

**State of Alaska
FY2014 Governor's Operating Budget**

**Department of Health and Social Services
Child Care Benefits
Component Budget Summary**

Component: Child Care Benefits

Contribution to Department's Mission

Provide child care subsidies to help low-income families achieve self-sufficiency through employment. Provide oversight and monitoring of licensed child care facilities to ensure the health and safety of children while in care while promoting improvements to the quality of child care.

Core Services

- Provide child care subsidies to low-income families who need child care to work, go to school, or participate in work and training activities.
- Conduct oversight of all child care facilities (centers and homes) in the state. This includes licensing and approval functions, responding to complaints about child care, and monitoring compliance with regulations.
- Promote improvements to the quality of child care through a grant to the statewide child care resource and referral network, monthly reimbursements to licensed child care providers to assist with operational costs associated with their facilities, quality improvement activities, and licensing activities.
- Educate parents on quality child care.
- Provide child care referrals to assist parents in finding child care.
- Provide training and technical assistance to early care and education providers.

Major Component Accomplishments in 2012

- Planned, organized, coordinated and relocated the Child Care Program Office, including 23 staff, from Ship Creek location to the Frontier Building.
- Used the results of the Functional Cost Analysis (FCA) completed in FY 2011 for the Child Care Assistance Program showing 91% of the services were being delivered by 5 of the 12 grantees to evaluate and redesign service delivery.
- Completed the Functional Cost Analysis of Alaska's statewide Child Care Licensing Program. The results of the Functional Cost Analysis are being used to evaluate and redesign program service delivery and grant requirements to increase efficiency and effectiveness.
- In partnership with the Department of Education and Early Development (DEED), child care licensors from the Child Care Program Office conducted 50 health and safety inspections of pre-elementary schools approved by Department of Education and Early Development.
- Increased monitoring of licensed child care facilities to one announced and one unannounced onsite visit per year with the goal of meeting the national best practice standard of four visits per year.
- Developed a monthly Child Care Services report to provide data on programs administered by the Child Care Program Office. This report was implemented July 1, 2012, and is available on the Division of Public Assistance and Child Care Program Office websites.

Key Component Challenges

- Ensuring the affordability of child care by stabilizing child care rates and providing the level of child care assistance needed for low-income families to receive quality care. At the same time balancing the established rates with what private pay families can afford without negatively impacting children, families, and providers. The price charged for child care continues to increase. State subsidy rates for child care, last increased in March 2010, are below the price being charged by individuals providing care, thereby reducing access.
- Child Care Assistance Program (CCAP) income qualifying standards require ongoing reviews and adjustments to ensure families have access to quality child care. Current standards are based upon 2008 State Median Income Levels.
- Future increases to state subsidy rates and updated income qualifying standards will require general funds.
- Maintaining a sufficient supply of quality child care programs to support working families. Low wages (\$11.38/hour average), minimal benefits (if any), and high turnover rates of caregivers (46%), coupled with rising costs of doing business such as fuel and personnel costs, have resulted in a significant decrease in the

availability of licensed child care providers (743 in Dec 2006 to 579 in Dec 2011) throughout the state. The rising cost of doing business has made it more difficult for providers to meet service standards that ensure health and safety.

- Establishing and implementing a Quality Rating and Improvement System (QRIS) that provides an affordable and efficient systematic framework for evaluating, improving, and communicating the quality of care in early childhood programs. Early childhood development is a key priority for the division in achieving its dual goals of supporting employment for low-income families and improving quality in early childhood care and learning programs. Many states have implemented or are in the early stages of implementing Quality Rating and Improvement System to accomplish these goals. General funds are needed to develop and maintain a Quality Rating and Improvement System for Alaska.

Significant Changes in Results to be Delivered in FY2014

- Increased consistency and quality of Child Care Assistance Program service delivery that is child focused, family friendly, and fair to providers and grantees: includes proposed regulation revisions, revised policies and procedures and streamlined child care provider billing processes.
- Increased consistency and quality of Child Care Licensing Program service delivery; specifically, a streamlined application process.
- Increased participation in the Alaska Inclusive Child Care Program (Alaska IN!) for children with special needs who are participating in the Child Care Assistance Program.
- Increased consistency and quality of child care resource and referral services.
- Continued collaboration and alignment of services delivered by the Child Care Benefit Program with other Division programs, the Office of Children's Services, and the Department of Education and Early Development.

