

State of Alaska FY2014 Governor's Operating Budget

Department of Natural Resources Administrative Services Component Budget Summary

Component: Administrative Services**Contribution to Department's Mission**

Provide client-focused, efficient and cost-effective financial, budget, human resources and procurement services to the Department of Natural Resources and the public.

Core Services

- Budget preparation, tracking, and presentations
- Expenditure payment, accounting, structures, and reporting
- Revenue billing and accounting
- Recruitment, performance management, workforce development
- Procurement, property and facilities management, and risk management

Major Component Accomplishments in 2012

Maintained compliance with administrative regulations, and federal and state accounting and reporting requirements.

Key Component Challenges

Demands on existing staff to partner with Department of Administration in the development of the new Integrated Resource Information System (IRIS), the Workplace Alaska replacement, the Classification System analysis and replacement, implementation of new internal accounting controls, while continuing to provide outstanding service to our customers, continues to be a challenge.

During FY2012 two human resource (HR) specialists were transferred from the Department of Administration, Division of Personnel and Labor Relations to the Department of Natural Resources (DNR), Administrative Services component, as part of the re-integration of some HR functions back to agencies. The two positions transferred to DNR do not provide adequate staffing levels relative to the HR workload transferred and expected to be performed by these positions. As a result, little or no time is available to provide assistance to departmental staff with workforce development strategy and planning issues which are occurring with increasing frequency. Additionally, the significant increase in recruitment and hiring functions occurring annually due to the seasonal workforce will likely result in excessive overtime and employee burnout.

Significant Changes in Results to be Delivered in FY2014

No changes in results delivered.

Statutory and Regulatory Authority

AS23, AS38, AS36.30, AS37, AS39, and AS43.05

Contact Information

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Administrative Services Component Financial Summary			
		<i>All dollars shown in thousands</i>	
	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	2,657.7	2,995.7	3,017.1
72000 Travel	28.7	22.0	22.0
73000 Services	329.4	152.0	152.0
74000 Commodities	39.7	35.9	35.9
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	3,055.5	3,205.6	3,227.0
Funding Sources:			
1004 General Fund Receipts	1,837.3	1,999.1	2,292.8
1007 Interagency Receipts	888.9	934.0	934.2
1061 Capital Improvement Project Receipts	67.0	0.0	0.0
1153 State Land Disposal Income Fund	262.3	272.5	0.0
Funding Totals	3,055.5	3,205.6	3,227.0

Estimated Revenue Collections				
Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	41.7	0.0	0.0
Unrestricted Total		41.7	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	888.9	934.0	934.2
Capital Improvement Project Receipts	51200	67.0	0.0	0.0
State Land Disposal Income Fund	51434	262.3	272.5	0.0
Restricted Total		1,218.2	1,206.5	934.2
Total Estimated Revenues		1,259.9	1,206.5	934.2

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	1,999.1	272.5	934.0	0.0	3,205.6
Adjustments which will continue current level of service:					
-Replace Land Disposal Income Fund to Help Ensure Long-Term Sustainability of the Fund	272.5	-272.5	0.0	0.0	0.0
-Replace Land Disposal Income Fund in the FY2014 Salary and Health Insurance Increases	0.1	-0.1	0.0	0.0	0.0
-FY2014 Salary and Health Insurance Increases	0.4	0.1	0.2	0.0	0.7
Proposed budget increases:					
-Department of Administration Core Services Rates	20.7	0.0	0.0	0.0	20.7
FY2014 Governor	2,292.8	0.0	934.2	0.0	3,227.0

**Administrative Services
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	31	31	Annual Salaries	1,947,178
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	1,230,376
			<i>Less 5.05% Vacancy Factor</i>	<i>(160,454)</i>
			Lump Sum Premium Pay	0
Totals	31	31	Total Personal Services	3,017,100

