgr II	0	0	1	0	1
Administrative Assistant I	0	0	2	0	2
Administrative Assistant II	0	0	1	0	1
Administrative Officer I	0	0	2	0	2
Administrative Officer II	0	0	2	0	2
Asst Commissioner	0	0	1	0	1
Budget Analyst II	0	0	2	0	2
Budget Analyst III	0	0	1	0	1
Budget Analyst IV	0	0	4	0	4
Budget Manager	0	0	1	0	1
College Intern III	0	0	1	0	1
Deputy Director	0	0	1	0	1
Grants Administration Mgr	0	0	1	0	1
Grants Administrator II	0	0	19	0	19
Grants Administrator III	0	0	5	0	5
Grants and Procurement Mgr	0	0	1	0	1
Information System Coordinator	0	0	1	0	1
Internal Auditor III	0	0	1	0	1
Internal Auditor IV	0	0	1	0	1
Mail Svcs Courier	1	0	0	0	1
Medical Assist Admin IV	0	0	1	0	1
Office Assistant I	0	0	1	0	1
Office Assistant II	1	0	1	0	2
Procurement Spec I	1	0	2	0	3
Procurement Spec II	1	0	0	0	1
Procurement Spec III	1	0	0	0	1
Procurement Spec IV	0	0	1	0	1

**Position Classification Summary**

<b>Job Class Title</b>	<b>Anchorage</b>	<b>Fairbanks</b>	<b>Juneau</b>	<b>Others</b>	<b>Total</b>
Procurement Spec V	0	0	1	0	1
Program Coordinator I	0	0	1	0	1
Project Coordinator	0	0	1	0	1
Research Analyst III	0	0	2	0	2
Student Intern II	0	0	1	0	1
Supply Technician I	0	0	1	0	1
<b>Totals</b>	<b>11</b>	<b>0</b>	<b>85</b>	<b>0</b>	<b>96</b>



**Component Detail All Funds**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

	FY2010 Actuals	FY2011 Conference Committee (Final)	FY2011 Authorized	FY2011 Management Plan	FY2012 Governor	FY2011 Management Plan vs FY2012 Governor	
71000 Personal Services	7,259.0	8,340.7	8,348.4	8,348.4	8,757.7	409.3	4.9%
72000 Travel	91.0	19.5	19.5	92.2	92.2	0.0	0.0%
73000 Services	1,036.8	2,373.7	2,373.7	2,231.2	2,231.2	0.0	0.0%
74000 Commodities	132.3	47.7	47.7	158.5	158.5	0.0	0.0%
75000 Capital Outlay	0.0	41.0	41.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>8,519.1</b>	<b>10,822.6</b>	<b>10,830.3</b>	<b>10,830.3</b>	<b>11,239.6</b>	<b>409.3</b>	<b>3.8%</b>
<b>Fund Sources:</b>							
1002 Fed Rcpts	3,364.9	3,989.0	3,990.1	3,990.1	4,109.6	119.5	3.0%
1003 G/F Match	1,360.2	1,413.3	1,413.3	1,413.3	0.0	-1,413.3	-100.0%
1004 Gen Fund	2,946.1	4,460.6	4,466.7	4,466.7	6,261.1	1,794.4	40.2%
1007 I/A Rcpts	691.2	726.9	727.4	727.4	731.3	3.9	0.5%
1037 GF/MH	91.4	94.8	94.8	94.8	0.0	-94.8	-100.0%
1061 CIP Rcpts	65.3	61.2	61.2	61.2	60.8	-0.4	-0.7%
1108 Stat Desig	0.0	76.8	76.8	76.8	76.8	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>4,397.7</b>	<b>5,968.7</b>	<b>5,974.8</b>	<b>5,974.8</b>	<b>6,261.1</b>	<b>286.3</b>	<b>4.8%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>756.5</b>	<b>864.9</b>	<b>865.4</b>	<b>865.4</b>	<b>868.9</b>	<b>3.5</b>	<b>0.4%</b>
<b>Federal Funds</b>	<b>3,364.9</b>	<b>3,989.0</b>	<b>3,990.1</b>	<b>3,990.1</b>	<b>4,109.6</b>	<b>119.5</b>	<b>3.0%</b>
<b>Positions:</b>							
Permanent Full Time	103	96	96	96	96	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	2	1	1	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2011 Conference Committee (Final) To FY2011 Authorized *****												
<b>FY2011 Conference Committee</b>												
	ConfCom	10,822.6	8,340.7	19.5	2,373.7	47.7	41.0	0.0	0.0	96	0	1
1002 Fed Rcpts		3,989.0										
1003 G/F Match		1,413.3										
1004 Gen Fund		4,460.6										
1007 I/A Rcpts		726.9										
1037 GF/MH		94.8										
1061 CIP Rcpts		61.2										
1108 Stat Desig		76.8										
<b>ADN 06-1-0012 FY 2011 Non-covered Salary Increase Year 1 SLA 10 Chapter 56 (HB 421)</b>												
	FisNot	7.7	7.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		1.1										
1004 Gen Fund		6.1										
1007 I/A Rcpts		0.5										
: \$7.7												
<b>Subtotal</b>		<b>10,830.3</b>	<b>8,348.4</b>	<b>19.5</b>	<b>2,373.7</b>	<b>47.7</b>	<b>41.0</b>	<b>0.0</b>	<b>0.0</b>	<b>96</b>	<b>0</b>	<b>1</b>
***** Changes From FY2011 Authorized To FY2011 Management Plan *****												
<b>ADN 06-1-0069 Delete Non-Perm 06N08031</b>												
	PosAdj	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	-1
PCN 06N08031 was a Project Coordinator used in Grants Section to manage e-Grants. The position expired on 6-30-10 and is being deleted from the budget.												
<b>ADN 06-1-0064 realign expenditures to division spending plan</b>												
	LIT	0.0	0.0	72.7	-142.5	110.8	-41.0	0.0	0.0	0	0	0
Align authorization with FY11 spending plan.												
<b>Subtotal</b>		<b>10,830.3</b>	<b>8,348.4</b>	<b>92.2</b>	<b>2,231.2</b>	<b>158.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>96</b>	<b>0</b>	<b>0</b>
***** Changes From FY2011 Management Plan To FY2012 Governor *****												
<b>Switch GF Fund Types</b>												
	FndChg	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1003 G/F Match		-1,470.9										
1004 Gen Fund		1,565.5										

