

State of Alaska FY2018 Governor's Operating Budget

Department of Natural Resources Office of History and Archaeology Component Budget Summary

Component: Office of History and Archaeology

Contribution to Department's Mission

The Office of History and Archaeology provides an historic preservation program to encourage the preservation and protection of the historic, prehistoric and archaeological resources of Alaska.

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

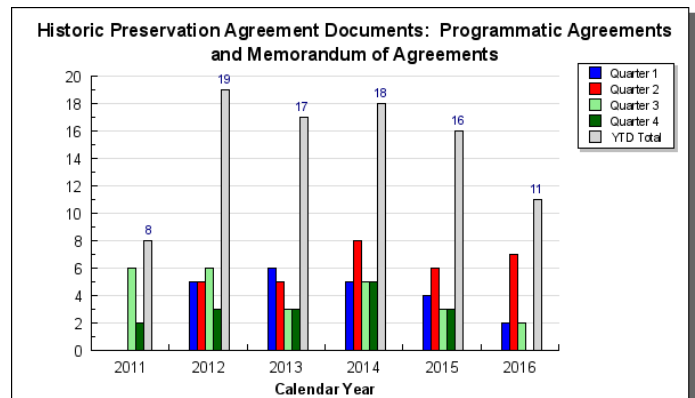
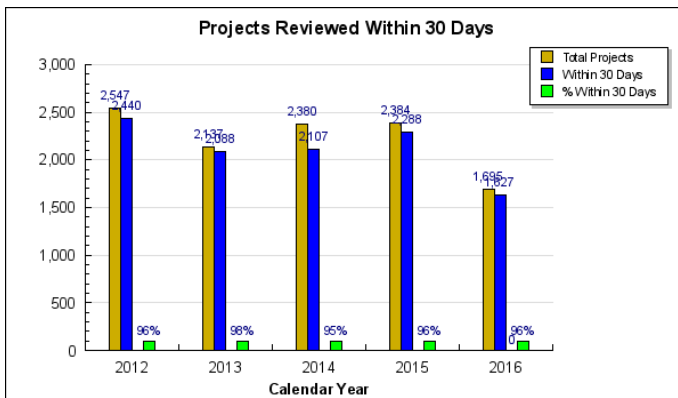
Core Services

- Identify, document, evaluate, and protect historic sites and buildings through application of historic preservation guidelines, standards and regulations to ensure state and federal actions take into account impacts to historic properties.
- Maintain statewide inventory of historic, archaeological and prehistoric sites (Alaska Heritage Resource Survey) and provide guidance, training and access to site information.

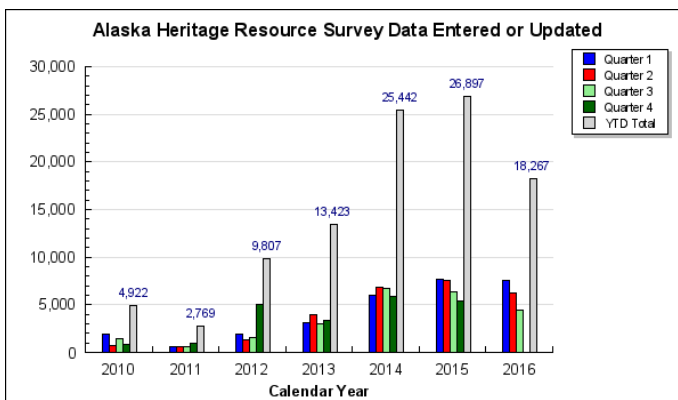
Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

1. Identify, document, evaluate, and protect historic sites and buildings through application of historic preservation guidelines, standards and regulations to ensure state and federal actions take into account impacts to historic properties.



2. Maintain statewide inventory of historic, archaeological and prehistoric sites (Alaska Heritage Resource Survey) and provide guidance, training and access to site information.