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	1	0	1	0	2
Accountant IV	1	0	1	0	2
Accountant V	0	0	1	0	1
Accounting Clerk	1	0	1	0	2
Accounting Tech I	2	0	2	0	4
Accounting Tech II	1	0	1	0	2
Accounting Tech III	3	0	2	0	5
Administrative Assistant I	0	0	1	0	1
Budget Analyst III	0	0	1	0	1
Budget Analyst IV	0	0	1	0	1
Division Director	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Human Resource Specialist I	1	0	0	0	1
Human Resource Specialist II	1	0	0	0	1
Mail Svcs Courier	1	0	0	0	1
Office Assistant II	1	0	0	0	1
Procurement Spec I	2	0	0	0	2
Procurement Spec II	1	0	0	0	1
Procurement Spec IV	1	0	0	0	1
Totals	17	0	14	0	31

Component Detail All Funds
Department of Natural Resources

Component: Administrative Services (AR37565) (424)
RDU: Administration and Support (600)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	2,657.7	2,792.6	2,792.6	2,995.7	3,017.1	21.4	0.7%
72000 Travel	28.7	17.0	17.0	22.0	22.0	0.0	0.0%
73000 Services	329.4	137.0	137.0	152.0	152.0	0.0	0.0%
74000 Commodities	39.7	30.9	30.9	35.9	35.9	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,055.5	2,977.5	2,977.5	3,205.6	3,227.0	21.4	0.7%
Fund Sources:							
1004 Gen Fund (UGF)	1,837.3	1,771.0	1,771.0	1,999.1	2,292.8	293.7	14.7%
1007 I/A Rcpts (Other)	888.9	934.0	934.0	934.0	934.2	0.2	0.0%
1061 CIP Rcpts (Other)	67.0	0.0	0.0	0.0	0.0	0.0	0.0%
1153 State Land (DGF)	262.3	272.5	272.5	272.5	0.0	-272.5	-100.0%
Unrestricted General (UGF)	1,837.3	1,771.0	1,771.0	1,999.1	2,292.8	293.7	14.7%
Designated General (DGF)	262.3	272.5	272.5	272.5	0.0	-272.5	-100.0%
Other Funds	955.9	934.0	934.0	934.0	934.2	0.2	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	29	29	29	31	31	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
ConfCom		2,977.5	2,792.6	17.0	137.0	30.9	0.0	0.0	0.0	29	0	0
1004 Gen Fund		1,771.0										
1007 I/A Rcpts		934.0										
1153 State Land		272.5										
Subtotal		2,977.5	2,792.6	17.0	137.0	30.9	0.0	0.0	0.0	29	0	0

***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Transfer from Interdepartmental Chargebacks for Human Resources Costs												
Trin		228.1	203.1	5.0	15.0	5.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		228.1										

On July 1, 2012 06-0107 and 10-0404 were transferred from Department of Administration, Division of Personnel and Labor Relations to Department of Natural Resources, Administrative Services to perform Human Resources functions. Funding for these positions was not transferred, but will be addressed via a reduction to DNR's chargeback agreement. This transfer moves funds from the Interdepartmental Chargebacks Component to Administrative Services Component to cover personal services, travel, services and commodities for these positions.

Transfer Human Resource Positions from the Department of Administration												
Atrin		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2	0	0

Recruitment and management services are transferred from the Division of Personnel in the Department of Administration.

The following positions are being transferred:

Full-time Human Resource Specialist II (06-0107) Anchorage
 Full-time Human Resource Specialist I (10-0404) Anchorage

Subtotal		3,205.6	2,995.7	22.0	152.0	35.9	0.0	0.0	0.0	31	0	0
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***** Changes From FY2013 Management Plan To FY2014 Governor *****												
Replace Land Disposal Income Fund to Help Ensure Long-Term Sustainability of the Fund												
FndChg		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		272.5										
1153 State Land		-272.5										

Moving a portion of operating costs from land disposal income fund (LDIF) to general fund (GF) continues the Department of Natural Resources' effort initiated last legislative session to assure the LDIF is sustainable in the long term and able to support actual land sale and disposal efforts.

