

State of Alaska FY2018 Governor's Operating Budget

Department of Education and Early Development School Finance & Facilities Component Budget Summary

Component: School Finance & Facilities**Contribution to Department's Mission**

To allocate and account for resources distributed to Alaska school districts and Mt. Edgecumbe High School and provide services that promote safe facilities which support quality education programs.

Major Component Accomplishments in 2016

- Provided timely, accurate payments to school districts through K-12 Support formula programs;
- Provided training to school districts, finance officers, and facility managers;
- Completed analysis of minimum expenditure for instruction requirements for school districts; and,
- Completed annual Capital Improvement Project (CIP) prioritized list in accordance with statute.

Key Component Challenges

- Providing technical assistance to school districts with varying size, locations, and complexities; and,
- Continuing to review the annual ranking process for capital project and bond reimbursement payment streams.

Significant Changes in Results to be Delivered in FY2018

There are no significant changes in results to be delivered in FY2018.

Statutory and Regulatory Authority

AS 14.07.020-030	AS 14.07.020(11)
AS 14.50	AS 14.07.030(4)
4 AAC 40	AS 14.07.030(6)
AS 14.07.060	AS 14.08.111
4 AAC 09	AS 14.08.151
4 AAC 51.340	AS 14.14.050-065
4 AAC 52.700	AS 14.14.090
AS 14.11	AS 37.15.011
AS 14.17	AS 43.50.140
4 AAC 33	4 AAC 31
AS 14.03.140 - 150	

Contact Information

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School Finance & Facilities Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2017 Management Plan	FY2018 Governor		
Full-time	11	11	Annual Salaries	982,247
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	529,583
			<i>Less 3.53% Vacancy Factor</i>	(53,430)
			Lump Sum Premium Pay	0
Totals	11	11	Total Personal Services	1,458,400

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Architectural Asst	0	0	1	0	1
Audit & Review Analyst II	0	0	1	0	1
Building Mgmt Specialist	0	0	1	0	1
Division Director	0	0	1	0	1
School Finance Manager	0	0	1	0	1
School Finance Specialist II	0	0	5	0	5
Tech Eng I / Architect I	0	0	1	0	1
Totals	0	0	11	0	11

Component Detail All Funds
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Non-Formula Component

	FY2016 Actuals	FY2017 Conference Committee	FY2017 Authorized	FY2017 Management Plan	FY2018 Governor	FY2017 Management Plan vs FY2018 Governor	
71000 Personal Services	1,396.9	1,448.7	1,448.7	1,448.7	1,458.4	9.7	0.7%
72000 Travel	28.7	19.6	19.6	19.6	19.6	0.0	0.0%
73000 Services	884.1	646.4	646.4	646.4	719.4	73.0	11.3%
74000 Commodities	5.5	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	6.0	6.0	6.0	6.0	0.0	0.0%
77000 Grants, Benefits	0.0	116.5	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,315.2	2,237.2	2,120.7	2,120.7	2,203.4	82.7	3.9%
Fund Sources:							
1004Gen Fund (UGF)	1,494.1	1,417.7	1,301.2	1,301.2	1,307.6	6.4	0.5%
1007I/A Rcpts (Other)	821.1	819.5	819.5	819.5	895.8	76.3	9.3%
Unrestricted General (UGF)	1,494.1	1,417.7	1,301.2	1,301.2	1,307.6	6.4	0.5%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	821.1	819.5	819.5	819.5	895.8	76.3	9.3%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	13	11	11	11	11	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	1	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2017 Conference Committee To FY2017 Authorized *****												
FY2017 Conference Committee												
	ConfCom	2,120.7	1,448.7	19.6	646.4	0.0	6.0	0.0	0.0	11	0	0
1004 Gen Fund		1,301.2										
1007 I/A Rcpts		819.5										
Mat Su College Transportation Grant Sec14 Ch3 4SSLA2016 P76 L28 (HB256)												
	ConfC(L)	116.5	0.0	0.0	0.0	0.0	0.0	116.5	0.0	0	0	0
1004 Gen Fund		116.5										
* Sec. 14. DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT. The sum of \$116,482 is appropriated from the general fund to the Department of Education and Early Development for payment as a grant under AS 37.05.316 to the Matanuska-Susitna Borough School District for transporting students to the Alaska Middle College School for the fiscal year ending June 30, 2017.												
Delete Grant to Mat-Su District for Transporting Students to AK Middle College (Sec14 Ch3 4SSLA2016 P76 L28)(HB256)												
	Veto	-116.5	0.0	0.0	0.0	0.0	0.0	-116.5	0.0	0	0	0
1004 Gen Fund		-116.5										
Subtotal		2,120.7	1,448.7	19.6	646.4	0.0	6.0	0.0	0.0	11	0	0
***** Changes From FY2017 Management Plan To FY2018 Governor *****												
FY2018 Salary and Health Insurance Increases												
	SalAdj	3.9	3.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		2.3										
1007 I/A Rcpts		1.6										
Includes: ACOA COLA, 2.25% per contract ending 6/30/2018; GGU HI increase from \$1346 to \$1389; LTC HI increase from \$1363 to \$1432.: \$3.9												
FY2018 PS Health Ins.: \$3.9												
Increase Interagency Receipt Authorization for Contractual Obligations												
	Inc	73.0	0.0	0.0	73.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		73.0										
Increase interagency receipt authority to support increases in contractual obligations, such as the school bus inspection contract, Department of Law legal services RSA, Risk Management RSA, and other interagency obligations.												
Supervisory Unit 15 Hour Furlough Contract Terms												
	SalAdj	-1.4	-1.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-0.7										
1007 I/A Rcpts		-0.7										

