

**Agency: Commerce, Community and Economic Development****Grants to Municipalities (AS 37.05.315)****Grant Recipient: Kake****Federal Tax ID: 92-0038151****Project Title:****Project Type: Maintenance and Repairs**

# Kake - Water and Sewer Replacement

**State Funding Requested: \$4,650,000****House District: 5 / C**

Future Funding May Be Requested

**Brief Project Description:**

Replacement of deteriorating water and sewer lines in advance of scheduled paving

**Funding Plan:**

Total Project Cost:	\$7,614,000
Funding Already Secured:	(\$0)
FY2013 State Funding Request:	<u>(\$4,650,000)</u>
Project Deficit:	\$2,964,000

*Funding Details:**No funding to date***Detailed Project Description and Justification:**

The existing water distribution and wastewater collection systems are in desperate need of replacement as both are over 40 years old and ongoing repairs are no longer cost-effective. The City of Kake - Water, Sewer, and Solid Waste Master Plan that was prepared for the Alaska Native Tribal Health Consortium (ANTHC) by G.V. Jones & Associates in 2010 supports the need for replacement.

The Master Plan recommends that the replacement be performed in three phases. If funding is approved the first phase would be completed in advance of, or in conjunction with, the Department of Transportation's repaving of Kake scheduled for 2013. Completion of phase I during this time frame would eliminate the need to disturb the new paving at a later date.

The proposed Phase I would include design, permitting, scheduling, and actual construction. The construction aspect would replace approximately 6,000 feet existing and obsolete asbestos-cement and ductile-iron water main with modern material. The same replacement would also apply to approximately 4,100 feet of sewer main. Also included in Phase I is the replacement of older service lines and the installation of new manholes and fire hydrants. The estimated cost for Phase I is \$4,650,000.

Phase II of this capital improvement project provide for repairs of leaks in secondary distribution and individual building service lines. Curb stops would be installed to each structure connected to the distribution system as well as meters to commercial activities and secondary sewer lines would be repaired or replaced as necessary. The pipeline from the water source at Alpine Lake to the treatment plant would be upgraded for efficiency and to ensure the supply remains adequate for any increase in demand. The estimated cost for Phase II is \$1,982,000.

Phase III of the project would focus on upgrades and renovations to the wastewater treatment facility. Additional settling

tanks would be installed adjacent to the two community lift stations as well as refurbishing existing pumps, replacing worn piping, and upgrades to more efficient electrical components. The estimated cost for Phase III is \$928,000.

In all, the estimated cost for the entire water and sewer capital improvement project is \$7,614,000 based on 2010 dollars and has not been adjusted for inflation. Each Phase can be completed separately, although each is dependent on completion of the prior phase first.

**Project Timeline:**

Expenditures will occur in the Summer of Calendar Year 2013 in advance of an already scheduled Department of Transportation paving project in Calendar Year 2014.

**Entity Responsible for the Ongoing Operation and Maintenance of this Project:**

City of Kake - Public Utility Enterprise Fund

**Grant Recipient Contact Information:**

Name: John Janik  
Title: City Manager  
Address: P.O. Box 500  
Kake, Alaska 99830  
Phone Number: (907)785-3804  
Email: citymanager@cityofkake.org

Has this project been through a public review process at the local level and is it a community priority?  Yes  No

# City of Kake

"HOME OF THE WORLD'S LARGEST TOTEM POLE"  
RESOLUTION 2011-21

P.O. BOX 500  
KAKE, AK 99830  
PHONE: (907) 785-3804  
FAX: (907) 785-4815

## A RESOLUTION ESTABLISHING THE STATE LEGISLATIVE CAPITAL IMPROVEMENT PRIORITIES (CIP) LIST FOR FISCAL YEAR 2013

**WHEREAS,** the City of Kake City Council held a regular council meeting on Tuesday November 22, 2011; and,

**WHEREAS,** the City Council reviewed and discussed the proposed Legislative Capital Improvement Priorities for Fiscal Year 2013; and,