Projections in 2011 showed the fund would become unsustainable for the long-term due to increased costs and appropriations from the fund and reduced

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
<p>revenues to the fund. The department is endeavoring to mitigate this depletion through various means such as delaying capital project expenditures funded from the LDIF, using other fund sources for general operations where appropriate, and requesting budget actions to replace some LDIF with general funds where the work being performed is for general state operations.</p> <p>The Legislature supported these actions in FY2013 and approved operating budget fund source switches from LDIF to GF for general operations in the Oil and Gas Development component and the Office of Project Management and Permitting component. LDIF appropriations remained in the Division of Mining, Land and Water, and the Division of Agriculture, the two divisions that actually support land sale activities which generate revenue to the fund. In addition, LDIF appropriations remained in the Administrative Services (\$272.5), Information Resource Management (\$207.2), and the Public Information Center (\$75.9) components, all which are considered overhead and do not directly generate revenue to the fund. The intent was to re-evaluate the fund sustainability based on FY2013 projections and take additional actions if necessary. The next step towards ensuring fund sustainability would be to remove LDIF appropriations from the three remaining components not directly contributing to the LDIF revenue stream, which should potentially bring the fund closer to sustainability in FY2014.</p> <p>Future changes in the use of the fund may be suggested depending on the actual revenue generated over the next year from additional land sales.</p>												
Replace Land Disposal Income Fund in the FY2014 Salary and Health Insurance Increases												
	FndChg	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		0.1										
1153 State Land		-0.1										
<p>The increment for FY2014 Salary and Health Insurance Increases allocates \$.1 to the land disposal income fund (LDIF) based on FY2013 Management Plan funding sources. If the FY2014 LDIF to GF fund change request noted below is approved, this amount will need to be transferred from LDIF to GF.</p> <p>Department of Natural Resources is requesting to continue a fund change effort that started last legislative session to help ensure the LDIF is sustainable in the long term to support actual land disposal efforts by moving some operating costs from LDIF to General Fund.</p> <p>The fund has become unsustainable for the long-term due to increased costs and appropriations from the fund, and reduced revenues to the fund.</p> <p>This Includes changes in components that are considered overhead and do not contribute directly to the generation of revenue for the fund: Administrative Services \$272.5 Information Resource Management \$207.2 Public Information Center \$75.9.</p>												
Department of Administration Core Services Rates												
	Inc	20.7	20.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		20.7										
<p>Rates for core services provided by the Department of Administration, including Risk Management, Personnel, Information Technology Services, and Public Building Fund, are estimated to be \$7.2 million higher in FY2014. Funding in the amount of \$4 million is being provided to departments.</p> <p>The Department of Natural Resources has been allocated \$284.8 to offset cost increases in those areas of approximately \$1,065.0.</p>												
FY2014 Salary and Health Insurance Increases												
	SalAdj	0.7	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
1004 Gen Fund		0.4										
1007 I/A Rcpts		0.2										
1153 State Land		0.1										
FY2014 Salary and Health Insurance increase : \$0.7												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month Non-covered: \$0.7												
Totals		3,227.0	3,017.1	22.0	152.0	35.9	0.0	0.0	0.0	31	0	0