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Alaska Public Employees Association, supervisory unit, 15 hours of furlough required for each permanent full-time employee in each year from July 1, 2016 to June 30, 2018.												
FY2018 Alaska Care & PSEA Health Insurance Increase												
	SalAdj	7.2	7.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		4.8										
1007 I/A Rcpts		2.4										
Alaska Care rate increase from \$1346 to \$1555 per month for APEA members. \$4.8												
Alaska Care rate increase from \$1346 to \$1555 per month for exempt and partially exempt employees. \$2.4												
Totals		2,203.4	1,458.4	19.6	719.4	0.0	6.0	0.0	0.0	11	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2018 Governor (13956)
Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1058	School Finance Specialist II	FT	A	GP	Juneau	205	18E / F	12.0		69,537	0	0	40,790	110,327	0
05-1627	Architectural Asst	FT	A	GP	Juneau	205	19B / C	12.0		67,794	0	0	40,189	107,983	0
05-1638	School Finance Specialist II	FT	A	GP	Juneau	205	18D / E	12.0		68,526	0	0	40,442	108,968	108,968
05-1642	School Finance Specialist II	FT	A	GP	Juneau	99	18M / N	12.0		85,040	0	0	46,136	131,176	131,176
05-1690	Building Mgmt Specialist	FT	A	GP	Juneau	205	19G	12.0		78,732	0	0	43,961	122,693	0
05-1716	School Finance Specialist II	FT	A	GP	Juneau	205	18E / F	12.0		71,472	0	0	41,457	112,929	0
05-1764	Tech Eng I / Architect I	FT	A	SS	Juneau	205	24K / L	12.0		120,659	0	0	60,449	181,108	0
05-1765	School Finance Specialist II	FT	A	GP	Juneau	205	18K	12.0		79,236	0	0	44,134	123,370	123,370
05-1774	School Finance Manager	FT	A	SS	Juneau	99	23M / N	12.0		122,172	0	0	60,971	183,143	183,143
05-1775	Audit & Review Analyst II	FT	A	GP	Juneau	205	21K	12.0		96,960	0	0	50,246	147,206	0
05-8722	Division Director	FT	A	XE	Juneau	N05	27D / E	12.0		122,119	0	0	60,808	182,927	182,927

	Total Positions	New	Deleted	Total Salary Costs:	Total COLA:	Total Premium Pay:	Total Benefits:
				982,247	0	0	529,583
Full Time Positions:	11	0	0				
Part Time Positions:	0	0	0				
Non Permanent Positions:	0	0	0				
Positions in Component:	11	0	0				
				Total Pre-Vacancy:	1,511,830		
				Minus Vacancy Adjustment of 3.53%:	(53,430)		
				Total Post-Vacancy:	1,458,400		
				Plus Lump Sum Premium Pay:	0		
				Personal Services Line 100:	1,458,400		

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	729,584	703,800	48.26%
1007 Interagency Receipts	782,246	754,600	51.74%
Total PCN Funding:	1,511,830	1,458,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Education and Early Development
Travel

Component: School Finance & Facilities (2737)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000	Travel		28.7	19.6	19.6
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000 Travel Detail Totals			28.7	19.6	19.6
2000	In-State Employee Travel	Staff travel to professional association conferences; travel to school districts to review preventative maintenance plans in accordance with AS 14.11.011(b)(4) and 4 AAC 31.013)	14.1	13.0	13.0
2001	In-State Non-Employee Travel	Airfare fees for non-employees traveling on state business for the department to meet with school board members, municipal officials and representatives of various state and federal agencies concerning school district operations	12.8	5.1	5.1
2002	Out of State Employee Travel	Travel for professional development and training to provide information at state board meetings and professional association conferences, technical assistance to school districts for pupil transportation programs and to attend federal information sessions	1.8	1.5	1.5

