State of Alaska FY2018 Governor's Operating Budget

Department of Health and Social Services Children's Services Management Component Budget Summary

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Component: Children's Services Management

Contribution to Department's Mission

Provide comprehensive technical, managerial, administrative, and financial support to Children's Services programs and workers, including the programmatic support required for 43 outgoing grants and 28 contracts.

Children's Services programs focus to:

- reduce the incidence and severity of abuse and neglect experienced by the target children and families; and
- provide services to families and children to support reunification efforts.

When necessary, provide permanent placements for children in state custody through Subsidized Adoptions and Guardianships, when family reunification is not possible.

Core Services

- Supervise and manage child protection services.
- Provide administrative and program support to the Office of Children's Services regional and field staff.
- Manage and supervise foster care licensing and quality assurance activities, foster care, adoption and guardianship, criminal background checks, adoptions, guardianships and foster parent recruitment.
- Oversee the Interstate Compact on the Placement of Children (ICPC).
- Provide program management for Child Advocacy Centers, family support grants, family preservation grants, the Time Limited Family Reunification Program, independent living program, rural child welfare program and policy development and implementation.
- Develop and maintain federal funding mechanisms that allow Tribes to participate in title IV-E claiming and reimbursement for tribal administrative and foster care maintenance.
- Provide for responsive legislative contact and community relations services.
- Provide budget and financial management for the agency.
- Provide project management for Alaska's federally mandated Statewide Automated Child Welfare Information System known as the Online Resources for the Children of Alaska (ORCA).
- Provide liaison with federal government agencies and oversight of federal reviews and program improvement.
- Provide early childhood comprehensive systems and Strengthening Families framework for prevention services.

Major Component Accomplishments in 2016

The Office of Children's Services dedicated considerable staff time toward efforts to improve federal reporting capabilities and accurate federal claiming.

Significant improvements were made in the Office of Children's Services' ability to develop and produce management and outcome reports from the Online Resources for the Children of Alaska system (ORCA).

The Office of Children's Services centralized the processing of childcare services for children in custody, reducing the administrative burden to workers; Office of Children's Services is interested in expanding this centralization of funding for other services.

Key Component Challenges

Responding to continually increasing federal and state mandates and legislation related to all child welfare programs, including Title IV-E, one of the most complex federal formula programs in the department.

Providing Office of Children's Services caseworkers with sufficient updated technology that will allow them to work more effectively and efficiently in the field, including design and development of mobility technologies that would allow for Office of Children's Services field staffs to enter timely, case notes, case

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plans, and other pertinent information directly into the Online Resources for the Children of Alaska electronic system.

Continued increasing demands for information and records from legislative offices that consumes enormous amounts of staff time from clerical, to workers, to management and to leadership in state office.

Inability to retain caseworkers long enough to sufficiently train and develop them to effectively meet the complex needs of families served.

Significant Changes in Results to be Delivered in FY2018

The Office of Children's Services continues to work in collaboration with the Division of Public Assistance to improve financial and programmatic efficiencies for children and families.

Enhancements to the random moment time study results in the field, and to meet federal mandates that allow increased reimbursement rates for maintenance of foster care were implemented on 7/1/2016. If successful, the Office of Children's Services federal reimbursement rates should improve.

Continuous and stable staffing in the Western Region will help improve service delivery to Bethel and surrounding communities.

Statutory and Regulatory Authority

AS 47.05.010Duties of departmentAS 47.14.100Powers and duties of department over care of childAS 18.05.010-070Administration of Public Health and Related LawsAS 47.14.980Grants-in-aidAS 44.29.020 (a)Duties of departmentAS 47.32Centralized Licensing and Related Administrative ProceduresSocial Security Act, Title IV-A, IV-E, Title XIXChild Abuse Prevention and Treatment Act (CAPTA)Children's Justice Act

Contact Information

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			ces Management ces Information	
	Authorized Positions		Personal Services (Costs
	<u>FY2017</u> <u>Management</u> Plan	<u>FY2018</u> Governor	Annual Salaries	4,157,199
Full-time	56	56	Premium Pay	0
Part-time	1	1	Annual Benefits	2,500,481
Nonpermanent	0	0	Less 4.98% Vacancy Factor	(331,480)
			Lump Sum Premium Pay	Ó
Totals	57	57	Total Personal Services	6,326,200