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2014 Governor (10289)
Component: Administrative Services (424)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
06-0107	Human Resource Specialist II	FT	A	KK	Anchorage	200	18K	12.0		73,032	0	0	43,131	116,163	81,314
10-0106	Budget Analyst IV	FT	A	SS	Juneau	205	21D / E	12.0		83,511	0	0	47,036	130,547	91,383
10-0200	Division Director	FT	A	XE	Juneau	NAA	27F / J	12.0		122,040	0	0	61,360	183,400	128,380
10-0201	Division Operations Manager	FT	A	SS	Juneau	205	24F / J	12.0		110,376	0	0	56,987	167,363	117,154
10-0202	Accountant V	FT	A	SS	Juneau	205	22O / P	12.0		117,163	0	0	59,289	176,452	123,516
10-0204	Accounting Tech III	FT	A	SS	Juneau	205	16C / D	12.0		56,336	0	0	36,971	93,307	65,315
10-0205	Accounting Tech III	FT	A	GP	Juneau	205	16D / E	12.0		56,629	0	0	37,586	94,215	65,951
10-0211	Accounting Clerk	FT	A	GP	Juneau	205	10G	12.0		40,776	0	0	31,714	72,490	50,743
10-0213	Accountant III	FT	A	GP	Juneau	205	18C / D	12.0		62,730	0	0	39,845	102,575	71,803
10-0214	Accounting Tech II	FT	A	GP	Juneau	205	14K / L	12.0		58,572	0	0	38,305	96,877	67,814
10-0216	Procurement Spec IV	FT	A	SS	Anchorage	200	20M / N	12.0		93,132	0	0	50,600	143,732	100,612
10-0225	Accounting Tech III	FT	A	GG	Anchorage	200	16K / L	12.0		65,547	0	0	40,889	106,436	74,505
10-0227	Accounting Tech I	FT	A	GP	Juneau	205	12F / G	12.0		45,572	0	0	33,490	79,062	55,343
10-0229	Accounting Tech III	FT	A	GG	Anchorage	200	16F / G	12.0		58,740	0	0	38,368	97,108	67,976
10-0232	Accounting Tech III	FT	A	GP	Anchorage	200	16K	12.0		63,468	0	0	40,119	103,587	72,511
10-0235	Procurement Spec I	FT	A	GP	Anchorage	200	14A / B	12.0		42,734	0	0	32,439	75,173	52,621
10-0236	Accounting Tech I	FT	A	GP	Anchorage	200	12C / D	12.0		39,032	0	0	31,068	70,100	49,070
10-0237	Mail Svcs Courier	FT	A	GP	Anchorage	200	9E / F	12.0		34,800	0	0	29,500	64,300	45,010
10-0243	Accounting Tech I	FT	A	GP	Anchorage	200	12G	12.0		44,304	0	0	33,020	77,324	54,127
10-0245	Procurement Spec I	FT	A	GG	Anchorage	200	14L	12.0		57,156	0	0	37,781	94,937	66,456
10-0247	Accounting Tech I	FT	A	GP	Juneau	205	12B / C	12.0		39,676	0	0	31,306	70,982	49,687
10-0248	Accountant IV	FT	A	SS	Anchorage	200	20J / K	12.0		81,004	0	0	46,108	127,112	88,978
10-0249	Accountant III	FT	A	SS	Anchorage	200	18E / F	12.0		65,560	0	0	40,387	105,947	74,163
10-0260	Accounting Tech II	FT	A	GP	Anchorage	200	14C / D	12.0		45,880	0	0	33,604	79,484	55,639
10-0261	Accounting Clerk	FT	A	GP	Anchorage	200	10E / F	12.0		36,744	0	0	30,220	66,964	46,875
10-0287	Budget Analyst III	FT	A	GP	Juneau	205	19G / J	12.0		78,444	0	0	45,666	124,110	86,877
10-0293	Procurement Spec II	FT	A	GP	Anchorage	200	16F / G	12.0		58,740	0	0	38,368	97,108	67,976
10-0298	Office Assistant II	FT	A	GP	Anchorage	200	10C / D	12.0		34,880	0	0	29,530	64,410	45,087
10-0404	Human Resource Specialist I	FT	A	KK	Anchorage	200	16C / D	12.0		54,744	0	0	36,357	91,101	63,771
10-0416	Administrative Assistant I	FT	A	GP	Juneau	205	12E / F	12.0		35,004	0	0	29,576	64,580	45,206
10-0424	Accountant IV	FT	A	SS	Juneau	205	20L	12.0		90,852	0	0	49,756	140,608	98,426

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2014 Governor (10289)
Component: Administrative Services (424)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
													Total Salary Costs:	1,947,178	
													Total COLA:	0	
													Total Premium Pay:	0	
													Total Benefits:	1,230,376	
													Total Pre-Vacancy:	3,177,554	
													Minus Vacancy Adjustment of 5.05%:	(160,454)	
													Total Post-Vacancy:	3,017,100	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	3,017,100	
Total Component Months:		372.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	2,224,288	2,111,970	70.00%
1007 Interagency Receipts	953,266	905,130	30.00%
Total PCN Funding:	3,177,554	3,017,100	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Natural Resources
Travel

