

# **State of Alaska FY2018 Governor's Operating Budget**

## **Department of Education and Early Development Teacher Certification Component Budget Summary**

**Component: Teacher Certification****Contribution to Department's Mission**

To ensure that only qualified applicants are certified to teach in Alaska and that teacher education programs in Alaska conform to nationally recognized standards.

**Core Services**

- Accountability and oversight

**Major Component Accomplishments in 2016**

- Completed the processing of 4,387 applications for initial certification or renewal of certification;
- Continued to work with educator preparation programs on the transition from the National Council for Accreditation of Teacher Education (NCATE) standards to the Council for the Accreditation of Educator Preparation (CAEP) standards;
- Continued to support school districts as they implement new teacher and principal evaluation systems to provide for a stronger teacher and leader workforce; and,
- Active partnership with Education Northwest on the implementation plan and timeline of the implementation of state regulations on educator evaluation.

**Key Component Challenges**

- Teacher recruitment and retention continues to be a challenge. Alaska must be able to compete with other states that are offering a number of incentives to new teachers. The state is working to ensure that those professionals who choose to work in Alaska are trained in Alaska's standards and educational policy issues;
- Continuing support for school districts as they implement new teacher and principal evaluation systems to provide for a stronger teacher and leader workforce;
- Working with school district staff to ensure that all educators met the highly qualified requirements of the federal No Child Left Behind Act (NCLB) was challenging, especially in small, multi-subject and multi-grade schools, in which there are small numbers of teachers; and,
- Transitioning from the highly qualified requirements of the federal NCLB to the endorsement focused requirements of the Every Student Succeeds Act (ESSA).

**Significant Changes in Results to be Delivered in FY2018**

- Moving to an online payment system for all teacher certification services;
- Expanding online application options beyond the current online renewal application;
- Moving from the reporting of highly qualified teachers to the reporting of effective teachers under the federal ESSA; and,
- Work with the University of Alaska's educator preparation programs to consolidate their three independent educator preparation programs into one unit.

**Statutory and Regulatory Authority**

AS 12.62.160  
4 AAC 12.010 - .900  
AS 14.20.010 - .040  
4 AAC 04.200-220

**Contact Information**

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Teacher Certification Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2017</u> <u>Management</u> <u>Plan</u>	<u>FY2018</u> <u>Governor</u>		
Full-time	5	5	Annual Salaries	329,065
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	183,059
			<i>Less 1.76% Vacancy Factor</i>	(9,024)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>5</b>	<b>5</b>	<b>Total Personal Services</b>	<b>503,100</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Education Admin II	0	0	1	0	1
Education Assoc II	0	0	1	0	1
Education Assoc III	0	0	1	0	1
Education Prog Assistant	0	0	2	0	2
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>

**Component Detail All Funds**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)  
**RDU:** Teaching and Learning Support (56)

