

# **State of Alaska FY2012 Governor's Operating Budget**

## **Department of Transportation/Public Facilities Vessel Operations Management Component Budget Summary**

## Component: Vessel Operations Management

### Contribution to Department's Mission

To provide safe, secure, reliable, and efficient transportation of people, goods, and vehicles through the Alaska Marine Highway System (AMHS) by developing sound policy and procedures for operations, and staffing with well trained professionals who are sensitive to the needs of our customers.

### Core Services

- Vessel Operations Management oversees the operation of 11 vessels and 16 State-owned terminals with 772 vessel employees and 163 personnel ashore.
- Develop, implement and enforce policies and procedures for AMHS.
- Enforce labor contracts and schedule qualified employees for work assignments to meet required staffing levels including vacation and sick leave reliefs.
- Provide training of vessel and terminal personnel to enhance safety and service for the traveling public and meet the Standards for Training, Certification and Watch-keeping for Seafarers (STCW) requirements, along with all other required federal maritime, State operating and Occupational Safety and Health Administration (OSHA) requirements.
- Provide support for vessel and terminal personnel in the performance of their duties to enhance efficient and customer-oriented operations.
- Provide security for employees, passengers, and vessels as per the System-wide security regulations of the federal Maritime Transportation Security Act (MTSA).
- Work with State and federal emergency management officials to ensure that all required plans, drills, exercises, and coordination is satisfied, and to ensure that the AMHS is capable of a safe and efficient response in the event of a State or national emergency.

### Key Component Challenges

The future planning of the fleet configuration is critical. Long-term policy decisions will need to be made with regard to the integration of a new class of shuttle ferry capable of operating in Lynn Canal, one operating from Ketchikan to Prince Rupert and a potential new class of vessel with overnight capacity operating between Ketchikan and Juneau. There is also the possibility that the new class of shuttle ferry could also operate in Prince William Sound. The phasing out and re-routing of older vessels in the fleet will be a critical component of long-range savings in operating costs.

It is now assumed that a new vessel design for the M/V Tustumena replacement should be seriously considered. The M/V Tustumena was built in 1963, and has operated on routes which have very harsh weather, which in turn creates a very high degree of wear on the ship and its associated systems. Going forward it will be a challenge to the system to secure the required design funding.

Fast Vehicle Ferry (FVF) crew training and retention under the demanding High Speed Craft Code continues to challenge the AMHS, and the AMHS continues to attempt to cross route train as many FVF deck officers as possible so as to utilize them on all FVF routes. It is also becoming increasingly challenging to retain a sufficient number of core low union seniority deck officers, with pilotage qualifications. The fleet operates all 11 ships during the summer months, and thus requires a high level of deck officer staffing during the summer months, and then, due to budget considerations reduces the amount of ships operating during the winter months, which then in many cases creates a situation where the system does not have enough jobs to offer some low seniority deck officers during winter, and thus in some cases loses these valuable vessel employees to other maritime companies, who can offer a more stable year round work environment.

Standard fleet training requirements and the ever increasing federal maritime requirements continue to challenge the System. In response, the AMHS negotiated and was successful in incorporating deck officer training in the recently signed labor contracts and continues to utilize that training especially for the Chief mate to Master training curriculum.

As the current mainline vessels age, the accelerated maintenance demands will be difficult as the System faces the possibility of diminishing federal funds necessary for those repairs. It will be increasingly important that the AMHS secures sufficient State capital and deferred maintenance funding to keep up with repairs and increasing regulations. As the vessels age, the System is now also facing mid-life engine replacement requirements, which in today's dollars on average will cost approximately \$25 million per ship.

The System also faces challenges with the condition and premature failure and degradation of the fast ferry engines. The System is currently looking at various options, and legal remedies which would provide for continued service of the fast ferries, while still looking at the best interest of the State with regards to its investment made in purchasing the fast ferries.