Major Component Accomplishments in 2016

- Reviewed approximately 2,300 projects for impacts to historic properties.
- Developed five new programmatic agreements and 11 new memorandum of agreements.
- Evaluated 598 properties for eligibility for the National Register of Historic Places, of which 137 properties were determined eligible by an agency and State Historic Preservation Officer.
- Three new listings in the National Register of Historic Places: Anchorage Wireless Station, Anchorage, listed December 1, 2015; St. Matthew's Episcopal Church, Fairbanks, listed February 12, 2016; X'unaxi, Indian Point, Juneau, listed July 7, 2016.
- Provided public historic preservation education through the development of websites, conferences, and workshops, including Alaska Historic Preservation Conference in October 2015, and Office of History and Archaeology's annual Cultural Resource Management workshop, April 2016.
- Provided research services for 11 projects for state and federal agencies, including the Point Hope Airport, Sitka Pioneer Home, Dalton Highway, Sheep Creek Valley, Coffman Cove, Thorne Bay, Copper Center, and State Navigability and Revised Statute Trails (RS2477) projects.
- Issued and monitored 56 archaeological permits.
- Provided historic preservation and anniversary grants to local governments, state agencies, organizations, and individuals with 39 active grants in FY2016.
- Provided recommendations, through the Alaska Historical Commission, on 7 geographic name proposals under consideration by the United States Board on Geographic Names.
- Maintained the AHRS database which had a total of 46,325 records as of 06/30/16. During FY2016 there were 883 new records added to the AHRS. Modified or updated records totaled 25,553. There are 363 individual user agreements and 12 corporate user agreements for access to the AHRS, which is restricted from the general public for protection of sensitive site data.
- Developed additional features and improved existing features in web-based Integrated Business System Oracle database.
- Provided technical assistance and participated in K-12 educator training and curriculum development through "Project Archaeology" and "Iditarod Trail to Every Classroom" (iTREC!). These place based service-learning education projects are funded with state and federal grants, partnerships, and private sector donations.
- Assisted the Alaska Historical Commission's 150th anniversary commemoration steering committee. Participated in teleconference meetings, project development, and grant administration.

Key Component Challenges

- Reviewing projects within 30 days for impacts to historic properties and compliance with Section 106 of the National Historic Preservation Act especially for the large complex development projects currently active in the State. National Environmental Policy Act (NEPA) documents for large projects, and agency land use planning documents for large areas require substantial staff time to review.
- Developing programmatic agreements that streamline the review process for large resource development projects, such as Donlin Gold, Chuitna Coal, gas pipeline, and others. Preparing agreement documents is labor intensive and requires extensive consultation and a substantial, upfront investment of time.
- Modernizing record systems infrastructure through development and use of an Oracle relational database, Geographic Information System (GIS), and internet technology requires a substantial amount of staff time, expertise, and funds for systems development, programming and implementation. Cultural resource data acquisition, input, assessment and management for use by researchers and developers to foster responsible resource and community development.
- Providing and managing internet access to accurate data in the Alaska Heritage Resource Survey (AHRS) database. The AHRS is a restricted database of historic and archaeological site information, used by cultural resource professionals, project managers, and government land managers for project planning.
- Fulfilling the Alaska Historical Commission's responsibilities specified in AS 41.35.350 and SCR 17. The Commission is tasked with coordinating sesquicentennial events and activities commemorating and celebrating the 1867 Treaty of Cessions and the transfer of Russian interests in Alaska to the United States.

Significant Changes in Results to be Delivered in FY2018

- Incorporate Section 106 project review NEPA requirements into early project planning phases, thereby contributing to responsible commercial development and use of state land.
- Project review staff will be able to gain efficiencies in reviewing projects and improve working relationships with agencies with the continued funding of the Department of Transportation and Public Facilities cultural resource liaison position and the implementation of the Programmatic Agreement for Federal Highway Association’s Alaska Federal-Aid Highway projects, thereby contributing to responsible transportation development and highway maintenance.
- Develop additional programmatic agreements and memorandum of agreements, which streamline the project review process and/or mitigate adverse effects to historic properties.
- Develop and enhance community heritage tourism programs through use of historic preservation programs: National Register of Historic Places listing, restoration grants, education and outreach, historic preservation tax credits, and training and technical assistance.