Statutory and Regulatory Authority

AS 47.27.005, AS 47.27.035 Alaska Temporary Assistance Program
AS 47.25.001 - .095 Day Care Assistance and Child Care Grants
AS 47.32.010 - .900 Centralized Licensing and Related Administrative Procedures
AS 47.05.300 - .390 Criminal History; Registry
7AAC 41 Child Care Assistance
7AAC 39 Child Care Grant Program
7AAC 57 Child Care Facilities Licensing
7AAC 10 Licensing, Certification, and Approvals
7AAC 45 Alaska Temporary Assistance Program

Contact Information
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**Child Care Benefits
Component Financial Summary**

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Formula Program:			
Component Expenditures:			
71000 Personal Services	3,158.1	3,531.1	3,531.1
72000 Travel	145.6	141.3	141.3
73000 Services	2,772.5	2,786.8	2,786.8
74000 Commodities	73.6	257.6	257.6
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	38,725.2	40,529.6	40,528.8
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	44,875.0	47,246.4	47,245.6
Funding Sources:			
1002 Federal Receipts	35,278.0	37,682.1	37,682.1
1003 General Fund Match	6,401.6	6,351.6	6,351.6
1004 General Fund Receipts	2,897.5	2,886.9	2,886.9
1007 Interagency Receipts	297.9	325.0	325.0
1212 Federal Stimulus: ARRA 2009	0.0	0.8	0.0
Funding Totals	44,875.0	47,246.4	47,245.6

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	0.3	0.0	0.0
Unrestricted Total		0.3	0.0	0.0
Restricted Revenues				
Other Restricted Revenue	51000	2.4	0.0	0.0
Federal Receipts	51010	35,278.0	37,682.1	37,682.1
Interagency Receipts	51015	297.9	325.0	325.0
Federal Economic Stimulus	51118	0.0	0.8	0.0
Restricted Total		35,578.3	38,007.9	38,007.1
Total Estimated Revenues		35,578.6	38,007.9	38,007.1

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	9,238.5	0.0	325.0	37,682.9	47,246.4
Adjustments which will continue current level of service:					
-Reverse ARRA Funding Sec30(b) Ch15 SLA 2012 P93 L16-20 (HB284) Lapses 06/30/2013	0.0	0.0	0.0	-0.8	-0.8
FY2014 Governor	9,238.5	0.0	325.0	37,682.1	47,245.6

**Child Care Benefits
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	38	38	Annual Salaries	2,154,864
Part-time	0	0	Premium Pay	51,873
Nonpermanent	0	0	Annual Benefits	1,449,814
			<i>Less 3.43% Vacancy Factor</i>	(125,451)
			Lump Sum Premium Pay	0
Totals	38	38	Total Personal Services	3,531,100

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Clerk	1	0	0	0	1
Accounting Tech I	2	0	0	0	2
Administrative Assistant II	1	0	0	0	1
Community Care Lic Spec I	6	3	3	0	12
Community Care Lic Spec II	1	1	1	0	3
Community Care Lic Spec III	1	0	0	0	1
Elig Qual Cntrl Tech I	1	0	0	0	1
Elig Technician I	1	0	0	0	1
Elig Technician II	1	0	0	0	1
Office Assistant I	1	1	1	0	3
Office Assistant II	2	0	0	0	2
Program Coordinator I	1	0	0	0	1
Program Coordinator II	1	0	0	0	1
Project Assistant	2	0	0	0	2
Public Assist Analyst I	3	0	0	0	3
Public Asst Prog Off	2	0	0	0	2
Research Analyst III	0	0	1	0	1
Totals	27	5	6	0	38

Component Detail All Funds
Department of Health and Social Services

Component: Child Care Benefits (AR23470) (1897)
RDU: Public Assistance (73)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	3,158.1	3,531.1	3,531.1	3,531.1	3,531.1	0.0	0.0%
72000 Travel	145.6	141.3	141.3	141.3	141.3	0.0	0.0%
73000 Services	2,772.5	2,786.8	2,786.8	2,786.8	2,786.8	0.0	0.0%
74000 Commodities	73.6	257.6	257.6	257.6	257.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	38,725.2	40,528.8	40,529.6	40,529.6	40,528.8	-0.8	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	44,875.0	47,245.6	47,246.4	47,246.4	47,245.6	-0.8	0.0%
Fund Sources:							
1002 Fed Rcpts (Other)	35,278.0	37,682.1	37,682.1	37,682.1	37,682.1	0.0	0.0%
1003 G/F Match (UGF)	6,401.6	6,351.6	6,351.6	6,351.6	6,351.6	0.0	0.0%
1004 Gen Fund (UGF)	2,897.5	2,886.9	2,886.9	2,886.9	2,886.9	0.0	0.0%
1007 I/A Rcpts (Other)	297.9	325.0	325.0	325.0	325.0	0.0	0.0%
1212 Fed ARRA (Other)	0.0	0.0	0.8	0.8	0.0	-0.8	-100.0%
Unrestricted General (UGF)	9,299.1	9,238.5	9,238.5	9,238.5	9,238.5	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	297.9	325.0	325.0	325.0	325.0	0.0	0.0%
Federal Funds	35,278.0	37,682.1	37,682.9	37,682.9	37,682.1	-0.8	0.0%
Positions:							
Permanent Full Time	37	38	38	38	38	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Health and Social Services