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)

**RDU:** Departmental Support Services (106)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP	
										PFT	PPT		
1037 GF/MH		-94.6											
<p>This change is to switch the general fund sources for this component. This will correct the different mix of GF, such as GF Match and GF Mental Health, which this component does not collect. This funding was transferred in from other divisions in the 2005 reorganization.</p>													
<b>FY 2011 Over/Understated GGU/SU salary adjustments</b>													
	SalAdj	-45.7	-45.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		-22.7											
1003 G/F Match		-6.6											
1004 Gen Fund		-14.8											
1007 I/A Rcpts		-1.0											
1037 GF/MH		-0.2											
1061 CIP Rcpts		-0.4											

When the SU and GGU salary adjustments were calculated, errors were made that understated some GGU amounts and overstated some SU amounts. This change record identifies the over and under stated amounts associated with these calculations.: \$-45.7

**FY 2012 Personal Services increases**

	SalAdj	455.0	455.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		142.2											
1003 G/F Match		64.2											
1004 Gen Fund		243.7											
1007 I/A Rcpts		4.9											

This change record includes the following personal services increases:  
: \$455.0

Alaska State Employees Assn (GGU) FY2012 Health Insurance Increased Costs : \$127.0

Alaska Public Employees Assn (SU) FY2012 Health Insurance Increased Costs : \$46.4

Non-Covered Employees FY2012 Health Insurance Increased Costs : \$8.3

Alaska State Employees Association (GGU) FY 12 COLA increases  
: \$89.8

Alaska Public Employees Association (SU) FY 12 COLA increases  
: \$47.8

Non-Covered Employees FY 12 COLA increases  
: \$8.3

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Alaska State Employees Association - ASEA Geographic Differential for GGU												
: \$81.8												
Alaska Public Employees Association - APEA Geographic Differential for SU												
: \$45.6												
<b>Totals</b>		<b>11,239.6</b>	<b>8,757.7</b>	<b>92.2</b>	<b>2,231.2</b>	<b>158.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>96</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Health and Social Services**

