

# **State of Alaska FY2017 Governor's Operating Budget**

## **Department of Education and Early Development Professional Teaching Practices Commission Component Budget Summary**

Component: Professional Teaching Practices Commission

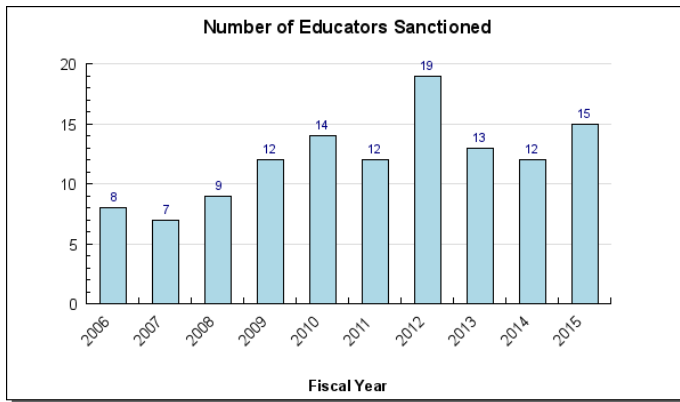
Contribution to Department's Mission

To serve as a preventative and positive force in working to enhance the professional performance of all educators; and,

To ensure that members of the teaching profession in Alaska are qualified and ethical educators

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



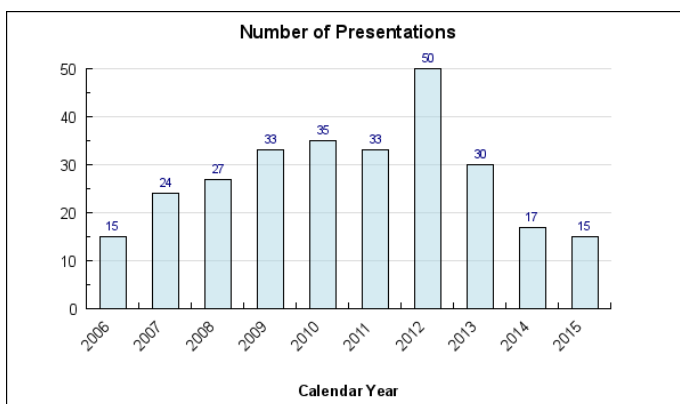
Core Services

- Promote adherence to the Code of Ethics by certified educators
- Investigate properly filed complaints against certified educators

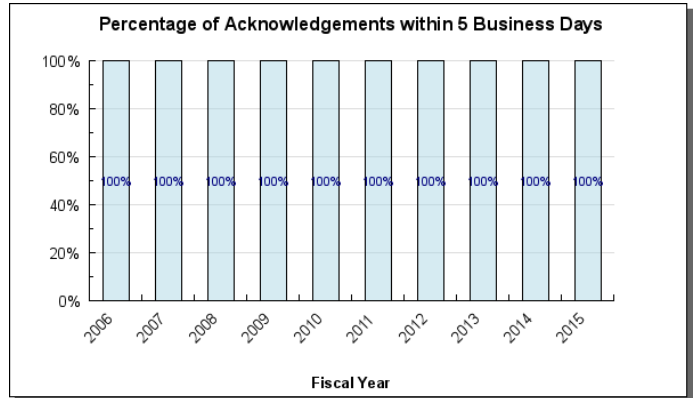
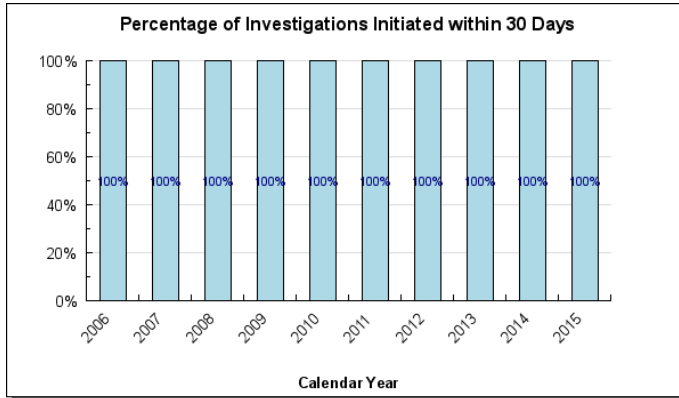
Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

