

State of Alaska FY2017 Governor's Operating Budget

Department of Education and Early Development School Finance & Facilities Component Budget Summary

Component: School Finance & Facilities

Contribution to Department's Mission

To allocate and account for resources distributed to Alaska school districts and Mt. Edgecumbe High School and provide services that promote safe facilities which support quality education programs.

Major Component Accomplishments in 2015

- Provided timely, accurate payments to school districts through K-12 Support formula programs;
- Provided training to school districts, finance officers, and facility managers;
- Completed analysis of minimum expenditure for instruction requirements for school districts; and
- Completed annual Capital Improvement Project (CIP) prioritized list in accordance with statute.

Key Component Challenges

- Providing technical assistance to school districts; and,
- Continuing to review the annual ranking process for capital project and bond reimbursement payment streams.

Significant Changes in Results to be Delivered in FY2017

There are no significant changes in results to be delivered in FY2017.

Statutory and Regulatory Authority

AS 14.07.020-030	AS 14.07.020(11)
AS 14.50	AS 14.07.030(4)
4 AAC 40	AS 14.07.030(6)
AS 14.07.060	AS 14.08.111
4 AAC 09	AS 14.08.151
4 AAC 51.340	AS 14.14.050-065
4 AAC 52.700	AS 14.14.090
AS 14.11	AS 37.15.011
AS 14.17	AS 43.50.140
4 AAC 33	4 AAC 31
AS 14.03.140 - 150	

Contact Information

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School Finance & Facilities Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2016</u> <u>Management</u> <u>Plan</u>	<u>FY2017</u> <u>Governor</u>		
Full-time	13	13	Annual Salaries	1,096,730
Part-time	0	0	Premium Pay	0
Nonpermanent	1	0	Annual Benefits	590,412
			<i>Less 3.00% Vacancy Factor</i>	(50,642)
			Lump Sum Premium Pay	0
Totals	14	13	Total Personal Services	1,636,500

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant I	0	0	1	0	1
Architectural Asst	0	0	1	0	1
Audit & Review Analyst II	0	0	1	0	1
Building Mgmt Specialist	0	0	1	0	1
Division Director	0	0	1	0	1
School Finance Manager	0	0	1	0	1
School Finance Specialist II	0	0	6	0	6
Tech Eng I / Architect I	0	0	1	0	1
Totals	0	0	13	0	13

Component Detail All Funds
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Non-Formula Component

	FY2015 Actuals	FY2016 Conference Committee	FY2016 Authorized	FY2016 Management Plan	FY2017 Governor	FY2016 Management Plan vs FY2017 Governor	
71000 Personal Services	1,512.9	1,763.6	1,763.6	1,641.2	1,636.5	-4.7	-0.3%
72000 Travel	45.5	45.9	45.9	45.9	43.6	-2.3	-5.0%
73000 Services	1,456.5	725.5	725.5	725.5	666.5	-59.0	-8.1%
74000 Commodities	21.3	7.5	7.5	7.5	7.5	0.0	0.0%
75000 Capital Outlay	0.0	6.0	6.0	6.0	6.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,036.2	2,548.5	2,548.5	2,426.1	2,360.1	-66.0	-2.7%
Fund Sources:							
1004Gen Fund (UGF)	2,227.6	1,727.4	1,727.4	1,605.0	1,539.0	-66.0	-4.1%
1007I/A Rcpts (Other)	808.6	821.1	821.1	821.1	821.1	0.0	0.0%
Unrestricted General (UGF)	2,227.6	1,727.4	1,727.4	1,605.0	1,539.0	-66.0	-4.1%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	808.6	821.1	821.1	821.1	821.1	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	14	14	14	13	13	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	1	1	1	1	0	-1	-100.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2016 Conference Committee To FY2016 Authorized *****												
FY2016 Conference Committee												
	ConfCom	2,548.5	1,763.6	45.9	725.5	7.5	6.0	0.0	0.0	14	0	1
1004 Gen Fund		1,727.4										
1007 I/A Rcpts		821.1										
Subtotal		2,548.5	1,763.6	45.9	725.5	7.5	6.0	0.0	0.0	14	0	1
***** Changes From FY2016 Authorized To FY2016 Management Plan *****												
Transfer Audit and Review Analyst II (05-7606) from School Finance and Facilities Component												
	Trout	-122.4	-122.4	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
1004 Gen Fund		-122.4										
Transfer out an Audit and Review Analyst II position to the Administrative Services component to align department workflow (PCN 05-7606).												
Subtotal		2,426.1	1,641.2	45.9	725.5	7.5	6.0	0.0	0.0	13	0	1
***** Changes From FY2016 Management Plan To FY2017 Governor *****												
Reduce Remaining Funding from Education Bill Ch15 SLA2014 (HB278) (Sec10 Ch18 SLA2014 P97 L18 (SB119))												
	OTI	-66.0	-54.2	-2.3	-9.5	0.0	0.0	0.0	0.0	0	0	-1
1004 Gen Fund		-66.0										
Reduce remaining funding and non-permanent position (05-N15003) appropriated from Section 53, chapter 15, SLA 2014 (HB278) that required the Department of Education and Early Development to prepare and submit a report to the legislature on the benefits and disadvantages of using prototypical designs for school construction.												
Align Authority to Comply with Vacancy Factor Guidelines												
	LIT	0.0	49.5	0.0	-49.5	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to personal services to comply with vacancy factor guidelines and align authority with anticipated expenditure levels. There are no impacts on services associated with this transfer.												
Transfer Out FY2016 One-Time Salary Reductions to Unallocated in FY2017												
	SalAdj	25.8	25.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		25.8										
Restore UGF FY2016 Salary Increases because cuts taken in other expenditure lines.												
Reverse FY2016 One-Time Unrestricted General Fund Salary Adjustments in FY2017 Budget Request												
	SalAdj	-25.8	-25.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-25.8										