**Scenario:** FY2012 Governor (8665)  
**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-1033	Budget Analyst IV	FT	A	GP	Juneau	202	21G / J	12.0		85,536	0	0	46,918	132,454	92,718
02-1518	Grants Administrator II	FT	A	GP	Juneau	202	17L / M	12.0		70,478	0	0	41,408	111,886	78,320
02-7407	Budget Analyst IV	FT	A	GP	Juneau	202	21C / D	12.0		74,122	0	0	42,741	116,863	81,804
05-2323	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,099	0	0	35,415	89,514	62,660
06-0011	Budget Analyst IV	FT	A	GP	Juneau	202	21F / G	12.0		81,884	0	0	45,581	127,465	89,226
06-0013	Grants Administrator III	FT	A	SS	Juneau	202	19D / E	12.0		69,936	0	0	40,734	110,670	77,469
06-0014	Accounting Tech I	FT	A	GP	Anchorage	200	12G / J	12.0		45,276	0	348	32,314	77,938	54,557
06-0017	Accountant IV	FT	A	SS	Juneau	202	20C / D	12.0		71,340	0	0	41,247	112,587	78,811
06-0025	Procurement Spec I	FT	A	GP	Juneau	202	14B / C	12.0		43,336	0	0	31,477	74,813	52,369
06-0028	Accountant IV	FT	A	SS	Juneau	202	20F / J	12.0		80,364	0	0	44,549	124,913	87,439
06-0029	Supply Technician I	FT	A	GP	Juneau	202	10B / C	12.0		34,017	0	0	28,067	62,084	43,459
06-0044	Budget Analyst II	FT	A	GP	Juneau	202	16A / B	12.0		49,306	0	0	33,661	82,967	58,077
06-0052	Admin Operations Mgr II	FT	A	SS	Juneau	202	23D / E	12.0		89,720	0	0	47,973	137,693	96,385
06-0057	Accountant IV	FT	A	SS	Juneau	202	20M / N	12.0		90,168	0	0	48,136	138,304	96,813
06-0059	Procurement Spec I	FT	A	GP	Anchorage	200	14B / C	12.0		42,786	0	0	31,275	74,061	51,843
06-0063	Mail Svcs Courier	FT	A	GP	Anchorage	200	9F / G	12.0		35,183	0	0	28,494	63,677	44,574
06-0066	Grants and Procurement Mgr	FT	A	SS	Juneau	202	23L / M	12.0		106,397	0	0	54,075	160,472	112,330
06-0068	Accountant III	FT	A	GP	Juneau	202	18K / L	12.0		72,867	0	0	42,282	115,149	80,604
06-0085	Budget Analyst II	FT	A	GP	Juneau	202	16B / C	12.0		50,910	0	0	34,248	85,158	59,611
06-0090	Procurement Spec II	FT	A	SS	Anchorage	200	16J / K	12.0		62,544	0	0	38,029	100,573	70,401
06-0092	Procurement Spec I	FT	A	GP	Juneau	202	14A / B	12.0		42,793	0	0	31,278	74,071	51,850
06-0093	Budget Manager	FT	A	SS	Juneau	202	22D / E	12.0		85,428	0	0	46,402	131,830	92,281
06-0094	Accounting Tech I	FT	A	GP	Anchorage	200	12G / J	12.0		43,670	0	334	31,721	75,725	53,008
06-0096	Accountant III	FT	A	GP	Juneau	202	18J / K	12.0		72,528	0	0	42,158	114,686	80,280
06-0098	Accounting Clerk	FT	A	GP	Juneau	202	10A / B	12.0		33,312	0	0	27,809	61,121	42,785
06-0104	Accountant V	FT	A	SS	Juneau	202	22B / C	12.0		77,570	0	0	43,527	121,097	84,768
06-0105	Accounting Tech I	FT	A	GP	Juneau	202	12B / C	12.0		38,675	0	289	29,877	68,841	48,189
06-0106	Accounting Tech I	FT	A	GP	Juneau	202	12B / C	12.0		38,727	0	289	29,896	68,912	48,238
06-0117	Budget Analyst III	FT	A	GP	Juneau	202	19A / B	12.0		59,993	0	0	37,571	97,564	68,295
06-0118	Accounting Clerk	FT	A	GP	Juneau	202	10G / J	12.0		40,440	0	311	30,531	71,282	49,897
06-0221	Accounting Technician IV	FT	A	SS	Anchorage	200	18B / C	12.0		58,671	0	0	36,612	95,283	66,698
06-0222	Internal Auditor IV	FT	A	SS	Juneau	202	23M / N	12.0		111,073	0	0	55,524	166,597	58,309
06-0245	Accountant III	FT	A	GP	Juneau	202	18B / C	12.0		58,251	0	0	36,934	95,185	66,630
06-0247	Internal Auditor III	FT	A	GP	Juneau	202	21M / N	12.0		99,108	0	0	51,884	150,992	52,847
06-0260	Administrative Assistant I	FT	A	SS	Juneau	602	12C / D	12.0		40,896	0	0	30,108	71,004	49,703
06-0332	Grants Administrator II	FT	A	GP	Juneau	202	17A / B	12.0		52,328	0	0	34,767	87,095	60,967
06-0422	Office Assistant II	FT	A	GP	Anchorage	200	10B / C	12.0		33,078	0	0	27,723	60,801	42,561
06-0444	Accounting Tech II	FT	A	GP	Juneau	202	14B / C	12.0		43,276	0	329	31,575	75,180	52,626

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Personal Services Expenditure Detail**  
**Department of Health and Social Services**