Component: Administrative Services (424)
RDU: Administration and Support (600)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		28.7	22.0	22.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			28.7	22.0	22.0
72110	Employee Travel (Instate)	Instate costs for staff travel to Anchorage and Fairbanks to provide training to department staff on AKSAS, AKPAY and ABS, to meet with the field staff to review and audit procurements and to participate in departmental meetings. Travel costs include airfare, surface transportation, lodging and per diem.	23.2	20.0	20.0
72410	Employee Travel (Out of state)	Out of State travel to attend training and conferences.	5.5	2.0	2.0

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)
RDU: Administration and Support (600)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			329.4	152.0	152.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				329.4	152.0	152.0
73025		Education Services	Training services, tuition and/or conference fees.	6.4	7.5	7.5
73054		Loan Service Fees	Credit Card Acceptance Fees	218.4	0.0	0.0
73154		Software Licensing	Annual Software License Fees	0.9	2.2	2.2
73156		Telecommunication	Television cable, long distance, cell phone and service charges.	0.1	1.1	1.1
73225		Delivery Services	Postage, DHL, Federal Express.	24.4	27.0	27.0
73401		Long Distance	Dept Long Distance Phone	0.4	1.0	1.0
73429	Sef F/C A87 Unallowd	State Equipment Fleet Admin	State Equipment Fleet Charges	0.2	0.6	0.6
73440	Sef Sum A87 Allowed	State Equipment Fleet Admin	State Equipment Fleet Charges	5.2	6.2	6.2
73528		Disposal	Waste disposal, recycling fees.	0.3	1.3	1.3
73655		Repairs/Maint. (Non IA-Struct/Infs/Land)	Office Space Repairs	5.7	6.7	6.7
73676		Repairs/Maint. (Non IA-Eq/Machinery)	Office equipment leases, maintenance & repairs.	0.2	1.7	1.7
73686		Rentals/Leases (Non IA-Eq/Machinery)	Office Equipment Lease	7.3	8.8	8.8
73756		Print/Copy/Graphics	Printing and copying.	4.0	8.6	8.6
73766		Transport Services	Courier Services and Freight	0.1	1.0	1.0
73805	IT-Non-Telecommunication	Admin	Computer services EPR.	10.3	14.0	14.0
73805	IT-Non-Telecommunication	Admin	Microsoft agreement.	7.1	8.1	8.1
73805	IT-Non-Telecommunication	Admin	Symantec anti virus licenses.	1.3	1.3	1.3
73806	IT-Telecommunication	Admin	Basic phone and VPN services - PBX RSA.	17.5	21.0	21.0

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)

RDU: Administration and Support (600)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			329.4	152.0	152.0
73809	Mail	Admin Central mailroom RSA.	1.4	3.2	3.2
73810	Human Resources	Admin Division of Personnel HR integration chargeback.	3.1	5.7	5.7
73811	Building Leases	Admin Building leases	4.9	8.2	8.2
73812	Legal	Law Regulation review RSA.	0.2	0.8	0.8
73813	Auditing	Admin Audit Review RSA	6.3	6.9	6.9
73814	Insurance	Admin Risk Management.	0.3	3.2	3.2
73815	Financial	Admin AKSAS, AKPAY, ALDER	2.2	2.9	2.9
73816	ADA Compliance	Labor ADA compliance.	0.3	1.2	1.2
73818	Training (Services-IA Svcs)	Admin DOA training	0.5	1.1	1.1
73819	Commission Sales (IA Svcs)	Admin State Travel Office commission charges.	0.4	0.7	0.7

Line Item Detail
Department of Natural Resources
Commodities

Component: Administrative Services (424)
RDU: Administration and Support (600)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		39.7	35.9	35.9
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			39.7	35.9	35.9
74226	Equipment & Furniture	Office Furniture Replacement	7.1	7.1	7.1
74229	Business Supplies	Business supplies including office equipment, copier paper, toner, binders, folders, pencils, pens and markers, cleaning supplies for work stations and miscellaneous office supplies, educational literature.	25.6	22.0	22.0
74233	Info Technology Equip	Replace computers, monitors, keyboards, printers, power cables, etc.	6.4	6.4	6.4
74236	Subscriptions		0.3	0.3	0.3
74237	I/A Purchases (Commodities/Business)	Service Pins and Forms	0.1	0.1	0.1
74481	Food Supplies		0.1	0.0	0.0
74754	Parts And Supplies	Miscellaneous Supplies	0.1	0.0	0.0

Unrestricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
68515	Unrestricted Fund				41.7	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
64107	Serv & Return-Check		Serv & Return Check	11100	39.6	0.0	0.0
66160	Jury & Work Comp Rc		Jury & Work Comp	11100	1.6	0.0	0.0
66168	Cost Recovery - Cy			11100	0.3	0.0	0.0
66358	Sale Of Publications		Misc Revenue	11100	0.2	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				888.9	934.0	934.2
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59100	Natural Resources	Mining and Land Development	A&E Fed FSS	11100	14.7	0.0	0.0
59100	Natural Resources	Agricultural Development	AG Fed FSS	11100	10.0	0.0	0.0
59100	Natural Resources	Mining, Land & Water	AML Fed FSS	11100	22.9	0.0	0.0
59100	Natural Resources	Agr Revolving Loan Pgm Admin	ARLF Support	11100	41.4	6.5	0.0
59100	Natural Resources	Project Management & Permitting	Bokan Mtn	11100	1.0	0.0	0.0
59100	Natural Resources	Parks Management & Access	BSP Fed FSS	11100	29.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Canyon Creek	11100	0.5	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Chuitna Coal	11100	1.1	0.0	0.0
59100	Natural Resources	Administrative Services	Core Services	11100	32.4	0.0	0.0
59100	Natural Resources	Fire Suppression Preparedness	CY11 USFS AdminFee	11100	175.0	0.0	0.0
59100	Natural Resources	Geological & Geophysical Surveys	DGGS Fed FSS	11100	46.8	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				888.9	934.0	934.2
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59100	Natural Resources	Geological & Geophysical Surveys	DGGS RSA FSS	11100	4.8	0.0	0.0
59100	Natural Resources	Geological & Geophysical Surveys	DGGS SDPR Indirect	11100	5.0	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Donlin Creek	11100	4.2	0.0	0.0
59100	Natural Resources	Fire Suppression Preparedness	FEMA FSS Ind	11100	3.1	0.0	0.0
59100	Natural Resources	Project Management & Permitting	FGMI	11100	2.3	0.0	0.0
59100	Natural Resources	Fire Suppression Preparedness	Fixed Cost Fire Supp	11100	54.1	0.0	0.0
59100	Natural Resources	Forest Management & Develop	For Fed FSS	11100	135.8	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Greens Creek	11100	2.2	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Izembeck SIS	11100	3.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Kensington	11100	2.0	0.0	0.0
59100	Natural Resources	Project Management & Permitting	KSM Canadian	11100	0.6	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				888.9	934.0	934.2
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59100	Natural Resources	Project Management & Permitting	Linc Energy	11100	1.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Livengood	11100	0.7	0.0	0.0
59100	Natural Resources	Mental Health Lands Admin	MHTL FSS Ind	11100	106.3	0.0	0.0
59100	Natural Resources	Mining, Land & Water	MLW Fed FSS	11100	1.9	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Niblack Proj	11100	1.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Nixon Fork	11100	1.2	0.0	0.0
59100	Natural Resources	Oil & Gas Dev	O&G Fed FSS	11100	5.4	0.0	0.0
59100	Natural Resources	Project Management & Permitting	OPMP Fed FSS	11100	14.9	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Pebble Proj	11100	5.4	0.0	0.0
59100	Natural Resources	Department-wide	Pending Projects	11100	0.0	927.5	934.2

