

State of Alaska
FY2019 Governor's Operating Budget

Department of Natural Resources
Mental Health Trust Lands Administration
Component Budget Summary

Component: Mental Health Trust Lands Administration

Contribution to Department's Mission

The Trust Land Office (TLO), supported by funds derived from Trust Income, manages and develops Alaska Mental Health Trust lands on behalf of the Alaska Mental Health Trust Authority to help improve the lives and circumstances of Trust beneficiaries. Annual Income revenue earned is available for distribution by the Trust Authority in the following year. Principal revenue earned contributes to income distributed in subsequent years.

Major Component Accomplishments in 2017

Gross revenues totaled \$11.1 million in FY2017.

Key Component Challenges

Increasing diversity of land and resource transactions.

Converting non-performing Trust assets into revenue-producing assets.

Volatility in resource values (timber, oil, minerals).

Significant Changes in Results to be Delivered in FY2019

No change in service anticipated.

Statutory and Regulatory Authority

AS 37.13.300
AS 38.05.801
AS 44.37.050

Contact Information

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Mental Health Trust Lands Administration Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2018</u> <u>Management</u> <u>Plan</u>	<u>FY2019</u> <u>Governor</u>			
			Annual Salaries		1,917,989
Full-time	18	19	Premium Pay		0
Part-time	0	0	Annual Benefits		1,043,131
Nonpermanent	1	0	<i>Less 4.00% Vacancy Factor</i>		<i>(118,320)</i>
			Lump Sum Premium Pay		0
Totals	19	19	Total Personal Services		2,842,800

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
[No valid job title]	1	0	0	0	1
Dep Dir AK Mh Lands Trust Off	1	0	0	0	1
Exec Dir AK Mh Lands Trust Off	1	0	0	0	1
Trust Resource Manager	13	0	0	1	14
Trust Resource Technician	2	0	0	0	2
Totals	18	0	0	1	19

Component Detail All Funds
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

Non-Formula Component

	FY2017 Actuals	FY2018 Conference Committee	FY2018 Authorized	FY2018 Management Plan	FY2019 Governor	FY2018 Management Plan vs FY2019 Governor	
71000 Personal Services	2,598.0	2,832.8	2,832.8	2,832.8	2,842.8	10.0	0.4%
72000 Travel	64.8	143.0	143.0	143.0	133.0	-10.0	-7.0%
73000 Services	1,097.1	1,181.4	1,181.4	1,181.4	1,181.4	0.0	0.0%
74000 Commodities	63.1	56.0	56.0	56.0	56.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,823.0	4,213.2	4,213.2	4,213.2	4,213.2	0.0	0.0%
Fund Sources:							
1007I/A Rcpts (Other)	1.6	0.0	0.0	0.0	0.0	0.0	0.0%
1092MHTAAR (Other)	3,821.4	4,213.2	4,213.2	4,213.2	4,213.2	0.0	0.0%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	3,823.0	4,213.2	4,213.2	4,213.2	4,213.2	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	18	18	18	18	19	1	5.6%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	1	1	1	1	0	-1	-100.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2018 Conference Committee To FY2018 Authorized *****												
FY2018 Conference Committee												
	ConfCom	4,213.2	2,832.8	143.0	1,181.4	56.0	0.0	0.0	0.0	18	0	1
1092 MHTAAR		4,213.2										
Subtotal		4,213.2	2,832.8	143.0	1,181.4	56.0	0.0	0.0	0.0	18	0	1
***** Changes From FY2018 Management Plan To FY2019 Governor *****												
Reverse Mental Health Trust Recommendation												
	OTI	-4,213.2	-2,832.8	-143.0	-1,181.4	-56.0	0.0	0.0	0.0	0	0	0
1092 MHTAAR		-4,213.2										
Continuation - Maintain Trust Land Office Administration Budget												
	IncM	4,213.2	2,842.8	133.0	1,181.4	56.0	0.0	0.0	0.0	0	0	0
1092 MHTAAR		4,213.2										
<p>The FY2019 Operating Budget will continue funding the annual operating costs for the Trust Land Office (TLO). The TLO was established by statute to manage the lands and other non-cash assets of the Alaska Mental Health Trust Authority. The mission is two-fold: (1) to protect and enhance the value of Alaska Mental Health Trust lands; and (2) to maximize revenues from Trust lands over time. Operating costs include personal services and travel expenses for staff, contractual expenses such as professional services, advertising, postage, and general office supplies. The TLO is advised by the Trust Authority Resource Management Committee.</p>												
Change Long-Term Non-Perm Trust Resource Manager (10-T025) from Non-Perm to Full-Time												
	PosAdj	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	-1
<p>The conversion of this Long-Term Non-Perm Trust Resource Manager to Full-Time will allow the continued development and support of all Trust Land Office (TLO) GIS systems, databases and title work that is crucial in every aspect of land management and resource development. This type of work cannot be performed by other TLO staffers and is critical to day-to-day operations as well as long-term planning. It will not be possible for the TLO to continue with our current level of revenue generating activities if this position is not made permanent.</p>												
Totals		4,213.2	2,842.8	133.0	1,181.4	56.0	0.0	0.0	0.0	19	0	0

