

State of Alaska FY2018 Governor's Operating Budget

Department of Education and Early Development Professional Teaching Practices Commission Component Budget Summary

Component: Professional Teaching Practices Commission

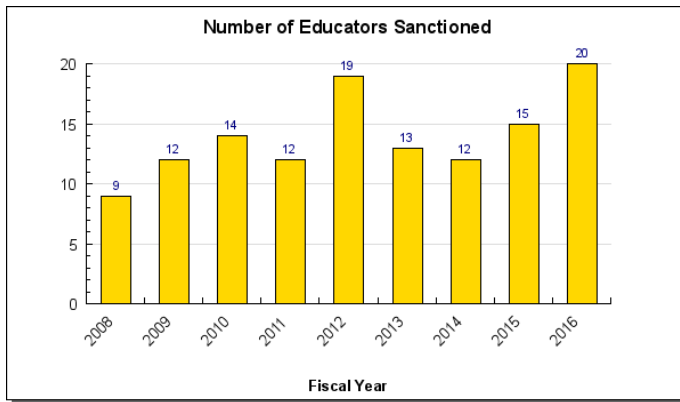
Contribution to Department's Mission

To serve as a preventative and positive force in working to enhance the professional performance of all educators; and,

To ensure that members of the teaching profession in Alaska are qualified and ethical educators

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



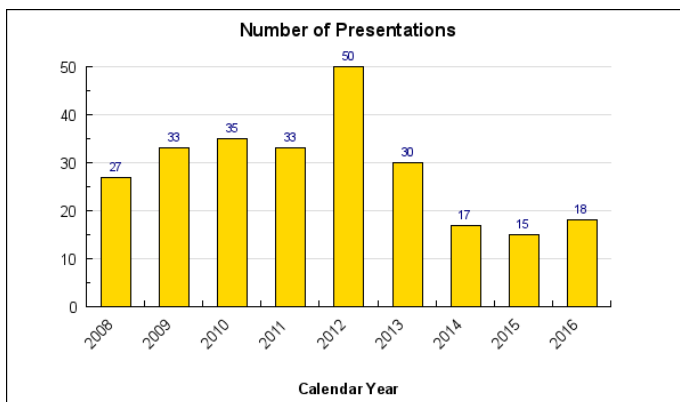
Core Services

- Promote adherence to the Code of Ethics by certified educators
- Investigate properly filed complaints against certified educators

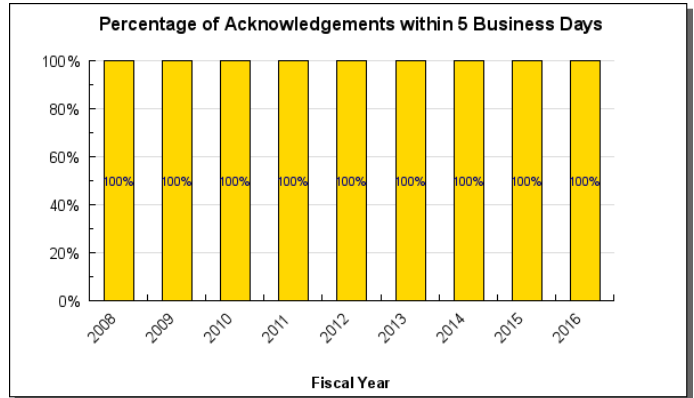
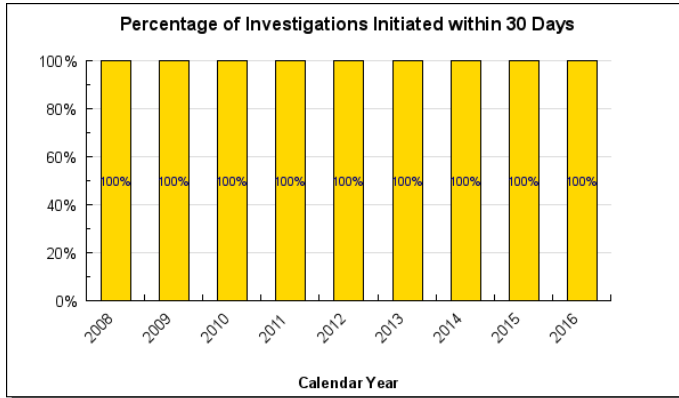
Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

