

State of Alaska FY2019 Governor's Operating Budget

Department of Education and Early Development Professional Teaching Practices Commission Component Budget Summary

Component: Professional Teaching Practices Commission

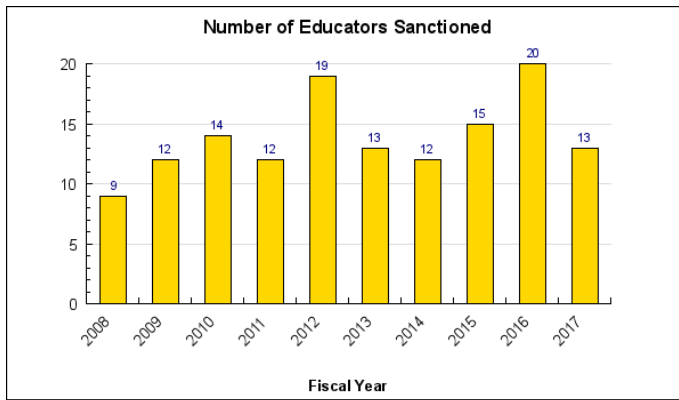
Contribution to Department's Mission

To serve as a preventative and positive force in working to enhance the professional performance of all educators;
and,

To ensure that members of the teaching profession in Alaska are qualified and ethical educators

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



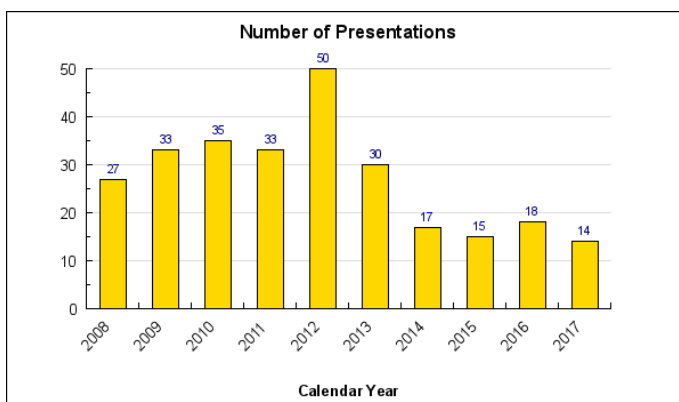
Core Services

- Promote adherence to the Code of Ethics by certified educators
- Investigate properly filed complaints against certified educators

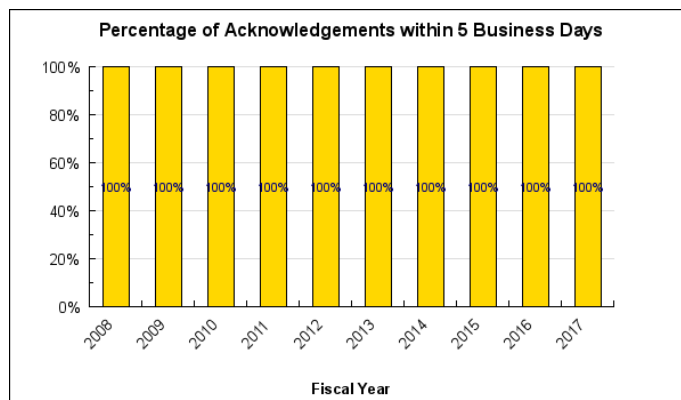
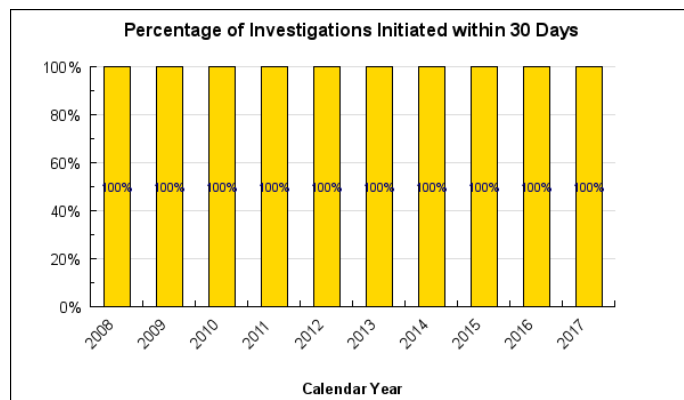
Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