1. Promote adherence to the Code of Ethics by certified educators



## 2. Investigate properly filed complaints against certified educators



## Major Component Accomplishments in 2015

- Completed 87 investigations of complaints against educators;
- Disciplined 15 educators through warning, reprimand, surrender, suspension, revocation or recommendation for denial of licensure;
- Reviewed 169 applications for certification containing background checks indicating criminal convictions;
- Published and distributed an annual report to interested parties;
- Published and distributed an annual newsletter to all educators and other interested parties in the state. The mailing list was updated and revised to be more inclusive of all active educators in the state;
- Conducted presentations on professionalism, educator ethics, and the role of the Commission to pre-service teacher candidates at the University of Alaska Anchorage, the University of Alaska Fairbanks, the University of Alaska Southeast, and Alaska Pacific University' as well as to University of Alaska administrative interns; and,
- Executive Director's activities included coordinating the Alaska Teacher of the Year Program and attending the national Professional Practices Institute.

## Key Component Challenges

- Managing internal capacity constraints so they do not limit the ability of the commission to investigate all complaints in a timely manner or pursue lengthy investigations or hearings; and,
- Finding innovative ways to increase public knowledge and awareness of professional and ethical standards for teachers and administrators and to create an awareness of the Commission's role and responsibility in disciplining certified educators.

## Significant Changes in Results to be Delivered in FY2017

There are no significant changes in results to be delivered in FY2017.

## Statutory and Regulatory Authority

AS 14.20.030  
4 AAC 12  
4 AAC 18  
AS 14.20.370-.510  
AS 44.62  
20 AAC 10.010-.900

**Contact Information**

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Professional Teaching Practices Commission Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2016</u> <u>Management</u> <u>Plan</u>	<u>FY2017</u> <u>Governor</u>		
Full-time	2	2	Annual Salaries	144,393
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	82,419
			<i>Less 2.96% Vacancy Factor</i>	<i>(6,712)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>2</b>	<b>2</b>	<b>Total Personal Services</b>	<b>220,100</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Exec Secretary PTPC	1	0	0	0	1
Secretary	1	0	0	0	1
<b>Totals</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

**Component Detail All Funds**  
**Department of Education and Early Development**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Non-Formula Component

	<b>FY2015 Actuals</b>	<b>FY2016 Conference Committee</b>	<b>FY2016 Authorized</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>	<b>FY2016 Management Plan vs FY2017 Governor</b>	
71000 Personal Services	211.3	220.1	220.1	220.1	220.1	0.0	0.0%
72000 Travel	12.1	16.7	16.7	16.7	16.7	0.0	0.0%
73000 Services	46.4	64.5	64.5	64.5	64.5	0.0	0.0%
74000 Commodities	0.9	2.6	2.6	2.6	2.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>270.7</b>	<b>303.9</b>	<b>303.9</b>	<b>303.9</b>	<b>303.9</b>	<b>0.0</b>	<b>0.0%</b>
<b>Fund Sources:</b>							
1004Gen Fund (UGF)	270.7	4.4	4.4	4.4	4.4	0.0	0.0%
1005GF/Prgm (DGF)	0.0	299.5	299.5	299.5	299.5	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>270.7</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>4.4</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>299.5</b>	<b>299.5</b>	<b>299.5</b>	<b>299.5</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	2	2	2	2	2	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Education and Early Development**

**Component:** Professional Teaching Practices Commission (190)

**RDU:** Commissions and Boards (61)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2016 Conference Committee To FY2016 Authorized *****												
<b>FY2016 Conference Committee</b>												
	ConfCom	303.9	220.1	16.7	64.5	2.6	0.0	0.0	0.0	2	0	0
1004 Gen Fund		4.4										
1005 GF/Prgm		299.5										
<b>Subtotal</b>		<b>303.9</b>	<b>220.1</b>	<b>16.7</b>	<b>64.5</b>	<b>2.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2</b>	<b>0</b>	<b>0</b>
***** Changes From FY2016 Management Plan To FY2017 Governor *****												
<b>Transfer Out FY2016 One-Time Salary Reductions to Unallocated in FY2017</b>												
	SalAdj	4.4	4.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		4.4										
Restore UGF FY2016 Salary Increases because cuts taken in other expenditure lines.												
<b>Reverse FY2016 One-Time Unrestricted General Fund Salary Adjustments in FY2017 Budget Request</b>												
	SalAdj	-4.4	-4.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-4.4										
Cost of living adjustment for certain bargaining units: \$4.4												
Year three cost of living adjustment for non-covered employees - 2.5%: \$3.0												
Year three cost of living adjustment for Alaska State Employees Association/General Government Unit - 2.5%: \$1.4												
<b>Totals</b>		<b>303.9</b>	<b>220.1</b>	<b>16.7</b>	<b>64.5</b>	<b>2.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Education and Early Development**