Federal rules require security plans to be in place for both vessels and terminals. Compliance with these rules requires changes to both the physical terminal infrastructure and training for both shipboard and terminal employees. The AMHS is in the final stages of streamlining and updating all terminal and vessel security plans and developing a vessel master security plan which will also include training and drills. The System has been successful in obtaining federal security grants and has also secured State capital funding to match those federal grants. The system has also received a federal security grant to secure a bomb detection dog and handler. With regard to the bomb dog and handler, at some point the handler will need to transition from the status of a subcontractor in essence financed with federal grand funding to one funded by State funds. This situation will also challenge the AMHS. The State is also drafting a Memorandum of Agreement with the US Transportation Security Agency (TSA), so as to agree to terms which would allow the AMHS the ability to utilize the TSA's bomb detection dogs and handlers. The process of getting to the MOA continues to be very challenging. In addition to the existing and ever increasing federal security regulations, it is also assumed that the TSA will slowly become more involved with marine terminal security, in much the same way which they are currently involved with aviation terminal security. Going forward the logistics of this TSA security involvement will continue to challenge the AMHS. Federal and State OSHA regulations require additional safety audits and adherence to OSHA regulations, along with the challenge of complying with hazardous material regulations, for all AMHS's operated terminals and warehouses. Compliance with, and participation in, the ever increasing development of both federal and state emergency management plans will be both a financial and shoreside operational staffing challenge.

The AMHS is also challenged with complying with ever increasing environmental regulations; these regulations encompass hazardous materials and the carriage, stowage and disposal of such materials. The State must also comply with ever increasing US Environmental Protection Agency regulations, and the State of Alaska's, Departmental of Environmental Conservation regulations.

The AMHS continues to move forward with the new automated crew dispatch system which will allow the AMHS to be more efficient with all aspects of the complex crew dispatching and record keeping process. The new dispatch system will also upgrade and replace the present vessel scheduling, and crew certification recordkeeping computer program.

The AMHS is moving forward with the replacement of its present reservations system with a more efficient, modern, up to date, and less labor intensive system. The new reservations system will improve the point of sales and financial accounting transactions on and off the vessels. The AMHS will continue making improvements to its present on-line reservations system OARS until the new reservations system replaces it, allowing customers to make reservations from personal computers. The process of re-writing the System's traffic manual, which contains the business rules of the AMHS, has been completed, and going forward will be incorporated into the new reservations system. This manual has been renamed to the Customer Service Manual. A challenge going forward with this new manual will be to make the necessary changes to the document and keep those changes consistent in both the terminal, and aboard the ships. The AMHS web site has also been completely overhauled and is continually being updated.

The AMHS will continue with the implementation of an internet based satellite communication system on board its vessels. The AMHS has signed a new broadband contract, and has sufficient broadband now in place so as to provide the necessary 24/7 vessel operational satellite communications, needed to operate the ships efficiently. It is assumed that, should enough broadband exist after all ships primary communication needs are met that the AMHS will offer the use of the internet cafe system to on-board customers at no charge and use this as a marketing tool. Should the system require additional broadband to provide customer wireless services, additional State funding will be necessary. Once the entire fleet is equipped with this capability it will allow the System to operate its current

reservation system much more efficiently, with a continuous real time accounting of the System's reservation status along with more efficiencies and increased revenue possibilities for ticket sales. This equipment will also instantly detect non-sufficient fund (NSF) checks or bad credit cards when attempts are made to purchase goods or services thus providing savings to the System in bad check and credit card liability. Installation of the satellite systems continues to be conducted during federally funded projects, but with the possibility of diminishing federal funding and the ever increasing repairs required to keep the aging vessels operating, the installation of these systems may require State funding for the last two remaining vessels. The installation of these new systems has also proven to be challenging with our older ships.

Fleet personnel retirement and turnover is causing management to apply aggressive employee recruitment via maritime academies. Loss of deck officers through retirements, and the need for more stable year round employment, has proven to be a challenge, and has created an increase in on board premium overtime, as those officers with the required pilotage must supplement those without the necessary pilotage.

## **Significant Changes in Results to be Delivered in FY2012**

No significant changes are anticipated.

