

State of Alaska FY2014 Governor's Operating Budget

Department of Corrections Administrative Services Component Budget Summary

Component: Administrative Services

Contribution to Department's Mission

Provide support services to departmental programs.

Core Services

- Audit and Performance Standards
- Budget Management
- Accounting Services
- Procurement Services
- Human Resource Services

Major Component Accomplishments in 2012

Completed the Community Jails Equity Allocation and Financial Reporting Plan.

Increased purchasing of Alaska Grown produce and creamery products for consumption in the institutions.

Continued implementation of internal policy and procedures to assure consistent application of statewide regulations, procedures, and processes related to administrative services.

Continued to recruit and staff the division with administrative professionals while maximizing budgetary possibilities.

Increased timely payments to vendors with fewer outstanding issues.

Improved customer service in all areas.

Key Component Challenges

Maintaining consistent statewide regulations, procedures, and processes related to administrative services that are provided.

Conducting statewide internal audits, including analysis of and recommendations for agency operations, internal management, and fiscal and accounting controls.

Provide statewide training to administrative entry-level staff on proper policies and procedures to assure internal controls are maintained.

Implement a standardized procurement system in the institutions.

Significant Changes in Results to be Delivered in FY2014

No changes in results delivered.

Statutory and Regulatory Authority

- 1) Probation, Prisons, Pardons, and Prisoners (AS 33)
- 2) Welfare, Social Services and Institutions (AS 47)
- 3) Corrections (22 AAC)
- 4) Health and Safety (AS 18)
- 5) Criminal Law (AS 11)
- 6) Public Finance (AS 37)

7) State Government (AS 44)

Contact Information
<p>Contact: Leslie Houston, Director of Administrative Services Phone: (907) 465-3339 Fax: (907) 465-3315 E-mail: leslie.houston@alaska.gov</p>

Administrative Services Component Financial Summary			
<i>All dollars shown in thousands</i>			
	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	2,511.0	2,792.1	3,666.0
72000 Travel	50.7	2.8	2.8
73000 Services	223.9	278.7	287.8
74000 Commodities	38.4	73.0	73.0
75000 Capital Outlay	10.4	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,834.4	3,146.6	4,029.6
Funding Sources:			
1002 Federal Receipts	73.9	73.9	73.9
1004 General Fund Receipts	2,760.5	3,072.7	3,955.7
Funding Totals	2,834.4	3,146.6	4,029.6

Estimated Revenue Collections				
Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	231.8	0.0	0.0
Unrestricted Total		231.8	0.0	0.0
Restricted Revenues				
Federal Receipts	51010	73.9	73.9	73.9
Restricted Total		73.9	73.9	73.9
Total Estimated Revenues		305.7	73.9	73.9

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	3,072.7	0.0	0.0	73.9	3,146.6
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	1.0	0.0	0.0	0.0	1.0
Proposed budget increases:					
-Department of Administration Core Services Rates	882.0	0.0	0.0	0.0	882.0
FY2014 Governor	3,955.7	0.0	0.0	73.9	4,029.6

Administrative Services Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	37	37	Annual Salaries	2,397,035
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	1,502,922
			<i>Less 6.00% Vacancy Factor</i>	<i>(233,957)</i>
			Lump Sum Premium Pay	0
Totals	37	37	Total Personal Services	3,666,000

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant V	0	0	1	0	1
Accounting Clerk	0	0	1	0	1
Accounting Tech I	0	0	5	0	5
Accounting Tech II	0	0	1	0	1
Accounting Tech III	0	0	2	0	2
Accounting Technician IV	0	0	1	0	1
Administrative Assistant II	0	0	1	0	1
Budget Analyst II	0	0	1	0	1
Budget Analyst III	0	0	1	0	1
Budget Manager	0	0	1	0	1
Division Director	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Human Resource Manager I	1	0	0	0	1
Human Resource Specialist I	1	0	2	0	3
Human Resource Specialist II	1	0	0	1	2
Human Resource Technician I	1	0	1	0	2
Human Resource Technician II	0	0	1	0	1
Internal Auditor IV	0	0	1	0	1
Procurement Spec I	1	0	1	0	2
Procurement Spec II	2	0	1	0	3
Procurement Spec III	1	0	1	0	2
Procurement Spec IV	0	0	1	0	1
Program Coordinator	0	0	1	0	1
Supply Technician I	1	0	0	0	1
Totals	9	0	27	1	37