Non-Formula Component

	FY2016 Actuals	FY2017 Conference Committee	FY2017 Authorized	FY2017 Management Plan	FY2018 Governor	FY2017 Management Plan vs FY2018 Governor	
71000 Personal Services	519.7	499.3	499.3	499.3	503.1	3.8	0.8%
72000 Travel	9.1	19.0	19.0	19.0	19.0	0.0	0.0%
73000 Services	97.6	385.5	385.5	385.5	385.5	0.0	0.0%
74000 Commodities	4.8	10.0	10.0	10.0	10.0	0.0	0.0%
75000 Capital Outlay	0.0	15.1	15.1	15.1	15.1	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>631.2</b>	<b>928.9</b>	<b>928.9</b>	<b>928.9</b>	<b>932.7</b>	<b>3.8</b>	<b>0.4%</b>
<b>Fund Sources:</b>							
1004Gen Fund (UGF)	0.0	0.2	0.2	0.2	0.0	-0.2	-100.0%
1005GF/Prgm (DGF)	631.2	912.3	912.3	912.3	916.3	4.0	0.4%
1007I/A Rcpts (Other)	0.0	16.4	16.4	16.4	16.4	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.2</b>	<b>0.2</b>	<b>0.2</b>	<b>0.0</b>	<b>-0.2</b>	<b>-100.0%</b>
<b>Designated General (DGF)</b>	<b>631.2</b>	<b>912.3</b>	<b>912.3</b>	<b>912.3</b>	<b>916.3</b>	<b>4.0</b>	<b>0.4%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>16.4</b>	<b>16.4</b>	<b>16.4</b>	<b>16.4</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	5	5	5	5	5	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)  
**RDU:** Teaching and Learning Support (56)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2017 Conference Committee To FY2017 Authorized *****												
<b>FY2017 Conference Committee</b>												
	ConfCom	928.9	499.3	19.0	385.5	10.0	15.1	0.0	0.0	5	0	0
1004 Gen Fund		0.2										
1005 GF/Prgm		912.3										
1007 I/A Rcpts		16.4										
<b>Subtotal</b>		<b>928.9</b>	<b>499.3</b>	<b>19.0</b>	<b>385.5</b>	<b>10.0</b>	<b>15.1</b>	<b>0.0</b>	<b>0.0</b>	<b>5</b>	<b>0</b>	<b>0</b>
***** Changes From FY2017 Management Plan To FY2018 Governor *****												
<b>FY2018 Salary and Health Insurance Increases</b>												
	SalAdj	2.1	2.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		2.1										
Includes: ACOA COLA, 2.25% per contract ending 6/30/2018; GGU HI increase from \$1346 to \$1389; LTC HI increase from \$1363 to \$1432.: \$2.1												
FY2018 PS Health Ins.: \$2.1												
<b>Delete Remaining General Fund Authorization</b>												
	Dec	-0.2	-0.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-0.2										
Eliminate remaining general fund authorization. There is sufficient program receipt from teacher certification fees to support the Teacher Certification component, as well as the Professional Teaching Practices component.												
<b>Supervisory Unit 15 Hour Furlough Contract Terms</b>												
	SalAdj	-0.6	-0.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		-0.6										
Alaska Public Employees Association, supervisory unit, 15 hours of furlough required for each permanent full-time employee in each year from July 1, 2016 to June 30, 2018.												
<b>FY2018 Alaska Care &amp; PSEA Health Insurance Increase</b>												
	SalAdj	2.5	2.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		2.5										
Alaska Care rate increase from \$1346 to \$1555 per month for APEA members. \$2.5												
<b>Totals</b>		<b>932.7</b>	<b>503.1</b>	<b>19.0</b>	<b>385.5</b>	<b>10.0</b>	<b>15.1</b>	<b>0.0</b>	<b>0.0</b>	<b>5</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Education and Early Development**

**Scenario:** FY2018 Governor (13956)  
**Component:** Teacher Certification (1240)  
**RDU:** Teaching and Learning Support (56)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1098	Education Assoc III	FT	A	GP	Juneau	205	17F / G	12.0		68,618	0	0	40,473	109,091	0
05-1404	Education Prog Assistant	FT	A	GP	Juneau	205	12J	12.0		50,688	0	0	34,291	84,979	0
05-1592	Education Admin II	FT	T	SS	Juneau	99	22K / L	12.0		105,996	0	0	38,890	144,886	0
05-1732	Education Prog Assistant	FT	A	GP	Juneau	205	12J	12.0		50,688	0	0	34,291	84,979	0
05-1801	Education Assoc II	FT	A	GP	Juneau	205	15C / D	12.0		53,075	0	0	35,114	88,189	0
<b>Total</b>													<b>Total Salary Costs:</b>	329,065	
<b>Positions</b>													<b>Total COLA:</b>	0	
<b>Full Time Positions:</b>													<b>Total Premium Pay:</b>	0	
<b>Part Time Positions:</b>													<b>Total Benefits:</b>	183,059	
<b>Non Permanent Positions:</b>															
<b>Positions in Component:</b>													<b>Total Pre-Vacancy:</b>	512,124	
													<b>Minus Vacancy Adjustment of 1.76%:</b>	(9,024)	
													<b>Total Post-Vacancy:</b>	503,100	
<b>Total Component Months:</b> 60.0													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	503,100	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	512,124	503,100	100.00%
<b>Total PCN Funding:</b>	<b>512,124</b>	<b>503,100</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Travel**

**Component:** Teacher Certification (1240)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000	Travel		9.1	19.0	19.0
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
<b>2000 Travel Detail Totals</b>			<b>9.1</b>	<b>19.0</b>	<b>19.0</b>
2000	In-State Employee Travel	In-state travel for staff to participate in the Alaska State Job Fair; attend professional conferences; provide training on credential requirements; conduct on-site program reviews	4.8	19.0	19.0
2001	In-State Non-Employee Travel		4.3	0.0	0.0



**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Services**

**Component:** Teacher Certification (1240)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000	Services		97.6	385.5	385.5
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
<b>3000 Services Detail Totals</b>			<b>97.6</b>	<b>385.5</b>	<b>385.5</b>
3000	Education Services	Conferences, memberships, and training fees for professional development, maintaining certifications, and to represent the department at statewide sessions; online reporting and assessments; e-learning module development and system implementation	8.9	30.0	30.0
3001	Financial Services	Credit card processing fees	18.1	59.8	57.8
3002	Legal and Judicial Services		1.5	0.0	0.0
3003	Information Technology	Information technology software and maintenance agreements; annual renewals and upgrades; systems-related support	11.3	15.0	15.0
3006	Delivery Services	Postage, freight, express courier, shipping and handling charges; freight carrier service for handling, transporting, and distributing USDA commodities from Washington to Alaska recipient agencies	1.1	2.0	2.0
3009	Structure/Infrastructure/Land		0.1	0.0	0.0
3010	Equipment/Machinery	Copier maintenance fees	0.9	2.0	2.0
3011	Other Services	Database design, upgrades and maintenance contracts; travel fees	9.0	76.8	85.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA with the Department of Administration for Core Services chargebacks; mainframe storage	0.5	0.6	0.6

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Services**

**Component:** Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
<b>3000 Services Detail Totals</b>			<b>97.6</b>	<b>385.5</b>	<b>385.5</b>
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	11.5	13.0	13.0
3021	Inter-Agency Mail	Admin - Department-wide RSA with the Department of Administration for Central Mail Services	8.5	10.0	10.0
3024	Inter-Agency Legal	Law - Department-wide RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	14.9	20.0	20.0
3036	Inter-Agency Safety	PubSaf - Department-wide Reimbursable Services Agreement (RSA) with Department of Public Safety for background checks / fingerprints	15.0	120.0	120.0
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148) RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements	-3.7	19.7	15.9
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157) RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources,	0.0	16.6	14.2

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Services**

**Component:** Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
<b>3000 Services Detail Totals</b>			<b>97.6</b>	<b>385.5</b>	<b>385.5</b>
payroll and travel					

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Commodities**

**Component:** Teacher Certification (1240)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000	Commodities		4.8	10.0	10.0
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
		<b>4000 Commodities Detail Totals</b>	<b>4.8</b>	<b>10.0</b>	<b>10.0</b>
4000	Business	Reference books and other educational materials; office equipment and furniture purchases; consumable office supplies for mailings, fax and copy machines, labels, and printers; computer supplies for desktop workstations and laptops, and software; library materials	4.8	10.0	10.0

**Line Item Detail (1676)**  
**Department of Education and Early Development**  
**Capital Outlay**

**Component:** Teacher Certification (1240)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5000	Capital Outlay		0.0	15.1	15.1
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
<b>5000 Capital Outlay Detail Totals</b>			<b>0.0</b>	<b>15.1</b>	<b>15.1</b>
5004	Equipment	Scheduled replacement of computers, printers and scanners	0.0	15.1	15.1

**Revenue Detail (1681)**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
<b>5005 GF/Prgm (1005 GF/Prgm)</b>			<b>912.3</b>	<b>912.3</b>	<b>916.3</b>
5101 Program Receipts Public Protection - Licenses and Permits		Receipts collected from teacher certification and renewal fees	906.2	912.3	916.3
5101 Program Receipts Public Protection - Licenses and Permits		Uncollectible restricted revenue	6.1	0.0	0.0
<b>5007 I/A Rcpts (1007 I/A Rcpts)</b>			<b>16.4</b>	<b>16.4</b>	<b>16.4</b>
5301 Inter-Agency Receipts		Child Support Enforcement Division receipts are for the portion of the teacher certification application process, which determines whether applicants are in arrears on child support	0.0	16.4	16.4
5301 Inter-Agency Receipts		Uncollectible restricted revenue	16.4	0.0	0.0

**Inter-Agency Services (1682)**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)

	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
<b>Component Totals</b>	<b>46.7</b>	<b>199.9</b>	<b>193.7</b>
With Department of Administration	20.5	23.6	23.6
With Department of Law	14.9	20.0	20.0
With Department of Public Safety	15.0	120.0	120.0
With Department of Education and Early Development	-3.7	36.3	30.1

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services chargebacks; mainframe storage and file sharing, network and video services	0.5	0.6	0.6
3018 Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	11.5	13.0	13.0
3021 Inter-Agency Mail	Admin - Department-wide	RSA with the Department of Administration for Central Mail Services	8.5	10.0	10.0
3024 Inter-Agency Legal	Law - Department-wide	RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	14.9	20.0	20.0
3036 Inter-Agency Safety	PubSaf - Department-wide	Reimbursable Services Agreement (RSA) with Department of Public Safety for background checks / fingerprints	15.0	120.0	120.0
3038 Inter-Agency Management/Consulting	E&ED - Information Services (2148)	RSA with the Information Services component for centralized information technology services such as database, network and server	-3.7	19.7	15.9

**Inter-Agency Services (1682)**  
**Department of Education and Early Development**

**Component:** Teacher Certification (1240)

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3038 Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements  RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel	0.0	16.6	14.2