Statutory and Regulatory Authority

AS 41.35

AS 44.37

P.L. 89-665, as amended by P.L. 96-515 (Title 54 USC 300101 et seq.: Historic Preservation)

Contact Information
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Office of History and Archaeology Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2017</u> <u>Management</u> <u>Plan</u>	<u>FY2018</u> <u>Governor</u>		
Full-time	17	17	Annual Salaries	1,297,645
Part-time	3	3	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	796,005
			<i>Less 4.65% Vacancy Factor</i>	(97,450)
			Lump Sum Premium Pay	0
Totals	20	20	Total Personal Services	1,996,200

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Archaeologist I	4	0	0	0	4
Archaeologist II	5	0	0	0	5
Archaeologist III	1	0	0	0	1
Chf Off of Hist & Archaeology	1	0	0	0	1
Historian I	3	0	0	0	3
Historian II	3	0	0	0	3
Historian III	1	0	0	0	1
Natural Resource Spec II	1	0	0	0	1
Natural Resource Tech III	1	0	0	0	1
Totals	20	0	0	0	20

Component Detail All Funds
Department of Natural Resources

Component: Office of History and Archaeology (451)
RDU: Parks and Outdoor Recreation (604)

Non-Formula Component

	FY2016 Actuals	FY2017 Conference Committee	FY2017 Authorized	FY2017 Management Plan	FY2018 Governor	FY2017 Management Plan vs FY2018 Governor	
71000 Personal Services	2,045.4	1,982.0	1,982.0	1,982.0	1,996.2	14.2	0.7%
72000 Travel	19.2	147.5	147.5	147.5	47.5	-100.0	-67.8%
73000 Services	105.1	290.4	290.4	290.4	290.4	0.0	0.0%
74000 Commodities	4.7	72.3	72.3	72.3	72.3	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,174.4	2,492.2	2,492.2	2,492.2	2,406.4	-85.8	-3.4%
Fund Sources:							
1002Fed Rcpts (Fed)	791.6	1,200.2	1,200.2	1,200.2	1,107.4	-92.8	-7.7%
1003G/F Match (UGF)	448.7	433.3	433.3	433.3	436.7	3.4	0.8%
1005GF/Prgm (DGF)	7.3	15.8	15.8	15.8	15.8	0.0	0.0%
1007I/A Rcpts (Other)	146.8	809.5	809.5	809.5	812.9	3.4	0.4%
1055IA/OIL HAZ (Other)	3.1	12.6	12.6	12.6	12.7	0.1	0.8%
1061CIP Rcpts (Other)	776.9	20.8	20.8	20.8	20.9	0.1	0.5%
Unrestricted General (UGF)	448.7	433.3	433.3	433.3	436.7	3.4	0.8%
Designated General (DGF)	7.3	15.8	15.8	15.8	15.8	0.0	0.0%
Other Funds	926.8	842.9	842.9	842.9	846.5	3.6	0.4%
Federal Funds	791.6	1,200.2	1,200.2	1,200.2	1,107.4	-92.8	-7.7%
Positions:							
Permanent Full Time	17	17	17	17	17	0	0.0%
Permanent Part Time	3	3	3	3	3	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Office of History and Archaeology (451)
RDU: Parks and Outdoor Recreation (604)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2017 Conference Committee To FY2017 Authorized *****												
FY2017 Conference Committee												
ConfCom		2,492.2	1,982.0	147.5	290.4	72.3	0.0	0.0	0.0	17	3	0
1002 Fed Rcpts		1,200.2										
1003 G/F Match		433.3										
1005 GF/Prgm		15.8										
1007 I/A Rcpts		809.5										
1055 IA/OIL HAZ		12.6										
1061 CIP Rcpts		20.8										
Subtotal		2,492.2	1,982.0	147.5	290.4	72.3	0.0	0.0	0.0	17	3	0
***** Changes From FY2017 Management Plan To FY2018 Governor *****												
FY2018 Salary and Health Insurance Increases												
SalAdj		8.1	8.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		3.5										
1003 G/F Match		1.3										
1007 I/A Rcpts		3.1										
1055 IA/OIL HAZ		0.1										
1061 CIP Rcpts		0.1										
Includes: ACOA COLA, 2.25% per contract ending 6/30/2018; GGU HI increase from \$1346 to \$1389; LTC HI increase from \$1363 to \$1432.: \$8.1												
FY2018 PS Health Ins.: \$8.1												
Transfer Natural Resource Specialist II (10-0390) from Parks Management & Access												
Trin		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
Position has been vacant since 7/1/2016 due to lack of funding and projects in Parks Management & Access.												
The Office of History and Archaeology (OHA) has a need and funding for this position to work under the Chief of OHA to provide research, analysis, data gathering, mapping, and report writing for OHA's historic preservation, cultural resource management and geographic names programs. The position will also develop content for the OHA website, social media platforms, press releases, and other forms of written communication and outreach.												
Transfer in (10-0390) Natural Resource Specialist II, range 16, Anchorage, Full-Time												
Change Administrative Assistant II (10-5004) from a Split Position with Parks Management & Access												
Trout		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0