Component Detail All Funds
Department of Corrections

Component: Administrative Services (AR50570) (697)
RDU: Administration and Support (271)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	2,511.0	2,792.1	2,792.1	2,792.1	3,666.0	873.9	31.3%
72000 Travel	50.7	2.8	2.8	2.8	2.8	0.0	0.0%
73000 Services	223.9	278.7	278.7	278.7	287.8	9.1	3.3%
74000 Commodities	38.4	73.0	73.0	73.0	73.0	0.0	0.0%
75000 Capital Outlay	10.4	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,834.4	3,146.6	3,146.6	3,146.6	4,029.6	883.0	28.1%
Fund Sources:							
1002 Fed Rcpts (Other)	73.9	73.9	73.9	73.9	73.9	0.0	0.0%
1004 Gen Fund (UGF)	2,760.5	3,072.7	3,072.7	3,072.7	3,955.7	883.0	28.7%
Unrestricted General (UGF)	2,760.5	3,072.7	3,072.7	3,072.7	3,955.7	883.0	28.7%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	73.9	73.9	73.9	73.9	73.9	0.0	0.0%
Positions:							
Permanent Full Time	29	27	27	37	37	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Corrections

Component: Administrative Services (697)
RDU: Administration and Support (271)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
ConfCom		3,146.6	2,792.1	2.8	278.7	73.0	0.0	0.0	0.0	27	0	0
1002 Fed Rcpts		73.9										
1004 Gen Fund		3,072.7										
Subtotal		3,146.6	2,792.1	2.8	278.7	73.0	0.0	0.0	0.0	27	0	0

***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Transfer Human Resource Positions from the Department of Administration												
Atrin		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9	0	0

Recruitment and management services are transferred from the Division of Personnel in the Department of Administration.

The following positions are being transferred:

- Full-time Human Resource Manager (03-1117) Anchorage
- Full-time Human Resource Specialist I (07-1605) Juneau
- Full-time Human Resource Technician I (10-0230) Anchorage
- Full-time Human Resource Specialist I (10-0233) Anchorage
- Full-time Human Resource Specialist II (11-0288) Palmer
- Full-time Human Resource Specialist I (18-7431) Juneau
- Full-time Human Resource Technician II (20-1013) Juneau
- Full-time Human Resource Technician I (25-0134) Juneau
- Full-time Human Resource Specialist I (25-3108) Anchorage

Program Coordinator to Serve as Department Communication Liaison												
PosAdj		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0

This exempt position serves as the department's communications liaison and point of contact for public information requests and media inquiries. In addition, this position is tasked with updating and maintaining departmental policy and procedures and special projects, such as developing Emergency Preparedness Strategies and drafting the Continuity of Operations Plan; and other special assignments and projects.

Subtotal		3,146.6	2,792.1	2.8	278.7	73.0	0.0	0.0	0.0	37	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
FY2014 Salary and Health Insurance Increases												
SalAdj		1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		1.0										

FY2014 Salary and Health Insurance increase : \$1.0

Change Record Detail - Multiple Scenarios With Descriptions
Department of Corrections

Component: Administrative Services (697)
RDU: Administration and Support (271)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month Non-covered: \$1.0												
Department of Administration Core Services Rates												
	Inc	882.0	872.9	0.0	9.1	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		882.0										
Rates for core services provided by the Department of Administration, including Risk Management, Personnel, Information Technology Services, and Public Building Fund, are estimated to be \$7.2 million higher in FY2014. Funding in the amount of \$4 million is being provided to departments.												
Totals		4,029.6	3,666.0	2.8	287.8	73.0	0.0	0.0	0.0	37	0	0