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Cost of living adjustment for certain bargaining units: \$38.6												
Year three cost of living adjustment for non-covered employees - 2.5%: \$4.2												
Year three cost of living adjustment for Alaska State Employees Association/General Government Unit - 2.5%: \$27.7												
Year three cost of living adjustment for Alaska Public Employees Association/Supervisory Unit - 2.5%: \$6.7												
Totals		2,360.1	1,636.5	43.6	666.5	7.5	6.0	0.0	0.0	13	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2017 Governor (12995)
Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1058	School Finance Specialist II	FT	A	GP	Juneau	205	18C / D	12.0		65,500	0	0	39,228	104,728	0
05-1627	Architectural Asst	FT	A	GP	Juneau	205	19J / K	12.0		84,141	0	0	45,607	129,748	0
05-1636	Administrative Assistant I	FT	A	GP	Juneau	205	12D	12.0		43,944	0	0	31,851	75,795	75,795
05-1638	School Finance Specialist II	FT	A	GP	Juneau	205	18C / D	12.0		66,328	0	0	39,511	105,839	105,839
05-1642	School Finance Specialist II	FT	A	GP	Juneau	405	18L / M	12.0		83,166	0	0	45,273	128,439	128,439
05-1690	Building Mgmt Specialist	FT	A	GP	Juneau	205	19F / G	12.0		78,344	0	0	43,623	121,967	0
05-1716	School Finance Specialist II	FT	A	GP	Juneau	205	18D / E	12.0		68,892	0	0	40,389	109,281	0
05-1764	Tech Eng I / Architect I	FT	A	SS	Juneau	205	24D / E	12.0		105,852	0	0	52,560	158,412	0
05-1765	School Finance Specialist II	FT	A	GP	Juneau	205	18J / K	12.0		78,926	0	0	43,822	122,748	122,748
05-1774	School Finance Manager	FT	A	SS	Juneau	405	23M / N	12.0		124,393	0	0	58,544	182,937	135,825
05-1775	Audit & Review Analyst II	FT	A	GP	Juneau	205	21C / D	12.0		80,178	0	0	44,251	124,429	124,429
05-8722	Division Director	FT	A	XE	Juneau	E05	27J / K	12.0		143,526	0	0	63,774	207,300	207,300
05-8728	School Finance Specialist II	FT	A	GP	Juneau	205	18F / G	12.0		73,540	0	0	41,979	115,519	115,519
05-N15003	Program Coordinator II	NP	N	GP	Juneau	205	20A	6.0		0	0	0	0	0	0