Position Classification Summary											
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total						
Accountant II	0	0	1	0	1						
Accountant III	0	0	1	0	1						
Accounting Clerk	0	0	1	0	1						
Accounting Tech I	0	0	3	0	3						
Accounting Tech II	0	0	3	0	3						
Accounting Tech III	0	0	1	0	1						
Admin Asst III	1	0	0	0	1						
Admin Operations Mgr II	0	0	1	0	1						
Administrative Assistant II	0	0	1	0	1						
Administrative Officer II	0	0	1	0	1						
Data Processing Mgr I	1	0	0	0	1						
Deputy Director	0	0	1	0	1						
Division Director	0	0	1	0	1						
Division Operations Manager	1	0	0	0	1						
Elig Technician II	0	0	4	0	4						
Medical Assist Admin I	0	0	1	0	1						
Office Assistant II	1	0	1	0	2						
Program Coordinator I	0	0	3	0	3						
Project Assistant	0	0	1	0	1						
Project Coordinator	0	0	1	0	1						
Research Analyst III	0	0	2	0	2						
Research Analyst IV	0	0	1	0	1						
Social Services Associate II	0	0	3	0	3						
Social Services Prog. Admin.	1	0	1	0	2						
Social Svcs Prog Coord	1	0	12	0	13						
Social Svcs Prog Officer	2	0	4	0	6						
Totals	8	0	49	0	57						

Component Detail All Funds Department of Health and Social Services

Component:Children's Services Management (2666)RDU:Children's Services (486)

	FY2016 Actuals	FY2017 Conference Committee	FY2017 Authorized	FY2017 Management Plan	FY2018 Governor	FY2017 Managem FY201	ent Plan vs 8 Governor
71000 Personal Services	5,265.4	6,258.6	6,258.6	6,258.6	6,326.2	67.6	1.1%
72000 Travel	43.3	88.0	88.0	88.0	63.0	-25.0	-28.4%
73000 Services	3,331.5	5,201.9	5,201.9	4,876.9	4,851.9	-25.0	-0.5%
74000 Commodities	53.3	67.0	67.0	67.0	67.0	0.0	0.0%
75000 Capital Outlay	0.0	22.0	22.0	22.0	22.0	0.0	0.0%
77000 Grants, Benefits	0.0	40.0	40.0	365.0	365.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	8,693.5	11,677.5	11,677.5	11,677.5	11,695.1	17.6	0.2%
Fund Sources:							
1002Fed Rcpts (Fed)	3,222.2	4,382.5	4,382.5	4,382.5	4,399.3	16.8	0.4%
1003G/F Match (UGF)	77.2	1,628.0	1,628.0	1,628.0	1,642.4	14.4	0.9%
1004Gen Fund (UGF)	5,375.2	5,547.5	5,547.5	5,547.5	5,583.9	36.4	0.7%
1007I/A Rcpts (Other)	0.0	50.0	50.0	50.0	0.0	-50.0	-100.0%
1037GF/MH (UGF)	18.9	69.5	69.5	69.5	69.5	0.0	0.0%
Unrestricted General (UGF)	5,471.3	7,245.0	7,245.0	7,245.0	7,295.8	50.8	0.7%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	50.0	50.0	50.0	0.0	-50.0	-100.0%
Federal Funds	3,222.2	4,382.5	4,382.5	4,382.5	4,399.3	16.8	0.4%
Positions:							
Permanent Full Time	54	55	55	56	56	0	0.0%
Permanent Part Time	1	1	1	1	1	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

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Non-Formula Component

Change Record Detail - Multiple Scenarios with Descriptions Department of Health and Social Services

Component:Children's Services Management (2666)RDU:Children's Services (486)