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2019 Governor (14641)
Component: Mental Health Trust Lands Administration (1635)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0127	Exec Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	28 /	12.0		186,927	0	0	82,654	269,581	0
10-0129	Trust Resource Manager	FT	A	XE	Anchorage	N00	23	12.0		118,446	0	0	61,481	179,927	0
10-0130	Trust Resource Manager	FT	A	XE	Anchorage	N00	23 / A	12.0		118,743	0	0	61,588	180,331	0
10-0132	Trust Resource Manager	FT	A	XE	Anchorage	N00	17 / A	12.0		70,822	0	0	44,274	115,096	0
10-0137	Trust Resource Technician	FT	A	XE	Anchorage	N00	12 / A	12.0		42,127	0	0	33,907	76,034	0
10-0139	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		86,013	0	0	49,763	135,776	0
10-7007	Dep Dir AK Mh Lands Trust Off	FT	A	XE	Anchorage	N00	27 / A	12.0		137,888	0	0	67,942	205,830	0
10-7026	Trust Resource Manager	FT	A	XE	Anchorage	N00	18 / A	12.0		82,993	0	0	48,672	131,665	0
10-7027	[No job title provided]	FT	A	XE	Anchorage	N00	16 / A	12.0		56,237	0	0	39,005	95,242	0
10-T025	Trust Resource Manager	FT	A	XE	Anchorage	N00	20A	12.0		95,000	0	0	53,010	148,010	0
10-X002	Trust Resource Manager	FT	A	XE	Ketchikan	N00	21 / A	12.0		107,855	0	0	57,654	165,509	0
10-X004	Trust Resource Manager	FT	A	XE	Anchorage	N00	24	12.0		120,000	0	0	62,042	182,042	0
10-X005	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		87,231	0	0	50,203	137,434	0
10-X006	Trust Resource Technician	FT	A	XE	Anchorage	N00	16 / A	12.0		61,519	0	0	40,913	102,432	0
10-X007	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 / A	12.0		85,023	0	0	49,405	134,428	0
10-X008	Trust Resource Manager	FT	A	XE	Anchorage	N00	24 / A	12.0		140,883	0	0	68,841	209,724	0
10-X010	Trust Resource Manager	FT	A	XE	Anchorage	N00	22 /	12.0		119,946	0	0	62,023	181,969	0
10-X012	Trust Resource Manager	FT	A	XE	Anchorage	N00	20 /	12.0		100,336	0	0	54,938	155,274	0
10-X022	Trust Resource Manager	FT	A	XE	Anchorage	N00	22 /	12.0		100,000	0	0	54,816	154,816	0