1. Promote adherence to the Code of Ethics by certified educators



2. Investigate properly filed complaints against certified educators



Major Component Accomplishments in 2017

- Completed 39 investigations of complaints against educators;
- Disciplined 13 educators through warning, reprimand, surrender, suspension, revocation or recommendation for denial of licensure;
- Reviewed and investigated, if necessary, 198 applications for certification containing background checks indicating criminal convictions;
- Published and distributed an annual report to interested parties;
- Published and distributed an annual newsletter to all educators and other interested parties in the state;
- Conducted 14 presentations on professionalism, educator ethics, and the role of the Commission to pre-service teacher candidates at the University of Alaska Anchorage, the University of Alaska Fairbanks, the University of Alaska Southeast, and Alaska Pacific University, as well as to the University of Alaska administrative interns, in-service principals, school district office staff, and administration; and,
- Revised the Code of Ethics of the Education Profession.

Key Component Challenges

- Managing internal capacity constraints so they do not limit the ability of the Commission to investigate all complaints in a timely manner or pursue lengthy investigations or hearings; and,
- Finding innovative ways to increase public knowledge and awareness of professional and ethical standards for teachers and administrators and to create an awareness of the Commission's role and responsibility in disciplining certified educators.

Significant Changes in Results to be Delivered in FY2019

There are no significant changes in results to be delivered in FY2019.

Statutory and Regulatory Authority

AS 14.20.030
 4 AAC 12
 4 AAC 18
 AS 14.20.370-.510
 AS 44.62
 20 AAC 10.010-.900

Contact Information

Contact Information
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Professional Teaching Practices Commission Personal Services Information					
Authorized Positions			Personal Services Costs		
	<u>FY2018</u> <u>Management</u> <u>Plan</u>	<u>FY2019</u> <u>Governor</u>			
			Annual Salaries	115,176	
Full-time	1	1	Premium Pay	0	
Part-time	0	0	Annual Benefits	61,377	
Nonpermanent	0	0	<i>Less 2.58% Vacancy Factor</i>	(4,553)	
			Lump Sum Premium Pay	0	
Totals	1	1	Total Personal Services	172,000	

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Exec Secretary PTPC	1	0	0	0	1
Totals	1	0	0	0	1

Component Detail All Funds
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Non-Formula Component

	FY2017 Actuals	FY2018 Conference Committee	FY2018 Authorized	FY2018 Management Plan	FY2019 Governor	FY2018 Management Plan vs FY2019 Governor	
71000 Personal Services	152.0	216.2	216.2	157.4	172.0	14.6	9.3%
72000 Travel	8.5	16.7	16.7	16.7	16.7	0.0	0.0%
73000 Services	37.9	67.5	67.5	126.3	67.5	-58.8	-46.6%
74000 Commodities	1.0	2.6	2.6	2.6	2.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	199.4	303.0	303.0	303.0	258.8	-44.2	-14.6%
Fund Sources:							
1005GF/Prgm (DGF)	199.4	303.0	303.0	303.0	258.8	-44.2	-14.6%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	199.4	303.0	303.0	303.0	258.8	-44.2	-14.6%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	2	2	2	1	1	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

