

State of Alaska FY2018 Governor's Operating Budget

Department of Education and Early Development Alaska State Libraries, Archives and Museums Results Delivery Unit Budget Summary

Alaska State Libraries, Archives and Museums Results Delivery Unit

Contribution to Department's Mission

To provide access to government information; to collect, organize, preserve, and make available materials that document the history of the state; and to promote the development of libraries, archives and museums statewide.

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

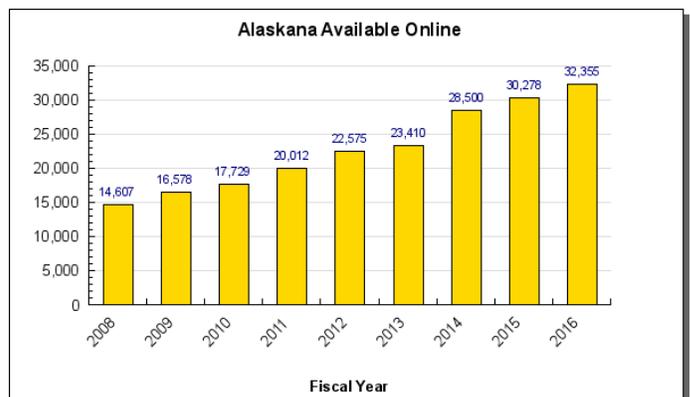
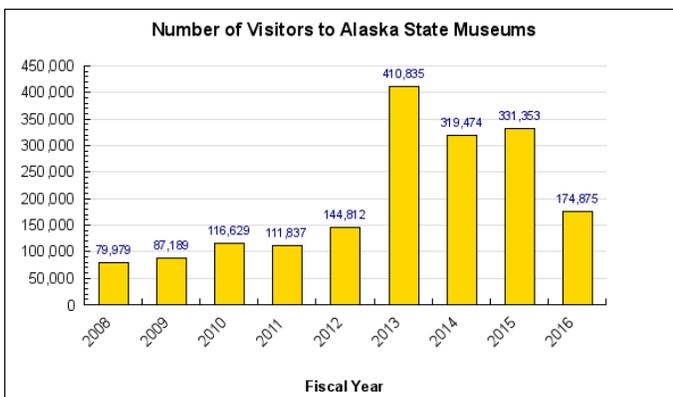
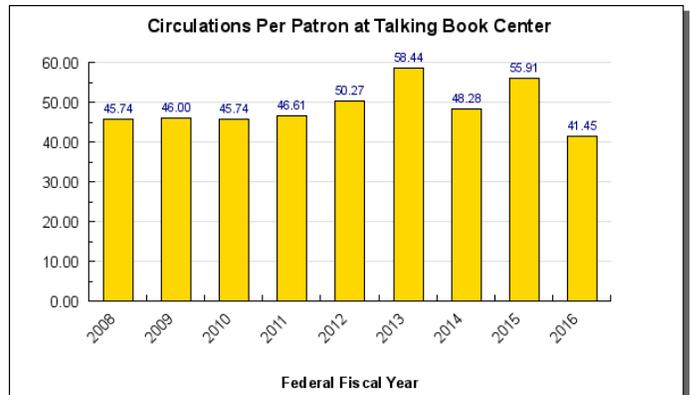
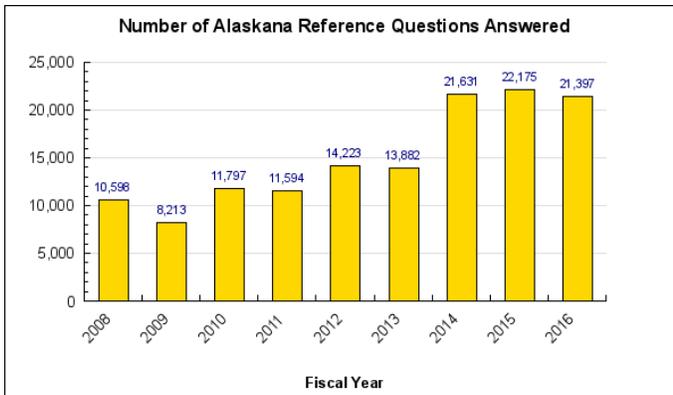
Core Services

- Provide access to the Alaska State Libraries, Archives and Museums programs and services
- Promote educational opportunities for the development of Libraries, Archives and Museums statewide
- Continue to collect and manage the care of objects and documents that represent the peoples and history of Alaska

Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

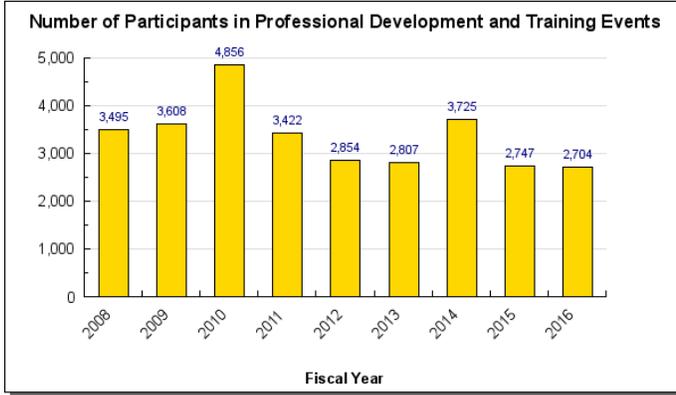
1. Provide access to the Alaska State Libraries, Archives and Museums programs and services



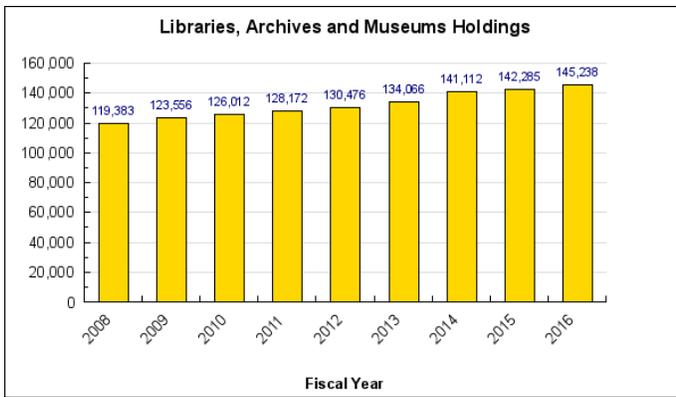
Target: Provide for educational opportunities and public programming throughout Division facilities



2. Promote educational opportunities for the development of Libraries, Archives and Museums statewide



3. Continue to collect and manage the care of objects and documents that represent the peoples and history of Alaska



Major RDU Accomplishments in 2016

Facility Management

During the spring of 2016, staff and collections of the State Library, Archives, and Museums moved into the Father Andrew P. Kashevaroff (APK) Building. The Division integrated its programs and collections into one modern facility with state-of-the-art program and storage spaces, security, and environmental protections for the irreplaceable collections owned by the State of Alaska. The APK Building possesses conservation laboratories, an exhibits preparation shop, collection processing areas, collections vaults, walk-in cool rooms and freezers for proper care and preservation of objects, film and documents, as well as public spaces, including museum exhibition galleries, a research center, library, classroom, lecture hall, atrium, café, and store

A building management team of five library, archives, and museum staff assisted the building management specialist by dedicating the equivalent of 1.2 Full Time Employees of their work hours to training on the specialized operating systems (security, access control, network lighting, HVAC, and fire systems) in order to effectively manage and operate the facility to meet the proprietary and professional obligation to protect and preserve the priceless collections in the Division’s care. A full-time, onsite mechanical engineer, available through the building’s construction contractor, provided oversight on warranty work, developed operating practices to increase energy efficiencies and supported the DOT/PF project management team as construction is finalized.

The Division began closing down leased spaces in two cities and integrating those units into the new APK Building. The Anchorage office of the State Library, which has been in leased space for many years, shut down on May 31, 2016. Anchorage programs and positions were transferred to the APK Building in Juneau. Division staff began working to empty leased museum and archival storage buildings in Juneau by moving objects and files to APK's vaults.

Libraries

The Legislature funded Library Development's Online With Libraries (OWL) Program following the completion of the federal Broadband Technology Opportunity Project grant in early 2015. Public libraries across Alaska were able to afford modest broadband internet by merging State OWL funds with Federal E-Rate subsidies and local library funds. The OWL network continued to provide videoconference capabilities via public libraries to a wide array of government, educational, and nonprofit organizations, who benefited from this cost-effective method of communicating with and training Alaskans in rural communities. Library Development provided a train-the-trainer workshop on digital literacy to public library staff.