**Scenario:** FY2017 Governor (12995)  
**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1593	Exec Secretary PTPC	FT	A	XE	Anchorage	N00	24D / E	12.0		99,936	0	0	50,392	150,328	0
05-1704	Secretary	FT	A	GP	Anchorage	200	11G / J	12.0		44,457	0	0	32,027	76,484	4,497
													<b>Total Salary Costs:</b>	144,393	
													<b>Total COLA:</b>	0	
													<b>Total Premium Pay::</b>	0	
													<b>Total Benefits:</b>	82,419	
													<b>Total Pre-Vacancy:</b>	226,812	
													<b>Minus Vacancy Adjustment of 2.96%:</b>	(6,712)	
													<b>Total Post-Vacancy:</b>	220,100	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	220,100	
<b>Total Component Months:</b>		24.0													

<b>PCN Funding Sources:</b>	<b>Pre-Vacancy</b>	<b>Post-Vacancy</b>	<b>Percent</b>
1004 General Fund Receipts	4,497	4,364	1.98%
1005 General Fund/Program Receipts	222,315	215,736	98.02%
<b>Total PCN Funding:</b>	<b>226,812</b>	<b>220,100</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.



**Line Item Detail**  
**Department of Education and Early Development**  
**Travel**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000	Travel		12.1	16.7	16.7
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>72000 Travel Detail Totals</b>			<b>12.1</b>	<b>16.7</b>	<b>16.7</b>
72111	Airfare (Instate Employee)	Executive Secretary's in-state travel to school districts to conduct investigations and provide training at workshops.	0.3	1.6	1.6
72112	Surface Transport (Instate Employee)	Rental car charges and other surface transportation expenses.	0.1	0.2	0.2
72113	Lodging (Instate Employee)	Lodging expenses for staff on state business.	0.0	0.2	0.2
72114	Meals & Incidentals (Instate Employee)	Meals & incidental expenses for staff on state business.	0.0	0.9	0.9
72121	Airfare (Instate Nonemployee)	Commission members' travel expenses for a minimum three yearly meetings and possible special hearings, when required and attendance at ethics and certification conferences.	2.7	3.2	3.2
72123	Lodging (Instate Nonemployee)	Lodging expenses for staff and commission members on state business.	2.3	2.5	2.5
72124	Meals & Incidentals (Instate Nonemp.)	Meals & incidental expenses for staff and commission members on state business.	1.5	2.0	2.0
72125	Taxable Per Diem (Instate Nonemployee)		0.2	0.0	0.0
72126	Nontax Reimbursement (Instate Nonemp.)	Reimbursement of actual travel expenses for non-employees/commission members on state business.	2.1	1.8	1.8
72411	Airfare (Out of state Emp)	Executive Secretary's travel to State School Board meetings, ethics conferences and yearly NASDTEC conference.	0.4	1.0	1.0
72412	Surface Transport (Out of state Emp)	Out-of-state rental car charges and other surface transportation expenditures for staff on state business.	0.1	0.3	0.3
72413	Lodging (Out of state Emp)	Out of state lodging expenses for staff on state	0.7	1.0	1.0

**Line Item Detail**  
**Department of Education and Early Development**  
**Travel**

**Component:** Professional Teaching Practices Commission (190)

**RDU:** Commissions and Boards (61)

Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>72000 Travel Detail Totals</b>			<b>12.1</b>	<b>16.7</b>	<b>16.7</b>
		business.			
72414	Meals & Incidentals (Out of state Emp)	Out of state meals and incidental expenses for staff on state business.	0.2	0.4	0.4
72420	Nonemployee Travel (Out of state Emp)	Out of state travel expenses for non-employees or commission members on state business.	1.5	1.6	1.6