**Scenario:** FY2012 Governor (8665)  
**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
06-0500	Asst Commissioner	FT	A	XE	Juneau	AA	27F / J	12.0		117,300	3,061	0	57,276	177,637	124,346
06-0503	Grants Administrator III	FT	A	SS	Juneau	202	19K	12.0		78,072	0	0	43,711	121,783	85,248
06-0510	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		53,937	0	0	35,356	89,293	62,505
06-0516	Grants Administrator III	FT	A	SS	Juneau	202	19B / C	12.0		63,559	0	0	38,400	101,959	71,371
06-0524	Accounting Clerk	FT	A	GP	Anchorage	200	10F / G	12.0		37,098	0	0	29,194	66,292	46,404
06-0530	Office Assistant I	FT	A	GP	Juneau	202	8E / F	12.0		33,112	0	0	27,736	60,848	42,594
06-0532	Accounting Tech I	FT	A	GP	Juneau	202	12C / D	12.0		39,632	0	298	30,230	70,160	49,112
06-0533	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,099	0	0	35,415	89,514	62,660
06-0620	Administrative Officer II	FT	A	SS	Juneau	202	19B / C	12.0		64,456	0	0	38,728	103,184	72,229
06-0626	Accountant IV	FT	A	GP	Juneau	202	20E / F	12.0		72,269	0	0	42,063	114,332	80,032
06-0638	Information System Coordinator	FT	A	GP	Juneau	202	18B / C	12.0		58,740	0	0	37,113	95,853	67,097
06-0639	Deputy Director	FT	A	XE	Juneau	AA	25D / E	12.0		99,483	2,718	0	51,401	153,602	107,521
06-0643	Research Analyst III	FT	A	GP	Juneau	202	18B / C	12.0		57,599	0	0	36,696	94,295	47,148
06-0645	Accountant IV	FT	A	GP	Juneau	202	20B / C	12.0		65,270	0	0	39,502	104,772	73,340
06-0649	Procurement Spec V	FT	A	SS	Juneau	202	21C / D	12.0		76,892	0	0	43,279	120,171	84,120
06-0650	Accounting Tech III	FT	A	GP	Juneau	202	16B / C	12.0		49,713	0	379	33,949	84,041	58,829
06-0652	Procurement Spec IV	FT	A	SS	Juneau	202	20E / F	12.0		77,472	0	0	43,491	120,963	84,674
06-0653	Procurement Spec III	FT	A	GP	Anchorage	200	18D / E	12.0		61,524	0	0	38,132	99,656	69,759
06-0655	Grants Administration Mgr	FT	A	SS	Juneau	202	21E / F	12.0		81,881	0	0	45,104	126,985	88,890
06-0663	Office Assistant II	FT	A	GP	Juneau	202	10A / B	12.0		33,312	0	0	27,809	61,121	42,785
06-0665	Grants Administrator II	FT	A	GP	Juneau	202	17E / F	12.0		59,659	0	0	37,449	97,108	67,976
06-0668	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		53,694	0	0	35,267	88,961	62,273
06-1438	Grants Administrator II	FT	A	GP	Juneau	202	17C / D	12.0		56,703	0	0	36,368	93,071	65,150
06-1564	Grants Administrator II	FT	A	GP	Juneau	202	17A	12.0		50,976	0	0	34,272	85,248	59,674
06-1653	Grants Administrator III	FT	A	SS	Juneau	202	19B / C	12.0		63,722	0	0	38,460	102,182	71,527
06-1672	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,180	0	0	35,445	89,625	62,738
06-1696	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,585	0	0	35,593	90,178	63,125
06-1818	Accounting Clerk	FT	A	GP	Anchorage	200	10B / C	12.0		33,676	0	0	27,942	61,618	43,133
06-1838	Grants Administrator II	FT	A	GP	Juneau	202	17E / F	12.0		59,993	0	0	37,571	97,564	68,295
06-2189	Accountant III	FT	A	GP	Juneau	202	18C / D	12.0		59,659	0	0	37,449	97,108	67,976
06-2196	Administrative Officer I	FT	A	GP	Juneau	202	17E / F	12.0		60,661	0	0	37,816	98,477	68,934
06-2243	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,423	0	0	35,533	89,956	62,969
06-2245	Administrative Officer I	FT	A	GP	Juneau	202	17B / C	12.0		53,775	0	0	35,296	89,071	62,350
06-2255	Accounting Tech II	FT	A	GP	Juneau	202	14B / C	12.0		43,276	0	0	31,455	74,731	52,312
06-2278	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,747	0	0	35,652	90,399	63,279
06-3004	Accountant V	FT	A	SS	Juneau	202	22K / L	12.0		98,820	0	0	51,302	150,122	105,085
06-3107	Accountant III	FT	A	SS	Juneau	202	18M / N	12.0		81,564	0	0	44,988	126,552	88,586
06-3373	Accountant III	FT	A	SS	Juneau	202	18B / C	12.0		60,093	0	0	37,132	97,225	68,058

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**Personal Services Expenditure Detail**  
**Department of Health and Social Services**

**Scenario:** FY2012 Governor (8665)  
**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
06-3461	Accounting Tech I	FT	A	GP	Juneau	202	12E / F	12.0		42,793	0	0	31,278	74,071	51,850
06-3868	Accounting Clerk	FT	A	GP	Anchorage	200	10F / G	12.0		36,892	0	0	29,119	66,011	46,208
06-4002	Administrative Assistant I	FT	A	GP	Juneau	202	12C / D	12.0		39,782	0	0	30,176	69,958	48,971
06-4007	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,261	0	0	35,474	89,735	62,815
06-4027	Administrative Assistant II	FT	A	GP	Juneau	202	14C / D	12.0		45,537	0	0	32,282	77,819	54,473
06-4039	Grants Administrator II	FT	A	GP	Juneau	202	17C / D	12.0		56,703	0	0	36,368	93,071	65,150
06-4049	Budget Analyst IV	FT	A	SS	Juneau	202	21C / D	12.0		77,240	0	0	43,406	120,646	60,323
06-4071	Admin Asst III	FT	A	GP	Juneau	202	15F / G	12.0		54,828	0	0	35,682	90,510	63,357
06-4072	Research Analyst III	FT	A	GP	Juneau	202	18F / G	12.0		67,140	0	0	40,187	107,327	53,664
06-4081	Accounting Tech III	FT	A	GP	Juneau	202	16D / E	12.0		53,775	0	0	35,296	89,071	62,350
06-4092	Program Coordinator I	FT	A	GP	Juneau	202	18F / G	12.0		67,055	0	0	40,155	107,210	53,605
06-4589	Grants Administrator II	FT	A	GP	Juneau	202	17A	12.0		50,976	0	0	34,272	85,248	59,674
06-4612	Administrative Officer II	FT	A	SS	Juneau	202	19A / B	12.0		63,396	0	0	38,341	101,737	71,216
06-5136	Medical Assist Admin IV	FT	A	GP	Juneau	202	21M	12.0		95,520	0	0	50,571	146,091	73,046
06-8343	Grants Administrator III	FT	A	SS	Juneau	202	19E / F	12.0		70,044	0	0	40,773	110,817	77,572
06-8389	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		53,532	0	0	35,207	88,739	62,117
06-8412	Grants Administrator II	FT	A	GP	Juneau	202	17B / C	12.0		54,099	0	0	35,415	89,514	62,660
06-IN0925	College Intern III	FT	N	EE	Juneau	AA	10A	6.0		16,351	375	0	9,886	26,612	18,628
06-IN0926	Student Intern II	FT	N	EE	Juneau	AA	7A	12.0		12,775	293	0	16,864	29,932	20,952
06-X101	Project Coordinator	FT	A	XE	Juneau	AA	19L / M	12.0		79,924	2,183	0	44,244	126,351	88,446