Component: Child Care Benefits (1897)

RDU: Public Assistance (73)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
	ConfCom	47,245.6	3,531.1	141.3	2,786.8	257.6	0.0	40,528.8	0.0	38	0	0
1002 Fed Rcpts		37,682.1										
1003 G/F Match		6,351.6										
1004 Gen Fund		2,886.9										
1007 I/A Rcpts		325.0										
ARRA Funding Sec30(b) Ch15 SLA2012 P93 L16-20 (HB284) Lapses 6/30/2013												
	CarryFwd	0.8	0.0	0.0	0.0	0.0	0.0	0.8	0.0	0	0	0
1212 Fed ARRA		0.8										
AR25110 - Child Care Benefits ARRA funding under Public Assistance.												
Sec. 1, Ch. 17, SLA 2009, P3, L13, as amended by												
Sec. 35, Ch. 41, SLA 2010, P97, L11,												
Sec. 33, Ch. 3, FSSLA 2011, P92, L8-12, and												
Sec. 30, Ch. 15, SLA 2012, P93, L16-20												
FY2009												
Authorized: \$4,036.0												
Expended: \$0												
Balance: \$4,036.0												
FY2010												
Authorized: \$4,036.0												
Expended: \$2,018.0												
Balance: \$2,018.0												
FY2011												
Authorized: \$2,018.0												
Expended: \$2,017.2												
Balance: \$0.8												
FY2012												
Authorized: \$0.8												
Expended: \$0												
Balance: \$0.8												
Subtotal		47,246.4	3,531.1	141.3	2,786.8	257.6	0.0	40,529.6	0.0	38	0	0

**Change Record Detail - Multiple Scenarios With Descriptions
Department of Health and Social Services**

Component: Child Care Benefits (1897)

RDU: Public Assistance (73)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Transfer Child Care Licensing Specialist I (05-2303) from Fairbanks to Anchorage	PosLoc	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

SUBJECT: Duty Station Transfer of 05-2303 (Child Care Licensing) from Fairbanks to Anchorage

Purpose: The Division of Public Assistance is requesting a change in duty station. The location change is requested in order to meet customer expectations for efficient and effective delivery of services and to support the business needs of the Child Care Program Office.

Currently, PCN 05-2303 (Child Care Licensing Specialist I) is responsible for licensing and development of child care facilities as outlined in Alaska Statute 47.32. This position investigates complaints and allegations, conducts on-site program assessments, processes variance requests, documents findings, and formulates recommendations for license issuance, denial/revocation, or injunctive actions.

The Child Care Program Office, over the past two and a half years, has been leaning internal processes, redistributing workloads for a more equitable balance, and working to identify areas where additional staff resources are needed to manage the workload. The goal is to build a solid foundation for efficient and effective child care service delivery that benefits children, families and child care providers while also supporting the health and well being of staff, their professional development and growth, morale, and long term success for the State of Alaska. This position is part of a team of four licensors, one licensing supervisor and an office assistant in the Northern office. The Northern Region's workload will remain adequate for the number of staff assigned.

If approved, this vacant position will be transferred from Fairbanks to Anchorage, and will be reclassified from a Child Care Licensing Specialist I (range 16) to a Program Coordinator II (range 20). This position will assist with management duties to ensure all aspects of this program are being administered efficiently and as effectively as possible. Child Care Benefit program continues to grow in duties and responsibilities with the addition of Alaska In! (offers extra support for families to find a program to meet their child's needs), increased requirements from the Legislators (health and safety inspections in pre-elementary schools), and further development of the Alaska's System for Early Education Development (SEED) for providers of early care and education in Alaska, just to name a few. This position assists the Child Care Manager in all aspects of the Child Care office and has the authority to make decisions on behalf of the Manager. A management level position is necessary to ensure the authority for decision making, strategic planning, and oversight of the day to day operations occurs.

Impact: If this request is denied, the Anchorage CCPO will be unable to effectively manage all the duties associated with safe and quality child care in Alaska.

Reclass 05-2303 Child Care Licensing Specialist I to a Program Coordinator II	PosRecl	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
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SUBJECT: Reclass PCN 05-2303 from a Child Care Licensing Specialist I (range 16) to a Program Coordinator II (range 20)

Purpose: The Division of Public Assistance is requesting a reclass of PCN 05-2303 from a Child Care Licensing Specialist I (range 16) to a Program Coordinator II (range 20). In order to meet the management required to meet the customer expectations for efficient and effective delivery of services and to support the business needs of the Child Care Program Office.

Currently, PCN 05-2303 (Child Care Licensing Specialist I) is responsible for licensing and development of child care facilities as outlined in Alaska Statute 47.32. This position investigates complaints and allegations, conducts on-site program assessments, processes variance requests, documents findings, and formulates recommendations for license issuance, denial/revocation, or injunctive actions.