	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	PFT	ositions PPT	N
*	*****	******	***** Changes F	rom FY2017 Co	onference Cor	nmittee To FY2	017 Authorized	******	******	***		
FY2017 Conference			-									
	ConfCom	11,677.5	6,258.6	88.0	5,201.9	67.0	22.0	40.0	0.0	55	1	
1002 Fed Rcpts	4,38											
1003 G/F Match	1,62											
1004 Gen Fund	5,54											
1007 I/A Rcpts		50.0										
1037 GF/MH	E	69.5										
	Subtotal	11,677.5	6,258.6	88.0	5,201.9	67.0	22.0	40.0	0.0	55	1	
	**********	*****	******** Change	Erom EV2017	Authorized T	o FY2017 Mana	noment Plan *	*****	*****			
lign Authority for E	arly Childhood	Services Grant P		511011112017	Authonized		gement i lan					
	LIT	0.0	0.0	0.0	-325.0	0.0	0.0	325.0	0.0	0	0	
Transfer authority f	from services to the	he grants line to a	ccommodate Early (Childhood Service:	s grant payment	S.						
ransfer Office Assi											_	
	Trin	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	
This position will su	upport the increas		e support needs relat			Services, Children egislative inguiries,						
files. Administrativ make important an regional, and progr	e staff is critical to d necessary decision am staffs of admit	ond administrative o the division as t sions in ensuring inistrative support	e support needs relatively provide the day- the provide the day- the safety and well-budy and well-budy functions they are cution from the OCS c	ted to the expandi to day support wo being of Alaskan c urrently providing	ng numbers of le rk for front line w hildren and their so they can focu	egislative inquiries, vorkers, program s families. This pos	requests for infor taff and the leader sition will relieve th	nation, and case ship team that e front-line,				
files. Administrativ make important an regional, and progr	e staff is critical to d necessary decision am staffs of admit	ond administrative o the division as t sions in ensuring inistrative support	hey provide the day- the safety and well-b functions they are c	ted to the expandi to day support wo being of Alaskan c urrently providing	ng numbers of le rk for front line w hildren and their so they can focu	egislative inquiries, vorkers, program s families. This pos	requests for infor taff and the leader sition will relieve th	nation, and case ship team that e front-line,	0.0	56	1	
files. Administrativ make important an regional, and progr	e staff is critical tu d necessary decis ram staffs of admi s for legislative rec Subtotal	ing administrative o the division as t sions in ensuring inistrative support quests for informa	hey provide the day- the safety and well-t functions they are o tion from the OCS o 6,258.6	ted to the expandi to day support wo being of Alaskan c urrently providing ase records and d 88.0	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9	egislative inquiries, vorkers, program s families. This pos is on child safety, a 67.0	requests for infor taff and the leader sition will relieve th and enable the div 22.0	nation, and case ship team that e front-line, ision to meet the		56	1	
files. Administrativ make important an regional, and progr statutory mandates	e staff is critical tu d necessary deci- ram staffs of admi s for legislative re- Subtotal	sing administrative o the division as t sions in ensuring inistrative support quests for informa 11,677.5	hey provide the day- the safety and well-t functions they are o tion from the OCS o 6,258.6	ted to the expandi to day support wo being of Alaskan c urrently providing ase records and d 88.0	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9	egislative inquiries, vorkers, program s families. This pos is on child safety, a	requests for infor taff and the leader sition will relieve th and enable the div 22.0	nation, and case ship team that e front-line, ision to meet the 365.0		56	1	
files. Administrativ make important an regional, and progr statutory mandates	e staff is critical tu d necessary deci- ram staffs of admi s for legislative re- Subtotal	sing administrative o the division as t sions in ensuring inistrative support quests for informa 11,677.5	hey provide the day- the safety and well-t functions they are o tion from the OCS o 6,258.6	ted to the expandi to day support wo being of Alaskan c urrently providing ase records and d 88.0	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9	egislative inquiries, vorkers, program s families. This pos is on child safety, a 67.0	requests for infor taff and the leader sition will relieve th and enable the div 22.0	nation, and case ship team that e front-line, ision to meet the 365.0		56 0	1	
files. Administrativ make important an regional, and progr	e staff is critical tu d necessary decis ram staffs of admi s for legislative red Subtotal ************************************	sing administrative o the division as t sions in ensuring inistrative support quests for informa 11,677.5	hey provide the day- the safety and well-t functions they are of tition from the OCS of 6,258.6 ********* Change	ted to the expandi to day support wo being of Alaskan c urrently providing ase records and d 88.0 s From FY2017	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9 7 Managemen	egislative inquiries, vorkers, program s families. This pos is on child safety, a 67.0 t Plan To FY201	requests for infor taff and the leader sition will relieve th and enable the div 22.0 8 Governor **	nation, and case ship team that e front-line, ision to meet the 365.0	*****		·	
files. Administrativ make important an regional, and progr statutory mandates	e staff is critical tu d necessary decia am staffs of admis s for legislative red Subtotal ************************************	sing administrative o the division as t sions in ensuring inistrative support quests for informa 11,677.5 Increases 15.6	hey provide the day- the safety and well-t functions they are of tition from the OCS of 6,258.6 ********* Change	ted to the expandi to day support wo being of Alaskan c urrently providing ase records and d 88.0 es From FY2017	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9 7 Managemen	egislative inquiries, vorkers, program s families. This pos is on child safety, a 67.0 t Plan To FY201	requests for infor taff and the leader sition will relieve th and enable the div 22.0 8 Governor **	nation, and case ship team that e front-line, ision to meet the 365.0	*****		·	
files. Administrativ make important an regional, and progr statutory mandates Y2018 Salary and H 1002 Fed Rcpts	e staff is critical tu d necessary decia am staffs of admis s for legislative red Subtotal ************************************	sing administrative o the division as t sions in ensuring inistrative support quests for informa 11,677.5 • Increases 15.6 4.4	hey provide the day- the safety and well-t functions they are of tition from the OCS of 6,258.6 ********* Change	ted to the expandi to day support wo being of Alaskan c urrently providing ase records and d 88.0 es From FY2017	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9 7 Managemen	egislative inquiries, vorkers, program s families. This pos is on child safety, a 67.0 t Plan To FY201	requests for infor taff and the leader sition will relieve th and enable the div 22.0 8 Governor **	nation, and case ship team that e front-line, ision to meet the 365.0	*****		·	
files. Administrativ make important an regional, and progr statutory mandates Y2018 Salary and H 1002 Fed Rcpts 1003 G/F Match 1004 Gen Fund	e staff is critical tu d necessary deci- am staffs of admi s for legislative re- Subtotal ************************************	sing administrative o the division as t sions in ensuring inistrative support quests for informa 11,677.5 Increases 15.6 4.4 3.6 7.6	hey provide the day- the safety and well-t functions they are of tition from the OCS of 6,258.6 ********* Change	ted to the expandi to day support wo being of Alaskan c surrently providing ase records and d 88.0 es From FY2017 0.0	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9 7 Managemen 0.0	egislative inquiries, vorkers, program s families. This pos us on child safety, a 67.0 t Plan To FY201 0.0	requests for infor taff and the leader sition will relieve th and enable the div 22.0 8 Governor ** 0.0	nation, and case ship team that e front-line, ision to meet the 365.0	*****		·	
files. Administrativ make important an regional, and progr statutory mandates Y2018 Salary and H 1002 Fed Rcpts 1003 G/F Match 1004 Gen Fund	e staff is critical tu d necessary deci- ram staffs of admis s for legislative re- Subtotal ************************************	sing administrative o the division as t sions in ensuring inistrative support quests for informa 11,677.5 Increases 15.6 4.4 3.6 7.6	hey provide the day- the safety and well-t functions they are of tition from the OCS of 6,258.6 ********* Change 15.6	ted to the expandi to day support wo being of Alaskan c surrently providing ase records and d 88.0 es From FY2017 0.0	ng numbers of le rk for front line w hildren and their so they can focu locumentation. 4,876.9 7 Managemen 0.0	egislative inquiries, vorkers, program s families. This pos us on child safety, a 67.0 t Plan To FY201 0.0	requests for infor taff and the leader sition will relieve th and enable the div 22.0 8 Governor ** 0.0	nation, and case ship team that e front-line, ision to meet the 365.0	*****		·	