## **Major Component Accomplishments in 2010**

- 411 total operating weeks of service was provided in Southeast and Southwest Alaska, including cross-Gulf of Alaska service connecting the two service areas and the interior.
- Continued to make System-wide improvements to the required federal Maritime Transportation Security Act (MTSA) security plans, operations, and training for vessel, shoreside, and terminal personnel. Continued to work towards a system wide consolidated terminal security plan. Continued upgrades have been made to the terminal security infrastructure, as per federal requirements.
- Increased System-wide ridership and vehicle transports over last year's numbers.
- Maintained continued certification of the International Safety Management (ISM), Safety Management System (SMS), along with associated additional risk assessment requirements. Maritime Transportation Security Act (MTSA), both federal and state OSHA regulations, state and federal environmental hazardous material regulations, and state disaster planning and drills.
- Continued the process of developing a new reservation system.
- Completed the process of the re-write of the System Traffic Manual, now called the Customer Service Manual.
- Published both winter and summer schedules earlier than the previous year.
- Continued to maintain and meet federal regulatory requirements for all vessels.
- Signed new amended lease agreement with the Port of Bellingham which will allow additional summer sailing of the M/V Kennicott out of Bellingham.
- Continue to improve and become more efficient with the System's new Buyspeed On Line (BSO) procurement computer program, via close coordination with the System's procurement group in Juneau. This new procurement application is very important, in that it streamlines and reduces the labor component as well as operational expenses which had been necessary to accomplish the System's requisitions needs.
- Signed a broadband contract with satellite provider Radio Holland
- Purchased 20 acres of tideland, along with 10 acres of uplands and large warehouse in Ward Cove Alaska.
- Department of Transportation and Alaska Industrial Development Authority have signed a Functional Replacement Agreement, which will, going forward, potentially provide for the development of the newly purchased Ward Cove property.

## **Statutory and Regulatory Authority**

AS 19 Highways & Ferries  
AS 44 State Government

**Contact Information**

**Contact:** Jim Beedle, Deputy Commissioner, Marine Operations  
**Phone:** (907) 465-6977  
**Fax:** (907) 586-8365  
**E-mail:** James.Beedle@alaska.gov

**Vessel Operations Management  
Component Financial Summary**

*All dollars shown in thousands*

	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	3,735.0	3,899.8	4,032.3
72000 Travel	75.5	85.9	85.9
73000 Services	114.5	111.5	111.5
74000 Commodities	29.4	43.8	43.8
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>3,954.4</b>	<b>4,141.0</b>	<b>4,273.5</b>
<b>Funding Sources:</b>			
1061 Capital Improvement Project Receipts	91.0	123.8	127.9
1076 Marine Highway System Fund	3,863.4	4,017.2	4,145.6
<b>Funding Totals</b>	<b>3,954.4</b>	<b>4,141.0</b>	<b>4,273.5</b>

**Estimated Revenue Collections**

Description	Master Revenue Account	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Capital Improvement Project Receipts	51200	91.0	123.8	127.9
<b>Restricted Total</b>		<b>91.0</b>	<b>123.8</b>	<b>127.9</b>
<b>Total Estimated Revenues</b>		<b>91.0</b>	<b>123.8</b>	<b>127.9</b>

**Summary of Component Budget Changes  
From FY2011 Management Plan to FY2012 Governor**

*All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
<b>FY2011 Management Plan</b>	<b>0.0</b>	<b>4,017.2</b>	<b>123.8</b>	<b>0.0</b>	<b>4,141.0</b>
<b>Adjustments which will continue current level of service:</b>					
-FY 2012 Personal Services increases	0.0	148.9	5.4	0.0	154.3
-FY 2011 Over/Understated GGU/SU salary adjustments	0.0	-20.5	-1.3	0.0	-21.8
<b>FY2012 Governor</b>	<b>0.0</b>	<b>4,145.6</b>	<b>127.9</b>	<b>0.0</b>	<b>4,273.5</b>