RDU: Commissions and Boards (61)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	PFT	Positions PPT	NP
***** Changes From FY2018 Conference Committee To FY2018 Authorized *****												
FY2018 Conference Committee												
ConfCom		303.0	216.2	16.7	67.5	2.6	0.0	0.0	0.0	2	0	0
1005 GF/Prgm		303.0										
	Subtotal	303.0	216.2	16.7	67.5	2.6	0.0	0.0	0.0	2	0	0
***** Changes From FY2018 Authorized To FY2018 Management Plan *****												
Delete Vacant Secretary (05-1704)												
PosAdj		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
Delete vacant Secretary position (05-1704). As a result of on-going departmental efforts to efficiently and effectively manage administrative duties, the Professional Teaching Practices Commission Secretary position is available to delete. The position duties have been successfully absorbed by existing staff. The cost of the deleted Secretary position (\$58.0) will be a reduction in the FY2019 Governor's budget.												
Line Item Transfer to Align Expenditures Due to Deleted Position												
LIT		0.0	-58.8	0.0	58.8	0.0	0.0	0.0	0.0	0	0	0
The authorization is transferred to the services line in efforts to align FY2018 with projected personnel expenditures as a result of the deletion. The cost of the deleted Secretary position (\$58.0) will be a reduction in the FY2019 Governor's budget.												
	Subtotal	303.0	157.4	16.7	126.3	2.6	0.0	0.0	0.0	1	0	0
***** Changes From FY2018 Management Plan To FY2019 Governor *****												
Remove Authorization for Deleted Position												
Dec		-44.2	14.6	0.0	-58.8	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		-44.2										
Reduce general fund program receipt authorization as a result of the deletion of the secretary position (05-1704) in FY2018 Management Plan. The reduction is taken from the services line since this is where the excess authorization was transferred to in the Management Plan scenario. A position within the Student and School Achievement component (05-1060 Administrative Assistant) has been delegated the administrative duties for the Professional Teaching Practices Commission (PTPC) and a portion of the position's salary will be charged to PTPC to support these functions.												
	Totals	258.8	172.0	16.7	67.5	2.6	0.0	0.0	0.0	1	0	0

Personal Services Expenditure Detail **Department of Education and Early Development**

Scenario: FY2019 Governor (14641)
Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
05-1060	Administrative Assistant I	FT	A	GP	Juneau	205	12K	2.0	*	8,724	0	0	5,901	14,625	0
05-1593	Exec Secretary PTPC	FT	A	XE	Anchorage	N00	24F	12.0		106,452	0	0	55,476	161,928	0
<div> <div> Total Positions Full Time Positions: 1 Part Time Positions: 0 Non Permanent Positions: 0 Positions in Component: 1 </div> <div> New 0 0 0 0 </div> <div> Deleted 0 0 0 0 </div> </div>														Total Salary Costs: 115,176 Total COLA: 0 Total Premium Pay:: 0 Total Benefits: 61,377	
<div> Total Component Months: 14.0 </div>														Total Pre-Vacancy: 176,553 Minus Vacancy Adjustment of 2.58%: (4,553) Total Post-Vacancy: 172,000 Plus Lump Sum Premium Pay: 0	
														Personal Services Line 100: 172,000	
PCN Funding Sources:						Pre-Vacancy	Post-Vacancy	Percent							
1005 General Fund/Program Receipts						176,553	172,000	100.00%							
Total PCN Funding:						176,553	172,000	100.00%							

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail (1676)
Department of Education and Early Development
Travel

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
2000	Travel		8.5	16.7	16.7
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
2000 Travel Detail Totals			8.5	16.7	16.7
2000	In-State Employee Travel	In-state travel to school districts to conduct investigations and provide training	1.3	2.9	2.9
2001	In-State Non-Employee Travel	Commission member's travel expenses for annual meetings and special hearings, and attendance at ethics and certification conferences	7.2	9.5	9.5
2002	Out of State Employee Travel	Out-of-state travel to ethics conferences and annual NASDTEC conference	0.0	4.3	4.3