Personal Services Expenditure Detail
Department of Corrections

Scenario: FY2014 Governor (10289)
Component: Administrative Services (697)
RDU: Administration and Support (271)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
03-1117	Human Resource Manager I	FT	A	KK	Anchorage	200	22C / D	12.0		80,308	0	0	46,171	126,479	126,479
07-1605	Human Resource Specialist I	FT	A	KK	Juneau	205	16M	12.0		72,096	0	0	43,094	115,190	115,190
10-0230	Human Resource Technician I	FT	A	KK	Anchorage	200	12D / E	12.0		43,320	0	0	32,312	75,632	75,632
10-0233	Human Resource Specialist I	FT	A	KK	Anchorage	200	16C / D	12.0		54,744	0	0	36,593	91,337	91,337
11-0288	Human Resource Specialist II	FT	A	KK	Palmer	200	18B / C	12.0		59,681	0	0	38,442	98,123	98,123
18-7431	Human Resource Specialist I	FT	A	KK	Juneau	205	16C / D	12.0		58,008	0	0	37,816	95,824	95,824
20-1001	Division Director	FT	A	XE	Juneau	NAA	27J	12.0		122,040	0	0	61,885	183,925	183,925
20-1004	Procurement Spec IV	FT	A	SS	Juneau	205	20L	12.0		90,852	0	0	50,146	140,998	140,998
20-1005	Procurement Spec III	FT	A	SS	Juneau	205	18F / J	12.0		72,465	0	0	43,257	115,722	115,722
20-1006	Procurement Spec I	FT	A	GG	Juneau	205	14M / N	12.0		63,917	0	0	40,560	104,477	104,477
20-1007	Budget Analyst II	FT	A	GP	Juneau	205	16J / K	12.0		66,436	0	0	41,504	107,940	107,940
20-1008	Budget Manager	FT	A	SS	Juneau	205	22A / B	12.0		79,884	0	0	46,037	125,921	125,921
20-1011	Accounting Tech I	FT	A	GP	Juneau	205	12B / C	12.0		40,116	0	0	31,642	71,758	71,758
20-1013	Human Resource Technician II	FT	A	KK	Juneau	205	14L	12.0		60,492	0	0	38,746	99,238	99,238
20-1015	Budget Analyst III	FT	A	GP	Juneau	205	19D / E	12.0		70,053	0	0	42,859	112,912	112,912
20-1030	Accounting Tech III	FT	A	GP	Juneau	205	16D / E	12.0		56,969	0	0	37,957	94,926	94,926
20-1032	Accounting Tech I	FT	A	GP	Juneau	205	12C / D	12.0		41,721	0	0	32,243	73,964	73,964
20-1048	Division Operations Manager	FT	A	SS	Juneau	205	24F	12.0		106,380	0	0	55,965	162,345	162,345
20-1053	Accounting Tech II	FT	A	GP	Juneau	205	14A / B	12.0		44,442	0	0	33,263	77,705	77,705
20-1054	Accounting Tech I	FT	A	GP	Juneau	205	12D / E	12.0		42,221	0	0	32,430	74,651	74,651
20-1055	Accountant V	FT	A	SS	Juneau	205	22F	12.0		92,928	0	0	50,924	143,852	143,852
20-1056	Accounting Tech I	FT	A	GP	Juneau	205	12A	12.0		38,292	0	0	30,958	69,250	69,250
20-1060	Procurement Spec II	FT	A	GG	Anchorage	200	16J / K	12.0		63,468	0	0	40,392	103,860	103,860
20-1077	Accounting Tech I	FT	A	GP	Juneau	205	12K / L	12.0		52,110	0	0	36,136	88,246	88,246
20-1079	Accounting Clerk	FT	A	GP	Juneau	205	10B / C	12.0		35,178	0	0	29,791	64,969	64,969
20-1080	Accounting Technician IV	FT	A	SS	Juneau	205	18K	12.0		76,680	0	0	44,836	121,516	121,516
20-1081	Administrative Assistant II	FT	A	GP	Juneau	205	14J / K	12.0		56,015	0	0	37,599	93,614	93,614
20-1082	Procurement Spec II	FT	A	GP	Juneau	205	16L	12.0		69,132	0	0	42,514	111,646	111,646
20-2009	Procurement Spec III	FT	A	SS	Anchorage	200	18D / E	12.0		65,026	0	0	40,469	105,495	105,495
20-2060	Accounting Tech III	FT	A	SS	Juneau	605	16M	12.0		71,376	0	0	42,849	114,225	114,225
20-6607	Internal Auditor IV	FT	A	SS	Juneau	205	23M	12.0		115,356	0	0	59,226	174,582	174,582
20-7008	Procurement Spec I	FT	A	GP	Anchorage	200	14A	12.0		41,436	0	0	32,136	73,572	73,572