Total Positions				Total Salary Costs:	1,096,730
Full Time Positions:	13	New	0	Total COLA:	0
Part Time Positions:	0	Deleted	0	Total Premium Pay:	0
Non Permanent Positions:	0		1	Total Benefits:	590,412
Positions in Component:	13		1		
Total Component Months:					156.0
					Total Pre-Vacancy:
					1,687,142
					Minus Vacancy Adjustment of 3.00%:
					(50,642)
					Total Post-Vacancy:
					1,636,500
					Plus Lump Sum Premium Pay:
					0
					Personal Services Line 100:
					1,636,500

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	1,015,894	985,400	60.21%
1007 Interagency Receipts	671,248	651,100	39.79%
Total PCN Funding:	1,687,142	1,636,500	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Education and Early Development
Travel

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000	Travel		45.5	45.9	43.6
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000 Travel Detail Totals			45.5	45.9	43.6
72111	Airfare (Instate Employee)	Airfare charges while traveling on state business.	19.3	18.7	16.4
72112	Surface Transport (Instate Employee)	Rental car charges and other surface transportation expenses while traveling on state business.	2.1	1.6	1.6
72113	Lodging (Instate Employee)	Lodging expenses for staff while traveling on state business.	10.0	10.0	10.0
72114	Meals & Incidentals (Instate Employee)	Per diem required to support travel to meetings.	6.0	6.0	6.0
72121	Airfare (Instate Nonemployee)	Airfare fees for non-employees traveling on state business for the department to meet with school board members, municipal officials and representatives of various state and federal agencies concerning school district operations.	0.7	0.7	0.7
72123	Lodging (Instate Nonemployee)	Lodging expenses for non-employees traveling on behalf of the department.	0.2	0.5	0.5
72124	Meals & Incidentals (Instate Nonemp.)	Meals and incidental expenses for non-employees traveling on behalf of the department.	1.0	1.0	1.0
72126	Nontax Reimbursement (Instate Nonemp.)	Reimbursements for actual travel expenses.	2.6	2.6	2.6
72411	Airfare (Out of state Emp)	Travel for professional development and training to provide information at state board meetings and professional association conferences, technical assistance to school districts for pupil transportation programs and to attend federal information sessions.	1.8	2.0	2.0
72412	Surface Transport (Out of state Emp)	Out-of-tate rental car charges and other surface transportation expenses for staff traveling on state business.	0.0	0.4	0.4
72413	Lodging (Out of state Emp)	Out-of-state lodging expenses for staff traveling on state business.	1.3	1.5	1.5

Line Item Detail
Department of Education and Early Development
Travel

Component: School Finance & Facilities (2737)

RDU: Education Support Services (400)

Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000 Travel Detail Totals			45.5	45.9	43.6
72414	Meals & Incidentals (Out of state Emp)	Out-of-state meals and incidental expenses for staff traveling on state business.	0.5	0.9	0.9

Line Item Detail
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name			FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000	Services			1,456.5	725.5	666.5
Expenditure Account	Servicing Agency	Explanation		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000 Services Detail Totals				1,456.5	725.5	666.5
73002	Interagency Services	E&ED - ADS	RSA with Administrative Services.	110.2	111.1	111.1
73002	Interagency Services	E&ED Executive Admin	RSA with the Executive Administration component	0.0	2.0	2.0
73002	Interagency Services	E&ED - IS	RSA with Information Services.	34.3	25.7	26.5
73026	Training/Conferences		Conference registration and membership dues for professional associations. Tuition for employee training that enhances job performance.	3.0	3.0	3.0
73029	Memberships		Professional membership fees.	106.0	12.2	6.1
73082	Transcription/Record			0.1	0.0	0.0
73154	Software Licensing			10.6	0.0	0.0
73157	Television		Charges for cable services for access to governmental programming during the legislative session.	0.1	0.2	0.8
73225	Delivery Services			0.1	0.0	0.0
73401	Long Distance		Long distance telephone charges.	2.9	3.1	3.1
73404	Cellular Phones		Expenditures related to cell phone usage for state business	1.2	0.6	1.1
73451	Advertising		Advertising expenses for meeting notices, job recruitment, regulations etc.	0.5	1.1	1.0
73665	Rentals/Leases (Non IA-Struct/Infs/Land)			0.8	0.0	0.0
73753	Program Mgmt/Consult		Pupil transportation contractual obligations to provide semiannual safety school bus inspections as required in AS14.09.030.	705.9	325.5	289.8
73756	Print/Copy/Graphics			0.5	0.0	0.0
73806	IT-Telecommunication	DOA ETS	RSA to DOA Core Services chargebacks including telecommunications and PBX, AKSAS, AKPAY, ALDER	147.7	29.0	30.0