<b>Total Positions</b>		<b>New</b>	<b>Deleted</b>	<b>Total Salary Costs:</b>	5,762,335
<b>Full Time Positions:</b>	96	0	0	<b>Total COLA:</b>	8,630
<b>Part Time Positions:</b>	0	0	0	<b>Total Premium Pay:</b>	2,577
<b>Non Permanent Positions:</b>	0	0	0	<b>Total Benefits:</b>	3,579,092
<b>Positions in Component:</b>	96	0	0	<b>Total Pre-Vacancy:</b>	9,352,634
<b>Total Component Months:</b>	1,146.0			<b>Minus Vacancy Adjustment of 6.36%:</b>	(594,934)
				<b>Total Post-Vacancy:</b>	8,757,700
				<b>Plus Lump Sum Premium Pay:</b>	0
				<b>Personal Services Line 100:</b>	8,757,700

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1002 Federal Receipts	2,920,904	2,735,101	31.23%
1004 General Fund Receipts	6,320,574	5,918,513	67.58%
1007 Inter-Agency Receipts	111,156	104,085	1.19%
<b>Total PCN Funding:</b>	<b>9,352,634</b>	<b>8,757,700</b>	<b>100.00%</b>

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**Line Item Detail**  
**Department of Health and Social Services**  
**Travel**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000	Travel		91.0	92.2	92.2
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>72000 Travel Detail Totals</b>			<b>91.0</b>	<b>92.2</b>	<b>92.2</b>
72100	Instate Travel		65.3	0.0	0.0
72111	Airfare (Instate Employee)	Airfare - Employee In State Travel	0.0	30.6	30.6
72112	Surface Transport (Instate Employee)	Surface Transportation - Employee In State Travel	0.0	4.9	4.9
72113	Lodging (Instate Employee)	Lodging - Employee In State Travel	0.0	14.0	14.0
72114	Meals & Incidentals (Instate Employee)	Meals & Incidentals - Employee In State Travel	0.0	14.0	14.0
72121	Airfare (Instate Nonemployee)	Airfare - Non Employee In State Travel	0.0	1.0	1.0
72123	Lodging (Instate Nonemployee)	Lodging - Non Employee In State Travel	0.0	0.5	0.5
72124	Meals & Incidentals (Instate Nonemp.)	Meals & Incidentals - Non Employee in State Travel	0.0	0.5	0.5
72126	Nontax Reimbursement (Instate Nonemp.)	Non Tax Reimbursement - Non Employee In State Travel	0.0	0.2	0.2
72400	Out Of State Travel		6.9	0.0	0.0
72411	Airfare (Out of state Emp)	Airfare - Employee Out of State Travel	0.0	4.0	4.0
72412	Surface Transport (Out of state Emp)	Surface Transportation - Employee out of State Travel	0.0	1.0	1.0
72413	Lodging (Out of state Emp)	Lodging - Employee Out of State Travel	0.0	2.5	2.5
72414	Meals & Incidentals (Out of state Emp)	Meals & Incidentals - Employee Out of State Travel	0.0	2.0	2.0
72700	Moving Costs		14.3	0.0	0.0
72721	Move Household Goods	Moving - Household Goods	0.0	4.7	4.7
72722	Move Travel/Lodging	Moving - Travel/Lodging	0.0	7.2	7.2
72723	Move Meals	Moving - Meals	0.0	0.8	0.8



**Line Item Detail**  
**Department of Health and Social Services**  
**Travel**

**Component:** Administrative Support Services (320)

**RDU:** Departmental Support Services (106)

Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>72000 Travel Detail Totals</b>			<b>91.0</b>	<b>92.2</b>	<b>92.2</b>
72724	Premove Travel	Moving - Premove Travel	0.0	1.7	1.7
72900	Other Travel Costs		4.5	0.0	0.0
72930	Cash Advance Fee	Cash Advance Fee - One Card	0.0	0.1	0.1
72971	Akpay Travel Expense	Akpay Travel Expense	0.0	2.5	2.5