**Vessel Operations Management  
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2011 Management Plan	FY2012 Governor		
Full-time	42	42	Annual Salaries	2,566,979
Part-time	0	0	COLA	8,799
Nonpermanent	0	0	Premium Pay	61,798
			Annual Benefits	1,648,699
			<i>Less 5.93% Vacancy Factor</i>	<i>(253,975)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>42</b>	<b>42</b>	<b>Total Personal Services</b>	<b>4,032,300</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Clerk	0	0	0	2	2
Accounting Tech I	0	0	0	1	1
Accounting Tech II	0	0	0	1	1
Admin Asst III	0	0	0	1	1
Administrative Assistant II	0	0	0	1	1
Administrative Officer II	0	0	0	1	1
Amhs Dispatch Supervisor	0	0	0	1	1
Amhs Dispatcher	0	0	0	5	5
Amhs Safety Mgmt Coordinator	0	0	0	1	1
Amhs Security Officer	0	0	0	1	1
Analyst/Programmer II	0	0	0	1	1
Analyst/Programmer V	0	0	1	0	1
Asst Port Captain	0	0	0	1	1
Budget Analyst III	0	0	0	1	1
Division Director	0	0	0	1	1
Marine Trans Srvs Mgr	0	0	0	2	2
Micro/Network Spec I	0	0	0	2	2
Micro/Network Spec II	0	0	0	1	1
Micro/Network Tech II	0	0	0	1	1
Office Assistant I	0	0	0	1	1
Office Assistant II	0	0	0	4	4
Passenger Services Insp	0	0	0	2	2
Port Captain	0	0	0	3	3
Research Analyst II	0	0	0	1	1
Safety Officer	0	0	0	1	1
Secretary	0	0	0	1	1
Ship Services Mgr/Port Steward	0	0	1	0	1
Training Specialist I	0	0	0	1	1
Vessel Scheduling Coordinator	0	0	0	1	1
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>40</b>	<b>42</b>

**Component Detail All Funds**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

	<b>FY2010 Actuals</b>	<b>FY2011 Conference Committee (Final)</b>	<b>FY2011 Authorized</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>	<b>FY2011 Management Plan vs FY2012 Governor</b>	
71000 Personal Services	3,735.0	3,761.8	3,769.8	3,899.8	4,032.3	132.5	3.4%
72000 Travel	75.5	85.9	85.9	85.9	85.9	0.0	0.0%
73000 Services	114.5	111.5	111.5	111.5	111.5	0.0	0.0%
74000 Commodities	29.4	43.8	43.8	43.8	43.8	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>3,954.4</b>	<b>4,003.0</b>	<b>4,011.0</b>	<b>4,141.0</b>	<b>4,273.5</b>	<b>132.5</b>	<b>3.2%</b>
<b>Fund Sources:</b>							
1061 CIP Rcpts	91.0	123.6	123.8	123.8	127.9	4.1	3.3%
1076 Marine Hwy	3,863.4	3,879.4	3,887.2	4,017.2	4,145.6	128.4	3.2%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>3,863.4</b>	<b>3,879.4</b>	<b>3,887.2</b>	<b>4,017.2</b>	<b>4,145.6</b>	<b>128.4</b>	<b>3.2%</b>
<b>Other Funds</b>	<b>91.0</b>	<b>123.6</b>	<b>123.8</b>	<b>123.8</b>	<b>127.9</b>	<b>4.1</b>	<b>3.3%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	42	42	42	42	42	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)

**RDU:** Marine Highway System (334)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2011 Conference Committee (Final) To FY2011 Authorized *****												
<b>FY2011 Conference Committee</b>												
	ConfCom	4,003.0	3,761.8	85.9	111.5	43.8	0.0	0.0	0.0	42	0	0
1061 CIP Rcpts		123.6										
1076 Marine Hwy		3,879.4										
<b>ADN 25-1-7619 FY2011 Non-covered Salary Increase Year 1, CH 56 SLA 10 (HB 421) (Sec 2 CH 41 SLA 10 P 51 L 8)</b>												
	FisNot	8.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1061 CIP Rcpts		0.2										
1076 Marine Hwy		7.8										
: \$8.0												
<b>Subtotal</b>		<b>4,011.0</b>	<b>3,769.8</b>	<b>85.9</b>	<b>111.5</b>	<b>43.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>42</b>	<b>0</b>	<b>0</b>

***** Changes From FY2011 Authorized To FY2011 Management Plan *****												
<b>ADN 25-1-3040 Transfer Authority from Reservations &amp; Marketing to Comply with OMB PS Vacancy Factor Guidelines</b>												
	Trin	130.0	130.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1076 Marine Hwy		130.0										
Due to minimal vacancies, incumbents at higher ranges and higher steps, and the overtime needed to dispatch for the vessels 24/7, it is necessary to move authorization to bring Personal Services in Vessels Operations Management within vacancy factor guidelines. An improvement in the technologies used during the reservation process has resulted in a reduction in the cost of services for Reservations to produce and mail schedules, reservation confirmations and tickets, making available the authority to transfer.												
<b>Subtotal</b>		<b>4,141.0</b>	<b>3,899.8</b>	<b>85.9</b>	<b>111.5</b>	<b>43.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>42</b>	<b>0</b>	<b>0</b>