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Change Record Detail - Multiple Scenarios with Descriptions Department of Health and Social Services

Component:Children's Services Management (2666)RDU:Children's Services (486)

											sitions	
Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay Gran	ts, Benefits	Miscellaneous	PFT	PPT	NP
	Dec	-50.0	0.0	-25.0	-25.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		-50.0										
Interagency receipt authority is availabl			s and can be deleted	to more accurate	ly represent anti	cipated reimbursat	ble services agreements.	Excess				
Supervisory Unit 15												
	SalAdj	-7.7	-7.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		-1.7										
1003 G/F Match		-1.4										
1004 Gen Fund		-4.6										
Alaska Public Emp June 30, 2018.	loyees Associa	tion, supervisory u	nit, 15 hours of furlou	igh required for ea	ach permanent fu	Ill-time employee in	n each year from July 1,	2016 to				
FY2018 Alaska Care												
	SalAdj	59.7	59.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		14.1										
1003 G/F Match		12.2										
1004 Gen Fund		33.4										
Alaska Care rate in	crease from \$1	346 to \$1555 per r	nonth for APEA men	nbers. \$52.5								
Alaaka Cara rata in	araaa fram ¢1	246 to \$4555 por	manth for avamation	d porticilly avagent	amployaga (°7	0						
Alaska Cale fate in	icrease nom \$1	340 10 \$ 1555 per r	nonth for exempt and	a partially exempt	employees. \$7.	2						
	Totals	11,695.1	6,326.2	63.0	4,851.9	67.0	22.0	365.0	0.0	56	1	0
	, otais	11,000.1	0,020.2	05.0	4,001.0	07.0	22.0	505.0	0.0	50	•	

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Personal Services Expenditure Detail

Department of Health and Social Services

Scenario: FY2018 Governor (13956)

Component: Children's Services Management (2666)