**Line Item Detail**  
**Department of Health and Social Services**  
**Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000	Services		1,036.8	2,231.2	2,231.2
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>73000 Services Detail Totals</b>			<b>1,036.8</b>	<b>2,231.2</b>	<b>2,231.2</b>
73025		Education Services	33.6	35.0	35.0
73026		Training/Conferences	0.0	50.0	50.0
73029		Memberships	0.0	4.0	4.0
73050		Financial Services	1.5	0.0	0.0
73052		Mgmt/Consulting (Non IA Svcs Financial)	0.0	562.0	562.0
73150		Information Technlgy	27.7	0.0	30.0
73153		IT Equipment Leases	0.0	9.8	9.8
73154		Software Licensing	0.0	45.0	45.0
73155		Software Maintenance	0.0	95.0	115.0
73156		Telecommunication	9.9	0.0	0.0
73157		Television	0.0	1.8	1.8
73225		Delivery Services	10.9	0.0	0.0
73226		Freight	0.0	3.0	3.0
73227		Courier	0.0	9.6	9.6
73228		Postage	0.0	4.6	4.6
73401		Long Distance	0.0	15.0	15.0
73402		Local/Equipment Charges	0.0	10.0	10.0
73404		Cellular Phones	0.0	8.0	8.0
73421	Sef Fuel A87 Allowed	State Equipment Fleet Admin	0.0	3.5	3.5
73423	Sef Oper A87 Allowed	State Equipment Fleet Admin	0.0	3.5	3.5

**Line Item Detail**  
**Department of Health and Social Services**  
**Services**

**Component:** Administrative Support Services (320)

**RDU:** Departmental Support Services (106)

Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor	
<b>73000 Services Detail Totals</b>			<b>1,036.8</b>	<b>2,231.2</b>	<b>2,231.2</b>	
73428	Sef F/C A87 Allowed	State Equipment Fleet Admin	SEF - F/C A87 Allowed	0.0	7.6	7.6
73429	Sef F/C A87 Unallowd	State Equipment Fleet Admin	SEF - F/C A87 Unallowed	0.0	3.5	3.5
73440	Sef Sum A87 Allowed	State Equipment Fleet Admin	SEF - Sum A87 Allowed	0.0	10.5	10.5
73450	Advertising & Promos			0.8	0.0	0.0
73451	Advertising	Advertising		0.0	5.0	5.0
73525	Utilities			1.1	0.0	0.0
73528	Disposal	Disposal including Haz-Mat		0.0	5.0	5.0
73650	Struc/Infstruct/Land			12.4	0.0	0.0
73660	Other Repairs/Maint	Other Repairs & Maintenance		0.0	15.0	15.0
73668	Room/Space	Room Space Rental		0.0	35.0	35.0
73675	Equipment/Machinery			15.3	0.0	0.0
73676	Repairs/Maint. (Non IA- Eq/Machinery)	Repairs Maintenance Non-I/A Equip		0.0	25.0	25.0
73687	Office Furn & Equip(Non IA Rental/Lease)	Rental - Office Equipment		0.0	25.0	25.0
73750	Other Services (Non IA Svcs)			49.3	0.0	0.0
73753	Program Mgmt/Consult	Management Consulting		0.0	100.0	100.0
73756	Print/Copy/Graphics	Print - Copy - Graphics		0.0	10.0	10.0
73804	Economic/Development (IA Svcs)	Labor	Demographics RSA	0.9	10.0	10.0
73805	IT-Non-Telecommnctns	Enterprise Technology Services	Non-Telcom Computer EPR RSA	55.9	75.0	75.0
73806	IT-Telecommunication	Enterprise Technology Services	Telcom PBX, EPR RSA	150.1	150.8	150.8
73807	Storage	E&ED		2.9	0.0	0.0

**Line Item Detail**  
**Department of Health and Social Services**  
**Services**

**Component:** Administrative Support Services (320)

**RDU:** Departmental Support Services (106)

Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor	
<b>73000 Services Detail Totals</b>			<b>1,036.8</b>	<b>2,231.2</b>	<b>2,231.2</b>	
73809	Mail	Central Mail	Central Mail Services RSA	85.6	92.0	92.0
73810	Human Resources	Personnel	Human Resource Services RSA	75.0	100.0	100.0
73811	Building Leases	Leases	Lease Costs RSA	52.7	100.0	100.0
73812	Legal	Law	Regulations Review RSA	2.9	10.0	10.0
73813	Auditing	Legislative Audit	Federal Compliance Audit RSA	125.1	200.0	150.0
73814	Insurance	Risk Management	Risk Management RSA	3.6	4.8	4.8
73815	Financial	Finance	AKSAS/AKPAY RSA	282.7	300.0	300.0
73816	ADA Compliance	Labor Relations	ADA Compliance RSA	0.0	15.0	15.0
73818	Training (Services-IA Svcs)	Admin	Procurement Training Certification	0.0	8.6	8.6
73818	Training (Services-IA Svcs)	H&SS		-6.1	0.0	0.0
73827	Safety (IA Svcs)	Labor		1.1	0.0	0.0
73848	State Equip Fleet	State Equipment Fleet Admin		11.0	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)		I/A Management Consulting Fees RSA	0.0	30.8	30.8
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office	RSA with Commissioner's Office for Support Services	8.5	9.0	9.0
73979	Mgmt/Consulting (IA Svcs)	Information Technology Services	RSA with Information Technology for Support Services	12.1	13.0	13.0
73979	Mgmt/Consulting (IA Svcs)	Public Affairs	RSA with Public Affairs for Support Services	10.3	10.8	10.8