**WHEREAS,** the City Council has also reviewed the CIP list of the Kake Non-Profit Hatcheries; and,

**WHEREAS,** the City Council prioritized the list of proposed capital improvements as follows:

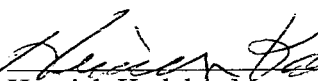
1. Electrical Intertie
2. Water & Sewer Upgrades City-wide
3. Bulldozer & Trailer for Landfill
4. Alternative Energy Powered Boiler for Heat & Electricity in Community Building
5. Garbage Truck
6. Dump Truck with Snow Plow
7. Complete Re-roof of Community Building
8. Elementary School Asbestos Abatement
9. Courthouse Renovation—Interior & Exterior
10. Electrical Upgrades for Portage Cove Harbor
11. Restrooms & Showers for Portage Cove Harbor
12. Totem Pole Restoration

**NOW THEREFORE BE IT RESOLVED THAT:** The City Council by this resolution hereby establishes the items identified above as the Legislative Capital Improvement Priorities for Fiscal Year 2013, and,

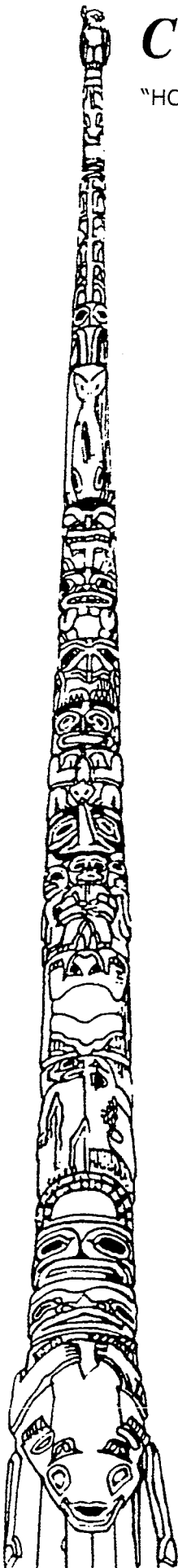
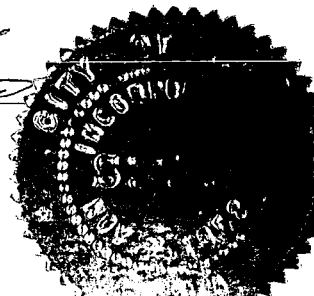
**BE IT FURTHER RESOLVED THAT:** The City Council by this resolution supports and endorses the Capital Improvement List for the Kake Non-Profit Hatcheries; and

**BE IT FURTHER RESOLVED THAT:** The estimated cost of these items will be determined prior to delivery of the list to the State Legislature.

Passed and approved by a duly constituted quorum vote of 6 with 6 yea's, 0 nays, and 0 abstaining this 22<sup>nd</sup> day of November 2011.

  
Henrich Kadake, Mayor

  
Attest





# City of Kake

"HOME OF THE WORLD'S LARGEST TOTEM POLE"

P.O. BOX 500  
KAKE, AK 99830  
PHONE: (907) 785-3804  
FAX: (907) 785-4815

## REGULAR CITY COUNCIL MEETING CITY COUNCIL CHAMBER

January 17, 2012, Tuesday  
7:00 P.M.