RDU: Children's Services (486)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
06-0621	Admin Operations Mgr II	FT	А	SS	Juneau	205	23F	12.0		104,112	0	0	56,441	160,553	128,442
06-0641	Accounting Tech I	FT	А	GP	Juneau	205	12B / C	12.0		41,314	0	0	31,732	73,046	51,804
06-0642	Accounting Tech I	FT	А	GP	Juneau	205	12A / B	12.0		40,899	0	0	31,582	72,481	51,404
06-0659	Elig Technician II	FT	А	GP	Juneau	205	14E / F	12.0		53,483	0	0	36,127	89,610	63,551
06-0660	Elig Technician II	FT	А	GP	Juneau	205	14E / F	12.0		53,890	0	0	36,273	90,163	63,944
06-0661	Project Assistant	FT	А	SS	Juneau	99	16J / K	12.0		68,617	0	0	43,623	112,240	112,240
06-0662	Administrative Officer II	FT	А	SS	Juneau	205	19J	12.0		82,200	0	0	48,528	130,728	104,582
06-1346	Accountant III	FT	А	SS	Juneau	205	18F / J	12.0		76,305	0	0	46,400	122,705	98,164
06-1350	Social Svcs Prog Coord	FT	А	SS	Juneau	205	20E	12.0		81,996	0	0	48,455	130,451	26,090
06-1581	Social Svcs Prog Officer	FT	А	SS	Anchorage	200	21C / D	12.0		79,433	0	0	47,529	126,962	0
06-1735	Social Svcs Prog Coord	FT	А	GP	Anchorage	200	20J / K	12.0		86,136	0	0	47,918	134,054	100,541
06-1794	Social Svcs Prog Coord	FT	А	GP	Juneau	205	20A / B	12.0		69,107	0	0	41,768	110,875	33,263
06-1901	Social Svcs Prog Coord	FT	А	GP	Juneau	205	20C / D	12.0		76,404	0	0	44,403	120,807	120,807
06-3011	Social Services Associate II	FT	А	GP	Juneau	205	12A / B	12.0		40,695	0	0	31,509	72,204	54,803
06-3028	Office Assistant II	FT	А	GP	Juneau	205	10B / C	12.0		36,834	0	0	30,115	66,949	53,559
06-3041	Division Operations	FT	Α	SS	Anchorage	99	24N / O	12.0		127,332	0	0	64,817	192,149	155,641
	Manager														
06-3068	Social Svcs Prog Officer	FT	А	SS	Juneau	205	21F	12.0		90,828	0	0	51,644	142,472	142,472
06-3075	Social Svcs Prog Coord	FT	А	SS	Juneau	205	20D / E	12.0		81,798	0	0	48,383	130,181	84,618
06-3089	Social Svcs Prog Officer	FT	А	GP	Anchorage	200	21C / D	12.0		77,278	0	0	44,719	121,997	121,997
06-3112	Administrative Assistant II	FT	А	GP	Juneau	205	14C / D	12.0		48,787	0	0	34,431	83,218	66,574
06-3396	Program Coordinator I	FT	Α	SS	Juneau	205	18A / B	12.0		63,862	0	0	41,906	105,768	79,326
06-3457	Social Svcs Prog Coord	FT	А	SS	Juneau	205	20B / C	12.0		74,783	0	0	45,850	120,633	120,633
06-3671	Accounting Tech I	FT	А	GP	Juneau	99	12K / L	12.0		54,163	0	0	36,372	90,535	64,207
06-3702	Accounting Clerk	FT	А	GP	Juneau	205	10A / B	12.0		36,224	0	0	29,894	66,118	46,891
06-3704	Social Services Associate II	FT	А	GP	Juneau	205	12B / C	12.0		42,406	0	0	32,127	74,533	74,533
06-3705	Research Analyst III	FT	A	GP	Juneau	205	18D / E	12.0		68,435	0	0	41,526	109,961	83,460
06-3707	Accountant II	FT	A	GP	Juneau	205	16B / C	12.0		55,739	0	0	36,941	92,680	74,144
06-3709	Social Svcs Prog Coord	FT	A	GP	Juneau	205	20D / E	12.0		77,859	0	0	44,929	122,788	122,788
06-3871	Social Services Prog. Admin.	FT	A	SS	Juneau	99	230 / P	12.0		132,126	0	0	66,254	198,380	198,380
06-3944	Social Svcs Prog Coord	FT	А	SS	Juneau	205	20F	12.0		85,068	0	0	49,564	134,632	95,481
06-3948	Accounting Tech II	FT	А	GP	Juneau	99	140 / P	12.0		67,651	0	0	41,243	108,894	108,894
06-3949	Social Svcs Prog Coord	FT	А	GP	Juneau	205	20B / C	12.0		72,506	0	0	42,996	115,502	75,076
06-3962	Research Analyst IV	FT	А	SS	Juneau	205	21F	12.0		90,828	0	0	51,644	142,472	108,136
06-3972	Program Coordinator I	FT	А	GP	Juneau	205	18C / D	12.0		66,604	0	0	40,865	107,469	67,706
06-4502	Social Services Prog. Admin.	FT	А	SS	Anchorage	200	23F	12.0		99,156	0	0	54,651	153,807	125,445
06-4516	Accounting Tech II	FT	А	GP	Juneau	205	14J / K	12.0		58,454	0	0	37,922	96,376	78,065

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

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Personal Services Expenditure Detail

Department of Health and Social Services

Scenario: FY2018 Governor (13956)

Component: Children's Services Management (2666)

RDU: Children's Services (486)