***** Changes From FY2011 Management Plan To FY2012 Governor *****												
<b>FY 2012 Personal Services increases</b>												
	SalAdj	154.3	154.3	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1061 CIP Rcpts		5.4										
1076 Marine Hwy		148.9										

This change record includes the following personal services increases:  
: \$154.3

Alaska State Employees Assn (GGU) FY2012 Health Insurance Increased Costs : \$42.8

Confidential Employees Assn (CEA) FY2012 Health Insurance Increased Costs : \$11.2

**Change Record Detail - Multiple Scenarios With Descriptions**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)

**RDU:** Marine Highway System (334)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Alaska Public Employees Assn (SU) FY2012 Health Insurance Increased Costs : \$20.6												
Non-Covered Employees FY2012 Health Insurance Increased Costs : \$5.7												
Alaska State Employees Association (GGU) FY 12 COLA increases : \$28.7												
Confidential Employees Association (KK) FY 12 COLA increases : \$10.0												
Alaska Public Employees Association (SU) FY 12 COLA increases : \$21.5												
Non-Covered Employees FY 12 COLA increases : \$8.5												
Alaska Public Employees Association - APEA Geographic Differential for SU : \$5.2												
Confidential Employees Association Geographic Differential for KK : \$0.1												
<b>FY 2011 Over/Understated GGU/SU salary adjustments</b>												
	SalAdj	-21.8	-21.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1061 CIP Rcpts	-1.3											
1076 Marine Hwy	-20.5											
When the SU and GGU salary adjustments were calculated, errors were made that understated some GGU amounts and overstated some SU amounts. This change record identifies the over and under stated amounts associated with these calculations.: \$-21.8												
<b>Totals</b>		<b>4,273.5</b>	<b>4,032.3</b>	<b>85.9</b>	<b>111.5</b>	<b>43.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>42</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Transportation/Public Facilities**