Line Item Detail
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)

RDU: Education Support Services (400)

Expenditure Account		Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000 Services Detail Totals				1,456.5	725.5	666.5
			and IRIS			
73809	Mail	Central Mail	RSA to DOA for Central Mail Services.	2.4	2.2	2.2
73810	Human Resources	Centralized HR	RSA to DOA for Human Resource Integration	26.2	0.0	0.0
73812	Legal	Law	RSA with Dept. of Law for K-12 and school legal issues and regulations review.	219.5	129.7	109.7
73814	Insurance	Risk Management	RSA to DOA Risk Management for self-insurance costs on state-owned facilities.	59.8	60.0	60.0
73815	Financial			4.6	0.0	0.0
73818	Training (Services-IA Svcs)	AVTEC	School bus driver instructor training (4 AAC 27.210). AVTEC provides initial and recertification training/workshops for school bus driver instructors.	20.1	20.1	20.1

Line Item Detail
Department of Education and Early Development
Commodities

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
74000	Commodities		21.3	7.5	7.5
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
74000 Commodities Detail Totals			21.3	7.5	7.5
74222	Books And Educational	Books and educational materials.	0.7	1.0	1.0
74226	Equipment & Furniture	Office furniture and equipment replacement.	10.0	1.0	1.0
74229	Business Supplies	Office and library supplies and materials necessary for operation and communication with school districts.	6.7	3.8	3.8
74233	Info Technology Equip	Data processing supplies as needed for desk top computers and printers.	3.3	1.2	1.2
74236	Subscriptions	Subscriptions to education periodicals.	0.6	0.5	0.5

Line Item Detail
Department of Education and Early Development
Capital Outlay

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
75000	Capital Outlay		0.0	6.0	6.0
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
75000 Capital Outlay Detail Totals			0.0	6.0	6.0
75700	Equipment	Equipment, including but not limited to: desks, computer tables, chairs, and periodic renewal of computer hardware on a scheduled basis.	0.0	6.0	6.0

Restricted Revenue Detail
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Master Account	Revenue Description				FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
51015	Interagency Receipts				808.6	821.1	821.1
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
59050	Education	School Debt Reimbursement	05477431	11100	808.6	821.1	821.1
	Interagency receipts from the School Debt Reimbursement program to help support the School Finance and Facilities component						

Interagency Services
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73002	Interagency Services	RSA with Administrative Services.	Intra-dept	110.2	111.1	111.1
73002	Interagency Services	RSA with the Executive Administration component	Intra-dept	0.0	2.0	2.0
73002	Interagency Services	RSA with Information Services.	Intra-dept	34.3	25.7	26.5
73002 Interagency Services subtotal:				144.5	138.8	139.6
73806	IT-Telecommunication	RSA to DOA Core Services chargebacks including telecommunications and PBX, AKSAS, AKPAY, ALDER and IRIS	Inter-dept	147.7	29.0	30.0
73806 IT-Telecommunication subtotal:				147.7	29.0	30.0
73809	Mail	RSA to DOA for Central Mail Services.	Inter-dept	2.4	2.2	2.2
73809 Mail subtotal:				2.4	2.2	2.2
73810	Human Resources	RSA to DOA for Human Resource Integration	Inter-dept	26.2	0.0	0.0
73810 Human Resources subtotal:				26.2	0.0	0.0
73812	Legal	RSA with Dept. of Law for K-12 and school legal issues and regulations review.	Inter-dept	219.5	129.7	109.7
73812 Legal subtotal:				219.5	129.7	109.7
73814	Insurance	RSA to DOA Risk Management for self-insurance costs on state-owned facilities.	Inter-dept	59.8	60.0	60.0
73814 Insurance subtotal:				59.8	60.0	60.0
73815	Financial		Inter-dept	4.6	0.0	0.0
73815 Financial subtotal:				4.6	0.0	0.0
School Finance & Facilities total:				604.7	359.7	341.5
Grand Total:				604.7	359.7	341.5