Change Record Detail - Multiple Scenarios With Descriptions
Department of Health and Social Services

Component: Child Care Benefits (1897)

RDU: Public Assistance (73)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	

The Child Care Program Office, over the past two and a half years, has been leaning internal processes, redistributing workloads for a more equitable balance, and working to identify areas where additional staff resources are needed to manage the workload. The goal is to build a solid foundation for efficient and effective child care service delivery that benefits children, families and child care providers while also supporting the health and well being of staff, their professional development and growth, morale, and long term success for the State of Alaska. This position is part of a team of four licensors, one licensing supervisor and an office assistant in the Northern office. The Northern Region's workload will remain adequate for the number of staff assigned.

If approved, this vacant position will be reclassified from a Child Care Licensing Specialist I (range 16) to a Program Coordinator II (range 20) and will be transferred from Fairbanks to Anchorage. This position will assist with management duties to ensure all aspects of this program are being administered efficiently and as effectively as possible. Child Care Benefit program continues to grow in duties and responsibilities with the addition of Alaska In! (offers extra support for families to find a program to meet their child's needs), increased requirements from the Legislators (health and safety inspections in pre-elementary schools), and further development of the Alaska's System for Early Education Development (SEED) for providers of early care and education in Alaska, just to name a few. This position assists the Child Care Manager in all aspects of the Child Care office and has the authority to make decisions on behalf of the Manager. A management level position is necessary to ensure the authority for decision making, strategic planning, and oversight of the day to day operations occurs.

Impact: If this request is denied, the Anchorage CCPO will be unable to effectively manage all the duties associated with safe and quality child care in Alaska.

Transfer Community Car Licensing Specialist I (05-2322) from Juneau to Anchorage

PosLoc	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
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OMB Approval 01/11/2012

Subtotal	47,246.4	3,531.1	141.3	2,786.8	257.6	0.0	40,529.6	0.0	38	0	0
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***** **Changes From FY2013 Management Plan To FY2014 Governor** *****

Reverse ARRA Funding Sec30(b) Ch15 SLA 2012 P93 L16-20 (HB284) Lapses 06/30/2013

OTI	-0.8	0.0	0.0	0.0	0.0	0.0	-0.8	0.0	0	0	0
1212 Fed ARRA	-0.8										

AR25110 - Child Care Benefits ARRA funding under Public Assistance.

Sec. 1, Ch. 17, SLA 2009, P3, L13, as amended by
 Sec. 35, Ch. 41, SLA 2010, P97, L11,
 Sec. 33, Ch. 3, FSSLA 2011, P92, L8-12, and
 Sec. 30, Ch. 15, SLA 2012, P93, L16-20

FY2009
 Authorized: \$4,036.0
 Expended: \$0
 Balance: \$4,036.0

FY2010

Change Record Detail - Multiple Scenarios With Descriptions
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
Authorized: \$4,036.0 Expended: \$2,018.0 Balance: \$2,018.0												
FY2011 Authorized: \$2,018.0 Expended: \$2,017.2 Balance: \$0.8												
FY2012 Authorized: \$0.8 Expended: \$0 Balance: \$0.8												
	Totals	47,245.6	3,531.1	141.3	2,786.8	257.6	0.0	40,528.8	0.0	38	0	0