This position was a split position between Parks Management & Access and the Office of History and Archaeology (OHA) components. In FY2017, the position was part of the Parks administrative reorganization restructuring and now will be identified under the Parks Management & Access component who will work

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Office of History and Archaeology (451)
RDU: Parks and Outdoor Recreation (604)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
under the direction of the division's Administrative Officer I for the Boating Safety/OHA/Design & Construction section. This position is responsible for providing technical accounting and grant assistance to the Grant and Administration section as well as adapting internal processes to meet the needs of the division. The programs contained in the section include: History and Archaeology Annual Historic Preservation Federal matching grants, Land Water Conservation (LWCF) Fund grants, National Recreational Trails program, SnowTrac, Coastal Wetlands, Forest Legacy and other special grants or pass-throughs.												
(10-5004) Administrative Assistant II, range 14, Anchorage, Full-Time												
Delete uncollectable Federal Receipts No Longer Available for the Office of History and Archaeology												
1002 Fed Rcpts	Dec	-100.0	0.0	-100.0	0.0	0.0	0.0	0.0	0.0	0	0	0
The division anticipates that \$100.0 of Federal Receipts will be uncollectable in FY2018. This change brings budgeted authority in line with anticipated revenue collections.												
Supervisory Unit 15 Hour Furlough Contract Terms												
1002 Fed Rcpts	SalAdj	-1.1	-1.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1003 G/F Match		-0.4										
Alaska Public Employees Association, supervisory unit, 15 hours of furlough required for each permanent full-time employee in each year from July 1, 2016 to June 30, 2018.												
FY2018 Alaska Care & PSEA Health Insurance Increase												
1002 Fed Rcpts	SalAdj	7.2	7.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1003 G/F Match		2.5										
1007 I/A Rcpts		0.3										
Alaska Care rate increase from \$1346 to \$1555 per month for APEA members. \$7.2												
Totals		2,406.4	1,996.2	47.5	290.4	72.3	0.0	0.0	0.0	17	3	0