1. Promote adherence to the Code of Ethics by certified educators



2. Investigate properly filed complaints against certified educators



Major Component Accomplishments in 2016

- Completed 70 investigations of complaints against educators;
- Disciplined 20 educators through warning, reprimand, surrender, suspension, revocation or recommendation for denial of licensure;
- Reviewed and investigated, if necessary, 155 applications for certification containing background checks indicating criminal convictions;
- Published and distributed an annual report to interested parties;
- Published and distributed an annual newsletter to all educators and other interested parties in the state;
- Conducted 18 presentations on professionalism, educator ethics, and the role of the Commission to pre-service teacher candidates at the University of Alaska Anchorage, the University of Alaska Fairbanks, the University of Alaska Southeast, and Alaska Pacific University, as well as to the University of Alaska administrative interns, in-service principals, school district office staff, and administration; and,
- Executive Director's activities included coordinating the Alaska Teacher of the Year Program and attending the national Professional Practices Institute.

Key Component Challenges

- Managing internal capacity constraints so they do not limit the ability of the commission to investigate all complaints in a timely manner or pursue lengthy investigations or hearings; and,
- Finding innovative ways to increase public knowledge and awareness of professional and ethical standards for teachers and administrators and to create an awareness of the Commission's role and responsibility in disciplining certified educators.

Significant Changes in Results to be Delivered in FY2018

There are no significant changes in results to be delivered in FY2018.

Statutory and Regulatory Authority

AS 14.20.030
4 AAC 12
4 AAC 18
AS 14.20.370-.510
AS 44.62
20 AAC 10.010-.900

Contact Information

Contact: James A. Seitz, Executive Director

Phone: (907) 269-6579

Fax: (907) 269-6580

E-mail: jim.seitz@alaska.gov

Professional Teaching Practices Commission Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2017</u> <u>Management</u> <u>Plan</u>	<u>FY2018</u> <u>Governor</u>			
Full-time	2	2	Annual Salaries		139,274
Part-time	0	0	Premium Pay		0
Nonpermanent	0	0	Annual Benefits		83,537
			<i>Less 2.95% Vacancy Factor</i>		<i>(6,577)</i>
			Lump Sum Premium Pay		0
Totals	2	2	Total Personal Services		216,234

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Exec Secretary PTPC	1	0	0	0	1
Secretary	1	0	0	0	1
Totals	2	0	0	0	2

Component Detail All Funds
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Non-Formula Component

	FY2016 Actuals	FY2017 Conference Committee	FY2017 Authorized	FY2017 Management Plan	FY2018 Governor	FY2017 Management Plan vs FY2018 Governor	
71000 Personal Services	214.9	216.3	216.3	208.6	216.2	7.6	3.6%
72000 Travel	10.0	16.7	16.7	16.7	16.7	0.0	0.0%
73000 Services	53.5	64.5	64.5	72.2	67.5	-4.7	-6.5%
74000 Commodities	1.0	2.6	2.6	2.6	2.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	279.4	300.1	300.1	300.1	303.0	2.9	1.0%
Fund Sources:							
1004Gen Fund (UGF)	4.4	0.0	0.0	0.0	0.0	0.0	0.0%
1005GF/Prgm (DGF)	275.0	300.1	300.1	300.1	303.0	2.9	1.0%
Unrestricted General (UGF)	4.4	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	275.0	300.1	300.1	300.1	303.0	2.9	1.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	2	2	2	2	2	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2017 Conference Committee To FY2017 Authorized *****												
FY2017 Conference Committee	ConfCom	300.1	216.3	16.7	64.5	2.6	0.0	0.0	0.0	2	0	0
1005 GF/Prgm		300.1										
Subtotal		300.1	216.3	16.7	64.5	2.6	0.0	0.0	0.0	2	0	0
***** Changes From FY2017 Authorized To FY2017 Management Plan *****												
Align Authority to Comply with Vacancy Factor Guidelines	LIT	0.0	-7.7	0.0	7.7	0.0	0.0	0.0	0.0	0	0	0
A line item transfer is necessary to comply with vacancy factor guidelines. Authorization is transferred to the services expenditure line to support Hearing Officer contractual obligations.												
Subtotal		300.1	208.6	16.7	72.2	2.6	0.0	0.0	0.0	2	0	0
***** Changes From FY2017 Management Plan To FY2018 Governor *****												
FY2018 Salary and Health Insurance Increases	SalAdj	0.5	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		0.5										
Includes: ACOA COLA, 2.25% per contract ending 6/30/2018; GGU HI increase from \$1346 to \$1389; LTC HI increase from \$1363 to \$1432.: \$0.5 FY2018 PS Health Ins.: \$0.5												
Line Item Transfer to Comply with Vacancy Factor Guidelines	LIT	0.0	4.7	0.0	-4.7	0.0	0.0	0.0	0.0	0	0	0
Line item transfer to comply with vacancy factor guidelines.												
FY2018 Alaska Care & PSEA Health Insurance Increase	SalAdj	2.4	2.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		2.4										
Alaska Care rate increase from \$1346 to \$1555 per month for exempt and partially exempt employees. \$2.4												
Totals		303.0	216.2	16.7	67.5	2.6	0.0	0.0	0.0	2	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2018 Governor (13956)
Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1593	Exec Secretary PTPC	FT	A	XE	Anchorage	N00	24E / F	12.0		103,262	0	0	54,306	157,568	0
05-1704	Secretary	FT	A	GP	Anchorage	200	11A	12.0		36,012	0	0	29,231	65,243	0
													Total Salary Costs:	139,274	
													Total COLA:	0	
													Total Premium Pay::	0	
													Total Benefits:	83,537	
													Total Pre-Vacancy:	222,811	
													Minus Vacancy Adjustment of 2.95%:	(6,577)	
													Total Post-Vacancy:	216,234	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	216,234	
Total Component Months:		24.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	222,811	216,234	100.00%
Total PCN Funding:	222,811	216,234	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Education and Early Development
Travel