Personal Services Expenditure Detail
Department of Health and Social Services

Scenario: FY2014 Governor (10289)
Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
05-2302	Community Care Lic Spec I	FT	A	GP	Juneau	205	16F / G	12.0		61,082	0	0	39,382	100,464	0
05-2303	Public Asst Prog Off	FT	A	GP	Anchorage	200	21C / D	12.0		73,250	0	0	43,918	117,168	0
05-2304	Program Coordinator I	FT	A	SS	Anchorage	200	18E / F	12.0		66,912	0	0	41,049	107,961	0
05-2306	Community Care Lic Spec I	FT	A	GP	Anchorage	200	16E / F	12.0		54,991	0	0	37,111	92,102	0
05-2307	Office Assistant I	FT	A	GP	Fairbanks	203	8F / G	12.0		34,599	0	0	29,509	64,108	0
05-2310	Community Care Lic Spec I	FT	A	GP	Anchorage	200	16C / D	12.0		52,407	0	7,449	38,925	98,781	0
05-2311	Project Assistant	FT	A	GP	Anchorage	200	16C / D	12.0		52,566	0	7,842	39,130	99,538	0
05-2312	Community Care Lic Spec I	FT	A	GP	Anchorage	200	16F / G	12.0		57,681	0	8,736	41,371	107,788	0
05-2313	Community Care Lic Spec I	FT	A	GP	Anchorage	200	16J / K	12.0		63,468	0	9,765	43,912	117,145	0
05-2314	Community Care Lic Spec II	FT	A	SS	Anchorage	200	18J / K	12.0		72,042	0	0	42,961	115,003	0
05-2316	Community Care Lic Spec I	FT	A	GP	Juneau	205	16B / C	12.0		52,756	0	7,977	39,252	99,985	0
05-2317	Public Assist Analyst I	FT	A	GG	Anchorage	200	16K / L	12.0		65,844	0	8,611	44,367	118,822	0
05-2318	Community Care Lic Spec I	FT	A	GP	Fairbanks	203	16C / D	12.0		53,566	0	0	36,580	90,146	0
05-2319	Community Care Lic Spec I	FT	A	GP	Fairbanks	203	16L / M	12.0		70,368	0	0	42,843	113,211	0
05-2320	Community Care Lic Spec I	FT	A	GP	Fairbanks	203	16F / G	12.0		58,992	0	0	38,603	97,595	0
05-2321	Office Assistant II	FT	A	GP	Anchorage	200	10M / N	12.0		46,848	0	0	34,075	80,923	0
05-2322	Community Care Lic Spec I	FT	A	GP	Anchorage	200	16C / D	12.0		52,407	0	0	36,148	88,555	0
05-3516	Elig Technician I	FT	A	GP	Anchorage	200	13E / F	12.0		45,263	0	0	33,484	78,747	0
05-3517	Community Care Lic Spec I	FT	A	GP	Juneau	205	16D / E	12.0		56,289	0	0	37,595	93,884	0
06-3901	Community Care Lic Spec II	FT	A	SS	Juneau	205	18F	12.0		71,244	0	0	42,664	113,908	0
06-3989	Community Care Lic Spec III	FT	A	SS	Anchorage	200	20D / E	12.0		73,428	0	0	43,478	116,906	0
06-3990	Community Care Lic Spec II	FT	A	SS	Fairbanks	203	18C / D	12.0		64,740	0	0	40,239	104,979	0
06-8523	Elig Technician II	FT	A	GP	Anchorage	200	14D / E	12.0		47,121	0	0	34,177	81,298	0
06-8538	Accounting Clerk	FT	A	GP	Anchorage	200	10F / G	12.0		38,307	0	0	30,891	69,198	0
06-8658	Elig Qual Cntrl Tech I	FT	A	GP	Anchorage	200	16D / E	12.0		54,585	0	0	36,960	91,545	0
06-8659	Public Asst Prog Off	FT	A	SS	Anchorage	200	21J / K	12.0		88,248	0	0	49,003	137,251	0
21-2028	Accounting Tech I	FT	A	GP	Anchorage	200	12C / D	12.0		39,482	0	1,493	31,886	72,861	0
21-2031	Accounting Tech I	FT	A	GG	Anchorage	200	12K / L	12.0		48,879	0	0	34,832	83,711	0
21-2043	Research Analyst III	FT	A	GP	Juneau	205	18B / C	12.0		60,911	0	0	39,318	100,229	0
21-2052	Public Assist Analyst I	FT	A	GP	Anchorage	200	16B / C	12.0		50,378	0	0	35,391	85,769	0
21-3031	Office Assistant I	FT	A	GP	Anchorage	200	8F / G	12.0		34,440	0	0	29,450	63,890	0
21-3045	Project Assistant	FT	A	GP	Anchorage	200	16E / F	12.0		55,643	0	0	37,354	92,997	0
21-3062	Office Assistant II	FT	A	GP	Anchorage	200	10B / C	12.0		33,923	0	0	29,257	63,180	0
21-3079	Program Coordinator II	FT	A	SS	Anchorage	200	20E / F	12.0		75,848	0	0	44,380	120,228	0
21-3089	Community Care Lic Spec I	FT	A	GP	Anchorage	200	16L / M	12.0		68,316	0	0	42,078	110,394	0
21-3090	Administrative Assistant II	FT	A	SS	Anchorage	600	14K / L	12.0		57,048	0	0	37,371	94,419	0
21-3108	Office Assistant I	FT	A	GP	Juneau	205	8C / D	12.0		32,676	0	0	28,792	61,468	0
21-3109	Public Assist Analyst I	FT	A	GP	Anchorage	200	16L / M	12.0		68,316	0	0	42,078	110,394	0

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Health and Social Services

Scenario: FY2014 Governor (10289)
Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
													Total Salary Costs:	2,154,864	
													Total COLA:	0	
													Total Premium Pay:	51,873	
													Total Benefits:	1,449,814	
													Total Pre-Vacancy:	3,656,551	
													Minus Vacancy Adjustment of 3.43%:	(125,451)	
													Total Post-Vacancy:	3,531,100	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	3,531,100	
Total Component Months:		456.0													

<u>PCN Funding Sources:</u>	<u>Pre-Vacancy</u>	<u>Post-Vacancy</u>	<u>Percent</u>
1002 Federal Receipts	3,656,551	3,531,100	100.00%
Total PCN Funding:	3,656,551	3,531,100	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Health and Social Services
Travel