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2018 Governor (13956)
Component: Office of History and Archaeology (451)
RDU: Parks and Outdoor Recreation (604)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0390	Natural Resource Spec II	FT	A	GP	Anchorage	200	16A / B	12.0		50,784	0	0	35,061	85,845	0
10-5002	Chf Off of Hist & Archaeology	FT	A	SS	Anchorage	99	21S	12.0		124,399	0	0	63,542	187,941	75,176
10-5007	Historian III	FT	A	GP	Anchorage	99	19R	12.0		104,361	0	0	54,311	158,672	63,469
10-5049	Historian II	FT	A	GP	Anchorage	200	18G / J	12.0		70,452	0	0	42,127	112,579	45,032
10-5103	Historian I	PT	A	GP	Anchorage	200	16E / F	9.0		44,532	0	0	28,611	73,143	6,583
10-5105	Archaeologist I	PT	A	GP	Anchorage	200	16A / B	9.0		38,727	0	0	26,525	65,252	0
10-5123	Historian I	FT	A	GP	Anchorage	200	16A / B	12.0		50,474	0	0	34,949	85,423	0
10-5129	Historian II	FT	A	GP	Anchorage	200	18A / B	12.0		58,101	0	0	37,689	95,790	0
10-5190	Archaeologist I	FT	A	GP	Anchorage	200	16E / F	12.0		58,441	0	0	37,812	96,253	38,501
10-5234	Archaeologist III	FT	A	SS	Anchorage	99	19K / L	12.0		79,311	0	0	47,342	126,653	37,996
10-5237	Archaeologist II	FT	A	GP	Anchorage	99	18M	12.0		81,204	0	0	45,990	127,194	0
10-5238	Archaeologist II	FT	A	SS	Anchorage	99	18K	12.0		76,368	0	0	46,285	122,653	42,929
10-5239	Archaeologist I	PT	A	GP	Anchorage	200	16G	9.0		46,062	0	0	29,160	75,222	0
10-5240	Natural Resource Tech III	FT	A	GP	Anchorage	200	14D	12.0		48,048	0	0	34,077	82,125	20,531
10-5242	Archaeologist II	FT	A	GP	Anchorage	200	18D	12.0		63,516	0	0	39,635	103,151	36,103
10-5243	Archaeologist II	FT	A	GP	Anchorage	200	18C / D	12.0		62,291	0	0	39,195	101,486	5,074
10-5262	Archaeologist II	FT	A	GP	Anchorage	200	18E	12.0		65,616	0	0	40,390	106,006	0
10-5269	Historian I	FT	A	GP	Anchorage	200	16D / E	12.0		55,636	0	0	36,804	92,440	0
10-5270	Archaeologist I	FT	A	GP	Anchorage	200	16D / E	12.0		55,806	0	0	36,865	92,671	23,168
10-5275	Historian II	FT	A	GP	Anchorage	200	18D	12.0		63,516	0	0	39,635	103,151	20,630
													Total Salary Costs:	1,297,645	
													Total COLA:	0	
													Total Premium Pay:	0	
													Total Benefits:	796,005	
													Total Pre-Vacancy:	2,093,650	
													Minus Vacancy Adjustment of 4.65%:	(97,450)	
													Total Post-Vacancy:	1,996,200	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	1,996,200	
		Total Positions:	New	Deleted											
Full Time Positions:		17	0	0											
Part Time Positions:		3	0	0											
Non Permanent Positions:		0	0	0											
Positions in Component:		20	0	0											
Total Component Months:		231.0													

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2018 Governor (13956)
Component: Office of History and Archaeology (451)
RDU: Parks and Outdoor Recreation (604)

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1002 Federal Receipts	986,411	940,498	47.11%
1003 General Fund Match	415,192	395,866	19.83%
1005 General Fund/Program Receipts	4,292	4,092	0.21%
1007 Interagency Receipts	654,879	624,397	31.28%
1055 Interagency/Oil & Hazardous Waste	11,415	10,884	0.55%
1061 Capital Improvement Project Receipts	21,461	20,462	1.03%
Total PCN Funding:	2,093,650	1,996,200	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
 [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Natural Resources
Travel

Component: Office of History and Archaeology (451)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000	Travel		19.2	147.5	47.5
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000 Travel Detail Totals			19.2	147.5	47.5
2000	In-State Employee Travel		14.9	50.0	15.0
2001	In-State Non-Employee Travel	Alaska Historical Commission travel	1.2	47.5	10.0
2002	Out of State Employee Travel	Attend training related the duties of the Alaska State Historic Preservation Office	3.1	50.0	22.5

