

**Information Technology Projects**

**FY2012 Request: \$1,250,000**

**Reference No: 51785**

**AP/AL:** Appropriation

**Project Type:** Information Technology / Systems / Communication

**Category:** Law and Justice

**Location:** Statewide

**House District:** Statewide (HD 1-40)

**Impact House District:** Statewide (HD 1-40)

**Contact:** Dave Blaisdell

**Estimated Project Dates:** 07/01/2011 - 06/30/2016 **Contact Phone:** (907)465-3673

**Brief Summary and Statement of Need:**

1) \$750,000 - Upgrade server room, continue ProLaw deployment and Obtain a Security Audit 2) \$300,000 - E-Discovery Solution; and 3) \$200,000 - Statutes and Regulations Database Search Engine development. Each of the projects will continue Law's efforts to more efficiently prosecute crime and provide legal services to state government for the protection and benefit of Alaska's citizens.

| <b>Funding:</b> | <u>FY2012</u> | <u>FY2013</u> | <u>FY2014</u> | <u>FY2015</u> | <u>FY2016</u> | <u>FY2017</u> | <u>Total</u> |
|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| Gen Fund        | \$1,250,000   |               |               |               |               |               | \$1,250,000  |
| <b>Total:</b>   | \$1,250,000   | \$0           | \$0           | \$0           | \$0           | \$0           | \$1,250,000  |

|   |  |                                       |   |                                   |
|---|--|---------------------------------------|---|-----------------------------------|
| <input type="checkbox"/> State Match Required | <input checked="" type="checkbox"/> One-Time Project | <input type="checkbox"/> Phased - new | <input type="checkbox"/> Phased - underway  | <input type="checkbox"/> On-Going |
| 0% = Minimum State Match % Required           |  | <input type="checkbox"/> Amendment    | <input type="checkbox"/> Mental Health Bill |                                   |

**Operating & Maintenance Costs:**

|                      | <u>Amount</u>    | <u>Staff</u> |
|----------------------|------------------|--------------|
| Project Development: | 100,000          | 0            |
| Ongoing Operating:   | 0                | 0            |
| One-Time Startup:    | 1,150,000        |              |
| <b>Totals:</b>       | <b>1,250,000</b> | <b>0</b>     |

**Additional Information / Prior Funding History:**

Sec1, SLA2005, Ch3, P58, L8-11 \$1,000.0

**Project Description/Justification:**

**Information Technology Capital Project Review Form FY2011**

**1. Has this project been previously approved? No**

**2. What is the purpose of the project?** 1) (a) \$750,000 - Upgrade server room to a standard that will accommodate our current and 3-5 year requirements including upgrading our current cabling plant in the server room, installing and relocating electrical circuits and lights, wiring for and installing a server room UPS and installing an air conditioning system. (b) Continue ProLaw deployment integrating document management functionality of the ProLaw case management system to improve work process and information flow; and (c) obtain a Security Audit; 2) \$300,000 - Identify and deploy an e-discovery solution for civil litigation and Public Records Act matters involving a few pages to hundreds of thousands of pages of non-electronic and electronic records. The e-discovery solution would be used for all or some of the following discovery-related tasks: (a) identification, (b) preservation and collection, (c) processing, review, and analysis, (d)

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production, and (e) presentation. Deploying an e-discovery solution will involve purchasing hardware (including servers, desktop computers with substantial processing and memory capabilities, and large-volume scanners) and software licenses to collect, process, review, organize, redact, and produce records; 3) \$200,000 - To improve the accuracy, performance and accessibility of the State of Alaska Statute and Regulations database.

| Project cost:                        | Capital:    |         |         | Annual O&M costs or savings |
|--------------------------------------|-------------|---------|---------|-----------------------------|
|                                      | Prior Years | FY 2010 | FY 2011 |                             |
| General Funds                        | \$1,000.0   |         |         |                             |
| General Fund Match                   |             |         |         |                             |
| General Fund Program Receipts        |             |         |         |                             |
| I/A Receipts (dept. and fund source) |             |         |         |                             |
| Other Funds (name and fund number)   |             |         |         |                             |
| Federal Funds                        |             |         |         |                             |
| Total                                | \$1,000.0   |         |         |                             |

**3. Is this a new systems development project?** No with the exception that the E-Discovery tool will be a new tool.

**Upgrade or enhancement to existing department capabilities?** Yes - Will continue deployment of our case management system and increase the Department's technology capacity.

**4. Specifically, what hardware, software, consulting services, or other items will be purchased with this expenditure? (Include a line item breakdown.)**

1. Upgrade to environmental (i.e. power and cooling) \$150.0
2. Consulting services to provide assistance with the deployment of document management \$500.0
3. Consulting services to develop a security audit and continuity of operations plan \$100.0
4. Enhancements to the search engine used on BASIS. \$200.0
5. Software and equipment to deploy an electronic discovery tool. 300.0

**5. How will service to the public measurably improve if this project is funded?** Improve accessibility and simplify the use of the State of Alaska Statute and Regulations database.

**6. Does project affect the way in which other public agencies will conduct their business?** It should improve the current processes for completing public records requests and legal discovery and when conducting investigations.

Improve the performance and accessibility of the State of Alaska Statute and Regulations database.

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- 7. What are the potential out-year cost implications if this project is approved? (Bandwidth requirements, etc.)** E-Discovery solution should benefit all departments as the state continues its efforts to comply with Public Records Act requests, legal discovery and investigations by making these processes more efficient. These projects will utilize some bandwidth mainly between Juneau and Anchorage.
- 8. What will happen if the project is not approved?** Law will continue to fall further behind the technology curve. Without an e-discovery solution the State could be penalized for failing to properly respond to public records requests and in litigation.

Without the requested server room improvements the department will be unable to meet the requirements of projects already planned.