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		145.6	141.3	141.3
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			145.6	141.3	141.3
72110	Employee Travel (Instate)	In-state travel for staff to provide technical assistance, monitor, and evaluate urban and rural sites for Child Care Assistance and Licensing.	134.8	126.3	126.3
72120	Nonemployee Travel (Instate Travel)		1.2	0.0	0.0
72410	Employee Travel (Out of state)	Out-of-state travel to regional and national conferences to represent the state for program changes, proposed legislation and resolve any problem areas in the federal Child Care Development Fund (CCDF) block grant program.	9.3	15.0	15.0
72930	Cash Advance Fee		0.3	0.0	0.0

Line Item Detail
Department of Health and Social Services
Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services		2,772.5	2,786.8	2,786.8
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			2,772.5	2,786.8	2,786.8
73025		Education Services Staff and Provider Training, Registration and Tuition.	3.5	5.0	5.0
73050		Financial Services	0.5	0.0	0.0
73075		Legal & Judicial Svc Support from Law with any legal or judicial services.	0.0	1.0	1.0
73150		Information Technlgy	10.2	0.0	0.0
73154	H&SS	Software Licensing	0.0	0.0	0.0
73156		Telecommunication Telecommunications for vendor local and long distance telephone, teleconferences, and fax services.	8.1	9.0	9.0
73225		Delivery Services Freight, courier service and postage.	31.6	32.0	32.0
73450		Advertising & Promos Advertising for required public notice for program changes and services.	0.0	1.0	1.0
73525		Utilities Utilities	0.9	1.0	1.0
73650		Struc/Infstruct/Land	11.5	0.0	0.0
73675		Equipment/Machinery Replacement of equipment.	7.9	8.0	8.0
73750		Other Services (Non IA Svcs) Services that are not included in inter-agency requests.	11.6	12.0	12.0
73805		IT-Non-Telecommunication	24.9	0.0	0.0
73805	Admin	IT-Non-Telecommunication Computer services as needed. RSA to Department of Administration, Enterprise Technology Services for Computer Services EPR.	0.0	25.0	25.0
73806		IT-Telecommunication	54.3	0.0	0.0
73806		IT-Telecommunication Telephone Services for the State	0.0	55.0	55.0
73807		Storage	0.7	0.0	0.0
73807	Admin	Storage RSA with Department of Administration, Enterprise Technology Services for Telecommunications EPR.	0.0	20.0	20.0
73809		Mail	0.8	0.0	0.0

Line Item Detail
Department of Health and Social Services
Services

Component: Child Care Benefits (1897)

RDU: Public Assistance (73)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			2,772.5	2,786.8	2,786.8
73810	Human Resources		29.3	35.0	0.0
73810	Human Resources	Admin	0.0	0.0	35.0
		RSA to the Department of Administration, Division of Personnel for HR services.			
73811	Building Leases		269.5	0.0	0.0
73811	Building Leases	Admin	0.0	104.3	104.3
		RSA to the Department of Administration, Division of General Services for office space lease cost for Child Care & Licensing program.			
73812	Legal		4.7	0.0	0.0
73812	Legal	Law	0.0	50.0	50.0
		RSA to Department of Law for legal services			
73814	Insurance		1.3	0.0	0.0
73814	Insurance	Admin	0.0	2.0	2.0
		RSA with the Department of Administration, Risk Management for insurance services.			
73819	Commission Sales (IA Svcs)		2.4	0.0	0.0
73821	Hearing/Mediation (IA Svcs)		0.1	0.0	0.0
73848	State Equip Fleet		3.8	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)		2,294.9	82.0	0.0
73979	Mgmt/Consulting (IA Svcs)	DOA	0.0	0.0	2.0
		RSA with Dept of Administration, Division of Hearing Services for child care program.			
73979	Mgmt/Consulting (IA Svcs)	H&SS	0.0	3.0	3.0
73979	Mgmt/Consulting (IA Svcs)	PubSaf	0.0	50.0	50.0
		RSA with the Department of Public Safety for Alaska criminal records and identification to provide criminal justice information background checks required as a condition of child care licensure. Fingerprint card processing fee for Child Care provider staff and household members referred by Municipality of Anchorage Licensing.			
73979	Mgmt/Consulting (IA Svcs)	H&SS	0.0	75.0	75.0
		RSA with the Office of Children's Services, Front Line Social Workers to conduct child protective services and licensing checks for individuals applying for child care licensure.			
73979	Mgmt/Consulting (IA Svcs)	H&SS	0.0	2,000.0	2,000.0
		RSA with the Office of Children's Services, Foster Care			

Line Item Detail
Department of Health and Social Services
Services

Component: Child Care Benefits (1897)

RDU: Public Assistance (73)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			2,772.5	2,786.8	2,786.8
		Special Needs component to fund the child care costs to those working unlicensed relative foster parents.			
73979	Mgmt/Consulting (IA Svcs)	H&SS RSA with the Office of Children's Services, Family Preservation component to provide protective services child care for children who have been the subject of a report of harm.	0.0	200.0	200.0
73979	Mgmt/Consulting (IA Svcs)	H&SS RSA with DHSS for finance and management services.	0.0	6.0	6.0
73979	Mgmt/Consulting (IA Svcs)	H&SS RSA with DHSS for commissioner's office support services	0.0	5.0	5.0
73979	Mgmt/Consulting (IA Svcs)	H&SS RSA with DHSS for Finance and Management Services information technology support services.	0.0	5.5	5.5
73979	Mgmt/Consulting (IA Svcs)	H&SS RSA with the Health Care Services for Alaska criminal records and identification to provide criminal justice information background checks required as a condition of child care licensors. Fingerprint card processing fee for Child Care provider staff and household members.	0.0	0.0	80.0

Line Item Detail
Department of Health and Social Services
Commodities

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		73.6	257.6	257.6
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			73.6	257.6	257.6
74200	Business	Business supplies and printer needs	72.1	257.6	257.6
74480	Household & Instit.		0.8	0.0	0.0
74600	Safety (Commodities)		0.2	0.0	0.0
74650	Repair/Maintenance (Commodities)		0.5	0.0	0.0

Line Item Detail
Department of Health and Social Services
Grants, Benefits

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
77000	Grants, Benefits		38,725.2	40,529.6	40,528.8
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
77000 Grants, Benefits Detail Totals			38,725.2	40,529.6	40,528.8
77110	Grants	Child Care Benefit payments	16,174.7	11,060.8	11,060.8
77110	Grants	Child Care Benefit payments	0.0	0.0	0.0
77110	Grants	Child Care Benefit payments	0.0	0.0	0.0
77110	Grants	Child Care Benefit payments	0.0	0.0	0.0
77310	Day Care (Taxable)	The Child Care Subsidy program provides assistance with child care costs to eligible families. Child care subsidy payments made directly to providers are for families who need child care to work or participate in approved work and training activities. The subsidy program is called Parents Achieving Self Sufficiency (PASS). There are three PASS Programs: -PASS I - for families on Temporary Assistance. These families receive one hundred percent of the state subsidy rate for authorized child care. -PASS II - for families within one year of transitioning from Temporary Assistance. These families pay a copay, based on their income. -PASS III - for low-income families who may or may not have been on Temporary Assistance. These families also pay a co-pay, based on their income.	0.0	29,468.8	29,468.0
77670	Benefits		22,550.5	0.0	0.0

Unrestricted Revenue Detail
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
68515	Unrestricted Fund				0.3	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
66190	Py Reimburse Recvry				0.1	0.0	0.0
66370	Misc Rev				0.2	0.0	0.0

Restricted Revenue Detail
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51000	Other Restricted Revenue				2.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59510	Py Reimburse Recover				2.4	0.0	0.0

Restricted Revenue Detail
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51010	Federal Receipts				35,278.0	37,682.1	37,682.1
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51010	Federal Receipts		6216399	11100	776.6	37,682.1	37,682.1
	Federal Receipts						
	Temporary Assistance to Needy Families (TANF) provides funding for qualifying Child Care Assistance benefits.						
57260	Title IV A				18,455.4	0.0	0.0
57265	Title IV A Child Care				16,003.4	0.0	0.0
57301	Title XIX Map				42.6	0.0	0.0

Restricted Revenue Detail
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				297.9	325.0	325.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59060	Health & Social Svcs				297.9	0.0	0.0
59060	Health & Social Svcs RSA with Office of Children's Services to provide funds to the Child Care Resource and Referral network to further implement System for Early Education Development (SEED) Registry statewide. Expenditures are billed to OCS based on charges billed by grantee for these activities. In addition, grantee submits quarterly narrative reports showing expenditures for this category of activities.	Department-wide	6216403	11100	0.0	50.0	50.0
59060	Health & Social Svcs RSA with the Office of Childrens Services, to fund Strengthening Familes Initiative.	Department-wide	6216411	11100	0.0	200.0	200.0
59060	Health & Social Svcs RSA with Dept of Education and Early Development to pay for child care licensing staff performing required Health Safety Inspections for pre-elementary children. Expenditures are billed to DEED based on posiiton costs charged to the cc 06216427.	Department-wide	6216427	11100	0.0	75.0	75.0

Restricted Revenue Detail
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51118	Federal Economic Stimulus				0.0	0.8	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51118	Federal Economic Stimulus				0.0	0.8	0.0