**Line Item Detail**  
**Department of Health and Social Services**  
**Commodities**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000	Commodities		132.3	158.5	158.5
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>74000 Commodities Detail Totals</b>			<b>132.3</b>	<b>158.5</b>	<b>158.5</b>
74200	Business		126.3	0.0	0.0
74222	Books And Educational	Books & Educational	0.0	0.9	0.9
74226	Equipment & Furniture	Equipment & Furniture	0.0	33.2	33.2
74229	Business Supplies	Business Supplies	0.0	65.3	65.3
74233	Info Technology Equip	Info Tech Equipment	0.0	50.0	50.0
74236	Subscriptions	Subscriptions	0.0	3.0	3.0
74480	Household & Instit.		6.0	0.0	0.0
74481	Food Supplies	Food Supplies - Public Meetings	0.0	6.0	6.0
74855	Unleaded	Unleaded Gas	0.0	0.1	0.1

**Restricted Revenue Detail**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51010	Federal Receipts	3,364.9	3,990.1	4,109.6

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51010	Federal Receipts Federal Receipts collected indirect via the dept Cost Allocation Plan.		06355100	1002	0.0	3,990.1	4,109.6
57200	Alc/Da/Mh Sv Blk Grt				42.5	0.0	0.0
57230	Liea Block Grant				62.9	0.0	0.0
57250	Food Stamp Program				441.8	0.0	0.0
57251	WIC Nutrition Program				116.7	0.0	0.0
57260	Title IV A				62.9	0.0	0.0
57301	Title XIX Map				30.4	0.0	0.0
57302	Title Xix Map Admin				1,533.9	0.0	0.0
57303	Title XIX Cert & Lic				18.0	0.0	0.0
57350	Title Iii C1 Con MI				33.3	0.0	0.0

**Restricted Revenue Detail**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51010	Federal Receipts	3,364.9	3,990.1	4,109.6

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
57370	Title Ivc Non Vol Fc				382.8	0.0	0.0
57390	Fed Proj- Social Svc				13.1	0.0	0.0
57415	Behav Risk Factor				26.7	0.0	0.0
57420	Sex Tranmit Dis Cntl				3.8	0.0	0.0
57421	A I D S Program				27.3	0.0	0.0
57430	Title XVIII Medicare				53.2	0.0	0.0
57490	Immunization				35.2	0.0	0.0
57570	Mat Chld Hlth Bk Grt				18.3	0.0	0.0
57580	Preven Hlth Blk Grt				11.3	0.0	0.0
57590	Fed Projects- Health				403.8	0.0	0.0

**Restricted Revenue Detail**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51010	Federal Receipts	3,364.9	3,990.1	4,109.6

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
57905	Juven Jus/Delin Prev				47.0	0.0	0.0



**Restricted Revenue Detail**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts	691.2	727.4	731.3

**Detail Information**

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts RSA with Divisions for Audit Services		06355102A	1007	0.0	118.8	118.8
51015	Interagency Receipts RSA with Divisions for Administrative Support	Department-wide	06355102B	1007	0.0	528.5	528.5
51015	Interagency Receipts RSA placeholder for special department projects.	Department-wide	06355102C	1007	0.0	80.1	84.0
59060	Health & Social Svcs	Department-wide			691.2	0.0	0.0

**Restricted Revenue Detail**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51063	Statutory Designated Program Receipts	0.0	76.8	76.8

**Detail Information**

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51063	Stat Desig Prog Rec		06355100	1108	0.0	76.8	76.8
SDPR were transferred in the original consolidation of Dept Support Services and will be collected yearly by a revenue transfer from the Div of Behavioral Health, Alaska Psychiatric Institute.							

**Restricted Revenue Detail**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51200	Capital Improvement Project Receipts	65.3	61.2	60.8

**Detail Information**

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51200	Cap Improv Proj Rec	Department-wide			65.3	0.0	0.0
51200	Cap Improv Proj Rec CIP receipts collected on various department capital projects.		06355100	1061	0.0	61.2	60.8