Library Development staff evaluated the per patron cost of the Talking Book Center in Anchorage and determined the same services could be provided at half the cost by contracting with the Utah State Library's talking book center. Staff developed a contract with Utah, notified Alaska patrons of this service change, disbursed the large collection of federally-owned audiobooks and talking book machines, and successfully switched Alaska patrons to Utah's care. This change allowed the Division to close the Anchorage office of the State Library and to realize a large savings in the annual lease costs for that facility.

The Legislature funded a second year of the School Broadband Assistance Grant (BAG) program, which ensures that public schools have 10 mbps download speeds. Library Development staff distributed \$3.6 million in School BAG funding to nearly 30 school districts for the 2015-2016 school year.

The Library continues to add to its web presence and resources. Through the online catalog, patrons can connect to e-publications on State of Alaska websites. Participation in the Alaska Joint Library Catalog means that patrons have direct access to about 4 million items held by 77 libraries that serve 65% of the state's population.

The Library provided its first public programming since moving to the APK Building. Staff coordinated the display of a Shakespeare First Folio for the first time in Alaska and publicized the large variety of related programming around the Folio, including the free public reading of every Shakespeare play by the Theater in the Rough Company.

Museums

The Alaska State Museum commissioned entirely new facilities in 2016. In addition to the new permanent and temporary exhibition galleries consisting of 92 completely redesigned exhibition cases, Museum staff commissioned the first purpose-built conservation laboratory in Alaska. This state-of-the-art-facility will help to preserve the objects and artifacts in the collections and provide a preservation and education resource to stakeholders across Alaska. Staff occupied a new exhibition preparation workshop, which will allow for the fabrication of virtually any exhibit component needed to execute the temporary, traveling and permanent exhibition programs. Staff moved into a new Vault and Collections Processing Room. These spaces are designed to serve the State Museum for 100 years and have ample storage space to collect the art and history of Alaska. Although much work remains to be done to complete final work in the galleries, labs and workshops, staff are excited to be working in the new facility.

Visitor traffic in the new public gallery spaces and visitor response to these exhibitions has been outstanding. Despite the turmoil of working in four different work areas, staff has continued to provide diverse services. Teachers borrow Alaskan objects through the Hands-On Loan Program run out of the Sheldon Jackson Museum in Sitka. Staff consult on preservation issues, museum management questions and provide outreach activities throughout the State. The Museum continues to supply graduate interns to museums statewide. The State funded Grant-in-Aid program assists with the development of statewide museum programs by funding small projects in local areas.

Archives

The Archives completed a project that placed more than a million digitized genealogical records online, implemented an archival database enabling users to search an online catalog of archival record groups, and relocated the Archives staff and collection into the new APK Building.

Records and Information Management Service (RIMS) redesigned portions of the retention schedules, which will make it easier for state agency staff to interpret disposition dates. The change will allow agencies to stop sending physical records to contracted records vendors if they choose to digitize or microfilm their documents, saving the state money in storage and disposal fees.

Imaging and Microfilm Service (IMS) received two digital scanners in March, increasing digital production 65% over the previous year, including scanning 8.8 million images for the Alaska Court System.

Online With Libraries (OWL)

The third year of state funding supported video conferencing provided learning content and subsidized internet bandwidth.

Live Homework Help

In FY2016 Live Homework Help provided over 7,000 hours of tutoring assistance to 22,704 Alaskan students.

Key RDU Challenges

Facility Management

The APK Building presents a variety of service and maintenance challenges to Division staff. During the construction phase, the Division promised it could operate the facility without additional staffing through integration, reclassification and restructuring staff responsibilities. However, staff reductions and ongoing staff vacancies challenge the Division's ability to offer adequate public access, conduct programs and services, and generate rental revenue to sustain Division programs and services.

The lecture hall, classroom and atrium are valuable assets that are available for rental, but staffing to cover additional operating hours during after-hours rentals is lacking and places a serious burden on Division staff to cover these operations, in addition to the regular work hours. Rental regulations and procedures concerning usage of these spaces are under development.

Libraries

The State Library leads in the adoption of technology to automate functions and procedures that serve libraries, state agencies and citizens of the state, so they can access online information needed in their daily lives. Getting high-quality, relevant training, technical support, and resources are major concerns among librarians from towns of all sizes. Small libraries are especially beset by a pervasive lack of confidence and ability to understand, maintain, and provide public access to computing technologies for patrons. The State Library provides consulting services, seminars, webinars, conference sessions and continuing education grants to assist in education.