Inter-Agency Services
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013	
					Management Plan	FY2014 Governor
73154	Software Licensing	Intra-dept	H&SS	0.0	0.0	0.0
73154 Software Licensing subtotal:				0.0	0.0	0.0
73805	IT-Non-Telecommunication	Inter-dept		24.9	0.0	0.0
73805	IT-Non-Telecommunication	Inter-dept	Admin	0.0	25.0	25.0
Computer services as needed. RSA to Department of Administration, Enterprise Technology Services for Computer Services EPR.						
73805 IT-Non-Telecommunication subtotal:				24.9	25.0	25.0
73806	IT-Telecommunication	Inter-dept		54.3	0.0	0.0
73806 IT-Telecommunication subtotal:				54.3	0.0	0.0
73807	Storage	Inter-dept		0.7	0.0	0.0
73807	Storage	Inter-dept	Admin	0.0	20.0	20.0
RSA with Department of Administration, Enterprise Technology Services for Telecommunications EPR.						
73807 Storage subtotal:				0.7	20.0	20.0
73809	Mail	Inter-dept		0.8	0.0	0.0
73809 Mail subtotal:				0.8	0.0	0.0
73810	Human Resources	Inter-dept		29.3	35.0	0.0
73810	Human Resources	Inter-dept	Admin	0.0	0.0	35.0
RSA to the Department of Administration, Division of Personnel for HR services.						
73810 Human Resources subtotal:				29.3	35.0	35.0
73811	Building Leases	Inter-dept		269.5	0.0	0.0
73811	Building Leases	Inter-dept	Admin	0.0	104.3	104.3
RSA to the Department of Administration, Division of General Services for office space lease cost for Child Care & Licensing program.						
73811 Building Leases subtotal:				269.5	104.3	104.3
73812	Legal	Inter-dept		4.7	0.0	0.0
73812	Legal	Inter-dept	Law	0.0	50.0	50.0
RSA to Department of Law for legal services						
73812 Legal subtotal:				4.7	50.0	50.0
73814	Insurance	Inter-dept		1.3	0.0	0.0
73814	Insurance	Inter-dept	Admin	0.0	2.0	2.0
RSA with the Department of Administration, Risk Management for insurance services.						
73814 Insurance subtotal:				1.3	2.0	2.0
73819	Commission Sales (IA Svcs)	Inter-dept		2.4	0.0	0.0
73819 Commission Sales (IA Svcs) subtotal:				2.4	0.0	0.0
73821	Hearing/Mediation (IA Svcs)	Inter-dept		0.1	0.0	0.0
73821 Hearing/Mediation (IA Svcs) subtotal:				0.1	0.0	0.0
73848	State Equip Fleet	Inter-dept		3.8	0.0	0.0
73848 State Equip Fleet subtotal:				3.8	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Inter-dept		2,294.9	82.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Inter-dept	DOA	0.0	0.0	2.0
RSA with Dept of Administration, Division of Hearing						

Inter-Agency Services
Department of Health and Social Services

Component: Child Care Benefits (1897)
RDU: Public Assistance (73)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73979	Mgmt/Consulting (IA Svcs)	Services for child care program. RSA with DHSS for Public Affairs Office	Intra-dept	H&SS	0.0	3.0	3.0
73979	Mgmt/Consulting (IA Svcs)	RSA with the Department of Public Safety for Alaska criminal records and identification to provide criminal justice information background checks required as a condition of child care licensure. Fingerprint card processing fee for Child Care provider staff and household members referred by Municipality of Anchorage Licensing.	Inter-dept	PubSaf	0.0	50.0	50.0
73979	Mgmt/Consulting (IA Svcs)	RSA with the Office of Children's Services, Front Line Social Workers to conduct child protective services and licensing checks for individuals applying for child care licensure.	Intra-dept	H&SS	0.0	75.0	75.0
73979	Mgmt/Consulting (IA Svcs)	RSA with the Office of Children's Services, Foster Care Special Needs component to fund the child care costs to those working unlicensed relative foster parents.	Intra-dept	H&SS	0.0	2,000.0	2,000.0
73979	Mgmt/Consulting (IA Svcs)	RSA with the Office of Children's Services, Family Preservation component to provide protective services child care for children who have been the subject of a report of harm.	Intra-dept	H&SS	0.0	200.0	200.0
73979	Mgmt/Consulting (IA Svcs)	RSA with DHSS for finance and management services.	Intra-dept	H&SS	0.0	6.0	6.0
73979	Mgmt/Consulting (IA Svcs)	RSA with DHSS for commissioner's office support services	Intra-dept	H&SS	0.0	5.0	5.0
73979	Mgmt/Consulting (IA Svcs)	RSA with DHSS for Finance and Management Services information technology support services.	Intra-dept	H&SS	0.0	5.5	5.5
73979	Mgmt/Consulting (IA Svcs)	RSA with the Health Care Services for Alaska criminal records and identification to provide criminal justice information background checks required as a condition of child care licensure. Fingerprint card processing fee for Child Care provider staff and household members.	Intra-dept	H&SS	0.0	0.0	80.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					2,294.9	2,426.5	2,426.5
Child Care Benefits total:					2,686.7	2,662.8	2,662.8
Grand Total:					2,686.7	2,662.8	2,662.8