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				888.9	934.0	934.2
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59100	Natural Resources	N. Latitude Plant Material Ctr	PMC Fed FSS	11100	5.4	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Pogo Mine	11100	2.6	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Pt Thomson	11100	5.5	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Red Dog Mine	11100	1.9	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Rock Creek	11100	1.7	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Shell OCS	11100	1.3	0.0	0.0
59100	Natural Resources	State Pipeline Coordinator	SPCO Ind	11100	139.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Usibelli	11100	0.3	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor	
51200	Capital Improvement Project Receipts			67.0	0.0	0.0	
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59101	CIP Rcpts from Natural Resources		Foothills West Trans	11100	6.9	0.0	0.0
59101	CIP Rcpts from Natural Resources		Forestry SDPR Ind	11100	32.8	0.0	0.0
59101	CIP Rcpts from Natural Resources		FSS D&C DOT Indirect	11100	22.6	0.0	0.0
59101	CIP Rcpts from Natural Resources		Susitna-Watana Hydro	11100	4.7	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51434	State Land Disposal Income Fund				262.3	272.5	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51434	State Land Disposal Income Fund		Admin Supp LDIF	11100	262.3	272.5	0.0

Inter-Agency Services
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2013			
				FY2012 Actuals	Management Plan	FY2014 Governor	
73429	Sef F/C A87 Unallowd	State Equipment Fleet Charges	Inter-dept	State Equipment Fleet Admin	0.2	0.6	0.6
				73429 Sef F/C A87 Unallowd subtotal:	0.2	0.6	0.6
73440	Sef Sum A87 Allowed	State Equipment Fleet Charges	Inter-dept	State Equipment Fleet Admin	5.2	6.2	6.2
				73440 Sef Sum A87 Allowed subtotal:	5.2	6.2	6.2
73805	IT-Non-Telecommunication	Computer services EPR.	Inter-dept	Admin	10.3	14.0	14.0
73805	IT-Non-Telecommunication	Microsoft agreement.	Inter-dept	Admin	7.1	8.1	8.1
73805	IT-Non-Telecommunication	Symantec anti virus licenses.	Inter-dept	Admin	1.3	1.3	1.3
				73805 IT-Non-Telecommunication subtotal:	18.7	23.4	23.4
73806	IT-Telecommunication	Basic phone and VPN services - PBX RSA.	Inter-dept	Admin	17.5	21.0	21.0
				73806 IT-Telecommunication subtotal:	17.5	21.0	21.0
73809	Mail	Central mailroom RSA.	Inter-dept	Admin	1.4	3.2	3.2
				73809 Mail subtotal:	1.4	3.2	3.2
73810	Human Resources	Division of Personnel HR integration chargeback.	Inter-dept	Admin	3.1	5.7	5.7
				73810 Human Resources subtotal:	3.1	5.7	5.7
73811	Building Leases	Building leases	Inter-dept	Admin	4.9	8.2	8.2
				73811 Building Leases subtotal:	4.9	8.2	8.2
73812	Legal	Regulation review RSA.	Inter-dept	Law	0.2	0.8	0.8
				73812 Legal subtotal:	0.2	0.8	0.8
73813	Auditing	Audit Review RSA	Inter-dept	Admin	6.3	6.9	6.9
				73813 Auditing subtotal:	6.3	6.9	6.9
73814	Insurance	Risk Management.	Inter-dept	Admin	0.3	3.2	3.2
				73814 Insurance subtotal:	0.3	3.2	3.2
73815	Financial	AKSAS, AKPAY, ALDER	Inter-dept	Admin	2.2	2.9	2.9
				73815 Financial subtotal:	2.2	2.9	2.9
73816	ADA Compliance	ADA compliance.	Inter-dept	Labor	0.3	1.2	1.2
				73816 ADA Compliance subtotal:	0.3	1.2	1.2
73818	Training (Services-IA Svcs)	DOA training	Inter-dept	Admin	0.5	1.1	1.1
				73818 Training (Services-IA Svcs) subtotal:	0.5	1.1	1.1
73819	Commission Sales (IA Svcs)	State Travel Office commission charges.	Inter-dept	Admin	0.4	0.7	0.7
				73819 Commission Sales (IA Svcs) subtotal:	0.4	0.7	0.7
				Administrative Services total:	61.2	85.1	85.1
				Grand Total:	61.2	85.1	85.1