**Inter-Agency Services**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2010 Actuals	FY2011	
					Management Plan	FY2012 Governor
73421	Sef Fuel A87 Allowed	SEF - Fuel A87 Allowed	Inter-dept State Equipment Fleet Admin	0.0	3.5	3.5
<b>73421 Sef Fuel A87 Allowed subtotal:</b>				<b>0.0</b>	<b>3.5</b>	<b>3.5</b>
73423	Sef Oper A87 Allowed	SEF - Oper A87 Allowed	Inter-dept State Equipment Fleet Admin	0.0	3.5	3.5
<b>73423 Sef Oper A87 Allowed subtotal:</b>				<b>0.0</b>	<b>3.5</b>	<b>3.5</b>
73428	Sef F/C A87 Allowed	SEF - F/C A87 Allowed	Inter-dept State Equipment Fleet Admin	0.0	7.6	7.6
<b>73428 Sef F/C A87 Allowed subtotal:</b>				<b>0.0</b>	<b>7.6</b>	<b>7.6</b>
73429	Sef F/C A87 Unallowd	SEF - F/C A87 Unallowed	Inter-dept State Equipment Fleet Admin	0.0	3.5	3.5
<b>73429 Sef F/C A87 Unallowd subtotal:</b>				<b>0.0</b>	<b>3.5</b>	<b>3.5</b>
73440	Sef Sum A87 Allowed	SEF - Sum A87 Allowed	Inter-dept State Equipment Fleet Admin	0.0	10.5	10.5
<b>73440 Sef Sum A87 Allowed subtotal:</b>				<b>0.0</b>	<b>10.5</b>	<b>10.5</b>
73804	Economic/Development (IA Svcs)	Demographics RSA	Inter-dept Labor	0.9	10.0	10.0
<b>73804 Economic/Development (IA Svcs) subtotal:</b>				<b>0.9</b>	<b>10.0</b>	<b>10.0</b>
73805	IT-Non-Telecommnctns	Non-Telcom Computer EPR RSA	Inter-dept Enterprise Technology Services	55.9	75.0	75.0
<b>73805 IT-Non-Telecommnctns subtotal:</b>				<b>55.9</b>	<b>75.0</b>	<b>75.0</b>
73806	IT-Telecommunication	Telcom PBX, EPR RSA	Inter-dept Enterprise Technology Services	150.1	150.8	150.8
<b>73806 IT-Telecommunication subtotal:</b>				<b>150.1</b>	<b>150.8</b>	<b>150.8</b>
73807	Storage		Inter-dept E&ED	2.9	0.0	0.0
<b>73807 Storage subtotal:</b>				<b>2.9</b>	<b>0.0</b>	<b>0.0</b>
73809	Mail	Central Mail Services RSA	Inter-dept Central Mail	85.6	92.0	92.0
<b>73809 Mail subtotal:</b>				<b>85.6</b>	<b>92.0</b>	<b>92.0</b>
73810	Human Resources	Human Resource Services RSA	Inter-dept Personnel	75.0	100.0	100.0
<b>73810 Human Resources subtotal:</b>				<b>75.0</b>	<b>100.0</b>	<b>100.0</b>
73811	Building Leases	Lease Costs RSA	Inter-dept Leases	52.7	100.0	100.0
<b>73811 Building Leases subtotal:</b>				<b>52.7</b>	<b>100.0</b>	<b>100.0</b>
73812	Legal	Regulations Review RSA	Inter-dept Law	2.9	10.0	10.0
<b>73812 Legal subtotal:</b>				<b>2.9</b>	<b>10.0</b>	<b>10.0</b>
73813	Auditing	Federal Compliance Audit RSA	Inter-dept Legislative Audit	125.1	200.0	150.0
<b>73813 Auditing subtotal:</b>				<b>125.1</b>	<b>200.0</b>	<b>150.0</b>
73814	Insurance	Risk Management RSA	Inter-dept Risk Management	3.6	4.8	4.8
<b>73814 Insurance subtotal:</b>				<b>3.6</b>	<b>4.8</b>	<b>4.8</b>
73815	Financial	AKSAS/AKPAY RSA	Inter-dept Finance	282.7	300.0	300.0
<b>73815 Financial subtotal:</b>				<b>282.7</b>	<b>300.0</b>	<b>300.0</b>
73816	ADA Compliance	ADA Compliance RSA	Inter-dept Labor Relations	0.0	15.0	15.0

**Inter-Agency Services**  
**Department of Health and Social Services**

**Component:** Administrative Support Services (320)  
**RDU:** Departmental Support Services (106)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2011		
				FY2010 Actuals	Management Plan	FY2012 Governor
<b>73816 ADA Compliance subtotal:</b>				<b>0.0</b>	<b>15.0</b>	<b>15.0</b>
73818	Training (Services-IA Svcs)	Procurement Training Certification	Inter-dept Admin	0.0	8.6	8.6
73818	Training (Services-IA Svcs)		Intra-dept H&SS	-6.1	0.0	0.0
<b>73818 Training (Services-IA Svcs) subtotal:</b>				<b>-6.1</b>	<b>8.6</b>	<b>8.6</b>
73827	Safety (IA Svcs)		Inter-dept Labor	1.1	0.0	0.0
<b>73827 Safety (IA Svcs) subtotal:</b>				<b>1.1</b>	<b>0.0</b>	<b>0.0</b>
73848	State Equip Fleet		Inter-dept State Equipment Fleet Admin	11.0	0.0	0.0
<b>73848 State Equip Fleet subtotal:</b>				<b>11.0</b>	<b>0.0</b>	<b>0.0</b>
73979	Mgmt/Consulting (IA Svcs)	RSA with Commissioner's Office for Support Services	Intra-dept Commissioner's Office	8.5	9.0	9.0
73979	Mgmt/Consulting (IA Svcs)	RSA with Information Technology for Support Services	Intra-dept Information Technology Services	12.1	13.0	13.0
73979	Mgmt/Consulting (IA Svcs)	RSA with Public Affairs for Support Services	Intra-dept Public Affairs	10.3	10.8	10.8
<b>73979 Mgmt/Consulting (IA Svcs) subtotal:</b>				<b>30.9</b>	<b>32.8</b>	<b>32.8</b>
<b>Administrative Support Services total:</b>				<b>874.3</b>	<b>1,127.6</b>	<b>1,077.6</b>
<b>Grand Total:</b>				<b>874.3</b>	<b>1,127.6</b>	<b>1,077.6</b>