There are State Library staff shortages at the APK Building due to ongoing staff vacancies, and the use of library staff to cover the museum visitor desk, and to work on the building management team which impact Information Services' ability to serve state government. Winter hours for the library have been reduced. The Table of Contents Service has been cancelled and there have been delays with other services.

Archives

The Archives and the Records and Information Management Services (RIMS) policies and procedures regarding electronic records and email retention is an ongoing effort. Staff works closely with state officials to review issues such as email policy, legal discovery of electronic records, electronic standards for storage systems and digital imaging.

Museums

Front desk museum positions that serve visitors were left vacant while the APK Building was under construction and have remained vacant in the months since the new building opened. Professional staff including curators, archivists and librarians provided many hours on the front desk to help handle the seasonal influx of museum visitors. This is not cost effective. It diverts resources from other statutorily mandated programs, diverts energy away from our customers statewide and forces utilization of expensive professional hourly wages in tasks that could be performed by different personnel for less money.

In addition, maintenance and upkeep of the aging Sheldon Jackson Museum and Stratton buildings in Sitka continue to be a challenge for the department.

Online With Libraries (OWL)

Public libraries are often the only place in rural Alaska with free internet. The OWL Program's affordable internet and videoconferencing network is vital in giving online access to education, e-commerce, and other business needs to rural residents, while saving travel costs.

Live Homework Help

Each tutoring session costs \$7.50 regardless of length. During FY2014, usage of Live Homework Help increased 28%. The State Library had to identify other funds to subsidize the increase that year. In an effort to control costs, publicity concerning this program was scaled back, which led to a 27% decrease in usage during FY2016. The challenge with Live Homework Help is that it could be a victim of its own success because the State Library has to find other funds to pay for this service when costs go beyond the appropriation level.

Significant Changes in Results to be Delivered in FY2018

The APK Building consolidated division staff under one roof. Staff from all units will develop a division-wide strategic plan and explore ways in which they can coordinate and consolidate processes for greater efficiency in the face of staff reductions. Staffing issues regarding building management, space rentals, and visitor services at the State Museum front desk must be resolved to reduce staff stress and to allow staff to return to the duties for which they were hired.

Contact Information
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**Alaska State Libraries, Archives and Museums
RDU Financial Summary by Component**

All dollars shown in thousands

	FY2016 Actuals				FY2017 Management Plan				FY2018 Governor			
	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds
Formula Expenditures None.												
Non-Formula Expenditures												
Library Operations	8,029.7	283.1	999.1	9,311.9	6,964.2	358.3	1,300.0	8,622.5	7,997.3	258.3	1,300.3	9,555.9
Archives	1,068.1	109.5	15.8	1,193.4	1,049.2	160.4	40.0	1,249.6	1,061.1	160.6	40.0	1,261.7
Museum Operations	1,710.8	0.0	7.6	1,718.4	1,635.0	0.0	60.0	1,695.0	1,648.6	0.0	60.0	1,708.6
OWL	760.4	0.0	0.0	760.4	661.8	0.0	0.0	661.8	661.8	0.0	0.0	661.8
Live Homework Help	138.2	0.0	0.0	138.2	138.2	0.0	0.0	138.2	138.2	0.0	0.0	138.2
Totals	11,707.2	392.6	1,022.5	13,122.3	10,448.4	518.7	1,400.0	12,367.1	11,507.0	418.9	1,400.3	13,326.2

**Alaska State Libraries, Archives and Museums
Summary of RDU Budget Changes by Component
From FY2017 Management Plan to FY2018 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2017 Management Plan	7,029.9	3,418.5	518.7	1,400.0	12,367.1
One-time items:					
-OWL	-661.8	0.0	0.0	0.0	-661.8
Adjustments which continue current level of service:					
-Library Operations	1,058.7	0.0	0.0	0.3	1,059.0
-Archives	11.9	0.0	0.2	0.0	12.1
-Museum Operations	9.3	4.3	0.0	0.0	13.6
-OWL	661.8	0.0	0.0	0.0	661.8
Proposed budget decreases:					
-Library Operations	-25.6	0.0	-100.0	0.0	-125.6
FY2018 Governor	8,084.2	3,422.8	418.9	1,400.3	13,326.2