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Corrections

Scenario: FY2014 Governor (10289)
Component: Administrative Services (697)
RDU: Administration and Support (271)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
20-7102	Procurement Spec II	FT	A	GP	Anchorage	200	16M / N	12.0		69,701	0	0	42,727	112,428	112,428
20-7105	Supply Technician I	FT	A	GP	Anchorage	200	10B / C	12.0		33,594	0	0	29,198	62,792	62,792
20-X020	Program Coordinator	FT	A	XE	Juneau	NAA	21J / K	12.0		89,091	0	0	50,050	139,141	139,141
25-0134	Human Resource Technician I	FT	A	KK	Juneau	205	12A	12.0		40,080	0	0	31,098	71,178	71,178
25-3108	Human Resource Specialist II	FT	A	KK	Anchorage	200	18C / D	12.0		61,427	0	0	39,097	100,524	100,524
													Total Salary Costs:	2,397,035	
													Total COLA:	0	
													Total Premium Pay:	0	
													Total Benefits:	1,502,922	
													Total Pre-Vacancy:	3,899,957	
													Minus Vacancy Adjustment of 6.00%:	(233,957)	
													Total Post-Vacancy:	3,666,000	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	3,666,000	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	3,899,957	3,666,000	100.00%
Total PCN Funding:	3,899,957	3,666,000	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Corrections
Travel

Component: Administrative Services (697)
RDU: Administration and Support (271)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		50.7	2.8	2.8
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			50.7	2.8	2.8
72110	Employee Travel (Instate)	Travel for legislative session, general overview, oversight of departmental operations, attend departmental management meetings, provide budget and administrative support to department components, complete statewide audits, inventory, procurement, etc.	39.5	2.8	2.8
72410	Employee Travel (Out of state)	Out of state travel for contract oversight, auditing, inventory, procurement, meetings, training, conferences, etc.	11.1	0.0	0.0
72930	Cash Advance Fee	Cost of cash advance fees on credit cards used for travel.	0.1	0.0	0.0