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3000	Services		37.9	126.3	67.5
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3000 Services Detail Totals			37.9	126.3	67.5
3000	Education Services	Conferences, state dues, memberships, and training fees for professional development, maintaining certifications, and to represent the department at statewide sessions; online reporting and assessments; e-learning module development and system implementation	0.4	0.5	0.0
3003	Information Technology	Information technology software and maintenance agreements; annual renewals and upgrades; systems-related support	0.1	0.2	0.0
3004	Telecommunications	Long distance telephone charges, data/network communications charges, cell phone charges, cable services; Alaska OWL dedicated broadband internet services for Alaska public libraries	0.1	0.2	0.0
3006	Delivery Services	Postage, freight, express courier, shipping and handling charges; freight carrier service for handling, transporting, and distributing USDA commodities from Washington to Alaska recipient agencies	0.7	1.5	0.0
3007	Advertising and Promotions	Advertising regulations and legal notices; job recruitments	0.4	1.0	0.0
3009	Structure/Infrastructure/Land		3.8	0.0	0.0

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Object Class		Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3000 Services Detail Totals				37.9	126.3	67.5
3011	Other Services			0.3	0.0	0.0
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services chargebacks; mainframe storage and file sharing, network and video services	0.5	1.0	1.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	5.0	6.0	6.0
3024	Inter-Agency Legal	Law - Department-wide	RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	18.2	105.9	50.5
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)	RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.5	2.5
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting, accounting, internal audit, procurement, human resources, payroll and travel	3.7	2.8	2.8
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148)	RSA with the Information Services component for centralized	4.7	4.7	4.7

Line Item Detail (1676)
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)

Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3000 Services Detail Totals			37.9	126.3	67.5
information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements					

Line Item Detail (1676)
Department of Education and Early Development
Commodities

Component: Professional Teaching Practices Commission (190)

Line Number	Line Name		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
4000	Commodities		1.0	2.6	2.6
Object Class	Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
4000 Commodities Detail Totals			1.0	2.6	2.6
4000	Business	Reference books; other educational materials; office equipment and furniture purchases; office supplies for mailings, fax, copy machines and printers; computer supplies/replacement for desktop workstations and laptops; software; library, archive and museum materials	1.0	2.6	2.6

Revenue Detail (1681)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

Revenue Type (OMB Fund Code) Revenue Source	Component	Comment	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
5005 GF/Prgm (1005 GF/Prgm)			199.4	303.0	258.8
5101 Program Receipts Public Protection - Licenses and Permits		Receipts collected from Teacher Certification fees	199.4	303.0	258.8

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

				FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
Component Totals				32.1	122.9	67.5
With Department of Administration				5.5	7.0	7.0
With Department of Law				18.2	105.9	50.5
With Department of Education and Early Development				8.4	10.0	10.0
Object Class	Servicing Agency	Explanation		FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3017	Inter-Agency Information Technology Non-Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services chargebacks; mainframe storage and file sharing, network and video services	0.5	1.0	1.0
3018	Inter-Agency Information Technology Telecommunications	Admin - Department-wide	RSA with the Department of Administration for Core Services including telecommunications, computer services, EPR and PBX, and VPNs; teleconferences with Legislature	5.0	6.0	6.0
3024	Inter-Agency Legal	Law - Department-wide	RSA with the Department of Law for legal services; assistance in conducting teacher certification hearings and related proceedings, and drafting decisions	18.2	105.9	50.5
3038	Inter-Agency Management/Consulting	E&ED - Executive Administration (2736)	RSA with the Executive Administration component to partially fund activities that support and provide guidance to all programs in meeting the objectives of the State Board and Department of Education and Early Development	0.0	2.5	2.5
3038	Inter-Agency Management/Consulting	E&ED - Administrative Services (157)	RSA with the Administrative Services component for centralized administrative services such as budget preparation and execution, federal and state financial reporting,	3.7	2.8	2.8

Inter-Agency Services (1682)
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

Object Class		Servicing Agency	Explanation	FY2017 Actuals	FY2018 Management Plan	FY2019 Governor
3038	Inter-Agency Management/Consulting	E&ED - Information Services (2148)	accounting, internal audit, procurement, human resources, payroll and travel			
			RSA with the Information Services component for centralized information technology services such as database, network and server support, website maintenance, computer and data security, computer and computer periphery support, maintenance agreements	4.7	4.7	4.7