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Office of History and Archaeology (451)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000	Services		105.1	290.4	290.4
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals			105.1	290.4	290.4
3000	Education Services	National Conference of State Historic Preservation annual dues, and Certified Local Government grant workshop	15.4	25.0	25.0
3001	Financial Services	Travel fees	-0.1	0.0	0.0
3003	Information Technology	Software licensing	6.8	10.0	10.0
3004	Telecommunications	From outside vendors incurred by field crews working in remote areas	1.2	5.0	5.0
3006	Delivery Services	Courier services and freight needs for archaeological field crews	1.0	5.0	5.0
3008	Utilities	Recycling services, etc.	0.1	5.0	5.0
3009	Structure/Infrastructure/Land	Alaska Archives	0.4	1.0	1.0
3010	Equipment/Machinery	Equipment for cultural resources survey and analysis	0.4	2.0	2.0
3011	Other Services	Historic preservation program management services and consulting fees	9.9	144.2	144.2
3012	Inter-Agency Federal Indirect Rate Allocation	NatRes - Parks Management & Access (3001)	25.2	25.2	25.2
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	23.1	25.0	25.0
3021	Inter-Agency Mail	Admin - Department-wide	0.7	1.0	1.0
3022	Inter-Agency Human Resources	Admin - Department-wide	2.2	5.0	5.0
3023	Inter-Agency Building Leases	Admin - Department-wide	15.0	15.0	15.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Office of History and Archaeology (451)

Object Class		Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals				105.1	290.4	290.4
3024	Inter-Agency Legal	Law - Department-wide	Regulation review	0.1	5.0	5.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk management and property insurance	0.1	5.0	5.0
3027	Inter-Agency Financial	Admin - Department-wide	AKPAY, ALDER, and IRIS	2.2	5.0	5.0
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide		0.1	2.0	2.0
3037	State Equipment Fleet		Equipment fixed cost for replacement - allowable A87	-0.1	0.0	0.0
3037	State Equipment Fleet	Trans - Department-wide	State Equipment Fleet service/parts allowable, fuel	1.4	5.0	5.0

Line Item Detail (1676)
Department of Natural Resources
Commodities

Component: Office of History and Archaeology (451)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000	Commodities		4.7	72.3	72.3
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000 Commodities Detail Totals			4.7	72.3	72.3
4000	Business	Books, tools, and other commodities	4.5	36.0	36.0
4015	Parts and Supplies	Parts and supplies for field equipment	0.2	36.3	36.3

Revenue Detail (1681)
Department of Natural Resources

Component: Office of History and Archaeology (451)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5002 Fed Rcpts (1002 Fed Rcpts)			791.6	1,200.2	1,203.7
5010 Federal Natural Resources - Miscellaneous Grants			791.6	1,200.2	1,203.7
5005 GF/Prgm (1005 GF/Prgm)			7.3	15.8	15.8
5109 Program Receipts General Government - Publication Fees			7.3	15.8	15.8
5007 I/A Rcpts (1007 I/A Rcpts)			146.9	809.5	812.9
5301 Inter-Agency Receipts		Pending projects	0.0	807.5	812.9
5301 Inter-Agency Receipts	NatRes - Mining, Land & Water (3002)		94.4	0.0	0.0
5301 Inter-Agency Receipts	NatRes - Project Management & Permitting (2733)		37.4	0.0	0.0
5301 Inter-Agency Receipts	NatRes - State Pipeline Coordinator (1191)		15.1	2.0	0.0
5055 IA/OIL HAZ (1055 IA/OIL HAZ)			3.1	12.6	12.7
5391 Oil and Hazardous Waste Inter-Agency			3.1	12.6	12.7
5061 CIP Rcpts (1061 CIP Rcpts)			776.9	20.8	20.9
5351 Capital Improvement Project Inter-Agency			776.9	20.8	20.9