**Line Item Detail**  
**Department of Education and Early Development**  
**Services**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Line Number	Line Name			FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000	Services			46.4	64.5	64.5
Expenditure Account	Servicing Agency	Explanation		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>73000 Services Detail Totals</b>				<b>46.4</b>	<b>64.5</b>	<b>64.5</b>
73002	Interagency Services	EED-ADS	RSA to Education Support Services for administrative services.	3.6	3.7	3.7
73002	Interagency Services	EED-Executive Admin	RSA to Executive Administration for oversight and support.	0.0	2.5	2.5
73002	Interagency Services	EED-IS	RSA to Information Services for technical support.	4.4	4.6	4.7
73026	Training/Conferences		Professional development training and conferences.	1.2	2.0	2.0
73154	Software Licensing		Computer software licensing.	0.2	0.5	0.5
73228	Postage		Postage charges, delivery and courier services.	2.6	3.0	3.0
73401	Long Distance		Phone, teleconference, and FAX charges.	0.2	2.0	2.0
73756	Print/Copy/Graphics			0.5	0.0	0.0
73806	IT-Telecommunication	DOA ETS	RSA to DOA for Core Services chargebacks including telecommunications/computer services EPR and PBX, AKSAS, AKPAY, ALDER and IRIS	4.5	5.2	5.1
73812	Legal	Law	RSA to Department of Law for legal services.	27.2	30.0	30.0
73815	Financial			0.2	0.0	0.0
73821	Hearing/Mediation (IA Svcs)	Commercial and Fair Business	Assist PTPC in conducting teacher certification hearings and related proceedings, and drafting decisions.	1.8	11.0	11.0

**Line Item Detail**  
**Department of Education and Early Development**  
**Commodities**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
74000	Commodities		0.9	2.6	2.6
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>74000 Commodities Detail Totals</b>			<b>0.9</b>	<b>2.6</b>	<b>2.6</b>
74229	Business Supplies	Consumable office supplies; paper, pens, envelopes, etc.	0.8	2.6	2.6
74237	I/A Purchases (Commodities/Business)		0.1	0.0	0.0

**Interagency Services**  
**Department of Education and Early Development**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2015 Actuals	FY2016		
					Management Plan	FY2017 Governor	
73002	Interagency Services	RSA to Education Support Services for administrative services.	Intra-dept	EED-ADS	3.6	3.7	3.7
73002	Interagency Services	RSA to Executive Administration for oversight and support.	Intra-dept	EED-Executive Admin	0.0	2.5	2.5
73002	Interagency Services	RSA to Information Services for technical support.	Intra-dept	EED-IS	4.4	4.6	4.7
<b>73002 Interagency Services subtotal:</b>					<b>8.0</b>	<b>10.8</b>	<b>10.9</b>
73806	IT-Telecommunication	RSA to DOA for Core Services chargebacks including telecommunications/computer services EPR and PBX, AKSAS, AKPAY, ALDER and IRIS	Inter-dept	DOA ETS	4.5	5.2	5.1
<b>73806 IT-Telecommunication subtotal:</b>					<b>4.5</b>	<b>5.2</b>	<b>5.1</b>
73812	Legal	RSA to Department of Law for legal services.	Inter-dept	Law	27.2	30.0	30.0
<b>73812 Legal subtotal:</b>					<b>27.2</b>	<b>30.0</b>	<b>30.0</b>
73815	Financial		Inter-dept		0.2	0.0	0.0
<b>73815 Financial subtotal:</b>					<b>0.2</b>	<b>0.0</b>	<b>0.0</b>
73821	Hearing/Mediation (IA Svcs)	Assist PTPC in conducting teacher certification hearings and related proceedings, and drafting decisions.	Inter-dept	Commercial and Fair Business	1.8	11.0	11.0
<b>73821 Hearing/Mediation (IA Svcs) subtotal:</b>					<b>1.8</b>	<b>11.0</b>	<b>11.0</b>
<b>Professional Teaching Practices Commission total:</b>					<b>41.7</b>	<b>57.0</b>	<b>57.0</b>
<b>Grand Total:</b>					<b>41.7</b>	<b>57.0</b>	<b>57.0</b>