Line Item Detail
Department of Corrections
Services

Component: Administrative Services (697)
RDU: Administration and Support (271)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			223.9	278.7	287.8
Expenditure Account				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				223.9	278.7	287.8
73025	Education Services		Professional service costs related to conference registration fees, training, membership dues to professional organizations, contracts with private vendors to conduct studies and other professional services and other miscellaneous services.	2.2	0.0	0.0
73150	Information Technlgy		Information Technology services i.e. data processing, tele-communications, and communications services.	0.0	1.5	1.5
73156	Telecommunication		Local and long distance telephone services and other related miscellaneous communication charges.	12.9	9.1	9.1
73225	Delivery Services		Freight costs, delivery and express services, postage, messenger services, etc.	7.4	8.0	8.0
73525	Utilities		Public utility services for heat, water, sewage, electricity, and waste disposal.	0.1	1.5	1.5
73650	Struc/Infstruct/Land		Room and office leases, inspections, janitorial services, snow removal, other repairs and maintenance.	7.8	7.0	7.0
73675	Equipment/Machinery		Minor repairs and rentals of vehicles/office equipment not covered by maintenance or lease agreements, i.e. copiers, mailing machines, and other office equipment.	16.7	22.0	22.0
73750	Other Services (Non IA Svcs)		Other professional service contracts, i.e. construction, consultanting services, training, safety, graphics, computer software upgrades, licensing and maintenance, and other miscellaneous services, etc.	2.0	14.5	14.5
73805	IT-Non-Telecommunication	Admin	Computer charges.	15.9	18.0	18.0
73806	IT-Telecommunication	Admin	Telephone charges.	43.3	45.7	45.7
73809	Mail	Admin	Central Mailroom charges.	16.5	18.0	18.0
73810	Human Resources	Admin	HR integration charges.	22.3	52.8	61.9
73811	Building Leases	Admin	Office lease space charges.	42.9	49.1	49.1

Line Item Detail
Department of Corrections
Services

Component: Administrative Services (697)

RDU: Administration and Support (271)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor	
73000 Services Detail Totals			223.9	278.7	287.8	
73814	Insurance	Admin	Risk Management charges.	1.8	1.5	1.5
73815	Financial	Admin	DOA chargeback items (AKPAY, AKSAS, EEO, etc.).	0.9	0.7	0.7
73816	ADA Compliance	Labor	ADA charges.	0.3	0.6	0.6
73818	Training (Services-IA Svcs)	Admin	Education / Training charges.	1.7	2.0	2.0
73819	Commission Sales (IA Svcs)	Admin	Statewide Travel Office (STO) fees associated with travel arrangements for employee and non-employee in-state and out-of-state costs.	0.7	0.0	0.0
73822	Construction (IA Svcs)	Admin	Delegation of construction authority.	0.0	2.0	2.0
73823	Health		Employee Pharmacy certification fees for procurement purposes.	0.1	0.0	0.0
73848	State Equip Fleet	Trans	State Equipment Fleet charges.	28.4	24.7	24.7

Line Item Detail
Department of Corrections
Commodities

Component: Administrative Services (697)
RDU: Administration and Support (271)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		38.4	73.0	73.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			38.4	73.0	73.0
74200	Business	Consumable office supplies, duplicating, data processing supplies, i.e. paper forms, printer and toner cartridges, electronic supplies, minor tools, and other related supplies.	38.2	62.5	62.5
74600	Safety (Commodities)	Safety - fire suppression, snow removal, janitorial and cleaning supplies.	0.1	10.5	10.5
74650	Repair/Maintenance (Commodities)	Structural supplies including lumber, signs/markers, plumbing, electrical, and mechanical. Other supplies such as paint, janitorial and cleaning, lube oils, and miscellaneous hardware.	0.1	0.0	0.0

Line Item Detail
Department of Corrections
Capital Outlay

Component: Administrative Services (697)
RDU: Administration and Support (271)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000	Capital Outlay		10.4	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000 Capital Outlay Detail Totals			10.4	0.0	0.0
75700	Equipment	Equipment lease payments - vehicles, communications equipment, info technology, household and institutional equipment, other equipment.	10.4	0.0	0.0