													Total Salary Costs:	1,917,989
													Total COLA:	0
													Total Premium Pay::	0
													Total Benefits:	1,043,131
													Total Pre-Vacancy:	2,961,120
													Minus Vacancy Adjustment of 4.00%:	(118,320)
													Total Post-Vacancy:	2,842,800
													Plus Lump Sum Premium Pay:	0
													Personal Services Line 100:	2,842,800

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1092 Mental Health Trust Authority Authorized Receipts	2,961,120	2,842,800	100.00%
Total PCN Funding:	2,961,120	2,842,800	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Natural Resources
Travel

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
2000	Travel	64.8	143.0	133.0
Object Class	Servicing Agency	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
2000 Travel Detail Totals		64.8	143.0	133.0
2000	In-State Employee Travel	52.5	102.0	99.0
2002	Out of State Employee Travel	12.3	41.0	34.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3000	Services		1,097.1	1,181.4	1,181.4
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3000 Services Detail Totals			1,097.1	1,181.4	1,181.4
3000	Education Services	Training services, tuition and/or conference fees	40.2	35.4	31.4
3001	Financial Services	Accounting and Auditing services; Management and Consulting services	94.4	25.3	65.3
3002	Legal and Judicial Services	Legal; Transcription and recording services	63.2	183.8	185.6
3003	Information Technology	Software licensing	87.1	107.3	107.3
3004	Telecommunications		15.9	16.1	16.1
3006	Delivery Services		3.0	3.7	3.5
3007	Advertising and Promotions		29.5	56.0	55.0
3008	Utilities		0.5	0.0	0.0
3009	Structure/Infrastructure/Land	Includes land rentals/leases sub account 3057	343.0	324.3	293.2
3010	Equipment/Machinery	Office equipment repairs and maintenance	6.7	0.0	0.0
3011	Other Services		29.9	40.0	34.5
3016	Inter-Agency Economic Development	Law - Department-wide Legal Support RSA	90.3	50.0	50.0
3016	Inter-Agency Economic Development	NatRes - Administrative Services (424) Support Services RSA	150.0	150.0	150.0
3016	Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427) Status Graphics RSA	7.3	9.3	9.3
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002) Survey Support	40.0	25.0	25.0

Line Item Detail (1676)
Department of Natural Resources
Services

Component: Mental Health Trust Lands Administration (1635)

Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor	
3000 Services Detail Totals			1,097.1	1,181.4	1,181.4	
	Development					
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)	Public Information Center	6.0	6.1	6.1
3016	Inter-Agency Economic Development	Rev - Department-wide	Public Education and Communication Support	10.6	0.0	0.0
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	Title Support	8.9	18.8	18.8
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide		22.4	24.1	24.1
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide		12.0	12.3	12.3
3021	Inter-Agency Mail	Admin - Department-wide		0.3	0.3	0.3
3022	Inter-Agency Human Resources	Admin - Department-wide		1.8	3.0	3.0
3023	Inter-Agency Building Leases	Admin - Department-wide		9.8	10.0	10.0
3024	Inter-Agency Legal	Law - Department-wide	Regulation review and miscellaneous legal support	0.1	50.0	50.0
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management and Property Insurance	10.9	15.0	15.0
3027	Inter-Agency Financial	Admin - Department-wide	IRIS Financial, Payroll and Alder services	4.0	4.1	4.1
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide		0.2	0.2	0.2
3029	Inter-Agency Education/Training	Admin - Department-wide		0.6	1.3	1.3
3037	State Equipment Fleet	Trans - Department-wide	Expenditures for vehicles	8.5	10.0	10.0