PCN	Job Class Title		Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
06-4564	Social Svcs Prog Offic		FT	A	SS	Juneau	205	21M/N	12.0	oount	106,166	0	0	57,182	163,348	153,547
06-4570	Research Analyst III		FT	A	GP	Juneau	205	18C / D	12.0		66,696	0	Ő	40,898	107,594	107,594
06-4588	Social Svcs Prog Coo	rd	FT	A	SS	Juneau	205	20D / E	12.0		80,610	0	0	47,954	128,564	83,567
06-4609	Accounting Tech III		FT	A	SS	Juneau	99	16J / K	12.0		67,202	0	0	43,112	110,314	78,235
06-4610	Accounting Tech II		FT	А	GP	Juneau	205	14J / K	12.0		59,323	0	0	38,235	97,558	69,188
06-4611	Elig Technician II		FT	А	GP	Juneau	205	14A / B	12.0		46,085	0	0	33,455	79,540	56,410
06-4614	Social Svcs Prog Offic	cer	FT	А	SS	Juneau	205	21E	12.0		87,648	0	0	50,495	138,143	111,896
06-4616	Medical Assist Admin	I	FT	А	GG	Juneau	99	16N / O	12.0		79,388	0	0	45,481	124,869	62,435
06-4625	Social Services Assoc	ciate II	PT	А	GP	Juneau	99	12N	12.0		28,915	0	0	18,848	47,763	47,763
06-4636	Social Svcs Prog Coo	rd	FT	А	SS	Juneau	205	20A / B	12.0		73,580	0	0	45,416	118,996	90,437
06-4637	Social Svcs Prog Cool	rd	FT	А	GP	Juneau	205	20D / E	12.0		77,083	0	0	44,648	121,731	121,731
06-8485	Office Assistant II		FT	А	GP	Anchorage	200	10C / D	12.0		37,020	0	0	30,182	67,202	67,202
06-9138	Social Svcs Prog Coo	rd	FT	А	GP	Juneau	205	20D / E	12.0		77,374	0	0	44,754	122,128	85,490
06-9269	Division Director		FT	А	XE	Juneau	99	27J / K	12.0		139,008	0	0	68,174	207,182	166,305
06-9294	Program Coordinator I	l	FT	А	GP	Juneau	205	18B / C	12.0		64,309	0	0	40,036	104,345	65,737
06-9299	Deputy Director		FT	А	XE	Juneau	N05	25J / K	12.0		126,732	0	0	64,465	191,197	153,359
06-9300	Social Svcs Prog Offic	cer	FT	А	SS	Juneau	205	21B / C	12.0		81,600	0	0	48,312	129,912	129,912
06-9304	Data Processing Mgr I	I	FT	А	SS	Anchorage	200	22C / D	12.0		86,508	0	0	50,084	136,592	136,592
06-9314	Admin Asst III		FT	Α	GP	Anchorage	200	15D / E	12.0		52,395	0	0	35,734	88,129	88,129
06-9340	Elig Technician II		FT	А	GP	Juneau	205	14A / B	12.0		47,052	0	0	33,804	80,856	56,599
06-T161	Project Coordinator		FT	А	XE	Juneau	99	21M	12.0		109,193	0	0	58,131	167,324	83,662
		Total											Total Sa	alary Costs:	4,157,199	
	P	ositions	Ν	ew	Dele	ted							1	otal COLA:	0	
Fu	II Time Positions:	56		0	0								Total Pre	mium Pay::	0	
Pa	rt Time Positions:	1		0	0								Tot	al Benefits:	2,500,481	
Non Perr	nanent Positions:	0		0	0											
Positio	ns in Component:	57		0	0						-		Total P	re-Vacancy:	6,657,680	
	-											Minus Vaca	ncy Adjustme	nt of 4.98%:	(331,480)	
											-		Total Pos	st-Vacancy:	6,326,200	
Total Co	mponent Months:	684.0										Plus	Lump Sum Pro	emium Pay:	0	
											-	Pe	rsonal Service	es Line 100:	6,326,200	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1002 Federal Receipts	1,484,230	1,410,332	22.29%
1003 General Fund Match	1,270,196	1,206,954	19.08%
1004 General Fund Receipts	3,903,253	3,708,914	58.63%
Total PCN Funding:	6,657,680	6,326,200	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

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Personal Services Expenditure Detail

Department of Health and Social Services

Scenario:FY2018 Governor (13956)Component:Children's Services Management (2666)RDU:Children's Services (486)

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

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Line Item Detail (1676) Department of Health and Social Services Travel

Line Numbe	er Line Name			FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000	Travel			43.3	88.0	63.0
Object	t Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
			2000 Travel Detail Totals	43.3	88.0	63.0
2000	In-State Employee Travel		Travel costs for administrative purposes and for division staff to attend departmental meetings and briefings, and monitor and evaluate grantee services.	93.1	68.0	53.0
2001	In-State Non-Employee Travel		Misc. non-employee travel	2.3	10.0	5.0
2002	Out of State Employee Travel		Out of state travel for administrative purposes and for division staff to attend meetings.	5.2	10.0	5.0
2006	Other Travel Costs			-57.3	0.0	0.0

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Line Item Detail (1676) Department of Health and Social Services Services

Line Numb	er Line Name			FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000	Services			3,331.5	4,876.9	4,851.9
Object	t Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
			3000 Services Detail Totals	3,331.5	4,876.9	4,851.9
3000	Education Services		Conference registration fees, membership dues, employee tuition and other employee training costs.	13.0	20.0	20.0
3001	Financial Services			0.2	0.0	0.0
3003	Information Technology		Software licensing and maintenance costs	43.8	90.0	90.0
3004	Telecommunications		Communication costs to outside vendors for long distance charges, teleconferences fees, data circuits, television, cellular and other wireless phone costs.	32.0	32.0	32.0
3005	Health Services	Univ - Department-wide	RSA's: University of Alaska Anchorage. Early Childhood Mental Health (ECMH) Systems of Care and Strengthening Families Alaska	0.0	335.0	335.0
3006	Delivery Services		Delivery, freight, messenger and courier services	33.5	33.5	33.5
3008	Utilities		Waste disposal costs incurred from burning confidential records, recycling, and other miscellaneous utility expenses	3.3	3.3	3.3
3009	Structure/Infrastructure/Land		Costs of room rental for various required meetings. Document storage fees	7.3	7.3	7.3
3010	Equipment/Machinery		Repair and maintenance of office furniture and equipment. Re-configuration of office space.	9.6	10.0	10.0
			FY2018 Governor t of Health and Social Services	F	Released Decembe	er 15, 2016 Page 12

Line Item Detail (1676) Department of Health and Social Services Services

Object	Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
			3000 Services Detail Totals	3,331.5	4,876.9	4,851.9
			Office copier, fax machine and other equipment maintenance agreement costs.			
3011	Other Services		External Contract for SACWIS system (ORCA) and various contracts for Early Childhood Comprehensive System (ECCS) for Developmental Screening and Behavioral Services for eligible young children and technical assistance to primary care pediatrics offices and consulting contract for the Child and Family Services Review (CFSR) audit.	2,324.1	3,228.9	3,203.9
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA: Department IT support to division	0.3	0.9	0.9
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	RSA: FMS IT Support	66.2	70.0	70.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA: Department of Administration, Enterprise Technology Services. Annual Basic Telephone Services/Annual Telecom EPR	110.9	110.9	110.9
3018	Inter-Agency Information Technology Telecommunications	Law - Department-wide	RSA: Regulation review Department of Law	0.5	0.6	0.6
3021	Inter-Agency Mail	Admin - Department-wide	Postage and mail services costs	10.4	25.0	25.0
3022	Inter-Agency Human Resources	Admin - Department-wide	RSA: Department of Administration Administrative Services Division, Human Resources Services	37.3	40.0	40.0
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs (320)	RSA: Audit Support Services	1.2	17.0	17.0
3026	Inter-Agency Insurance	Admin - Department-wide	RSA: Department of Administration, Division of Risk Management, Insurance	4.6	5.0	5.0

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Line Item Detail (1676) Department of Health and Social Services Services

Object Class		Servicing Agency Explanation		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
			3000 Services Detail Totals	3,331.5	4,876.9	4,851.9
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	RSA: Costs incurred to comply with Disability Act (ADA) to ensure services, programs, and activities are readily accessible to and usable by individuals with disabilities.	0.1	0.1	0.1
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	RSA with DOA- Hearing Services RSA	314.5	315.0	315.0
3032	Inter-Agency Health		RSA: Help me Grow RSA with DPH	0.0	100.0	100.0
3036	Inter-Agency Safety		RSA: OCS Worker Safety Incident Tracking with FMS	0.0	32.0	32.0
3036	Inter-Agency Safety	Admin - Department-wide		2.5	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)	Intra- Department Support Expenditures	315.8	400.0	400.0
3038	Inter-Agency Management/Consulting	Labor - Department-wide	RSA: Demographics RSA with Department of Labor	0.4	0.4	0.4

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Line Item Detail (1676) Department of Health and Social Services Commodities

Line Numbe	er Line Name			FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000	Commodities			53.3	67.0	67.0
Object	Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
			4000 Commodities Detail Totals	53.3	67.0	67.0
4000	Business		General office supplies necessary to support programs and activities. Includes educational materials, duplicating, copying and information technology supplies. Also includes office and computer equipment, furniture and tools with a cost or value of less than \$5,000.	44.4	58.1	58.1
4002	Household/Institutional		Household and institutional cleaning, food and non food supplies	0.9	0.9	0.9
4021	Commodity Management Allocation	1	Books and educational supplies	8.0	8.0	8.0