### AGENDA

1. Roll Call
2. Call to Order
3. Adoption of January 17, 2012 - Regular City Council Meeting Agenda
4. Adoption of December 6, 2011 - RCCM minutes
5. **PUBLIC COMMENT:** Public comment for any item NOT appearing on the Agenda. Comments will be limited to 3 minutes per person. If deemed necessary the item will be placed on a later Agenda for further discussion.
6. **PRESENTATIONS**
  - a. Forest Service – Centennial Award to be Presented to the City of Kake
7. **REPORTS:**
  - a. administration:
  - b. public safety:  
\*Interim Fire Chief available to answer questions
  - c. finance:
  - d. community buildings & properties:
  - e. airport/roads/water:
  - f. harbor:
  - g. watershed:
  - h. borough:
  - i. liquor:
  - j. personnel:
8. **NEW BUSINESS:**
  - a. Revision of 2012 CIP list
  - b. Award of public safety building contract
9. **UNFINISHED BUSINESS:**
  - a. Appraisal Status for City Land Sales
10. Adjournment

# Regular City Council Meeting Minutes

## Kake City Council

**Tuesday, December 6, 2011 - 7:00pm, City Council Chambers**

1) **Roll Call**

Henrich Kadake – absent  
Paulette Jackson – presiding officer - present  
Lloyd Davis – present  
Teresa Gaudette – present  
Edna Jackson – present  
Emily Davis – present  
Joanne Jackson – present

Quorum established

**Staff:**

John Janik, City Manager  
Merilee Morrison – City Clerk

2) **Call to order: 7:06pm**

3) **Adoption of November 22, 2011 agenda.**

Motion to adopt November 22, 2011 agenda.  
M/S Edna Jackson/ Teresa Gaudette  
Motion Carried: Unanimous

4) **Adoption of November 1, 2011 RCCM minutes**

Motion to adopt November 1, 2011 RCCM minutes  
M/S Teresa Gaudette/Emily Davis  
Motion carried: Unanimous

5) **Public Comment.**

Mr. Elk Hunter's wife, Mavis, commends the Councilmembers for their recent efforts in combating the dog problem by advertising to employ a city dog catcher.

**a. Administration:**

Mr. Janik performed a cost analysis on the courthouse building and forwarded the information onto Mr. Neishem for review. The cost of fuel still needs to be factored into the analysis before a lease proposal can be drafted.

Mr. Janik has also been corresponding with Mr. Gary Bernhardt from SEARHC in relation to the lease renewal for snow removal services at the clinic. Factoring in the cost of fuel has increased 18.9% since last year, Mr. Janik recommends increasing the cost of the lease 6% from last year.

Mr. Janik informed Councilmembers that the bid proposals received to perform renovations on city hall offices came back way to high. Mr. Janik Recommends postponing project until further notice.

Mr. Janik announced that when IPEC relocates the power pole down at the harbor, electricity will be cut off to the Harbor building. He recommends moving the building across the parking lot where it will be in the proximity of the power source.

As of closing today, the city has not received response from 13 customers who were sent out certified letters in regards to their delinquent utility accounts. The City will be posting shut off notices at the customer's residences and will begin shutting off water next week Monday.

Motion to increase the contract for snow removal at the SEARHC Kake Clinic at 6%

M/S: Teresa Gaudette/Edna Jackson

Motion Carried: Unanimous

Councilmember Lloyd Davis asked if it would be possible to plow a little past the 'T' to allow easy access to trees to use for firewood and deter people away from cutting trees in town resulting in roadway obstructions.

Mr. Janik will check with City Works employees to see if request can be implemented.

#### **b. Public Safety/ VPSO Report**

Public Safety Committee participated in a teleconference with Mr. Andy Klien from Pierce Fire Equipment to discuss new fire truck in detail. Committee decided to go with a truck that was a little bit smaller to ensure the truck will fit in the back bay of the fire hall.

Fire chief Morrison will work with Mr. Klien to formulate a contract between the City of Kake and Pierce Fire Equipment to finalize all the City's requests and begin vehicle production.

Committee is hoping for delivery date of late spring preceding the completion of the Public Safety building renovation.

Committee chair announced there were two applicants that applied for the City of Kake Director of Public Safety position, Ms. Marilee Morrison and Mr. Allen Elk Hunter. Interviews were conducted for both individuals. The committee recommended hiring Ms. Marilee Morrison for the Director of Public Safety.