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000	Services		884.1	646.4	719.4
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals			884.1	646.4	719.4
3000	Education Services	Conferences, memberships, and training fees for professional development, maintaining certifications, and to represent the department at statewide sessions; online reporting and assessments; e-learning module development and system implementation	40.4	15.0	15.0
3001	Financial Services	Program updates to the Cost Model for Alaskan Schools used within the facilities division for school construction / major maintenance oversight	13.5	5.0	5.0
3003	Information Technology	Information technology software and maintenance agreements; annual renewals and upgrades; systems-related support	1.2	1.2	1.2
3004	Telecommunications	Long distance telephone charges, data/network communications charges, cell phone charges, cable services; Alaska OWL dedicated broadband internet services for Alaska public libraries	2.7	2.7	2.7
3007	Advertising and Promotions	Advertising regulations and legal notices; job recruitments	0.3	0.5	0.5
3009	Structure/Infrastructure/Land	Pupil transportation contractual obligations to provide semi-annual safety school bus inspections as	315.9	124.1	210.3

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals			884.1	646.4	719.4
required in AS 14.09.030					
3010	Equipment/Machinery		2.5	0.0	0.0
3011	Other Services		3.6	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide RSA with the Department of Administration for Core Services chargebacks; mainframe storage and file sharing, network and video services	1.4	1.5	2.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	26.0	27.0	27.0
3021	Inter-Agency Mail	Admin - Department-wide RSA with the Department of Administration for Central Mail Services	1.2	2.0	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide RSA with the Department of Administration for centralized Human Resource management and services	27.2	28.0	28.0
3024	Inter-Agency Legal	Law - Department-wide RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	181.0	180.0	180.0
3026	Inter-Agency Insurance	Admin - Department-wide RSA with Department of Administration, Risk Management for self-insurance costs on state-owned facilities	97.3	98.0	98.0
3029	Inter-Agency Education/Training	Labor - Department-wide School bus driver instructor training (4 AAC 27.210). AVTEC provides initial and recertification training/workshops for school bus	22.0	22.0	22.0

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals			884.1	646.4	719.4
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157) RSA with Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel	111.1	111.1	105.8
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148) RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements	36.8	26.3	17.9
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736) RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.0	2.0

Line Item Detail (1676)
Department of Education and Early Development
Commodities

Component: School Finance & Facilities (2737)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000	Commodities		5.5	0.0	0.0
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
		4000 Commodities Detail Totals	5.5	0.0	0.0
4000	Business	Reference books and other educational materials; office equipment and furniture purchases; consumable office supplies for mailings, fax and copy machines, labels, and printers; computer supplies for desktop workstations and laptops, and software; library materials	5.5	0.0	0.0

Line Item Detail (1676)
Department of Education and Early Development
Capital Outlay

Component: School Finance & Facilities (2737)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5000	Capital Outlay		0.0	6.0	6.0
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5000 Capital Outlay Detail Totals			0.0	6.0	6.0
5004	Equipment	Equipment, desks, computer tables, chairs, and periodic renewal of computer hardware on a scheduled basis	0.0	6.0	6.0

Revenue Detail (1681)
Department of Education and Early Development

Component: School Finance & Facilities (2737)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5007 I/A Rcpts (1007 I/A Rcpts)			821.1	819.5	895.8
5301 Inter-Agency Receipts		Interagency receipts from the School Debt Reimbursement program for contractual, travel, personnel and other operational support needs for the School Finance and Facilities component	820.7	819.5	895.8
5301 Inter-Agency Receipts		Uncollectible restricted revenue	0.4	0.0	0.0

Inter-Agency Services (1682)
Department of Education and Early Development

Component: School Finance & Facilities (2737)

				FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
Component Totals				504.0	497.9	484.7
With Department of Administration				153.1	156.5	157.0
With Department of Law				181.0	180.0	180.0
With Department of Labor and Workforce Development				22.0	22.0	22.0
With Department of Education and Early Development				147.9	139.4	125.7
Object Class	Servicing Agency	Explanation		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services chargebacks; mainframe storage and file sharing, network and video services	1.4	1.5	2.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	26.0	27.0	27.0
3021	Inter-Agency Mail	Admin - Department-wide	RSA with the Department of Administration for Central Mail Services	1.2	2.0	2.0
3022	Inter-Agency Human Resources	Admin - Department-wide	RSA with the Department of Administration for centralized Human Resource management and services	27.2	28.0	28.0
3024	Inter-Agency Legal	Law - Department-wide	RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	181.0	180.0	180.0
3026	Inter-Agency Insurance	Admin - Department-wide	RSA with Department of Administration, Risk Management for self-insurance costs on state-owned facilities	97.3	98.0	98.0

Inter-Agency Services (1682)
Department of Education and Early Development

Component: School Finance & Facilities (2737)

Object Class		Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3029	Inter-Agency Education/Training	Labor - Department-wide	School bus driver instructor training (4 AAC 27.210). AVTEC provides initial and recertification training/workshops for school bus driver instructors.	22.0	22.0	22.0
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	RSA with Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel	111.1	111.1	105.8
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148)	RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements	36.8	26.3	17.9
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)	RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.0	2.0