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000	Travel		10.0	16.7	16.7
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000 Travel Detail Totals			10.0	16.7	16.7
2000	In-State Employee Travel	In-state travel to school districts to conduct investigations and provide training	1.5	2.9	2.9
2001	In-State Non-Employee Travel	Commission member's travel expenses for annual meetings and special hearings, and attendance at ethics and certification conferences	4.2	9.5	9.5
2002	Out of State Employee Travel	Out-of-state travel to ethics conferences and annual NASDTEC conference	1.9	4.3	4.3
2003	Out of State Non-Employee Travel		2.4	0.0	0.0

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000	Services		53.5	72.2	67.5
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals			53.5	72.2	67.5
3004	Telecommunications	Long distance telephone charges, data/network communications charges, cell phone charges, cable services; Alaska OWL dedicated broadband internet services for Alaska public libraries	0.1	0.5	0.5
3006	Delivery Services	Postage, freight, express courier, shipping and handling charges; freight carrier service for handling, transporting, and distributing USDA commodities from Washington to Alaska recipient agencies	0.4	0.5	0.5
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA with the Department of Administration for Core Services chargebacks; mainframe storage and file sharing, network and video services	0.2	0.5	0.5
3024	Inter-Agency Legal	Admin - Department-wide RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	52.8	59.8	57.6
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736) RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.5	2.5

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Object Class		Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals				53.5	72.2	67.5
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel	0.0	3.7	2.7
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148)	RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements	0.0	4.7	3.2

Line Item Detail (1676)
Department of Education and Early Development
Commodities

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000	Commodities		1.0	2.6	2.6
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
		4000 Commodities Detail Totals	1.0	2.6	2.6
4000	Business	Reference books and other educational materials; office equipment and furniture purchases; consumable office supplies for mailings, fax and copy machines, labels, and printers; computer supplies for desktop workstations and laptops, and software; library materials	1.0	2.6	2.6

Revenue Detail (1681)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5005 GF/Prgm (1005 GF/Prgm)			300.1	300.1	303.0
5116 Program Receipts Education - Charges for Services		Receipts collected from Teacher Certification fees	275.0	300.1	303.0
5116 Program Receipts Education - Charges for Services		Uncollectible restricted revenue	25.1	0.0	0.0

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
Component Totals	53.0	71.2	66.5
With Department of Administration	53.0	60.3	58.1
With Department of Education and Early Development	0.0	10.9	8.4

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3017 Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services chargebacks; mainframe storage and file sharing, network and video services	0.2	0.5	0.5
3024 Inter-Agency Legal	Admin - Department-wide	RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	52.8	59.8	57.6
3038 Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)	RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.5	2.5
3038 Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel	0.0	3.7	2.7
3038 Inter-Agency Management/Consulting	E&ED - Information Services (2148)	RSA with the Information Services component for centralized information technology services such as database, network and server	0.0	4.7	3.2

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
		support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements			