

State of Alaska FY2018 Governor's Operating Budget

Department of Health and Social Services State Medical Examiner Component Budget Summary

Component: State Medical Examiner

Contribution to Department's Mission

Conduct medico-legal investigations of unanticipated, sudden, and violent deaths in Alaska.

Core Services

- Enforce laws and regulations by providing accurate and legally defensible determinations of the cause of death.
- Diagnose and investigate causes of death which may be a public safety or health hazard in the community.

Major Component Accomplishments in 2016

- Cases investigated: 1,867.
- Cases where jurisdiction was assumed: 1,073
 - Cases autopsied: 596 including bones and head post
 - Cases with inspections: 265
 - Cases with consultations: 212
- Cases transported to the Anchorage Medical Examiner's Office: 861
- The State Medical Examiner's Office successfully coordinated with the Division of Behavioral Health for toxicology testing on suicide case to research any trends for prevention purposes.
- Successfully reached an agreement with Joint Bases Elmendorf-Richardson (JBER) to perform histology testing at no cost to the State of Alaska.
- Improved the efficiency of requesting specimens for paternity testing on behalf of next of kin; reducing the requested paperwork in half.

Key Component Challenges

Timely and accurate certification of death provides families with closure and an opportunity to grieve; service is negatively impacted when death scenes are not investigated independently of law enforcement or not by personnel trained specifically in death investigations. Transportation of cases to Anchorage from remote locations is increasingly expensive and delays in transport result in longer times to certify and release cases.

Significant Changes in Results to be Delivered in FY2018

No changes in results delivered.

Statutory and Regulatory Authority

AS 12.65	Death Investigations & Medical Examinations
AS 18.05	Administration of Public Health and Related Laws
AS 36.30.310	Emergency Procurements
AS 44.29.020	Duties of the Department of Health & Social Services
07 AAC 05.400-.550	Filing of death certificates
07 AAC 35	Embalming & other post-mortem services
12 AAC 40	State Medical Board

Contact Information

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State Medical Examiner Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2017</u> <u>Management</u> <u>Plan</u>	<u>FY2018</u> <u>Governor</u>		
Full-time	19	19	Annual Salaries	1,467,058
Part-time	0	0	Premium Pay	62,766
Nonpermanent	0	0	Annual Benefits	868,507
			<i>Less 3.70% Vacancy Factor</i>	(88,831)
			Lump Sum Premium Pay	0
Totals	19	19	Total Personal Services	2,309,500

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant II	1	0	0	0	1
Autopsy Technician	3	0	0	0	3
Autopsy Technician Supervisor	1	0	0	0	1
Investigator II	7	0	0	0	7
Investigator III	1	0	0	0	1
Investigator IV	1	0	0	0	1
Medical Examiner/Assistant	1	0	0	0	1
Medical Examiner/Deputy	1	0	0	0	1
Office Assistant II	2	0	0	0	2
State Medical Examiner/Chief	1	0	0	0	1
Totals	19	0	0	0	19

Component Detail All Funds
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Non-Formula Component

	FY2016 Actuals	FY2017 Conference Committee	FY2017 Authorized	FY2017 Management Plan	FY2018 Governor	FY2017 Management Plan vs FY2018 Governor	
71000 Personal Services	2,253.4	2,364.2	2,364.2	2,289.2	2,309.5	20.3	0.9%
72000 Travel	26.2	35.1	35.1	35.1	35.1	0.0	0.0%
73000 Services	660.4	706.3	706.3	831.3	831.3	0.0	0.0%
74000 Commodities	120.2	41.7	41.7	41.7	41.7	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,060.2	3,147.3	3,147.3	3,197.3	3,217.6	20.3	0.6%
Fund Sources:							
1002Fed Rcpts (Fed)	0.0	0.0	0.0	10.0	10.0	0.0	0.0%
1004Gen Fund (UGF)	3,041.7	3,052.3	3,052.3	3,092.3	3,112.6	20.3	0.7%
1005GF/Prgm (DGF)	0.0	20.0	20.0	20.0	20.0	0.0	0.0%
1007I/A Rcpts (Other)	18.5	75.0	75.0	75.0	75.0	0.0	0.0%
Unrestricted General (UGF)	3,041.7	3,052.3	3,052.3	3,092.3	3,112.6	20.3	0.7%
Designated General (DGF)	0.0	20.0	20.0	20.0	20.0	0.0	0.0%
Other Funds	18.5	75.0	75.0	75.0	75.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	10.0	10.0	0.0	0.0%
Positions:							
Permanent Full Time	19	19	19	19	19	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2017 Conference Committee To FY2017 Authorized *****												
FY2017 Conference Committee												
ConfCom		3,147.3	2,364.2	35.1	706.3	41.7	0.0	0.0	0.0	19	0	0
1004 Gen Fund		3,052.3										
1005 GF/Prgm		20.0										
1007 I/A Rcpts		75.0										
Subtotal		3,147.3	2,364.2	35.1	706.3	41.7	0.0	0.0	0.0	19	0	0
***** Changes From FY2017 Authorized To FY2017 Management Plan *****												
Transfer from Public Health Administration the Public Health Business Applications FY2017 Chargeback												
Trin		50.0	0.0	0.0	50.0	0.0	0.0	0.0	0.0	0	0	0
1002 Fed Rcpts		10.0										
1004 Gen Fund		40.0										
In the FY2017 budget, Public Health Administration received \$982.6 in general fund authority and \$296.3 in federal receipt authority from the Department of Health and Social Services, Department Support Services, Section of Information Technology Services (ITS). This authority is being disbursed back to the individual sections of Public Health to allow for business applications chargeback and to shift the financial responsibility of division specific ITS contracts back to their respective divisions and or sections.												
Budgeted reimbursable services agreement chargeback and contractual obligations for the Sections of Public Health will be:												
Health Planning and Systems Development -- \$8.0 federal -- \$30.0 general fund												
Nursing -- \$110.0 federal -- \$390.0 general fund												
Women Children and Family Health -- \$30.0 federal -- \$95.0 general fund												
Emergency Programs -- \$15.0 federal -- \$45.0 general fund												
Chronic Disease Prevention Health Promotion -- \$30.0 federal -- \$85.0 general fund												
Epidemiology -- \$40.0 federal -- \$120.0 general fund												
Bureau of Vital Statistics -- \$10.0 federal -- \$50.0 general fund												
State Medical Examiner's Office -- \$10.0 federal -- \$40.0 general fund												
Public Health Laboratories -- \$35.3 federal -- \$97.6 general fund												
Align Authority for Increase in Shipping of Human Remains												
LIT		0.0	-75.0	0.0	75.0	0.0	0.0	0.0	0.0	0	0	0
Transfer authority from personal services to services due to an increase in costs for shipping of human remains.												
Subtotal		3,197.3	2,289.2	35.1	831.3	41.7	0.0	0.0	0.0	19	0	0
***** Changes From FY2017 Management Plan To FY2018 Governor *****												
FY2018 Salary and Health Insurance Increases												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		
										PFT	PPT	NP
1004 Gen Fund	SalAdj	6.5	6.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
Includes: ACOA COLA, 2.25% per contract ending 6/30/2018; GGU HI increase from \$1346 to \$1389; LTC HI increase from \$1363 to \$1432.: \$6.5												
FY2018 PS Health Ins.: \$6.5												
Supervisory Unit 15 Hour Furlough Contract Terms												
1004 Gen Fund	SalAdj	-0.6	-0.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
Alaska Public Employees Association, supervisory unit, 15 hours of furlough required for each permanent full-time employee in each year from July 1, 2016 to June 30, 2018.												
FY2018 Alaska Care & PSEA Health Insurance Increase												
1004 Gen Fund	SalAdj	14.4	14.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
Alaska Care rate increase from \$1346 to \$1555 per month for APEA members. \$7.2												
Alaska Care rate increase from \$1346 to \$1555 per month for exempt and partially exempt employees. \$7.2												
Totals		3,217.6	2,309.5	35.1	831.3	41.7	0.0	0.0	0.0	19	0	0

Personal Services Expenditure Detail
Department of Health and Social Services

Scenario: FY2018 Governor (13956)
Component: State Medical Examiner (293)
RDU: Public Health (502)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
06-1599	Investigator II	FT	A	GP	Anchorage	200	16E / F	12.0		59,206	0	8,107	41,121	108,434	108,434
06-1655	Autopsy Technician Supervisor	FT	A	SS	Anchorage	200	16F	12.0		61,968	0	0	41,222	103,190	103,190
06-1692	State Medical Examiner/Chief	FT	A	XE	Anchorage	N00	30	12.0		232,938	0	0	96,334	329,272	329,272
06-1703	Medical Examiner/Assistant	FT	A	XE	Anchorage	N00	28	12.0		196,702	0	0	85,470	282,172	282,172
06-1705	Office Assistant II	FT	A	GP	Anchorage	200	10E / F	12.0		38,415	0	2,932	31,744	73,091	73,091
06-1706	Administrative Assistant II	FT	A	SS	Anchorage	600	14C / D	12.0		49,359	0	553	36,869	86,781	86,781
06-1734	Autopsy Technician	FT	A	GP	Anchorage	200	14B / C	12.0		45,879	0	5,287	35,290	86,456	86,456
06-1738	Investigator II	FT	A	GP	Anchorage	200	16B / C	12.0		52,395	0	9,394	39,126	100,915	100,915
06-1739	Investigator II	FT	A	GP	Anchorage	200	16A / B	12.0		51,016	0	4,829	36,979	92,824	92,824
06-1740	Investigator II	FT	A	GP	Anchorage	200	16B / C	12.0		51,705	0	0	35,484	87,189	87,189
06-1741	Investigator III	FT	A	GP	Anchorage	200	18C / D	12.0		62,116	0	5,925	41,383	109,424	109,424
06-1742	Office Assistant II	FT	A	GP	Anchorage	200	10E / F	12.0		38,173	0	733	30,863	69,769	69,769
06-1784	Investigator IV	FT	A	SS	Anchorage	200	20F	12.0		81,012	0	0	48,099	129,111	129,111
06-1832	Medical Examiner/Deputy	FT	A	XE	Anchorage	N00	29	12.0		198,854	0	0	86,116	284,970	284,970
06-1993	Investigator II	FT	A	GP	Anchorage	200	16A / B	12.0		50,939	0	5,762	37,289	93,990	93,990
06-2019	Investigator II	FT	A	GP	Anchorage	200	16C	12.0		53,292	0	7,649	38,820	99,761	99,761
06-2021	Autopsy Technician	FT	A	GP	Anchorage	200	14C / D	12.0		47,400	0	2,436	34,810	84,646	84,646
12-1712	Autopsy Technician	FT	A	GP	Anchorage	200	14B / C	12.0		45,060	0	5,287	34,994	85,341	85,341
12-1770	Investigator II	FT	A	GP	Anchorage	200	16A / B	12.0		50,629	0	3,872	36,494	90,995	90,995

Total													Total Salary Costs:	1,467,058
Positions													Total COLA:	0
Full Time Positions:													Total Premium Pay::	62,766
Part Time Positions:													Total Benefits:	868,507
Non Permanent Positions:													<hr/>	
Positions in Component:													Total Pre-Vacancy:	2,398,331
													Minus Vacancy Adjustment of 3.70%:	(88,831)
Total Component Months: 228.0													Total Post-Vacancy:	2,309,500
													Plus Lump Sum Premium Pay:	0
													Personal Services Line 100:	2,309,500

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	2,398,331	2,309,500	100.00%
Total PCN Funding:	2,398,331	2,309,500	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Health and Social Services
Travel

Component: State Medical Examiner (293)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000	Travel		26.2	35.1	35.1
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
2000 Travel Detail Totals			26.2	35.1	35.1
2000	In-State Employee Travel	Employee In-State Travel.	-1.7	-1.7	-1.7
2002	Out of State Employee Travel	Employee Out-of-State Travel.	6.8	6.8	6.8
2006	Other Travel Costs	SMEO Outreach Rural Alaska (Law Enforcement, Hospital/Clinic); SMEO Mass Fatality Preparedness Outreach; Court Testimony in various judicial districts throughout the state; Executive Leadership Team meeting in June; Statutory Meeting, AS12.65(3); Administrative Manager's meeting (June)	21.1	30.0	30.0

Line Item Detail (1676)
Department of Health and Social Services
Services

Component: State Medical Examiner (293)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000	Services		660.4	831.3	831.3
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals			660.4	831.3	831.3
3000	Education Services	Continuing Education.	3.9	3.9	5.1
3001	Financial Services		1.2	1.2	0.0
3002	Legal and Judicial Services	Regulations	28.6	28.6	28.6
3003	Information Technology	Software Licensing	8.5	8.5	8.5
3004	Telecommunications	Answering service; local and long distance services; cellular phone services; other telecommunication services.	16.3	16.3	16.3
3005	Health Services	Toxicology testing	109.7	229.7	229.7
3006	Delivery Services	Shipment of human remains, funeral home death calls, courier services	282.9	333.8	333.8
3008	Utilities	Biohazard waste disposal services.	20.3	20.3	20.3
3009	Structure/Infrastructure/Land	Facility maintenance	6.2	6.2	6.2
3010	Equipment/Machinery	Repair and maintenance of office and autopsy equipment.	9.5	9.5	9.5
3011	Other Services	Verti Q Database Services (SMEO Case Management System)	40.2	40.2	40.2
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	4.0	4.0	4.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	34.1	34.1	34.1
3018	Inter-Agency Information Technology Telecommunications	Law - Department-wide	0.2	0.2	0.2
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs	0.6	0.6	0.6

Line Item Detail (1676)
Department of Health and Social Services
Services

Component: State Medical Examiner (293)

Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3000 Services Detail Totals			660.4	831.3	831.3
	(320)	expenditure.			
3036	Inter-Agency Safety	H&SS - Public Health Laboratories (2252)	22.6	22.6	22.6
3037	State Equipment Fleet	Trans - Department-wide	41.6	41.6	41.6
3038	Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)	4.7	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - Commissioner's Office (317)	1.5	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - Information Technology Services (2754)	17.1	30.0	30.0
3038	Inter-Agency Management/Consulting	H&SS - Public Affairs (2874)	2.0	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - State Medical Examiner (293)	4.7	0.0	0.0

Line Item Detail (1676)
Department of Health and Social Services
Commodities

Component: State Medical Examiner (293)

Line Number	Line Name		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000	Commodities		120.2	41.7	41.7
Object Class	Servicing Agency	Explanation	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
4000 Commodities Detail Totals			120.2	41.7	41.7
4000	Business	Business Supplies (case folders/sleeves, assorted batteries for various equipment, envelopes to fulfill family requests, etc.); Books and Literature; Forensic Check-Sample Materials	11.0	11.0	11.0
4002	Household/Institutional	Scrubs, jumpsuits, boots, foul-weather gear	0.5	0.5	0.5
4003	Scientific and Medical	Equipment and Supplies	108.7	30.2	30.2

Revenue Detail (1681)
Department of Health and Social Services

Component: State Medical Examiner (293)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
5002 Fed Rcpts (1002 Fed Rcpts)			0.0	10.0	10.0
5004 Federal Education - Miscellaneous Grants		Potential Federal Receipts	0.0	10.0	10.0
5005 GF/Prgm (1005 GF/Prgm)			5.2	20.0	20.0
5115 Program Receipts Health & Human Svcs - Charges for Services		Fees collected from Life Alaska Donor Services for the use of the state medical examiner facility and fees collected from FAA for aviation disaster fatalities.	5.2	20.0	20.0
5007 I/A Rcpts (1007 I/A Rcpts)			18.5	75.0	75.0
5301 Inter-Agency Receipts		AK State Medical Examiner Coverdell Project	0.0	56.5	75.0
5301 Inter-Agency Receipts	H&SS - BH Prev & Early Intervntn Grants (3098)		18.5	18.5	0.0

Inter-Agency Services (1682)
Department of Health and Social Services

Component: State Medical Examiner (293)

				FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
Component Totals				133.1	133.1	133.1
With Department of Health and Social Services				57.2	57.2	57.2
With Department of Administration				34.1	34.1	34.1
With Department of Law				0.2	0.2	0.2
With Department of Transportation/Public Facilities				41.6	41.6	41.6
Object Class	Servicing Agency	Explanation		FY2016 Actuals	FY2017 Management Plan	FY2018 Governor
3017	Inter-Agency Information Technology Non-Telecommunications	H&SS - Information Technology Services (2754)	RSA with DOA for computer services (EPR, MICS).	4.0	4.0	4.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	Intra-departmental support expenditure.	34.1	34.1	34.1
3018	Inter-Agency Information Technology Telecommunications	Law - Department-wide	Intra-departmental support expenditure.	0.2	0.2	0.2
3025	Inter-Agency Auditing	H&SS - Administrative Support Svcs (320)	Intra-departmental support expenditure.	0.6	0.6	0.6
3036	Inter-Agency Safety	H&SS - Public Health Laboratories (2252)	Intra-departmental support expenditure.	22.6	22.6	22.6
3037	State Equipment Fleet	Trans - Department-wide	RSA with Department of Transportation and PF for State Equipment Fleet Vehicles	41.6	41.6	41.6
3038	Inter-Agency Management/Consulting	H&SS - Administrative Support Svcs (320)		4.7	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - Commissioner's Office (317)		1.5	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - Information Technology Services (2754)	RSA with DOA for telecommunication services/EPR.	17.1	30.0	30.0
3038	Inter-Agency Management/Consulting	H&SS - Public Affairs (2874)		2.0	0.0	0.0
3038	Inter-Agency Management/Consulting	H&SS - State Medical Examiner (293)		4.7	0.0	0.0

Inter-Agency Services (1682)
Department of Health and Social Services

Component: State Medical Examiner (293)