**Scenario:** FY2012 Governor (8665)  
**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
25-0107	Analyst/Programmer V	FT	A	SS	Juneau	202	22L / M	12.0		100,835	0	0	53,643	154,478	0
25-0108	Micro/Network Spec II	FT	A	SS	Ketchikan	200	20E / F	12.0		74,359	0	0	43,534	117,893	0
25-0274	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15E / F	12.0		54,168	0	27,918	46,460	128,546	0
25-0459	Accounting Tech II	FT	A	SS	Ketchikan	600	14D / E	12.0		48,057	0	0	33,492	81,549	0
25-0959	Micro/Network Spec I	FT	A	GP	Ketchikan	200	18B / C	12.0		56,148	0	0	37,057	93,205	0
25-2246	Administrative Officer II	FT	A	SS	Ketchikan	200	19J / K	12.0		74,111	0	0	43,440	117,551	0
25-2249	Micro/Network Tech II	FT	A	GP	Ketchikan	200	16A / B	12.0		48,408	0	0	34,102	82,510	0
25-2342	Division Director	FT	A	XE	Ketchikan	AA	27K	12.0		121,704	3,214	0	60,553	185,471	0
25-2433	Office Assistant II	FT	A	GP	Ketchikan	200	10C / D	12.0		34,080	0	0	28,632	62,712	0
25-3086	Secretary	FT	A	GP	Ketchikan	200	11G / J	12.0		40,973	0	0	31,264	72,237	0
25-3088	Amhs Dispatch Supervisor	FT	A	KK	Ketchikan	200	16F / J	12.0		60,288	0	0	38,138	98,426	0
25-3093	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15B / C	12.0		47,431	0	6,158	35,580	89,169	0
25-3154	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15L / M	12.0		62,760	0	14,481	44,611	121,852	0
25-3156	Analyst/Programmer II	FT	A	GP	Ketchikan	200	16A / B	12.0		47,828	0	0	33,881	81,709	0
25-3161	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15F / J	12.0		54,591	0	7,083	38,667	100,341	0
25-3174	Port Captain	FT	A	SS	Ketchikan	200	23B / C	12.0		81,328	0	0	46,195	127,523	0
25-3175	Office Assistant II	FT	A	GP	Ketchikan	200	10E / F	12.0		35,794	0	0	29,286	65,080	0
25-3186	Port Captain	FT	A	SS	Ketchikan	200	23E / F	12.0		89,779	0	0	49,422	139,201	0
25-3193	Budget Analyst III	FT	A	GP	Ketchikan	200	19E / F	12.0		66,920	0	0	41,170	108,090	0
25-3225	Accounting Tech I	FT	A	GP	Ketchikan	200	12D / E	12.0		39,765	0	0	30,802	70,567	0
25-3228	Vessel Scheduling Coordinator	FT	A	GP	Ketchikan	200	17D / E	12.0		56,228	0	0	37,088	93,316	0
25-3246	Amhs Dispatcher	FT	A	KK	Ketchikan	200	15B / C	12.0		48,595	0	6,158	36,025	90,778	0
25-3327	Passenger Services Insp	FT	A	GP	Ketchikan	200	17F / G	12.0		61,524	0	0	39,110	100,634	0
25-3328	Port Captain	FT	A	SS	Ketchikan	200	23E / F	12.0		90,333	0	0	49,633	139,966	0
25-3333	Ship Services Mgr/Port Steward	FT	A	SS	Juneau	202	21M / N	12.0		98,106	0	0	52,601	150,707	0
25-3335	Admin Asst III	FT	A	SS	Ketchikan	600	15E / F	12.0		52,422	0	0	35,159	87,581	0
25-3337	Asst Port Captain	FT	A	SS	Ketchikan	200	21A / B	12.0		70,467	0	0	42,048	112,515	0
25-3339	Marine Trans Svcs Mgr	FT	A	XE	Ketchikan	AA	24J / K	12.0		104,068	2,876	0	54,733	161,677	0
25-3340	Accounting Clerk	FT	A	GP	Ketchikan	200	10J	12.0		39,648	0	0	30,758	70,406	0
25-3342	Micro/Network Spec I	FT	A	GP	Ketchikan	200	18C / D	12.0		59,310	0	0	38,265	97,575	0
25-3344	Safety Officer	FT	A	GP	Ketchikan	200	18B / C	12.0		56,388	0	0	37,149	93,537	0
25-3387	Amhs Safety Mgmt Coordinator	FT	A	GP	Ketchikan	200	19D / E	12.0		64,741	0	0	40,338	105,079	0
25-3435	Passenger Services Insp	FT	A	GP	Ketchikan	200	17G	12.0		61,524	0	0	39,110	100,634	0
25-3473	Office Assistant I	FT	A	GP	Ketchikan	200	8F / G	12.0		33,584	0	0	28,442	62,026	0
25-3478	Administrative Assistant II	FT	A	SS	Ketchikan	600	14B / C	12.0		44,873	0	0	32,277	77,150	0
25-3545	Training Specialist I	FT	A	GP	Ketchikan	200	16J / K	12.0		62,220	0	0	39,376	101,596	0

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Personal Services Expenditure Detail**  
**Department of Transportation/Public Facilities**

**Scenario:** FY2012 Governor (8665)  
**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
25-3586	Research Analyst II	FT	A	GP	Ketchikan	200	16D / E	12.0		53,353	0	0	35,990	89,343	0
25-3595	Amhs Security Officer	FT	A	GP	Ketchikan	200	19F / G	12.0		68,658	0	0	41,834	110,492	0
25-3602	Marine Trans Svcs Mgr	FT	A	XE	Ketchikan	AA	24F / J	12.0		98,013	2,709	0	52,421	153,143	0
25-3653	Office Assistant II	FT	A	GP	Ketchikan	200	10B / C	12.0		33,400	0	0	28,372	61,772	0
25-3654	Accounting Clerk	FT	A	GP	Ketchikan	200	10B / C	12.0		33,584	0	0	28,442	62,026	0
25-3739	Office Assistant II	FT	A	GP	Ketchikan	200	10E / F	12.0		36,613	0	0	29,599	66,212	0
													<b>Total Salary Costs:</b>	2,566,979	
													<b>Total COLA:</b>	8,799	
													<b>Total Premium Pay:</b>	61,798	
													<b>Total Benefits:</b>	1,648,699	
													<b>Total Pre-Vacancy:</b>	4,286,275	
													<b>Minus Vacancy Adjustment of 5.93%:</b>	(253,975)	
													<b>Total Post-Vacancy:</b>	4,032,300	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	4,032,300	