Unrestricted Revenue Detail
Department of Corrections

Component: Administrative Services (697)
RDU: Administration and Support (271)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
68515	Unrestricted Fund				231.8	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
66160	Jury & Work Comp Rc Employee jury duty and workman's compensation revenues		20661102	11100	1.1	0.0	0.0
66168	Cost Recovery - Cy Miscellaneous recoveries - current year compensation recovery, equipment reimbursements, food service recovery, inmate restitutions, inmate contraband / escape / forfeitures, interstate compact fees, badge retirement fees, institution till overages, inmate copies, vendor rebates, etc.		20661102	11100	37.9	0.0	0.0
66190	Py Reimburse Recvry Miscellaneous recoveries - prior year recovery, jury duty and workman's compensation recovery, equipment reimbursements, food service recovery, inmate restitutions, inmate contraband / escape / forfeitures, interstate compact fees, badge retirement fees, institution till overages, inmate copies, vendor rebates, etc.		20661102	11100	113.1	0.0	0.0
66370	Misc Rev Miscellaneous recoveries - food service recovery, inmate restitutions, inmate contraband / escape / forfeitures, interstate compact fees, ignition interlocking devices, badge retirement fees, institution till overages, inmate copies, vendor rebates, etc.		20661102	11100	79.7	0.0	0.0

Restricted Revenue Detail
Department of Corrections

Component: Administrative Services (697)
RDU: Administration and Support (271)

Master Account	Revenue Description	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51010	Federal Receipts	73.9	73.9	73.9

Detail Information					FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund			
57910	Fed Proj-Prot/Adm Ju		20661040	11100	73.9	73.9	73.9
	Federal receipt authority to meet collections from the United States Department of Justice, Office of Justice Programs for the State Criminal Alien Assistance Program reimbursing for costs incurred in incarcerating undocumented criminal aliens.						

**Inter-Agency Services
Department of Corrections**

Component: Administrative Services (697)
RDU: Administration and Support (271)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013	
					Management Plan	FY2014 Governor
73805	IT-Non-Telecommunication	Computer charges.	Inter-dept Admin	15.9	18.0	18.0
73805 IT-Non-Telecommunication subtotal:				15.9	18.0	18.0
73806	IT-Telecommunication	Telephone charges.	Inter-dept Admin	43.3	45.7	45.7
73806 IT-Telecommunication subtotal:				43.3	45.7	45.7
73809	Mail	Central Mailroom charges.	Inter-dept Admin	16.5	18.0	18.0
73809 Mail subtotal:				16.5	18.0	18.0
73810	Human Resources	HR integration charges.	Inter-dept Admin	22.3	52.8	61.9
73810 Human Resources subtotal:				22.3	52.8	61.9
73811	Building Leases	Office lease space charges.	Inter-dept Admin	42.9	49.1	49.1
73811 Building Leases subtotal:				42.9	49.1	49.1
73814	Insurance	Risk Management charges.	Inter-dept Admin	1.8	1.5	1.5
73814 Insurance subtotal:				1.8	1.5	1.5
73815	Financial	DOA chargeback items (AKPAY, AKSAS, EEO, etc.).	Inter-dept Admin	0.9	0.7	0.7
73815 Financial subtotal:				0.9	0.7	0.7
73816	ADA Compliance	ADA charges.	Inter-dept Labor	0.3	0.6	0.6
73816 ADA Compliance subtotal:				0.3	0.6	0.6
73818	Training (Services-IA Svcs)	Education / Training charges.	Inter-dept Admin	1.7	2.0	2.0
73818 Training (Services-IA Svcs) subtotal:				1.7	2.0	2.0
73819	Commission Sales (IA Svcs)	Statewide Travel Office (STO) fees associated with travel arrangements for employee and non-employee in-state and out-of-state costs.	Inter-dept Admin	0.7	0.0	0.0
73819 Commission Sales (IA Svcs) subtotal:				0.7	0.0	0.0
73822	Construction (IA Svcs)	Delegation of construction authority.	Inter-dept Admin	0.0	2.0	2.0
73822 Construction (IA Svcs) subtotal:				0.0	2.0	2.0
73823	Health	Employee Pharmacy certification fees for procurement purposes.	Inter-dept	0.1	0.0	0.0
73823 Health subtotal:				0.1	0.0	0.0
73848	State Equip Fleet	State Equipment Fleet charges.	Inter-dept Trans	28.4	24.7	24.7
73848 State Equip Fleet subtotal:				28.4	24.7	24.7
Administrative Services total:				174.8	215.1	224.2
Grand Total:				174.8	215.1	224.2