Line Item Detail (1676)
Department of Natural Resources
Commodities

Component: Mental Health Trust Lands Administration (1635)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
4000	Commodities		63.1	56.0	56.0
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
4000 Commodities Detail Totals			63.1	56.0	56.0
4000	Business	Office supplies, books, educational materials, equipment, furniture, information technology	59.1	50.6	50.5
4002	Household/Institutional	Food and non-food supplies	1.3	1.0	1.3
4004	Safety	General safety items	2.2	0.6	0.6
4006	Signs and Markers	Signage for Trust sites	0.4	1.3	1.3
4015	Parts and Supplies		0.0	2.0	2.0
4019	Small Tools/Minor Equipment		0.0	0.1	0.1
4020	Equipment Fuel		0.1	0.4	0.2

Revenue Detail (1681)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
5007 I/A Rcpts (1007 I/A Rcpts)			1.6	0.0	0.0
5301 Inter-Agency Receipts	NatRes - Forest Management & Develop (435)	Good Neighbor RSA	1.6	0.0	0.0
FUND Fund Only (9999 No specif.)			11,141.1	9,091.5	9,609.0
6095 Fund Only - Interest Earned		Accrued Interest Land Sales	427.0	395.1	395.1
6097 Fund Only Natural Resources - Fines and Forfeitures		Late fees, Fines, Mining Payments in Lieu of Production	34.3	14.0	14.0
6098 Fund Only Natural Resources - Rents and Royalties		Rents and royalties for mining, coal, timber, oil and gas.	8,071.2	6,098.7	6,616.2
6098 Fund Only Natural Resources - Rents and Royalties		Building rentals, Real estate surface leases, Rental income from investment properties	2,523.3	2,531.4	2,531.4
6099 Fund Only Natural Resources - Charges for Services Misc		Application fees, Negotiated fees, Reimbursed costs	85.3	52.3	52.3

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

				FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
Component Totals				383.7	389.5	389.5
With Department of Law				90.4	100.0	100.0
With Department of Natural Resources				212.2	209.2	209.2
With Department of Revenue				10.6	0.0	0.0
With Department of Administration				62.0	70.3	70.3
With Department of Transportation/Public Facilities				8.5	10.0	10.0
Object Class	Servicing Agency	Explanation		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3016	Inter-Agency Economic Development	Law - Department-wide	Legal Support RSA	90.3	50.0	50.0
3016	Inter-Agency Economic Development	NatRes - Administrative Services (424)	Support Services RSA	150.0	150.0	150.0
3016	Inter-Agency Economic Development	NatRes - Information Resource Mgmt. (427)	Status Graphics RSA	7.3	9.3	9.3
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	Survey Support	40.0	25.0	25.0
3016	Inter-Agency Economic Development	NatRes - Public Information Center (2441)	Public Information Center	6.0	6.1	6.1
3016	Inter-Agency Economic Development	Rev - Department-wide	Public Education and Communication Support	10.6	0.0	0.0
3016	Inter-Agency Economic Development	NatRes - Mining, Land & Water (3002)	Title Support	8.9	18.8	18.8
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide		22.4	24.1	24.1
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide		12.0	12.3	12.3
3021	Inter-Agency Mail	Admin - Department-wide		0.3	0.3	0.3
3022	Inter-Agency Human Resources	Admin - Department-wide		1.8	3.0	3.0
3023	Inter-Agency Building Leases	Admin - Department-wide		9.8	10.0	10.0
3024	Inter-Agency Legal	Law - Department-wide	Regulation review and miscellaneous	0.1	50.0	50.0

Inter-Agency Services (1682)
Department of Natural Resources

Component: Mental Health Trust Lands Administration (1635)

Object Class		Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
			legal support			
3026	Inter-Agency Insurance	Admin - Department-wide	Risk Management and Property Insurance	10.9	15.0	15.0
3027	Inter-Agency Financial	Admin - Department-wide	IRIS Financial, Payroll and Alder services	4.0	4.1	4.1
3028	Inter-Agency Americans with Disabilities Act Compliance	Admin - Department-wide		0.2	0.2	0.2
3029	Inter-Agency Education/Training	Admin - Department-wide		0.6	1.3	1.3
3037	State Equipment Fleet	Trans - Department-wide	Expenditures for vehicles	8.5	10.0	10.0