	Total Positions	New	Deleted
<b>Full Time Positions:</b>	42	0	0
<b>Part Time Positions:</b>	0	0	0
<b>Non Permanent Positions:</b>	0	0	0
<b>Positions in Component:</b>	42	0	0

**Total Component Months:** 504.0

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1039 U/A Indirect Cost Recovery	135,998	127,940	3.17%
1076 Marine Highway System Fund	4,150,277	3,904,360	96.83%
<b>Total PCN Funding:</b>	<b>4,286,275</b>	<b>4,032,300</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Travel**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000	Travel		75.5	85.9	85.9
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>72000 Travel Detail Totals</b>			<b>75.5</b>	<b>85.9</b>	<b>85.9</b>
72100	Instate Travel	Travel to review material conditions of vessels, review operating procedures at terminals and on vessels, confer with naval architects and union leaders, review vessel overhauls and ship repairs.	51.1	52.0	52.0
72400	Out Of State Travel	Travel for recruitment, conferences and training seminars.	24.4	23.9	23.9
72700	Moving Costs	Moving and relocation costs for employees; includes the pre-move meals and lodging, temporary meals and lodging and the actual move costs paid to both vendors and employees.	0.0	10.0	10.0

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000	Services		114.5	111.5	111.5
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>73000 Services Detail Totals</b>			<b>114.5</b>	<b>111.5</b>	<b>111.5</b>
73025	Education Services	Educational services including training, conferences and employee tuition.	6.2	6.9	7.0
73050	Financial Services	Financial services (e.g. consulting, accounting, claims, judgments, uncleared One-Card transactions).	0.0	1.0	3.0
73150	Information Technlgy	Represents a broad range of data processing, telecommunications and communications services.	5.3	6.0	6.0
73156	Telecommunication	Long distance and cellular charges.	28.0	50.0	49.0
73225	Delivery Services	Delivery services including freight and courier service.	0.7	2.0	2.0
73450	Advertising & Promos	Advertising job postings in state and national publications for hard to fill positions.	6.5	5.0	10.0
73525	Utilities	Utilities for Port Steward office.	0.4	0.0	0.0
73530	Heating Oil	Heating oil for Port Steward's office.	4.8	5.0	1.0
73650	Struc/Infstruct/Land	Inspections/testing.	33.3	5.0	4.6
73676	Repairs/Maint. (Non IA-Eq/Machinery)	Repair of office equipment.	4.8	5.0	1.0
73686	Rentals/Leases (Non IA-Eq/Machinery)	Copier lease.	0.0	0.0	1.0
73750	Other Services (Non IA Svcs)	Consultants for various system survey and analysis.	0.5	1.0	0.5
73803	Conservation/Envirn (IA Svcs)	Food Safety & Sanitation Permit cost to store food in Fast Vehicle Ferry warehouse.	0.2	0.0	0.0
73806	IT-Telecommunication	Enterprise Technology Services Telecommunications services provided by the Department of Administration, Enterprise Technology Services, such as basic telephone services, equipment and features, dedicated voice/data line service, statewide paging, two-way radio, and video conferencing.	5.4	5.4	4.8

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Services**

**Component:** Vessel Operations Management (629)

**RDU:** Marine Highway System (334)

Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor	
<b>73000 Services Detail Totals</b>			<b>114.5</b>	<b>111.5</b>	<b>111.5</b>	
73809	Mail	Central Mail	Chargeback fees for central mail services such as mailing vendor payments (AKSAS) and payroll warrants (AKPAY).	0.6	0.6	2.3
73810	Human Resources	Personnel	Chargeback fees for human resource services such as labor relations, position classifications and payroll processing.	0.0	0.0	1.0
73815	Financial	Finance	Chargeback fees for AKSAS and AKPAY.	1.8	2.0	2.2
73816	ADA Compliance	Americans With Disabilities	Chargeback fees for the statewide coordinator of the Americans with Disabilities Act (ADA).	0.5	0.6	0.6
73819	Commission Sales (IA Svcs)	State Travel Office	Processing fees charged by the State Travel Office.	0.9	1.0	0.7
73848	State Equip Fleet	State Equipment Fleet Admin	State Equipment Fleet Vehicles.	14.6	15.0	14.8