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Line Item Detail (1676) Department of Health and Social Services Capital Outlay

Line Number Line Name			FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5000 Capital Outlay			0.0	22.0	22.0
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
		5000 Capital Outlay Detail Totals	0.0	22.0	22.0
5004 Equipment		Replacement of older equipment	0.0	22.0	22.0

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Line Item Detail (1676) Department of Health and Social Services Grants, Benefits

Line Number Line Name			FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
7000 Grants, Benefits			0.0	365.0	365.0
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
		7000 Grants, Benefits Detail Totals	0.0	365.0	365.0
7001 Grants		Grant Funding for Early intervention with very young children (birth to six years of age) at risk of becoming youth experiencing serious emotional disturbance (SED)	0.0	365.0	365.0

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Revenue Detail (1681) Department of Health and Social Services

Component: Children's Services Management (2666)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5002 Fed Rcpts (1002 Fed Rcpts)			3,222.2	4,382.5	4,399.3
5019 Federal - Miscellaneous Grants		Estimated sources for administrative support of OCS programs: Title IV-E of the Social Security Act Title IV-B Promoting Safe & Stable Families OJJDP Children's Justice Act, CJA Coordinator Chafee Foster Care Independence Program, Independent Living Coordinator Education Training Vouchers, Independent Living Program Medicaid Receipts for Behavioral Rehabilitation Services-RCC/BTKH coordinator and associated support staff Medicaid receipts for Medicaid Eligible Clients- Medicaid Eligible Clients- Medicaid activity to coordinate with Medicaid enrolled providers	3,222.2	4,382.5	4,399.3
5007 I/A Rcpts (1007 I/A Rcpts)			0.0	50.0	0.0

5301 Inter-Agency Receipts

	().0		50.0	
Excess interagency receipt authority	(0.0	:	50.0	

0.0

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Inter-Agency Services (1682) Department of Health and Social Services

				FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
			Component Totals	864.7	1,451.9	1,451.9
			With University of Alaska	0.0	335.0	335.0
			With Department of Administration	480.6	496.9	496.9
			With Department of Health and	383.2	487.0	487.0
			Social Services	0.5	0.0	0.0
			With Department of Law With Unspecified	0.5 0.0	0.6 132.0	0.6 132.0
			With Department of Labor and	0.0	0.4	0.4
			Workforce Development	0.4	0.4	0.4
Object	Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3005	Health Services	Univ - Department-wide	RSA's: University of Alaska Anchorage. Early Childhood Mental Health (ECMH) Systems of Care and Strengthening Families Alaska	0.0	335.0	335.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA: Department IT support to division	0.3	0.9	0.9
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	RSA: FMS IT Support	66.2	70.0	70.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA: Department of Administration, Enterprise Technology Services. Annual Basic Telephone Services/Annual Telecom EPR	110.9	110.9	110.9
3018	Inter-Agency Information Technology Telecommunications	Law - Department-wide	RSA: Regulation review Department of Law	0.5	0.6	0.6
3021	Inter-Agency Mail	Admin - Department-wide	Postage and mail services costs	10.4	25.0	25.0
3022	Inter-Agency Human Resources	Admin - Department-wide	RSA: Department of Administration Administrative Services Division, Human Resources Services	37.3	40.0	40.0
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs (320)	RSA: Audit Support Services	1.2	17.0	17.0
3026	Inter-Agency Insurance	Admin - Department-wide	RSA: Department of Administration, Division of Risk Management,	4.6	5.0	5.0
		-	18 Governor ealth and Social Services	F	Released Decembe	er 15, 2016 Page 19

Inter-Agency Services (1682) Department of Health and Social Services

Component: Children's Services Management (2666)

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Object	Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
			Insurance			
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide	RSA: Costs incurred to comply with Disability Act (ADA) to ensure services, programs, and activities are readily accessible to and usable by individuals with disabilities.	0.1	0.1	0.1
3030	Inter-Agency Hearing/Mediation	Admin - Department-wide	RSA with DOA- Hearing Services RSA	314.5	315.0	315.0
3032	Inter-Agency Health		RSA: Help me Grow RSA with DPH	0.0	100.0	100.0
3036	Inter-Agency Safety		RSA: OCS Worker Safety Incident Tracking with FMS	0.0	32.0	32.0
3036	Inter-Agency Safety	Admin - Department-wide		2.5	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)	Intra- Department Support Expenditures	315.8	400.0	400.0
3038	Inter-Agency Management/Consulting	Labor - Department-wide	RSA: Demographics RSA with Department of Labor	0.4	0.4	0.4

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