Vice Mayor Paulette Jackson stated that Ms. Morrison is also the City Clerk and she needs to make sure Public Safety duties are not overlapping with City responsibilities due to the fact she is paid hourly for her city clerk job and the public safety position will be a monthly stipend.

Motion to accept Ms. Marilee Morrison as the Director of Public Safety

M/S: Edna Jackson/ Emily Davis

Motion Carried: Unanimous

Committee chair announced that the City of Kake will be hiring a dog catcher in an effort to combat the ongoing issue of stray and loose dogs running ramped around the City and residential areas. The City will be doing some upgrades to the existing dog kennels to make them better suited to hold dogs for an extended period of time.

The City will also be coordinating efforts to get all citizens to register their pets and provide them with a dog tag for easy identification.

The Committee had a citizen complaint regarding vehicles parked on the Canadian side of the road. VPSO Loges says that he has contacted a few of those individuals in violation and will continue to speak with citizens regarding proper parking.

Councilmembers discussed the current City ordinance regarding four wheelers on city roads. Council asked VPSO Loges to please post public notices again regarding four wheeler laws and proper safety precautions.

**c. Finance:**

Committee chair announced the City will be receiving some reimbursements for various projects. \$44,000 for the Tsunami sirens and \$7,000 for repair of the gym floor.

**d. Community buildings and properties:**

Committee chair announced the city will plumbing one of the back rooms in the community hall for future use as a laundry mat.

One of the propane heaters in the community gym is not working

Beginning December 1<sup>st</sup> the City should have a fairly accurate cost analysis of the monthly operational cost of the community gym. Depending on what the data shows the committee may recommend increasing the daily cover charge and decreasing the nights the gym is open for recreational use.

Committee will be contacted Mr. Neil Neishem in the near future to continue negotiations on the lease renewal for the courthouse.

Committee chair announced Mr. Janik recently bought an asbestos kit and sent out samples of material from the old grade school. The results came back showing asbestos in the tiles. The City will be looking for additional funding for future demolition of building

The City has requested an advance for funding on the city shop renovation to purchase building materials which will cost approximately \$62,000.

Councilmember Lloyd Davis recommends installing a grease trap in community hall kitchen ASAP to accommodate all the community functions that utilize the kitchen

**e. Airport, roads and water:**

Committee met with DOT reps on Monday to discuss repaving of the roads which has a preliminary completion date of 2014. City needs to coordinate with ANTHC to see if water and sewer repairs can be done at the same time as the repaving of the road.

Vice Mayor Paulette Jackson asked if a plow schedule can be implemented to determine what time the plow truck will be plowing certain areas in town, particularly the school.

**f. Harbor**

Committee chair announced that Mr. Janik proposed the city perform repairs on Portage boat ramp with the \$40,000 that was offered to the city from the forest service.

Vice Mayor Jackson, who is a member of the RAC committee, stated the City secured \$85,000 in funding to redo Hamilton Bay trail however, the project was never executed. Mrs. Jackson proposed the City contact the Committee and request that funding be transferred for use on the boat ramp repairs.

**g. Watershed**

Watershed is now frozen

**h. Borough:**

LBC is currently reviewing all the comments received in relation to the Petersburg borough formation.

**i. Liquor:** Nothing to report

**j. Personnel:** Nothing to report

Committee chair announced he will be scheduling a committee meeting ASAP. The agenda will include finding adequate living quarters for our city manager.

**7) New Business:**

**a. Councilmembers had 1<sup>st</sup> reading of ordinance revision of existing personnel Policy**

---

**b. 2012 CIP List**

Councilmembers were provided with a list of capital improvement projects that was compiled based off of feedback received from each of them regarding priority city projects.

Councilmembers discussed proposed projects and prioritized in order of importance. No public comment was received during the discussion.

\*see reference copy located in RCCM book.

**8) Unfinished Business**

a. Appraisal Status for City Land Sales

Nothing to report

**Motion to Adjourn**

M/S: Lloyd Davis/ JoAnn Jackson