**Line Item Detail**  
**Department of Transportation/Public Facilities**  
**Commodities**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000	Commodities		29.4	43.8	43.8
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
<b>74000 Commodities Detail Totals</b>			<b>29.4</b>	<b>43.8</b>	<b>43.8</b>
74200	Business	General business supplies, equipment and furniture.	27.8	42.8	41.8
74600	Safety (Commodities)	Medical supplies related to vessel passenger services.	1.4	0.0	0.0
74650	Repair/Maintenance (Commodities)	Commodities purchased for repairs and maintenance, such as signage, equipment fuel, plumbing and electrical parts.	0.2	1.0	2.0

**Restricted Revenue Detail**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

<b>Master Account</b>	<b>Revenue Description</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
51200	Capital Improvement Project Receipts	91.0	123.8	127.9

**Detail Information**

<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2010 Actuals</b>	<b>FY2011 Management Plan</b>	<b>FY2012 Governor</b>
59465	Indirect CIP Receipts				91.0	123.8	127.9
	Recovery of indirect costs from the capital budget via the department's Indirect Cost Allocation Plan (ICAP).						

**Inter-Agency Services**  
**Department of Transportation/Public Facilities**

**Component:** Vessel Operations Management (629)  
**RDU:** Marine Highway System (334)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2010 Actuals	FY2011		
					Management Plan	FY2012 Governor	
73803	Conservation/Environ (IA Svcs)	Permit cost to store food in Fast Vehicle Ferry warehouse.	Inter-dept	Food Safety & Sanitation	0.2	0.0	0.0
<b>73803 Conservation/Environ (IA Svcs) subtotal:</b>					<b>0.2</b>	<b>0.0</b>	<b>0.0</b>
73806	IT-Telecommunication	Telecommunications services provided by the Department of Administration, Enterprise Technology Services, such as basic telephone services, equipment and features, dedicated voice/data line service, statewide paging, two-way radio, and video conferencing.	Inter-dept	Enterprise Technology Services	5.4	5.4	4.8
<b>73806 IT-Telecommunication subtotal:</b>					<b>5.4</b>	<b>5.4</b>	<b>4.8</b>
73809	Mail	Chargeback fees for central mail services such as mailing vendor payments (AKSAS) and payroll warrants (AKPAY).	Inter-dept	Central Mail	0.6	0.6	2.3
<b>73809 Mail subtotal:</b>					<b>0.6</b>	<b>0.6</b>	<b>2.3</b>
73810	Human Resources	Chargeback fees for human resource services such as labor relations, position classifications and payroll processing.	Inter-dept	Personnel	0.0	0.0	1.0
<b>73810 Human Resources subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>1.0</b>
73815	Financial	Chargeback fees for AKSAS and AKPAY.	Inter-dept	Finance	1.8	2.0	2.2
<b>73815 Financial subtotal:</b>					<b>1.8</b>	<b>2.0</b>	<b>2.2</b>
73816	ADA Compliance	Chargeback fees for the statewide coordinator of the Americans with Disabilities Act (ADA).	Inter-dept	Americans With Disabilities	0.5	0.6	0.6
<b>73816 ADA Compliance subtotal:</b>					<b>0.5</b>	<b>0.6</b>	<b>0.6</b>
73819	Commission Sales (IA Svcs)	Processing fees charged by the State Travel Office.	Inter-dept	State Travel Office	0.9	1.0	0.7
<b>73819 Commission Sales (IA Svcs) subtotal:</b>					<b>0.9</b>	<b>1.0</b>	<b>0.7</b>
73848	State Equip Fleet	State Equipment Fleet Vehicles.	Intra-dept	State Equipment Fleet Admin	14.6	15.0	14.8
<b>73848 State Equip Fleet subtotal:</b>					<b>14.6</b>	<b>15.0</b>	<b>14.8</b>
<b>Vessel Operations Management total:</b>					<b>24.0</b>	<b>24.6</b>	<b>26.4</b>
<b>Grand Total:</b>					<b>24.0</b>	<b>24.6</b>	<b>26.4</b>